

Minutes of the Meeting of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, October 15, 2024 at 6:30 pm

Members Present: Board Chair Kim Stranden, Trustees Angela Arneson, Donna Banks, Charmaine Bellamy, Vernon Linklater, Colleen MacPherson, Michael Pidwerbeski, Ross Tait, Suzanne Zwarych

Regrets: Trustee Kathleen Brannen

1. Roll Call

2. Acknowledgement

Chair Stranden called the meeting to order, read the roll call into the minutes, acknowledged that the meeting was being held on Treaty Six territory and traditional territory of the Cree Dene, Nakoda, Lakota, Dakota and Saulteaux nations, and the homeland of the Métis and Michif people.

3. Adoption of Agenda and Declaration of Conflict of Interest

Agenda – Trustee Arneson moved approval of the agenda.

CARRIED (9)

There were no conflicts of interest declared by any board members.

4. Celebrating Excellence – Page Turner Tutor Program

Superintendent Bishop-Yong introduced Debra Heinrichs, the coordinator of the Page Turner Tutoring program, Susan Voitka-Seager, tutor and Krysta Shacklock, parent of a student who went through the program. Debra talked about the program and how they hire retired master teachers to help students in grades 1-4 achieve reading skills and goals. Susan Voitka-Seager shared her story on how she became involved with the program and watching the success of the students who go through and how it brings her joy. Krysta Shacklock expressed her thanks to the program on helping her daughter read at grade level through one-on-one tutoring.

5. Consent Items Trustee Zwarych moved that the board approve the consent items as presented.

CARRIED (9)

5.1. Approval of Minutes

Trustee Zwarych moved that the board approve the minutes of the committee of the whole and regular board meetings held September 17, 2024. CARRIED (9)

6. Reports from Administrative Staff

6.1. Strategic Plan Accountability Report: 2024-25 Enrolment

Trustee Bellamy moved that the board approve the Strategic Plan Accountability Report: 2024-25 Enrolment, to be included as part of the director of education's 2024-25 evaluation. CARRIED (9)

6.2. Strategic Plan Accountability Report: Student Learning Results Grades 1-8

Trustee Pidwerbeski moved that the board approve the Strategic Plan Accountability Report: Student Learning Results Grades 1-8, to be included as part of the director of education's 2024-25 evaluation. CARRIED (9)

6.3. Strategic Plan Accountability Report: Student Learning Results Grades 9-12

Trustee MacPherson moved that the board approve the Strategic Plan Accountability Report: Student Learning Results Grades 9-12, to be included as part of the director of education's 2024-25 evaluation. CARRIED (9)

7. Delegations

No delegations.

8. Business Arising from the Minutes

No business arising from the minutes.

9. Unfinished Business

9.1. Legal Services Request for Proposal (RFP)

Trustee MacPherson moved that the board approve the award of the contract for legal services to Robertson Stromberg LLP, for three years starting December 12, 2024 and ending December 11, 2027 with an option to extend for two additional years, based on its proposal dated September 5, 2024. CARRIED (9)

9.2. Year End Financial Reserve Transfers

Trustee Banks moved that the board approve the following funding transfers:

- a. The transfer of \$31,265 from donation funds to the internally restricted reserve for curriculum renewal.
- b. The transfer of \$8,130 from the capital surplus to the internally restricted reserve for libraries.

- c. The transfer of \$115,000 from the capital surplus to the unrestricted surplus to cover costs related to relocatable moves.
- d. The transfer of \$39,600 from the unrestricted surplus to the capital surplus for maintenance vehicle purchases.
- e. The transfer of \$230,660 from the facility operating reserve to the unrestricted surplus.
- f. The transfer of \$25,445 from the unrestricted surplus to the capital surplus for technology purchases.
- g. The transfer of \$762,322 from the internally restricted reserve for technology to the unrestricted surplus for student computer loan repayments.
- h. The transfer of \$4,199,834 from internally restricted reserve for technology and \$654,668 from the unrestricted surplus for a total of \$4,854,502 to the capital reserve for computer hardware purchases.
- i. The transfer of \$1,008,069 is made from the capital surplus to the unrestricted surplus for wired/wireless networking project costs incurred in the operating surplus.
- j. The transfer of \$2,104,000 from the unrestricted surplus to the capital surplus for technology purchases.
- k. The transfer of \$730,000 from the unrestricted surplus to the facility relocatable reserve in the amount of \$500,000 and to the facility furniture reserve in the amount of \$230,000.
- l. The transfer of \$3,500,000 from the unrestricted surplus to the internally restricted reserve designated for tangible capital asset expenditures. CARRIED (9)

9.3. Unified Security Platform Project Phase 2

Trustee Tait moved that the board approve Phase 2 of the Unified Security Platform Project for \$1,336,809 plus applicable taxes to Shadow Integrated Systems Ltd for the work at Aden Bowman, Bedford Road, Centennial, Central Office, Evan Hardy, James Alexander, Avenue G maintenance shop, Marion M. Graham, Mount Royal, Tommy Douglas, Walter Murray, W.P. Bate, Brunskill, Howard Coad, John Dolan, Lakeview, Silverwood Heights, Vincent Massey and wâhkôhtowin. CARRIED (9)

9.4. Relocatable Classroom Funding Requests 2024-25

Trustee Arneson moved that the board approve the 2024-2025 relocatable classroom funding requests to the Ministry of Education as follows, in the priority order as listed:

- 1. Sylvia Fedoruk School – Four new relocatable classrooms.
- 2. Centennial Collegiate – Four new relocatable classrooms.
- 3. Aden Bowman Collegiate – Three new relocatable classrooms.
- 4. James L. Alexander School – Two relocatables to be moved from École Dundonald School.
- 5. Howard Coad School – Two relocatables to be moved from École Dundonald School.
- 6. École College Park School – One relocatable to be moved from Evan Hardy Collegiate.
- 7. Colette Bourgonje School – Two new relocatable classrooms.
- 8. Chief Whitecap School – Two new relocatable classrooms. CARRIED (9)

- 9.5. Audited Financial Statements for the Non-Teaching Employees Pension Plan
Trustee Zwarych moved that the board approve the audited financial statements of the Pension Plan for the Non-teaching Employees of the Saskatoon Board of Education for the fiscal year ended December 31, 2023. CARRIED (9)
- 9.6. Plan Sponsor Statement of Investment Beliefs
Trustee Zwarych moved that the board, as plan sponsor, approve the Plan Sponsor Statement of Investment Beliefs for the Pension Plan for the Non-Teaching Employees of the Saskatoon Board of Education. CARRIED (9)
- 9.7. Pension Plan – Appointment of Executive Staff Trustee
Trustee Arneson moved that the board appoint Daniel Burke as Executive Staff Trustee for the Pension Plan for the Non-Teaching Employees of the Saskatoon Board of Education serving a four-year term from November 1, 2024 to October 31, 2028. CARRIED (9)
- 9.8. Peter Ballantyne Cree Nation Proposed Urban Reserve Agreement
Trustee Linklater moved that the board approve the tax compensation agreement with Peter Ballantyne Cree Nation, subject to agreement from all parties involved. CARRIED (9)
- 9.9. Board Governance Committee – New Policy 28: Financial Reserves
Trustee Tait moved that the board approve Policy 28: Financial Reserves, pending minor final edits. CARRIED (9)
- 9.10. Board Governance Committee – Revised Terms of Reference
Trustee Banks moved that the board approve the revised terms of reference for the Board Audit and Risk Committee and Board Governance Committee. CARRIED (9)
- 9.11. Board Subcommittee Minutes
Trustee Tait moved that the board approve the minutes of the Board Governance Committee meeting of June 11, 2024. CARRIED (9)
- 9.12. Board Annual Work Plan 2024-25
Trustee Pidwerbeski moved that the board approve the Board Annual Work Plan 2024-25. CARRIED (9)

10. Reports Trustees

Board Chair Stranden Comments

Board Chair reflected on the last four years with this board and their accomplishments.

- Trustee Arneson reported on her attendance of Every Child Matters flag raising, SCC Assembly and is looking forward to the Candidate Forums in the next few days. She also thanked the trustees that are leaving the board.
- Trustee Banks reported on her attendance at the two day SSBA Executive Council Meeting, the Tommy Douglas Collegiate football game on September 20, 2024. She also reported on attending the wâhkôhtowin School SCC meeting, Fairhaven SCC meeting and the Tommy Douglas Collegiate Junior Football game. Trustee Banks also attended the Fortress Council Meeting in Regina, wâhkôhtowin assembly, Nutana Orange Shirt BBQ, Cross-Country City-Wide Meet, Tommy Douglas Collegiate SCC meeting and the James L. Alexander School SCC meeting. She also wanted to thank the trustees that are leaving the board.
- Trustee Bellamy reflected on her time and thanked the school board for their support and work that the school board does.
- Trustee Linklater reported on his attendance of Indigenous Council meeting, the Every Child Matters flag raising as well as the Orange Shirt Day walk at Bedford Road Collegiate. Trustee Linklater also attended the Saskatoon Tribal Council Pow Wow and a sweat lodge on October 5, 2024.
- Trustee MacPherson thanked the board for the 15 years and that this is the brightest organization that she has been associated with.
- Trustee Pidwerbeski thanked the board for his time with them and wished them the best.
- Trustee Tait thanked the board and the people who are leaving.
- Trustee Zwarych thanked the board and reflected on her time with the school board and hopes that the board will continue to be collaborative.

Director Skjerven thanked the board for the last four years together.

11. New Business

11.1. Board Governance Policies

Trustee Tait moved:

1. that the board approve the housekeeping changes to Policy 15: Human Rights Equity and Policy 25: Board Elections Campaign Disclosure and Spending Limits.
2. That the board approve the deletion of Policy 22: Recognition of Employee Service.

CARRIED (9)

11.2 Changes to the Board Meeting Minute Template

Trustee Banks moved that the board approve the new minutes templates for all future committees of the whole and regular board meeting.

CARRIED (9)

11.3 Information: Response to Trustee Question Regarding Flag Protocol

Director Skjerven reviewed the documentation from the Ministry of Education again and as per the ministry, school divisions will not be receiving a second flagpole for existing schools, but new buildings will receive them.

12. Notices of Motion

No notices of motion.

13. Questions by Trustees

No questions from Trustees.

14. Comments/Concerns/Questions from the Public

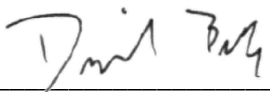
There were no comments/concern/questions from the public.

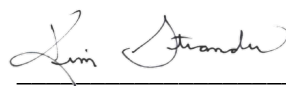
15. Adjournment

Trustee MacPherson moved that the board adjourn to the call of the chair or the Inaugural meeting of Monday, November 18, 2024.

CARRIED (9)

The meeting adjourned at 8:30 pm.



Secretary of the School Division

Board Chair