



AP 307 – STUDENT ACCESS TO SCHOOL PREMISES

BACKGROUND

Saskatoon Public Schools shall be open to students in accordance with these procedures.

PROCEDURES

1. Student access to a school and the implementation of the following procedures shall be the responsibility of the principal in consultation with their area superintendent.
 - 1.1. Building operators are expected to have designated exterior doors open to students a minimum of 30 minutes prior to the start of the school day and closed 30 minutes after the conclusion of the school day. School administration will communicate with the building operator when school and community programming impacts standard hours of operation. Joint-use facilities will refer to their agreement.
 - 1.2 Parents wishing to have students given access to an elementary school on a daily basis before 8:30 a.m. must obtain approval from the principal.
 - 1.3 Student activities before commencement of school's instructional day and after the dismissal of students in the afternoon on school days shall be monitored by the principal who shall provide for the supervision of each activity before access to the school or a part thereof is granted.
 - 1.4 School buildings are made available free of charge to the staff of the school system after school hours and on days when schools are not in session for meetings, activities directly related to the school system, meetings of staff organizations, student extracurricular activities and teachers' in-service meetings. When these activities involve the use of gymnasias, auditoriums, waiting rooms and other areas normally rented, rental permits are required.
 - 1.5 Student activities on weekends shall be administered by the principal who shall provide for the supervision of each activity before access to the school or a part thereof is granted.
 - 1.6 The principal shall require a rental permit for all weekend activities which involve the use of a school gymnasias, auditoriums and waiting rooms.
2. Principals shall keep the Rentals Clerk informed of school related needs for access to the school beyond the regular school day (after 6:00 p.m.).

Reference: Section 85(b), 175(1), Education Act
Date Last Revised: May 18, 2022