



**Board of Education
Saskatoon School Division No. 13
Meeting of the
Saskatoon Board of Education**

**TUESDAY, NOVEMBER 21, 2023
310 – 21st Street East - 6:30 p.m.**

Please note that all public board meetings are audio recorded.

AGENDA

- 1. Roll Call**
- 2. Acknowledgement**
- 3. Agenda**
 - 3.1. Adoption of Agenda**

Proposed Board Motion: Move approval of the agenda.

- 3.2. Declaration of Conflict of Interest**
- 4. Celebrating Excellence:**
 - 4.1. Vision Support Program in Saskatoon Public Schools**

- 5. Consent Items**

The Chair will ask for a motion to receive the items, and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request that a consent item be removed.

Proposed Board Motion: That the board approve the consent items as presented.

- 5.1. Approval of Minutes – October 10, 2023 and November 7, 2023**

Proposed Board Motion (if removed from consent items): That the board approve the minutes of the committee of the whole and regular board meetings held October 10, 2023 and the inaugural board meeting held November 7, 2023.

- 5.2. Correspondence**

Proposed Board Motion (if removed from consent items): That the board receive the correspondence as listed.

6. Reports from Administrative Staff

6.1. Strategic Plan Accountability Report: Student Transportation

Proposed Board Motion: That the board approve the Strategic Plan Accountability Report: Student Transportation, to be included as part of the director of education's 2023-2024 evaluation.

7. Delegation

8. Business Arising from the Minutes

9. Unfinished Business

9.1. Items Arising from the Committee of the Whole

10. Reports of Committees and Trustees

11. New Business

11.1. Relocatable Classroom Funding Requests 2023-24

Proposed Board Motion: That the board approve the 2023-24 Relocatable Classroom Funding Requests to the Ministry of Education as follows:

- 1. Colette Bourgonje School – Four new relocatable classrooms, with supplemental information provided requesting an additional four (eight total).*
 - 2. Sylvia Fedoruk School – Four new relocatable classrooms.*
 - 3. Dr. John G. Egnatoff School – Four new relocatable classrooms.*
 - 4. Brunskill School – Three new relocatable classrooms.*
 - 5. North Park Wilson School – Four new relocatable classrooms.*
 - 6. Centennial Collegiate – Four new relocatable classrooms.*
 - 7. Ernest Lindner School – Four new relocatable classrooms.*
 - 8. Greystone Heights School – One new relocatable classroom.*
 - 9. James L. Alexander School – Two new relocatable classrooms.*
 - 10. Howard Coad School – Two new relocatable classrooms.*
-

12. Notices of Motion

13. Questions by Trustees

14. Comments and Questions from the Public (must be related to a specific agenda item)

- Members of the public will have five minutes each to ask their question or make comments, for a total of 20 minutes per meeting.
- All comments or questions about specific agenda items must be submitted in writing by noon the day before the meeting being considered. If the Monday

before the Tuesday board meeting is a statutory holiday, the request must be submitted by noon the Friday before the meeting.

- Information on the process for speaking at a board meeting can be found at [Board Meetings - Saskatoon Public Schools \(spsd.sk.ca\)](https://www.spsd.sk.ca/BoardMeetings).

15. Adjournment

Proposed Board Motion: That the board adjourn to the call of the Chair or the meeting of Tuesday, December 12, 2023.



MEETING DATE: NOVEMBER 21, 2023

TOPIC: CELEBRATING EXCELLENCE: VISION SUPPORT PROGRAM IN SASKATOON PUBLIC SCHOOLS

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Celebrating Excellence	<input checked="" type="checkbox"/> Information

BACKGROUND

Academic excellence, character, engagement and well-being of students are at the heart of Saskatoon Public Schools' strategic plan. The plan highlights our vision of each student being known, valued and believed in. It emphasizes Saskatoon Public Schools' commitment to creating learning experiences that inspire all students to reach their potential and the importance of relationships, equity and accountability.

CURRENT STATUS

On October 18, 2023, the vision support team hosted a red-carpet screening event at Castle Theatre. They debuted an extended program video featuring students with vision loss in various learning environments and scenarios. The film culminated a year of planning, preparation, filming and editing.

The video highlighted the vision support program in Saskatoon Public Schools, and gave families, school teams and community members a glimpse into the assessments, teaching methods and learning considerations for students who are blind or visually impaired. The audience witnessed student success with many learning endeavours, including braille literacy tasks, implementation of specialized technology, baking, mechanics, orientation and mobility, recreation, and leisure activities and many more.

The event concluded with photo opportunities for the students and their supporters, followed by snacks made by the students themselves. A special thanks to the Vision Support Teachers, Carla Giesbrecht and Laura Glass, and their media team, Shawn Monahan and Jordan Trask, for making this event a success. It truly gave each student time to shine!

Carla Giesbrecht and Laura Glass will describe their services and how their video came to be. They will share their highlights from the October 18th event, and trustees will have a chance to view highlights from the full-feature film. (The full-feature film will be shared with trustees on November 22, 2023.)

PREPARED BY	DATE	ATTACHMENTS
Charlene Scrimshaw, Deputy Director of Education Trish Reeve, Superintendent of Education	November 14, 2023	None



MEETING DATE: NOVEMBER 21, 2023
TOPIC: APPROVAL OF MINUTES

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Approval of Minutes	<input type="checkbox"/> Information

BACKGROUND

CURRENT STATUS

Attached are the minutes from committee of the whole and regular board meetings held October 10, 2023 and the inaugural board meeting November 7, 2023.

PREPARED BY	DATE	ATTACHMENTS
Daniel Burke, Chief Financial Officer	November 15, 2023	Minutes

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the board approve the minutes of the committee of the whole and regular board meetings held October 10, 2023 and the inaugural board meeting held November 7, 2023.

UNAPPROVED

MINUTES OF A MEETING:

of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, October 10, 2023 at 2:30 p.m.

October 10, 2023

MEMBERS PRESENT:

Trustees Angela Arneson, Donna Banks, Charmaine Bellamy, Kathleen Brannen, Vernon Linklater, Colleen MacPherson, Kim Stranden, Ross Tait, Suzanne Zwarych

Trustee Brannen joined the meeting at 2:32 p.m.

Trustee Bellamy joined the meeting at 3:55 p.m.

Trustee Bellamy excused herself from the meeting at 5:16 p.m.

Following discussions in Committee of the Whole, Trustee Tait moved that the Board rise and report.

CARRIED (8)

The meeting adjourned at 5:20 p.m.

Secretary of the School Division

Board Chair

MINUTES OF A MEETING:

of the Board of Education of the Saskatchewan School Division No. 13 of Saskatchewan, held on Tuesday, October 10, 2023 at 6:30 p.m.

October 10, 2023

MEMBERS PRESENT:

Trustees Colleen MacPherson (Chair), Angela Arneson, Donna Banks, Charmaine Bellamy, Kathleen Brannen, Vernon Linklater, Kim Stranden, Ross Tait, Suzanne Zwarych

Chair MacPherson, called the meeting to order, read the roll call into the minutes, acknowledged that the meeting was being held on Treaty Six territory and traditional territory of the Cree, Dene, Nakoda, Lakota, Dakota and Saulteaux nations, and the homeland of the Métis and Michif people.

Agenda: Trustee Linklater moved approval of the agenda.

Agenda

CARRIED (9)

There were no conflicts of interest declared by any board members.

Celebrating Excellence – French Immersion: Jennifer Haywood, superintendent of education, introduced Lise Thériault, Grade 1 teacher at École Alvin Buckwold School, who shared how literacy is used in the classroom to develop successful student outcomes. The Mughees family shared how learning French has positively impacted their family.

Celebrating Excellence - French Immersion

Consent Items: Trustee Arneson moved that the following consent agenda items be approved as presented.

Consent Items

CARRIED (9)

Approval of Minutes: Trustee Arneson moved that the board approve the minutes of the committee of the whole and regular board meetings held September 19, 2023.

Approval of Minutes

CARRIED (9)

Board Annual Work Plan: Trustee Arneson moved that the board receive the 2023-2024 Board Annual Work Plan for information.

Board Annual Work Plan

CARRIED (9)

Secure Destruction of Records: Trustee Arneson moved that the board approve the secure destruction of 10 boxes of employee files from 2016 eligible for destruction as SSBA Records and Retention Disposal Guide (Sept. 2019).

Secure Destruction of Records

CARRIED (9)

Reports from Administrative Staff:

Strategic Plan Accountability Report – 2023-2024 Enrolment: Trustee Zwarych moved that the board approve the Strategic Plan Accountability Report: 2023-2024 Enrolment, to be included as part of the director of education's 2023-2024 evaluation.

Strategic Plan Accountability Report – 2023-2024 Enrolment

CARRIED (9)

Strategic Plan Accountability Report – Student Learning Results

Grades 1-8: Trustee Banks moved that the board approve the Strategic Plan Accountability Report: Grades 1-8 to be included as part of the director of education's 2023-2024 evaluation.

Strategic Plan
Accountability
Report – Student
Learning Results
Grades 1-8

CARRIED (9)

Strategic Plan Accountability Report – Student Learning Results

Grades 9-12: Trustee Brannen moved that the board approve the Strategic Plan Accountability Report: Student Learning Results Grades 9-12, to be included as part of the director of education's 2023-2024 evaluation.

Strategic Plan
Accountability
Report – Student
Learning Results
Grades 9-12

CARRIED (9)

Unfinished Business:

CUPE Agreement Ratification: Trustee Stranden moved that the

board ratify the contract settlement between the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan and the Canadian Union of Public Employees Local #8443.

CUPE Agreement
Ratification

CARRIED (9)

Draft Memorandum of Understanding between Saskatoon Public Schools

Foundation Corp. and the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan:

Trustee Banks moved that the board approve the Memorandum of Understanding between Saskatoon Public Schools Foundation Corp. and the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan.

Draft Memorandum
of Understanding
between Saskatoon
Public Schools
Foundation Corp.
and the Board of
Education of the
Saskatoon School
Division No. 13
of Saskatchewan

CARRIED (9)

Year End Transfers: Trustee MacPherson moved that the board approve

the following transfers:

Year End
Transfers

- a. The transfer of \$5,484,145 from PMR project allocations, to the unrestricted surplus for PMR operational projects, based on actual project amounts for the year ended August 31, 2023.
- b. The transfer of \$159,167 from capital reserves, to the unrestricted surplus for air purification projects, based on actual project amounts for the year ended August 31, 2023.
- c. The transfer of \$194,555 from the facility operating reserve allocation to the unrestricted surplus based on actual facility operating project amounts for the year ended August 31, 2023.
- d. The transfer of \$68,882 from the facilities capital reserve to the unrestricted surplus to cover emergency bridge repairs.
- e. The transfer of \$49,166 from the facility rental reserve to the operating surplus based on actual project costs of \$64,116 for the year ended August 31, 2023 net of \$15,000 to fund future projects.
- f. The transfer of \$120,537 from the unrestricted surplus to the capital surplus to fund vehicle purchases.
- g. The transfer of \$155,147 from the capital surplus for driver education to the unrestricted surplus.
- h. The transfer of \$765,322 from the technology replacement reserve to the unrestricted surplus and \$184,699 from the technology replacement reserve to the capital surplus. This will draw down the technology replacement reserve to reflect payments made for the student computer technology loan and for purchases of technology equipment.
- i. The transfer of \$165,444 from the capital reserve to an internally restricted reserve for facilities capital and \$1,488,998 from the capital reserve to an externally restricted capital reserve related to the sale of the Pleasant Hill School.
- j. The transfer of \$636,000 from the unrestricted surplus to the internally restricted reserve for Pleasant Hill School relocation costs.
- k. The transfer of \$1,200,000 from the learning supports reserve to unrestricted surplus based on budgeted program costs incurred for the year ended August 31, 2023.

- l. The transfer of \$10,048,000 from the pension asset reserve to the unrestricted surplus based on the year-end actuarial valuation adjustment.
- m. The transfer of \$2,960,000 from the unrestricted surplus to the technology replacement reserve. The transfer of \$150,000 from the unrestricted surplus to the capital surplus for vehicle replacements. The transfer of \$3,650,000 from the unrestricted surplus to the facilities operating reserve.

CARRIED (9)

Pension – Actuarial Valuation Report as at December 31, 2022: Trustee Zwarych moved that the board receive the Actuarial Valuation Report on the Pension Plan for the Non-Teaching Employees of the Saskatoon Board of Education.

Pension – Actuarial Valuation Report as at December 31, 2022

CARRIED (9)

Saskatchewan School Boards Association (SSBA) – 2023 Annual General Meeting and Voting Delegates: Trustee Bellamy moved that the board approve the following motions:

Saskatchewan School Boards Association (SSBA) 2023 Annual General Meeting and Voting Delegates

- 1) That the Saskatoon Board of Education is entitled to 51 votes.
- 2) That Trustee Stranden be the representative authorized by the board to act as voting delegate for the school division.

CARRIED (9)

Board Subcommittee Minutes: Trustee Tait moved that the board approve the minutes of the Board Governance Committee meeting of August 29, 2023.

Board Subcommittee Minutes

CARRIED (9)

Board Governance Committee – Revised Terms of Reference – Board Audit and Risk Committee: Trustee Stranden moved that the board approve the revised terms of reference for the Board Audit and Risk Committee.

Board Governance Committee – Revised Terms of Reference – Board Audit and Risk Committee

CARRIED (9)

Reports of Committees and Trustees:

- Trustee Linklater reported on his September 28 attendance at Orange Shirt Day events. He also participated in the Sisters in Spirit Walk on October 4.
- Trustee Banks reported on her attendance at Fairhaven School's pancake breakfast and Saskatoon Public Schools Foundation 'All in for Literacy' celebration. She also attended school community council meetings at Tommy Douglas Collegiate and wâhkôhtowin and Fairhaven schools, the Blairmore cup high school football game, and meetings of the Saskatchewan School Boards Association executive.
- Trustee Stranden reported on her attendance at school community council meetings in Ward 4, the Blairmore cup high school football game and Saskatoon Public Schools Foundation 'All in for Literacy' celebration.
- Trustee Zwarych reported on her attendance of the Every Child Matters flag raising, the virtual cyber risk presentation hosted by the Saskatchewan School Boards Association, meetings of the Board Governance Committee and the Saskatoon Tribal Council's Every Child Matters Pow Wow at Sasktel Centre. Trustee Zwarych also attended a thanksgiving meal with a Roland Michener family new to Canada.
- Board Chair MacPherson reported her attendance at the meeting of Saskatchewan School Board Association Board Chairs and highlighted the upcoming meeting of the School Community Council general assembly on October 18.

New Business

Board Governance – Board Policies: Trustee Tait moved that the board approve the housekeeping changes to Policy 2: Role of the Board Member, Policy 19: School Year and Policy 21: Student Awards.

Board Governance
Board Policies

CARRIED (9)

Notice of Motion:

No Notices of Motion were brought forward.

Questions by Trustees:

No questions by trustees were brought forward.

Delegation:

No delegations.

Comments and Questions from the Public:

No comments or questions were submitted from the public.

Adjournment:

Trustee Brannen moved that the board adjourn to the call of the chair or the Inaugural board meeting of November 7, 2023.

CARRIED (9)

The meeting adjourned at 7:07 p.m.

Secretary of the School Division

Board Chair

MINUTES OF THE INAUGURAL MEETING: of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, November 7, 2023 at 12:00 noon.

November 7,
2023

MEMBERS PRESENT: Trustees Angela Arneson, Donna Banks, Charmaine Bellamy, Kathleen Brannen, Vernon Linklater, Colleen MacPherson, Michael Pidwerbeski, Kim Stranden, Ross Tait, Suzanne Zwarych

Daniel Burke, chief financial officer and secretary treasurer of the school division, called the meeting to order, read the roll call into the minutes, and acknowledged the meeting was being held on Treaty Six territory and traditional homeland of the Métis and Michif people.

Call to Order
Acknowledgement

Election of Board Chair: Daniel Burke highlighted the procedure for election of board chair in accordance with Part 4, Section 14.2 of *The School Division Administration Regulations* and Policy 6, section 1.4 of *The Board Policy Handbook*. He then called for nominations for the office of board chair.

Election of
Board Chair

Board of Education.

Trustee Banks nominated Trustee Stranden to serve as chair of the

Board of Education.

Trustee Bellamy nominated Trustee Linklater to serve as chair of the

Trustee Tait moved nominations cease.

CARRIED (10)

Trustees Linklater and Stranden accepted the nomination. A vote was held by ballot and Trustee Stranden was declared chair of the Board of Education.

Chair Stranden assumed the chair's role and provided comments as the newly elected chair.

Election of Vice Chairs: Trustee Bellamy nominated Trustee Linklater to serve as vice chair for the first six-month term.

Election of
Vice Chairs

Trustee Banks nominated Trustee Arneson.

Trustee Brannen moved nominations cease.

CARRIED (10)

Trustee Linklater declined the nomination.
Trustee Arneson accepted the nomination and was declared vice chair for the first six-month term.

second six-month term.

Trustee Tait nominated Trustee Banks to serve as vice chair for the

Trustee Arneson moved nominations cease.

CARRIED (10)

Trustee Banks accepted the nomination and was declared vice chair for the second six-month term.

Minutes of the November 8, 2022, Inaugural Board Meeting: Minutes of the November 8, 2022 inaugural board meeting were approved by the board at the November 2022 regular board meeting.

Minutes of
November 8,
2022 Inaugural
Board Meeting

Confirmation of Professional Services:

Confirmation
of Professional
Services

Insurance Broker – Trustee MacPherson moved that the board appoint AON Reed Stenhouse to serve as its insurance broker for 2023-2024.

Insurance Broker

CARRIED (10)

Banking Authority: Trustee Brannen moved that the requirements with regard to banking authority be approved as follows and that they be effective until the next Inaugural meeting.

Banking
Authority

- (a) Transfers of funds between bank accounts are primarily handled by electronic transmission. The Accounting Branch has been given the security access to enable transfer of funds. If transfers are affected by way of paper transmittals that the chief financial officer be authorized on his signature alone to transfer funds, as may be necessary, between any and all bank accounts in the name of the Saskatoon School Division No. 13 of Saskatchewan.
- (b) That the form required by the bank for signing authorities and temporary borrowing power be duly completed; the chair or vice chair, together with the chief financial officer, act as signing authorities for the board.
- (c) That payroll cheques be issued on the signature of the chief financial officer alone, provided that both the chair and chief financial officer signs the cheque and voucher register each month for the total paid from general account into payroll account.

CARRIED (10)

Borrowing Authority: Trustee Tait moved that the form required by the bank for borrowing be approved.

Borrowing
Authority

SASKATCHEWAN
SCHOOL DIVISION BORROWING RESOLUTION

Whereas pursuant to Section 319 of The Education Act, 1995 states:

- “319(1) Subject to subsection (2), a board of education or the conseil scolaire may, by resolution, authorize its chairperson and its chief financial officer to borrow, on behalf of the board of education or conseil scolaire, as the case may be, a sum of money that may be required to meet its current operating expenditures.
- (2) A board of education or the conseil scolaire may act pursuant to subsection (1) only if it has obtained the consent of the minister to do so.”

Now, therefore, be it resolved by the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, (hereinafter referred to as "the board") as follows:

1. That the board chair or vice chair and chief financial officer on behalf of the board are hereby authorized to borrow from institutions approved under the laws of Canada, up to \$20,000,000 to meet the expenditures of the said school division until the proceeds of taxes and operating grants payable to the said school division are available and to pay or agree to pay interest on the monies borrowed either in advance or at maturity, at such rates as may be agreed upon at the time of borrowing .
2. The said sum of \$20,000,000 and interest shall be repayable and shall be a first charge upon the uniform tax levy for the fiscal year in which the loan was made and in addition shall be secured by operating grants which may be payable to the school division at any time.
3. That the said loan may be secured by the promissory note or an operating loan agreement of the said chair or vice chair and chief financial officer given on behalf of the said board and the said chair or vice chair and treasurer are hereby authorized and empowered to execute and give such promissory note or an operating loan agreement on behalf of the said board as may be required by the said Bank.
4. That this resolution shall take effect on January 1, 2024.

CARRIED (10)

Committees of the Board:

Committees
of the Board

Board Audit and Risk Committee: Trustee Arneson moved that trustees Arneson, Banks, Brannen, Tait and MacPherson be appointed to the Board Audit and Risk Committee.

Board Audit and
Risk Committee

CARRIED (10)

Board Governance Committee: Trustee MacPherson moved that trustees Arneson, Banks, MacPherson, and Tait be appointed to the Board Governance Committee.

Board
Governance
Committee

CARRIED (10)

Board Human Resources Committee: Trustee Zwarych moved that trustees Banks, Bellamy, Linklater and Pidwerbeski be appointed to the Board Human Resources Committee.

Board Human
Resources
Committee

CARRIED (10)

Board Representatives:

Board
Representatives

Saskatchewan School Boards Association Public Section: Trustee Bellamy moved that Trustee Brannen be appointed the member at large to the SSBA Public Section.

Saskatchewan
School Boards
Association
Public Section

CARRIED (10)

Saskatchewan High Schools Athletic Association: Trustee Banks moved that Trustee Zwarych be appointed the representative to the Saskatchewan High School Athletic Association.

Saskatchewan
High Schools
Athletic
Association

CARRIED (10)

Saskatoon Public Schools Foundation Inc.: Trustee Arneson moved that trustees MacPherson and Pidwerbeski be appointed to the Saskatoon Public Schools Foundation Inc.

Saskatoon
Public Schools
Foundation
Inc.

CARRIED (10)

Disposal of Ballots: Trustee Tait moved that the board approve the destruction of ballots used during the inaugural meeting.

Disposal of
Ballots

CARRIED (10)

Inaugural Meeting.

Adjournment: Trustee Brannen moved that the board adjourn the

Adjournment

CARRIED (10)

The Inaugural Meeting adjourned at 12:15 p.m.

Secretary of the School Division

Board Chair



MEETING DATE: NOVEMBER 21, 2023

TOPIC: CORRESPONDENCE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input type="checkbox"/> Information

BACKGROUND

The following correspondence is included in this file for the information of the board:

- November 8, 2023 Correspondence from Honourable Jeremy Cockrill regarding the Provincial Education Plan.
- October 23, 2023 correspondence from Honourable Jeremy Cockrill regarding Ministerial Directives and future meeting.
- October 23, 2023 correspondence from Honourable Jeremy Cockrill regarding *The Education (Parents' Bill of Rights) Amendment Act, 2023*.

PREPARED BY	DATE	ATTACHMENTS
Shane Skjerven, Director of Education	November 14, 2023	Correspondence Documents

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the board receive the correspondence as listed.



Government
of
Saskatchewan

Minister of Education

Legislative Building
Regina, Canada S4S 0B3

NOV 08 2023

School Division Board Chairs

Dear Board Chairs:

I am pleased to provide you with the attached overview of the Provincial Education Plan. This document outlines the work that will be done provincially to implement the Provincial Education Plan. I am grateful for the support you have shown by endorsing the priority actions and milestones of the long-term provincial education plan, earlier this year.

While the attached document provides a high-level overview of the plan, the Provincial Education Plan Implementation Team has developed action plans for each priority action and teams have been established to lead the work. The action plans have been shared with all Directors of Education so I encourage you to create regular opportunities for your board to be briefed on the provincial level work.

The attached document also outlines provincial level targets. Progress toward these targets will measure the impact of the plan over time. These targets will be revisited regularly and progress will be reported through ministry and school division annual reports. These provincial targets promote a focus in key areas that will have an impact on student success. It is understood that your school division will be setting targets for each of these as well as other measures that will assist you in tracking progress.

Thank you for your support of the plan shown through your endorsement of the priorities and milestones. Your school division has played an integral part in developing the provincial education plan and I would like to express my deep gratitude for your involvement in the planning process.

The Government of Saskatchewan is proud of the collaborative work that led us to this exciting implementation phase of the plan and we look forward to our continued collaboration.

Sincerely,



Jeremy Cockrill
Minister of Education

Attachments

cc: School Division Directors of Education

Provincial Education Plan 2030

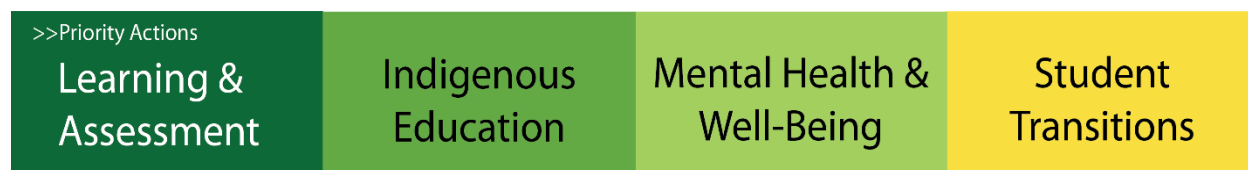
The long-term provincial education plan represents a commitment to Saskatchewan students and their families. The focus of the plan is to support students in learning what they need for their future, to ensure students feel safe and supported.

The long-term provincial education plan will focus on the needs of all Prekindergarten to Grade 12 students. This plan reflects the diversity of the province and ensures the presence and voices of First Nations and Métis education organizations are heard and felt throughout, as part of the journey towards reconciliation in Saskatchewan.

Saskatchewan's education sector is foundational in contributing to the goals of Saskatchewan's *Growth Plan – The Next Decade of Growth 2020-2030* and securing a better quality of life for Saskatchewan people. The provincial education plan actions build resiliency in students and the foundational skills, knowledge and competencies they will need for their future. The actions support transitions and pathways through the Kindergarten to Grade 12 system toward participation in future learning, work, career, entrepreneurship and adult life.

Priority Actions:

Four priority actions of equal importance will be undertaken in the plan. These actions will be assessed and updated over the course of the plan as the work progresses, and priorities continue to be responsive to the educational experiences and outcomes of Saskatchewan students.



- Improve student outcomes through effective assessment practices that guide and strengthen responsive instruction.
 - A provincial assessment program will focus on improving student results.
 - The program will include assessments at pivotal points to better support each student's learning.
 - It will build on and support the valuable work of teachers by providing precise and timely information to guide instruction.
- Actualize the vision and goals of [Inspiring Success: Prek-12 First Nations and Métis Education Policy Framework](#).
 - Achieving the *Inspiring Success* vision and goals will support the achievement of success for Indigenous students and an equitable and inclusive system that benefits all learners.
 - This work will promote local action, develop measures to track progress and ensure effective practices are implemented and shared.
 - Working toward an inclusive workforce strategy and continued efforts to include Indigenous voices in all areas of education will be important to this work.
- Enrich and enhance mental health and well-being capacity in students.

- Saskatchewan students will be supported to experience a positive sense of belonging and connection while feeling safe in their schools.
 - This work will create common language so that students, parents, teachers and administrators can speak openly and clearly about mental health and well-being.
 - School systems will work to share effective practices and develop a planning tool to make a difference at the local level for the benefit of more students.
- Foster connections for learners and their families while supporting learners as they enter and progress through school to graduation and determine a life pathway.
 - Engaging families and caregivers from school entry throughout a child’s education will be an important focus of this action.
 - Actions in this priority will support student attendance and engagement, particularly during key transition points.
 - Through the work of this action, every student will have a plan for graduation that will prepare them for their career and life pathways.

Provincial-Level Targets:

The following are provincial-level targets. Progress toward these targets will measure the impact of the plan over time. For each of these targets, the aim will be to achieve equity in outcomes for Indigenous and non-Indigenous students and to see improvement for all students.

Over the life of the plan to 2030:

- **Student attendance will improve annually.**
 - When students attend school regularly, they are more engaged in learning and have greater opportunities to learn and succeed. There is a very strong relationship between good attendance and good educational outcomes.
 - When schools provide inviting, interesting and supportive learning environments, students are more likely to attend and engage in learning.
 - For the 2022-23 school year, the average attendance rate for students across the province was 85.6 per cent. The percentage of students who attended at least 80 per cent of the time was 76 per cent.
- **Overall graduation rates will increase annually with a focus on decreasing the gap in achievement between Indigenous and non-Indigenous students by 2030.**
 - Generally, students who complete Grade 12 have more opportunities for education and work, and experience better health and well-being.
 - More students graduating contributes to a stronger Saskatchewan through an educated and engaged population and to economic growth through the availability of skilled and knowledgeable entrepreneurs and employees.
 - For the 2022-23 school year, the overall 3-year graduation rate was 79 per cent with 47.9 per cent of Indigenous students graduating within the 3-year window. The overall 5-year graduation rate was 85.9 per cent with 61.9 per cent of Indigenous students graduating within that timeframe.
- **Upon Kindergarten exit, the percentage of students ready for learning in the primary grades will increase year over year.**

- Student readiness for learning by the end of Kindergarten sets the foundation for future learning and success in school.
- For the 2022-23 school year, 79.1 per cent of students were ready for learning in the primary grades after they are finished Kindergarten.
- **Student literacy and numeracy outcomes will increase year over year.**
 - Reading is a foundation for learning. Grade 3 reading levels are a strong indicator of future student performance. A high proportion of students reading at grade level in Grade 3 means that more students are ready to learn in Grade 4 and beyond.
 - For the 2022-23 school year, 70 per cent of Grade 3 students were assessed as reading at or above grade level, which is a 1.7 percentage point improvement over the previous year.
- **All students will have an increased sense of connection and safety in schools.**
 - When students feel connected to and safe in school, they will be more engaged in learning.
 - In 2022-23, 59 per cent of students in grades 4 to 6 reported feeling safe at school. For grades 7 to 12 students, the percentage was 55 per cent.
 - In 2022-23, 68 per cent of students in grades 4 to 6 reported a positive sense of belonging. For grades 7 to 12 students, the percentage was 58 per cent.

For all provincial level targets and measures, baseline data, where available, will be established from the 2022-23 school year. Implementation of the plan for the 2023-24 school year began in September 2023. Provincial-level targets will be revisited regularly to ensure continuous improvement toward 2030. School systems will continue to set and report on their own annual targets.



Government
of
Saskatchewan

Minister of Education
Legislative Building
Regina, Canada S4S 0B3

OCT 23 2023

Dear Board Chairs:

Pursuant to subsection 4.02(1) of *The Education Act, 1995*, the Minister may “give a written directive to a board of education of the conseil scolaire to take any action that the minister considers necessary in relation to the operations of the board of education or the conseil scolaire.”

Specifically, and without limiting the generality of the forgoing, a Minister’s written directive may, pursuant to subsection 4.02(2)(c), require a board of education or the conseil scolaire to “coordinate the activities that it undertakes with any other person or organization engaged in elementary or secondary education.”

As you may be aware, *The Education Act, 1995*, as recently amended by *The Education (Parents’ Bill of Rights) Amendment Act, 2023*, now contains new provisions respecting, among other things, parental consent to (a) changes to students’ name or gender identity; and (b) sexual health education.

Accordingly, the Ministerial Directives issued to you dated June 22, 2023 and August 22, 2023, are hereby rescinded.

Boards of Education and the conseil scolaire, and their administrations are directed to continue to cease involvement with any third-party organizations with the delivery of sexual health content. Of note, this does not include health care professionals employed by ministries of the Government of Saskatchewan, or the Saskatchewan Health Authority.

A regular meeting with ministry officials and the Directors of Education is scheduled for October 25, 2023, where they will discuss any initial questions that school divisions may have. Following that meeting, if school divisions have any additional questions, as always feel free to reach out to the Deputy Minister’s Office.

Sincerely,



Jeremy Cockrill
Minister of Education

cc: Clint Repski, Deputy Minister of Education



Government
— of —
Saskatchewan

Minister of Education

Legislative Building
Regina, Canada S4S 0B3

OCT 23 2023

Dear Board Chairs:

As a follow up to the news release the Saskatchewan School Boards Association and your division directors received on October 20, 2023, I can advise that *The Education (Parents' Bill of Rights) Amendment Act, 2023* has received royal assent and is now in force.

My expectation is that all Saskatchewan schools will comply with *The Parents' Bill of Rights*, just as they comply with all other requirements under *The Education Act, 1995*.

A copy of *The Parents' Bill of Rights* can be downloaded from the website of the Legislative Assembly of Saskatchewan, which is www.legassembly.sk.ca.

Sincerely,



Jeremy Cockrill

cc: Clint Repski, Deputy Minister of Education



MEETING DATE: NOVEMBER 21, 2023

TOPIC: STRATEGIC PLAN ACCOUNTABILITY REPORT:
STUDENT TRANSPORTATION

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Information

BACKGROUND

Academic excellence, character, engagement, and well-being of students are at the heart of Saskatoon Public Schools’ strategic plan. The plan highlights our vision of each student being known, valued and believed in. It emphasizes Saskatoon Public Schools’ commitment to creating learning experiences that inspire all students to reach their potential and the importance of relationships, equity and accountability.

The ministry requires semi-annual reporting to boards of education, as indicated in the *Transportation Safety Reporting Guidelines (TSRG)*. It includes requirements related to compliance with transportation legislation, reporting of student transportation performance, risks to student safety, and tracking and resolving complaints.

CURRENT STATUS

The key risks to transportation as identified in the TSRG were reviewed with each bus company.

Attached is the accountability report for student transportation which will be presented by Chief Financial Officer Daniel Burke and Financial Analyst/Transportation Manager Sheila May.

PREPARED BY	DATE	ATTACHMENTS
Daniel Burke, Chief Financial Officer Sheila May, Financial Analyst/Transportation Manager	November 14, 2023	Accountability Report

RECOMMENDATION

Proposed Board Motion:

That the board approve the Strategic Plan Accountability Report: Student Transportation, to be included as part of the director of education’s 2023-2024 evaluation.

At Saskatoon Public Schools every student is **Known • Valued • Believed In**

We are committed to creating learning experiences that inspire all students to reach their potential.



Accountability Topic: Student Transportation Report

Date of Board Meeting: November 21, 2023

Strategic Priorities:

<input type="checkbox"/> Academic Excellence	<input checked="" type="checkbox"/> Well-being
<input type="checkbox"/> Character	<input checked="" type="checkbox"/> Financial Stewardship
<input type="checkbox"/> Engagement	<input type="checkbox"/> Internal Business Processes

Commitments:

- Relationships (honouring diversity, welcoming and joyful spaces, and community partnerships)
- Equity (anti-racist/anti-oppressive practice, representative workforce, high expectations)
- Accountability (evidence-based practice, focus on Indigenous student success, ensure safe, caring, and accepting learning environments)

Key Measures:

See performance indicators in the Student Transportation Report as of September 30, 2023, and Key Risks to Safe Transportation.

Targets:

Provide safe on-time transportation for students while minimizing cost.

Key Initiatives Employed:

On-time transportation for each bus company is tracked with a performance log. The bus company that outperforms the other company by providing safe, on-time transportation, receives additional bus routes.

Cost efficiency of transportation is reviewed during the school year and changes are made to minimize transportation costs.

Key risks to safety are addressed semi-annually with each bus company, as addressed in “Key Risks to Safe Transportation”.

Data:

Performance Indicator	Sept.30, 2023	March 31, 2023	Sept.30, 2022	April 30, 2022
Number of students registered for transportation	5956	5520	5406	4725
Number of students transported who require intensive support	437	449	415	399
Number of transportation routes	156	144	141	139
Number of unfilled routes	0	0	0	0
Cancellations*				
Mechanical - number of routes	0	0	0	0
Weather (2023-2024 school year) - number of days	0	1	0	3
No substitute driver - number of runs (AM or PM)	0	0	0	0
Average age of bus fleet (years)	8	8	7	7
Capacity utilized on bus (average)**	90%	87%	81%	71%
Average one-way run time (minutes)	20	21	22	20
Longest one-way run time (minutes)***	87	92	83	76
Performance measurements Sept. 30, 2023****				
First Student (late runs/total runs)	6/1692	142/12827	14/1940	285/18008
Hertz (late runs/total runs)	3/3924	5/24252	1/3720	6/21570

Notes:

<p>*Cancellations are for the school year to date. Bus route transportation is cancelled at -45c with wind-chill.</p>
<p>**Capacity utilization is based on a maximum school bus load of 3 students/bench seat. Students in kindergarten and the early grades may ride at 3 students/bench seat. Students in older grades and students needing more space are seated at 2 students/seat. The capacity rating of buses at 3/bench seat overstates the space available for transporting students in older grades.</p>
<p>***Students are transported from around the city to intensive support programs and the Cree Language and Culture Program.</p>
<p>****March 31, 2023 and April 30, 2022 data is school year to date. Sept. 30th data is for September only. Total runs are the number of bus route trips to and from school for September (transportation days each month x number of routes x bus route trips/day)</p>

Future Initiatives:

As the budget process starts, transportation at schools will be reviewed for opportunities to double-loop, resulting in either lower costs by removing a route, or by adding capacity. Implementation of changes will be in the 2024-2025 school year.

Busing offered in elementary attendance areas is being reviewed in neighbourhoods without schools.

The division is continuing to move toward more technology, including apps for families to access bus route locations and adding GPS on all buses.

Risk Assessment:

The increase in enrolment has increased the number of students transported. This has resulted in both fuller buses and additional routes, particularly in newer neighbourhoods. While driver recruitment and retention has improved relative to the start of the 2022-2023 school year, it remains a risk factor as the division continues to increase the number of double looped buses to minimize busing costs, there is a risk to the delivery of on-time bus service. As contracted bus companies recognize a decrease/decline in growth of revenue, the push to decrease operating costs increases, resulting in fewer spare drivers and minimized office staff.

Continued upward pressure on costs is expected due to growing enrolment, additional costs for intensive supports transportation and price increases in contracts.

Summary Comments:

Transportation continues to provide safe, on-time, cost efficient transportation.

KEY SAFETY RISKS TO TRANSPORTATION

7-Nov-23

Key Risk	Strategies Implemented to Address Risk
Driver Competence	<p>Driver Evaluations are completed with new drivers after 90 days and annually thereafter.</p> <p>Safety meetings are scheduled monthly.</p> <p>Each driver's SGI Driver's Abstract is reviewed annually.</p> <p>New drivers work with mentors before driving a route on their own.</p> <p>Trainers review driver skills by periodically riding along on each route.</p> <p>First Student has a program which provides extra training for drivers who drive routes for Special Education programs.</p> <p>An annual meeting is held in August with all drivers to review safety policies, legislative requirements and to communicate current information.</p> <p>Complaints received are investigated by the operations manager.</p> <p>Drivers can complete anonymous surveys regarding training and safety procedures.</p>
Student Behaviour	<p>A guidelines to a safe school bus ride document is distributed to families and includes information for parents/caregivers and students.</p> <p>School bus safety rules are posted inside buses.</p> <p>Processes are established for managing student behaviour. A school bus conduct report is used to support positive student behaviour.</p>
Vehicle Maintenance/Condition	<p>Preventative maintenance is performed every three months or 5,000 kms whichever is first. Maintenance is tracked with maintenance software.</p> <p>Inspection and maintenance are performed according to SGI school bus safety standards.</p> <p>SGI inspections are performed annually. Staff regularly review reports outlining required inspections to ensure SGI guidelines are met.</p> <p>Shops are staffed with certified journeymen technicians with many years of school bus maintenance and repair experience.</p> <p>Technicians in bus yards to assist drivers with immediate concerns.</p> <p>Zonar (GPS) systems facilitate identifying maintenance concerns.</p>
External Factors	<p>GPS is on buses.</p> <p>School buses are equipped with two-way radios allowing for direct contact between drivers and the school bus office.</p> <p>Standard accident reports are used to document collisions involving buses.</p> <p>Severe weather procedures are in place in partnership with school divisions.</p> <p>Bus information phone hotline and Bus Planner Web provide late bus information.</p> <p>School bus loading zones are reviewed during loading and unloading on a rotational basis. Any safety concerns are noted and addressed.</p>



MEETING DATE: NOVEMBER 21, 2023

TOPIC: RELOCATABLE CLASSROOM FUNDING REQUESTS 2023-2024

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input type="checkbox"/> Information

BACKGROUND

The 2023-24 Relocatable Classroom Funding Requests were due to be submitted to the Ministry of Education by November 3, 2023. Because the October 10, 2023 board meeting did not allow time to analyze September 30, 2023 enrolments, it was agreed that formal approval would be requested at the November 21, 2023 board meeting.

CURRENT STATUS

Listed below are the relocatable requests that were submitted to the Ministry of Education on November 3, 2023. The Ministry of Education has limited the requests to a maximum of four new relocatable classrooms per school, or four moves per school.

- Colette Bourgonje School** – Four new relocatable classrooms. Supplemental information was provided which requested an additional four relocatable classrooms (eight total) due to extraordinary enrolment pressures.
- Sylvia Fedoruk School** – Four new relocatable classrooms.
- Dr. John G. Egnatoff School** – Four new relocatable classrooms.
- Brunskill School** – Three new relocatable classrooms.
- North Park Wilson School** – Four new relocatable classrooms.
- Centennial Collegiate** – Four new relocatable classrooms.
- Ernest Lindner School** – Four new relocatable classrooms.
- Greystone Heights School** – One new relocatable classroom.
- James L. Alexander School** – Two new relocatable classrooms.
- Howard Coad School** – Two new relocatable classrooms.

PREPARED BY	DATE	ATTACHMENTS
Stan Laba, Superintendent of Facilities	November 6, 2023	None

RECOMMENDATION

Proposed Board Motion:

That the board approve the 2023-24 Relocatable Classroom Funding Requests to the Ministry of Education as follows:

- Colette Bourgonje School** – Four new relocatable classrooms, with supplemental information provided requesting an additional four (eight total).
- Sylvia Fedoruk School** – Four new relocatable classrooms.
- Dr. John G. Egnatoff School** – Four new relocatable classrooms.
- Brunskill School** – Three new relocatable classrooms.
- North Park Wilson School** – Four new relocatable classrooms.
- Centennial Collegiate** – Four new relocatable classrooms.
- Ernest Lindner School** – Four new relocatable classrooms.
- Greystone Heights School** – One new relocatable classroom.
- James L. Alexander School** – Two new relocatable classrooms.
- Howard Coad School** – Two new relocatable classrooms.