

**MINUTES OF THE INAUGURAL MEETING:** of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, November 8, 2011 at 12:00 noon.

November 8,  
2011

**MEMBERS PRESENT:** Ms. Donna Banks, Mr. Robin Bellamy, Mr. Dan Danielson, Ms. Holly Kelleher, Mr. Vernon Linklater, Ms. Colleen MacPherson, Mr. Ray Morrison, Ms. Anna Ringstrom, Mr. Darrell Utley

Ms. Ringstrom joined the meeting at 12:01 p.m.

Election Of Board Chair: Mr. Garry Benning, Chief Financial Officer, called the meeting to order and read section 1.4 Board Policy 6: Board Operations from the *Board Policy Handbook* outlining the process for the election of Board Chair and section 111(1) from *The Local Government Election Act*, outlining voting procedure if a tie vote occurs.

Election Of  
Board Chair

Mr. Benning, called for nominations for the office of Board Chair.

Ms. MacPherson nominated Mr. Morrison to serve as Chair of the Board of Education.

Ms. Banks moved that nominations cease.

CARRIED (9)

Mr. Morrison accepted the nomination and was declared Chair of the Board of Education. Mr. Morrison provided comments as the newly elected Chairperson.

Election of Vice Chairs: Mr. Utley nominated Ms. Banks to serve as Vice Chair of the Board of Education for the first six-month term.

Election Of  
Vice Chair

Ms. MacPherson moved that nominations cease.

CARRIED (9)

Ms. Banks was elected Vice Chair for the first six-month term.

Ms. Banks nominated Mr. Waugh to serve as the Vice Chair of the Board of Education for the second six-month term.

Mr. Danielson moved that nominations cease.

CARRIED (9)

Mr. Waugh was declared Vice Chair of the Board of Education for the second six-month term.

Minutes Of The November 2, 2010 Inaugural Board Meeting: Minutes of the November 2, 2010 Inaugural Board Meeting were approved at the November 8, 2011 Public Board meeting.

Minutes Of  
The November  
2, 2010  
Inaugural  
Board Meeting

Confirmation Of Professional Services:

• Board Solicitor – Mr. Bellamy moved that the Board appoint Mr. Reynold Robertson of Robertson Stromberg to serve as its primary, but not exclusive, solicitor for 2012.

Confirmation Of  
Professional  
Services

CARRIED (9)

- Insurance Broker – Ms. Kelleher moved that the Board appoint Marsh Canada to serve as its insurance broker for 2012.

CARRIED (9)

- Cost Analyst - Mr. Bellamy moved that the Board appoint Mr. Ken Leier of KDL Consulting as its Cost Analyst for 2012.

CARRIED (9)

- Confirmation Of External Audit Services - KPMG was appointed auditors at the May 15, 2007 Board meeting. Their contract is to the fiscal year end 2012-2013.

Confirmation  
Of External  
Audit Services

Banking Authority: Ms. Banks moved that the requirements with regard to Banking Authority be approved as follows and that they be effective until the next Inaugural Meeting.

Banking  
Authority

- (a) Transfers of funds between bank accounts are primarily handled by electronic transmission. The Accounting Branch has been given the security access to enable transfer of funds. If transfers are effected by way of paper transmittals, that the Chief Financial Officer be authorized on his signature alone to transfer funds, as may be necessary, between any and all bank accounts in the name of the Saskatoon School Division No. 13 of Saskatchewan.
- (b) That the form required by the bank for signing authorities and temporary borrowing power be duly completed; the Chair or Vice Chair, together with the Chief Financial Officer, act as signing authorities for the Board.
- (c) That payroll cheques be issued on the signature of the Chief Financial Officer alone, provided that the Chair signs the cheque and voucher each month for the total paid from General Account into Payroll Account.

CARRIED (9)

Borrowing Authority: Ms. Banks moved that the form required by the bank for borrowing be approved for the 2012 calendar year.

SASKATCHEWAN

SCHOOL DIVISION BORROWING RESOLUTION

Whereas pursuant to Section 319 of The Education Act, 1995 the Board of Education of a school division may by resolution authorize its Chair or Vice Chair and Treasurer to borrow:

The amount of the borrowing resolution must be sufficient to cover the aggregate borrowing for the current year.

a) any sum of money that may be required for necessary expenditures of the board of education pending receipt of the proceeds of taxes and other revenue; and;

b) any sum of money that the board of education considers necessary to provide for its current expenditures on the security of operating grants payable to the school division pursuant to Section 310, where borrowing pursuant to clause (a) is insufficient to do so

Now, therefore, be it resolved by the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, (hereinafter referred to as "the Board") as follows:

In order to claim the security of legislative grants, the Board and the Bank must notify the Minister of Finance and Department of Education of the fact, giving particulars of the loan as provided by S.319(2) of The Education Act, 1995

1. That the Board or chair or vice chair and treasurer on behalf of the Board be and they are hereby authorized to borrow from institutions approved under the laws of Canada, up to \$35,000,000.00 to meet the expenditures of the said School Division until the proceeds of taxes and operating grants payable to the said School Division for 2012 are available and to pay or agree to pay interest on the monies borrowed either in advance or at maturity, at such rates as may be agreed upon at the time of borrowing
2. The said sum of \$35,000,000.00 and interest shall be repayable within 2012 and shall be a first charge upon the uniform tax levy for the year in which the loan was made and in addition shall be secured by operating grants which may be payable to the School Division at any time
3. That the said loan may be secured by the promissory note or an operating loan agreement of the said chair or vice chair and treasurer given on behalf of the said Board and the said chair or vice chair and treasurer are hereby authorized and empowered to execute and give such promissory note or an operating loan agreement on behalf of the said Board as may be required by the said Bank
4. That this resolution shall take effect on January 1, 2012

CARRIED (9)

Committees Of The Board: Policy 6, Section 1.8, of the *Board Policy Handbook* indicates that selection of representatives to internal committees and external committees will be determined at the first Board meeting subsequent to the Inaugural Meeting. Therefore, representation to these committees will be found in the minutes of the Regular Board Meeting of November 8, 2011.

Committees  
Of The  
Board

Mr. Danielson moved that the Board adjourn the Inaugural Meeting.

CARRIED (9)

The Inaugural Meeting adjourned at 12:17 p.m.

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Secretary of the School Division

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Board Chair