

## Minutes of the Inaugural Meeting of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Monday, November 18, 2024 at 12:00 pm

Members Present: Trustees Angela Arneson, Donna Banks, Kirk Jones, Vernon Linklater, Tanya Napper, Anne-Marie Rollo, Jennifer Scherman, Kevin Schmidt, Kim Stranden, Ross Tait

1. Daniel Burke, chief financial officer and secretary treasurer of the school division, called the meeting read the roll call into the minutes.
2. Acknowledgement – Daniel Burke, chief financial officer acknowledged that the meeting was being held on Treaty Six territory and traditional territory of the Cree Dene, Nakoda, Lakota, Dakota and Saulteaux nations, and the homeland of the Métis and Michif people.
3. Declaration of Office – Daniel Burke read the successful candidates for each ward into the minutes and Traci Toth, Commissionaire for Oaths administered the Declaration of Office and endorsement pursuant to Section 319 of *The Education Act, 1995*.
4. Election of the Board Chair – Daniel Burke highlighted the procedure for election of the board chair in accordance with Part 4, Section 14.2 of the *School Division Administration Regulations* and Policy 6, Section 1.4 of *The Board Policy Handbook*. He then called for nominations for the office of board chair.

Trustee Banks nominated Trustee Stranden to serve as chair of the Board of Education.

Trustee Tait moved that nominations cease.

CARRIED (10)

Trustee Stranden accepted the nomination and was declared chair of the Board of Education.

5. Comments of the Newly Elected Chair – Trustee Stranden assumed the chair's role and provided comments as the newly elected chair.
6. Election of the Vice Chair – Trustee Arneson nominated Trustee Tait to serve as vice chair for the first six- month term.

Trustee Arneson moved that the nominations cease.

CARRIED (10)

Trustee Tait accepted the nomination and was declared vice chair for the first six-months.

Trustee Tait nominated Trustee Arneson to serve as vice chair for the second six – month term.

Trustee Schmidt moved that the nominations cease.

CARRIED (10)

Trustee Arneson accepted the nomination and was declared vice chair for the second six-month term.

7. Minutes of the November 7, 2023 meeting – Minutes of the November 7, 2023 inaugural board meeting were approved at the November 21, 2023 regular board meeting.

8. Confirmation of Professional Services

a. Board Solicitor - No motion is required at this time.

b. Insurance Broker – Trustee Arneson moved that the board appoint AON Reed Stenhouse Inc. to serve as its insurance broker for 2024-2025.

CARRIED (10)

c. Confirmation of External Audit Services – No motion is required at the time.

d. Banking Authority – Trustee Banks moved that the requirements with regard to Banking Authority be approved as follows, and that they be effective until the next inaugural meeting or organizational meeting of the board.

i. Transfers of funds between bank accounts are primarily handled by electronic transmission. The Accounting Branch has been given the security access to enable transfer of funds. If transfers are affected by way of paper transmittals that the chief financial officer be authorized on his signature alone to transfer funds, as may be necessary, between any and all bank accounts in the name of the Saskatoon School Division No. 13 of Saskatchewan.

ii. That the form required by the bank for signing authorities and temporary borrowing power be duly completed; the chair or vice chair, together with the chief financial officer, act as signing authorities for the board.

iii. That payroll cheques be issued on the signature of the chief financial officer alone, provided that both the chair and chief financial officer signs the cheque and voucher register each month for the total paid from General Account into Payroll Account.

CARRIED (10)

9. Borrowing Authority – Trustee Tait moved that the form required by the bank for borrowing be approved.

SASKATCHEWAN  
SCHOOL DIVISION BORROWING RESOLUTION

Whereas pursuant to Section 319 of The Education Act, 1995 states:

**“319(1)** Subject to subsection (2), a board of education or the conseil scolaire may, by resolution, authorize its chairperson and its chief financial officer to borrow, on behalf of the board of education or conseil scolaire, as the case may be, a sum of money that may be required to meet its current operating expenditures.

(2) A board of education or the conseil scolaire may act pursuant to subsection (1) only if it has obtained the consent of the minister to do so.”

Now, therefore, be it resolved by the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, (hereinafter referred to as "the board") as follows:

1. That the board chair or vice chair and chief financial officer on behalf of the board are hereby authorized to borrow from institutions approved under the laws of Canada, up to \$20,000,000 to meet the expenditures of the said school division until the proceeds of taxes and operating grants payable to the said school division are available and to pay or agree to pay interest on the monies borrowed either in advance or at maturity, at such rates as may be agreed upon at the time of borrowing
2. The said sum of \$20,000,000 and interest shall be repayable and shall be a first charge upon uniform tax levy for the fiscal year in which the loan was made and in addition shall be secured by operating grants which may be payable to the school division at any time.
3. That the said loan may be secured by the promissory note or an operating loan agreement of the said chair or vice chair and chief financial officer given on behalf of the said board and the said chair office chair and treasurer are hereby authorized and empowered to execute and give such promissory note or an operating loan agreement on behalf of the said board as may be required by the said Bank.
4. That this resolution shall take effect on January 1, 2025.

## 10. Committees of the Board

- a. Board Audit and Risk Committee – Trustee Arneson moved that Trustees Stranden, Tait, Banks, Rollo and Napper be appointed to the Board Audit and Risk Committee.

CARRIED (10)

- b. Board Governance Committee – Trustee Rollo moved that Trustees Napper, Jones, Arneson, Banks, Stranden and Tait be appointed to the Board Governance Committee.

CARRIED (10)

- c. Board Human Resources Committee – Trustee Tait moved that Trustees Jones, Rollo, Schmidt, Banks, Linklater and Stranden be appointed to the Human Resources Committee.

CARRIED (10)

- d. Board Representatives for the Non-Teaching Pension Plan – Trustee Jones moved that Trustees Arneson, Stranden and Scherman be appointed as trustee and Trustee Schmidt be appointed as observer to the Pension Plan for the Non-Teaching Employees of the Saskatoon Board of Education.

CARRIED (10)

## 11. Board Representatives

- i. Saskatchewan School Board Association Public Section – Trustee Linklater moved that Trustee Stranden be appointed the member at large to the SSBA Public Section.

CARRIED (10)

- ii. Saskatchewan High Schools Athletic Association – No nomination is required for the Saskatchewan High School Athletic Association.

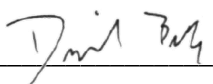
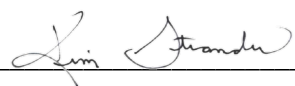
- iii. Saskatoon Public Schools Foundation Inc. – Trustee Banks moved that Trustee Stranden and Arneson be appointed to serve on the board of Saskatoon Public Schools Foundation Inc.

CARRIED (10)

12. Disposal of Ballots – There were no ballots to dispose of.

13. Adjournment – Trustee Tait moved that the board adjourn to the call of the chair or the meeting of Tuesday, November 26, 2024.

The meeting adjourned at 12:18 pm.

  
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Secretary of the School Division  
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Board Chair

