

LAKERIDGE SCHOOL

305 Waterbury Road, SASKATOON, Saskatchewan S7J 4Z7

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“To be prepared is half the victory.”
Cervantes

1.0 WELCOME TO LAKERIDGE SCHOOL

We would like to welcome all students new to Lakeridge School and all students returning to the school following summer vacation. We take great pride in our academic program. Our mission statement is: ‘We believe all students and staff can grow when given a variety of educational opportunities in conjunction with high expectations and personal responsibility’.

We enjoy a close partnership with the home, striving to ensure quality schooling in a caring climate.

It is our hope each of you take every opportunity to become involved in the academic and social life of Lakeridge School. We wish each of you success in your chosen activities. Do your best and have fun; Lakeridge School is a great place to learn.

Mr. R. Kindrachuk
Principal

Mrs. S. McConnell
Vice Principal

2.0 VISION STATEMENT

The staff of Lakeridge School believes that all students and staff can succeed and grow when given opportunities, freedom, trust, and responsibilities in conjunction with high expectations for academic and social progress in a caring, sharing, and safe environment.

3.0 PRINCIPLES FOR PEACEFUL SCHOOL COMMUNITIES

Saskatoon Public Schools are committed to learning environments that foster respect, responsibility, excellence, and joy.

Schools have always played an important part in our personal and community lives. We are all responsible for creating peaceful school communities where the emotional, spiritual, and physical safety of all students and staff is assured.

These principles guide our practice:

- ~ schools are for teaching and learning;
- ~ education is a shared responsibility among students, staff, parents, and community;
- ~ we treat one another with dignity, respect, and fairness;
- ~ we work within a framework of rights and responsibilities.

A document outlining the philosophy, responsibilities, and procedures at Lakeridge School is available upon request -- SAFE AND CARING LEARNING ENVIRONMENT.

On the basis of these principles, we have developed behavioral guidelines, which reflect the needs and desires of school and community.

At Lakeridge School, we expect each student to treat all members of the school with respect and dignity commonly expected by our society; students are to treat others as they would want or expect to be treated.

Every pupil shall be accountable: (School Act)

- a) To the teacher for his conduct on the school premises during school hours and during such hours as the teacher is in charge of the pupil in class or while engaged in authorized school activities conducted during out-of-school hours;
- b) Students are responsible to all school staff members at school-sanctioned activities.
- c) To the principal for his general deportment at any time that he is under the supervision of the school and members of the teaching staff, including the time spent in traveling between the school and place of residence;
- d) Subject to the stated policies of the Board of Education, to the driver of the school bus and to any other person appointed by the Board for purposes of supervision during hours when pupils are in the personal charge of such employees of the Board, and those employees shall be responsible to and report to the principal in accordance with the procedures approved by the Board.

CONSEQUENCES FOR INAPPROPRIATE CONDUCT may include:

- restitution
- parent contact
- student relocation
- suspension from activities
- loss of privileges
- suspension

3.1 GENERAL CONDUCT EXPECTATIONS

- 3.1.1 Playground activities are not to endanger any other member of the school; fighting, "roughhousing," "snowballing," or "face washing" are not acceptable forms of behaviour.
- 3.1.2 Language deemed profane or inappropriate is not acceptable.
- 3.1.3 Students' dress standards must be consistent with the values of the Saskatoon Board of Education; for example, clothing must not be distracting, revealing, sexist, or racist in nature, nor may it advocate the use of alcohol, illegal drugs, profanity, or violence. 'Spaghetti' straps, bikini tops, shorts and skirts shorter than fingertip length, and exposed midriff are inappropriate.
- 3.1.4 Students are not to use skateboards, roller blades or 'heely shoes' on school property.
- 3.1.5 Students are not to eat sunflower seeds or chew gum in school.
- 3.1.6 Any bicycle brought to school must be locked to the designated fence. For reasons of safety, students are not to ride bicycles on the paved play areas, school sidewalks, or staff parking lot. It should be noted, the school does not accept responsibility for bicycles, which are stolen or vandalized.
- 3.1.7 Students are not to walk through the parking lot. **The parking lot is not a drop-off zone. For safety reasons, parent vehicles are not to be in the staff parking lot.**
- 3.1.8 Students must obey all the rules, regulations, and procedures pertaining to pedestrian safety.
- 3.1.9 Cell phones/digital cameras/mp3 players/electronic games are **not** to be brought/used at school. Items will be confiscated.

3.2 COMMUNICATION PROTOCOL We believe that good communication is critical to maximize learning opportunities for children. If you have any questions, suggestions or concerns, please follow the outlined communication protocol:

First	Contact your child's teacher
Second	Contact the school administration
Third	Contact the school superintendent
Fourth	Contact the Deputy Director of Schools
Fifth	Contact the Director of Education
Sixth	Contact the Board of Education

4.0 THE SCHOOL DAY

School begins:	9:00
Morning recess:	10:40 - 10:55
Noon Hour:	11:45 - 12:45
Afternoon recess:	2:25 - 2:40
*Dismissal	3:30 * <u>Thursdays 2:50 – Staff Meeting</u>

5.0 SCHOOL PROCEDURES

5.1 ATTENDANCE CHECK Please phone the school to notify the secretary if your child is going to be absent from school (or leave a message on the answering machine). A child may become lost or distracted on the way to school, which may result in neither parent nor teacher being aware of the situation. Therefore, if we don't hear from you, you'll hear from us.

5.2 LUNCH ROOM Lunch Room procedures reflect common respect and courtesy for others. This privilege is available to students who meet these expectations. Parents who require this service should request a permission form from the main office. Lunches should be NUT FREE and “Junk Food” should be avoided! We are a NUT ALERT school.

5.3 LEARNING RESOURCE CENTRE Our Learning Resource Centre, as a part of the total school program, is designed to assist our students to become independent, life-long learners. To achieve this, the teachers and teacher-librarian cooperate in the planning and teaching of units of study which will help students learn the skills necessary to find, assess, organize, and present information from a variety of sources. This team approach also makes it possible to provide an environment in which our students are encouraged to enjoy reading/viewing.

The Learning Resource Centre operates through the combined efforts of the administration and staff plus student and parent volunteers.

Volunteer involvement is welcome.

5.4 ARRIVAL AT SCHOOL We ask students to arrive at school no sooner than 15 minutes prior to bell time unless they are arriving for a teacher-supervised activity. If your child must be dropped off at school early, he/she should be registered in KIDSTime program. Teachers provide playground supervision for students from 8:45 – 9:00 a.m., 12:30 - 12:45 p.m., and during recess periods. Students are asked to use the bootroom doors to enter the school. During recess, before school and at noon hour, students are expected to be outside unless they have special permission or are involved in a supervised activity. A doctor's certificate will be required for exceptions.

Weather - Upon arrival, students may make use of the waiting rooms during inclement weather. If the wind chill factor is >-27 all students will remain indoors for the recess and noon breaks. Our **weather reference** is on our web site or visit: <http://weatheroffice.gc.ca>

Busing – FIRST BUS provides bus service to our school from Briarwood and Lakewood communities. **BUS INFORMATION LINE – 343 3300. Bus service is automatically canceled when wind chill temperature at 7:00 am is -45 C.** Expectations: pupils must be ready to board 5 minutes in advance of scheduled time, if bus has not arrived 10 minutes of scheduled time, pupil should return home and return to stop 1 hour after scheduled pickup time. – otherwise parents are to arrange transportation. If the drop off run at home is cancelled, parents are to pick their child up from the school. Inappropriate pupil behavior on the bus will result in the withdrawal of bus service.

5.5 LOCKS ON LOCKERS Locks for student lockers are optional. Students are responsible for providing the locks for their lockers. Whether the lock is a key type or a combination type, it should be of high quality. A copy of the combination or an extra key must be left with the classroom teacher. **Lockers and backpacks are subject to inspection at any time.**

5.6 GIDEON BIBLES The Gideon Society distributes Gideon Bibles to grade 5 students. Should you wish your child not to receive a free copy of the Bible, please advise your child's teacher.

5.7 HOMEWORK The elementary students at Lakeridge School (Kindergarten to Grade 4) are generally not assigned homework. School programming at this level is designed to be completed in class time. However, should students not make effective use of class time, students may bring incomplete assignments home to complete. Students from Grades 5 to 8 may experience some work assigned to

them as homework. In other words, students in Grades 5 to 8 may receive assignments to work on that are to be completed with no class time being allotted.

5.8 STANDARDIZED TESTING Over the course of elementary school various standardized tests are given. Parents should be aware that:

- a) Students in Grades 4 and 8 write the CAT/3 (Canadian Achievement Test, 3rd Edition). This is an achievement test, which is given to create a profile of student strengths and weaknesses. This will be administered in September / October.
- b) Students in grades 4 and 8 write the Canadian Test of Cognitive Skill (TCS). This is a scholastic ability test. This will be administered in September / October.
- c) Students from grades 4 to 8 write the AFL (Assessment For Learning). This provincial assessment provides insights into student knowledge and provincial curricula.

In addition, various standardized tests are administered by our Resource Teacher and Educational Psychologist to help us to assess how to best meet student needs.

5.9 INTERNET ACCESS FOR STUDENTS

5.9.1 Access to the Internet is an individual privilege, not a right. Any student who violates these guidelines or any other code of conduct outlined by an individual school will have his or her access removed for such period of time as is deemed appropriate by a teacher, the teacher librarian or school administration.

5.9.2 Access to the Internet will only be provided while a student is under the supervision of a teacher or responsible adult who is present in the room where the student is accessing the Internet.

5.9.3 Students will not create, distribute, download, or save any text, sounds, graphics, or other material which are obscene, harassing, racist, malicious, fraudulent, libelous, or which may affect the integrity of a computer or computer network.

5.9.4 Students may not attempt to read, copy or change files or passwords belonging to other people, either locally or on the Internet unless authorized to do so by those individuals.

5.9.5 Parents who do not want their child to have access to the Internet should contact the classroom teacher.

6.0 LAKERIDGE SCHOOL COUNCILS Our school has two parent organizations. The effectiveness of the Councils is related directly to the number of parents willing to take active participation in council activities. All are welcome. The goal of the **School Community Council** is to support the students and school staff in providing a positive learning environment. This includes a wide variety of activities and functions. Ideas are always welcome. The **Lakeridge Parent Council** (separate group) organizes family events and fundraising activities

7.0 BAND Our band program is open to students from Grade 6 to Grade 8. Students learn to play their instruments in a group setting in which they work together towards their common goal to create music. Instruction is offered twice a week during school time. Performances will take place throughout the year in our school and community. Students who join the band are expected to honour this commitment for the full academic year.

8.0 HOME ECONOMICS AND INDUSTRIAL ARTS FOR GRADE 8 STUDENTS Home Economics classes are based on food preparation and nutrition. Industrial Arts classes deal with drafting and woodwork. Half-day classes are offered for half the year to all grade 8 students.

9.0 VOLUNTEERS We encourage parents, grandparents, and community members to offer their services as volunteers. Please let us know if you are interested in helping us along the road to providing quality education. Criminal Record Checks are required when supervising students in isolated settings. ie. camps – forms are available from the main office or on our Portal. **CALL NOW! 683-7320.**

10.0 EXTRA CURRICULAR Along with the regular academic program the school offers extra curricular programs. Intramurals (Gr. 5-8) consist of competitions between teams. Activities include a wide range of sporting events that normally take place at recess and noon hour. The program is geared to promote student participation, interaction, and spirit in the school at the middle year's level.

The interschool program offers teams in volleyball, cross-country, track and field, and basketball, as established by schools in our zone. Teachers

on staff act as coaches and schedule practices outside school hours. Interschool competitions are arranged and take place after school. The teams offer students the opportunity to compete and excel in a given sport as well as help to promote confidence in themselves and their teammates. The focus is on team play and sportsmanship. We offer outdoor education experiences geared to Grades 5 to 8 students. These activities are designed to develop student leadership, fitness, outdoor skills, sportsmanship, and environmental awareness. In the fall our staff will establish our priorities for each grade level. Our school also offers an active extra-curricular program including handbells, Jazz band, choir, Geography Challenge and chess.

11.0 THE RESOURCE ROOM

The resource room is a place where students receive assistance learning to read, spell, write, and do math. Students who attend the resource room may also receive assistance in organizational skills, study skills or using appropriate social behaviour. Children who attend the resource room are those who are nominated by classroom teachers and parents.

12.0 REPORTING - Highlights

Reporting student progress to families is a yearlong ongoing process. It is a commitment to dialogue that includes the following components for Kindergarten to Grade 8:

Meet the Staff Evening - when parent and teacher meet. The teacher may share aspects of the curriculum for that grade, highlighting important goals, and classroom expectations;

Formal conferences: Student progress is communicated to the student and parent/guardians at the end of each of three terms.

November - Kindergarten: Activity Conference, Grades 1-8: Three-Way (student, parent and teacher) Conferences.

March – Optional Parent and teacher conferences

June – Conferences (as needed)

Ongoing dialogue: Information is shared through classroom and school newsletters, telephone calls, informal visits, portfolios, and questionnaires..

13.0 STUDENT ACCIDENT INSURANCE

All students are covered by a basic accident insurance program that provides coverage for injury sustained during the school day or during participation in a school-approved activity. Families may purchase

optional insurance for increased coverage. This information is contained in the fall mailing from the school.

14.0 EMERGENCY SITUATIONS

If an emergency occurs at school where the school must be evacuated, children will proceed to a prearranged facility (Saint Luke School or Evan Hardy as alternate locations). Parents will be advised as soon as all students are safely housed in the alternate location. Students will not be sent home without parental contact. Parents should ensure that the school has an alternate contact person on file.

14.1 The Role of the School Resource Officer (SRO) in our School
The Saskatoon Police Service School Resource Officer (SRO) Program is a community policing initiative with police officers serving as daily resources to staff, students, parents, guardians and the community within the school environment.

The goals of the School Resource Officer Program include:

- developing positive attitudes and relationships between children, youth and the police;
- helping to create a safe school environment;
- serving as a resource for the school community in the areas of law, the police role in the community, and legal consequences; and
- liaising with other sections of the Saskatoon Police Service to share information and provide assistance when required.

School Resource Officers:

- serve as a positive role model to students and school staff;
- establish and maintain open lines of communication with students, parents, guardians, and school staff;
- provide education on safety, substance abuse, life skills, and the justice system to both elementary and high school students;
- reduce crime through education, enforcement and personal interaction with students and staff;
- take reports and investigate incidents within the school. In some cases, mediation, warnings, and diversion from the criminal justice system may lead to a successful resolution to a complaint. In other cases, a criminal charge may result.

School Resource Officers divide their time between all of the public and separate elementary and high schools in Saskatoon

