



**Board of Education
Saskatoon School Division No. 13
Meeting of the
Saskatoon Board of Education**

**TUESDAY, OCTOBER 11, 2022
310 – 21st Street East - 6:30 p.m.**

Please note that all public board meetings are audio recorded.

AGENDA

1. Roll Call

2. Acknowledgement

3. Agenda

3.1. Adoption of Agenda

Proposed Board Motion: Move approval of the agenda.

3.2. Declaration of Conflict of Interest

4. Celebrating Excellence:

4.1. Singing with Excitement for 2022

5. Consent Items

The Chair will ask for a motion to receive the items, and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request that a consent item be removed.

Proposed Board Motion: That the board approve the consent items as presented.

5.1. Approval of Minutes – September 20, 2022

Proposed Board Motion (if removed from consent items): That the board approve the minutes of the Committee of the Whole and Regular board meetings held September 20, 2022.

5.2. 2022-2023 Board Annual Work Plan

Proposed Board Motion (if removed from consent items): That the board receive the 2022-2023 Board Annual Work Plan.

5.3. Correspondence

Proposed Board Motion (if removed from consent items): That the board receive the correspondence as listed.

6. Reports from Administrative Staff

6.1. Strategic Plan Accountability Report: 2022-2023 Enrolment

Proposed Board Motion: That the board approve the Strategic Plan Accountability Report: 2022-2023 Enrolment, to be included as part of the director of education's 2022-2023 evaluation.

6.2. Strategic Plan Accountability Report: Student Learning Results Grades 1-8

Proposed Board Motion: That the board approve the Strategic Plan Accountability Report: Student Learning Results Grades 1-8, to be included as part of the director of education's 2022-2023 evaluation.

6.3. Strategic Plan Accountability Report: Student Learning Results Grades 9-12

Proposed Board Motion: That the board approve the Strategic Plan Accountability Report: Student Learning Results Grades 9-12, to be included as part of the director of education's 2022-2023 evaluation.

7. Delegation

8. Business Arising from the Minutes

9. Unfinished Business

9.1. Items Arising from the Committee of the Whole

10. Reports of Committees and Trustees

11. New Business

11.1. LED Retrofit Program Update

Proposed Board Motion: That the board approve the a budget of \$1,000,000 for the LED (light emitting diode) system retrofit work at the following schools: Bedford Road Collegiate, Caroline Robins, Caswell, City Park, College Park, Dr. John G Egnatoff, Dundonald, Fairhaven, Forest Grove and Marion M. Graham Collegiate with such work to be undertaken by Radiance Energy Limited, with Spectrum Electric as the local installer.

11.2. Board Governance - Board Policies

Proposed Board Motion: That the board approve the housekeeping changes to Policy 3 – Board Member Code of Ethics, Policy 4 – Role of the Board Chair and Policy 5 – Role of the Vice Chair.

12. Comments/Concerns/Questions from the Public

(Maximum 5 minutes per speaker; 20 minutes total; must be related to a specific agenda item)

13. Notices of Motion

14. Questions by Trustees

15. Adjournment

Proposed Board Motion: That the board adjourn to the call of the Chair or the Inaugural meeting of Tuesday, November 8, 2022.



MEETING DATE: OCTOBER 11, 2022

TOPIC: CELEBRATING EXCELLENCE: SINGING WITH EXCITEMENT FOR 2022

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Other: Celebrating Excellence	<input type="checkbox"/> Discussion

BACKGROUND

Academic excellence, character, engagement, and well-being of students are at the heart of Saskatoon Public Schools' strategic plan. The plan highlights our vision of each student being known, valued, and believed in. It emphasizes Saskatoon Public Schools' commitment to creating learning experiences that inspire all students to reach their potential and the importance of relationships, equity, and accountability.

CURRENT STATUS

During the COVID-19 pandemic many choir programs in schools had to be cancelled or adjusted due to recommendations and orders from the Chief Medical Health Officer. This year, choir classes are back, and all students/staff are excited to resume these valuable courses and programs. In collegiates, choir is offered as an elective course. Credits earned can be used towards completing graduation requirements.

Principal Wendy Benson, Choral teacher Tracy Oddan and two students from Centennial Collegiate will share how the return of the choir program has brought additional energy to the school year so far.

PREPARED BY	DATE	ATTACHMENTS
Charlene Scrimshaw, Deputy Director of Education Paul Janzen, Superintendent of Education	October 5, 2022	None



MEETING DATE: OCTOBER 11, 2022

TOPIC: APPROVAL OF MINUTES

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Approval of Minutes	<input type="checkbox"/> Information

BACKGROUND

CURRENT STATUS

Attached are the minutes from the September 20, 2022 Committee of the Whole and Regular board meeting.

PREPARED BY	DATE	ATTACHMENTS
Daniel Burke, Chief Financial Officer	October 3, 2022	Minutes

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the board approve the minutes of the Committee of the Whole and Regular board meetings held September 20, 2022.

UNAPPROVED

MINUTES OF A MEETING:

of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, September 20, 2022 at 2:30 p.m.

September 20, 2022

MEMBERS PRESENT:

Trustees Angela Arneson, Donna Banks, Charmaine Bellamy, Kathleen Brannen, Vernon Linklater, Colleen MacPherson, Michael Pidwerbeski, Kim Stranden, Ross Tait, Suzanne Zwarych

Following discussions in Committee of the Whole, Trustee Arneson moved that the Board rise and report.

CARRIED (10)

The meeting adjourned at 5:33 p.m.

Secretary of the School Division

Board Chair

UNAPPROVED

MINUTES OF A MEETING:

of the Board of Education of the Saskatchewan School Division No. 13 of Saskatchewan, held on Tuesday, September 20, 2022 at 6:30 p.m.

September 20, 2022

MEMBERS PRESENT:

Trustees Colleen MacPherson (Chair), Angela Arneson, Donna Banks, Charmaine Bellamy, Kathleen Brannen, Vernon Linklater, Michael Pidwerbeski, Kim Stranden, Ross Tait, Suzanne Zwarych

Chair MacPherson, called the meeting to order, read the roll call into the minutes, acknowledged that the meeting was being held on Treaty Six territory and traditional territory of the Cree, Dene, Nakoda, Lakota, Dakota and Saulteaux nations, and the homeland of the Métis and Michif people.

Agenda: Trustee Stranden moved approval of the agenda.

Agenda

CARRIED (10)

There were no conflicts of interest declared by any board members.

Celebrating Excellence – Saskatoon Public Schools' Newcomer Student Centre: Jennifer Haywood, Superintendent of Education, introduced Travis Homenuk, EAL Consultant and highlighted the work of the newcomer centre in welcoming new families to Canada and Saskatoon Public Schools. Mr. Homenuk introduced the Chehab family, who arrived from Lebanon in July. They shared their experience of how the Newcomer Student Centre supported their family as they registered at Saskatoon Public Schools.

Celebrating Excellence - Saskatoon Public Schools' Newcomer Student Centre

Consent Items: Trustee Arneson moved that the following consent agenda items be approved as presented.

Consent Items

CARRIED (10)

Approval of Minutes - June 21, 2022, August 8, 2022, August 30, 2022 and September 13, 2022: Trustee Arneson moved that the board approve the minutes of the Committee of the Whole and Regular Board meetings held June 21, 2022, the Special Board meetings held August 8, 2022 and September 13, 2022 and the Committee of the Whole Board meeting held August 30, 2022.

Approval of Minutes

CARRIED (10)

Secure Destruction of Records: Trustee Arneson moved that the board approve the secure destruction of two boxes of agreements and eight boxes of employee records eligible for destruction as per SSBA Records and Retention and Disposal Guide (September 2019).

Secure Destruction of Records

CARRIED (10)

UNAPPROVED

Reports from Administrative Staff:

School Opening Update: Trustee Brannen moved that the board receive the School Opening Update for information.

School Opening Update

CARRIED (10)

City Centre Project Update: Trustee Tait moved that the board receive the City Centre Project Update for information.

City Centre Project Update

CARRIED (10)

Unfinished Business:

Out-of-Scope Compensation Report: Trustee Pidwerbeski moved that the board approve the recommendations contained in the document "Out-of-Scope Compensation-2022 Recommendations."

Out-of-Scope Compensation Report

CARRIED (10)

Audit Service Plan for the Fiscal Year Ended August 31, 2022: Trustee Banks moved that the board approve the audit service plan for the fiscal year ending August 31, 2022.

Audit Service Plan for the Fiscal Year Ended August 31, 2022

CARRIED (10)

Board Annual Work Plan 2022-2023: Trustee Zwarych moved that board approve the Board Annual Work Plan 2022-2023.

Board Annual Work Plan 2022-2023

CARRIED (10)

Board Subcommittee Minutes: Trustee Tait moved that the board approve the minutes of the Board Governance Committee meeting held March 8, 2022 and the Board Human Resources Committee meeting held April 11, 2022.

Board Subcommittee Minutes

CARRIED (10)

Board Audit and Risk Committee – Revised Terms of Reference: Trustee Bellamy moved that the board approve the revised terms of reference for the Board Audit and Risk Committee.

Board Audit and Risk Committee – Revised Terms of Reference

CARRIED (10)

Correspondence: Trustee Linklater moved that the board receive the one piece of correspondence from Committee of the Whole and include the second piece of correspondence in the October 11, 2022 public board file .

Correspondence

CARRIED (10)

Reports of Committees and Trustees:

- Trustee Arneson reported on her attendance at Willowgrove School's welcome back picnic. She has also attended many welcome back events at ward 10 schools as well as the seasonal pipe ceremony and flag raising on September 13.
- Trustee Zwarych reported on her attendance at the Canadian School Boards Association annual conference in July 2022, several meetings of the Pension Trustees Committee and the welcome back picnic at Willowgrove School.
- Trustee Linklater reported on his attendance at the welcome back pancake breakfast at W.P. Bate School.
- Trustee Banks reported on school visits to ward 3 schools, the welcome back pancake breakfast at wāhkōhtowin School, parent orientation activities at Tommy Douglas Collegiate, and her attendance at meetings of the Board Governance Committee, Board Audit and

UNAPPROVED

Risk Committee and Board Human Resources Committee. She also reported on her attendance at several meetings of the SSBA executive.

- Trustee Tait reported on his attendance at the Canadian School Boards Association annual conference in July 2022, and thanked Trustees Banks and Linklater for their involvement in planning and hosting the event.
- Board Chair MacPherson reported on her attendance at several welcome back activities at ward 5 schools and her attendance at the upcoming meeting of board chairs.

New Business

Saskatchewan School Boards Association – Submission of Bylaw Amendments and Resolutions for the 2022 Annual General Meeting: Director Skjerven highlighted the correspondence regarding the submission of bylaw amendments and resolutions for the 2022 annual general meeting of the Saskatchewan School Boards Association.

SSBA -
Submission
of Bylaw
Amendments and
Resolutions for
the 2022
Annual General
Meeting

Saskatchewan School Boards Association – Proposed Bylaw Amendments: Director Skjerven highlighted the correspondence regarding the proposed bylaw amendments for the 2022 annual general meeting of the Saskatchewan School Boards Association.

SSBA -
Proposed Bylaw
Amendments

Saskatchewan School Boards Association – Position Statements
Director Skjerven highlighted the proposed Saskatchewan School Boards Association position statements to be voted on at the 2022 annual general meeting of the Saskatchewan School Boards Association.

SSBA – Position
Statements

Board Governance Committee – Trustee Remuneration:
Trustee Tait moved that the board approve the per annum honorarium adjustment of 2.0% effective September 1, 2022 to trustee remuneration.

Board Governance
Committee -
Trustee
Remuneration

CARRIED (9-0-1)
Trustee Arneson voted against the motion

Comments/Concerns/Questions from the Public:

A member of the public shared her concerns regarding equity in high school sports.

Notice of Motion:

No Notices of Motion were brought forward.

Questions by Trustees:

No questions by trustees were brought forward.

Adjournment:

Trustee Arneson moved that the board adjourn to the call of the chair or meeting of Tuesday, October 11, 2022.

CARRIED (10)

The meeting adjourned at 7:20 p.m.

Secretary of the School Division

Board Chair



MEETING DATE: OCTOBER 11, 2022

TOPIC: 2022-2023 BOARD ANNUAL WORK PLAN

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input type="checkbox"/> Information

BACKGROUND

At the September 20, 2022 board meeting, the board approved the 2022-2023 Board Annual Work Plan.

CURRENT STATUS

Attached is a copy of the 2022-2023 Board Annual Work Plan.

PREPARED BY	DATE	ATTACHMENTS
Shane Skjerven, Director of Education	October 4, 2022	2022-2023 Board Annual Work Plan

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the board receive the 2022-2023 Board Annual Work Plan.

SASKATOON BOARD OF EDUCATION - 2022-2023 BOARD ANNUAL WORK PLAN	
REGULAR REPORTS FROM ADMINISTRATION	
Celebrating Excellence item (every meeting)	
Fiscal Monitoring Report (financial results) (quarterly)	
Accountability reports - student learning results 1-12; enrolment; audited financials; student transportation report (2); human resources report; facilities report; partnership summary report; early learning report; engagement, responsibility and perseverance; mental health/wellness strategies; information services report; equity and Indigenous engagement report	
POSSIBLE BOARD ADVOCACY MEETINGS	
Board / student forum	
Saskatoon MLAs (Saskatchewan Party and New Democratic Party - separately)	
Minister of Education	
Mayor of Saskatoon	
City of Saskatoon Councilors	
Saskatoon Tribal Council	
GSCS' Board of Education	
BOARD MEETING DATES (6:30 p.m. except for Inaugural Meeting - 12:00 noon)	
August 8, 2023	
September 13, 2023	
September 20, 2022	
October 11, 2022	
November 8 - Inaugural Meeting (12:00 noon)	
November 22, 2022	
December 13, 2022	
January 17, 2023	
February 14, 2023	
March 14, 2023	
April 18, 2023	
May 9, 2023	
June 6, 2023	
June 20, 2023	
BOARD MEETINGS	
August 3 Special Board Meeting	
Regular Meeting Agenda Item	
Tender for Demolition of Princess Alexandra School	
September 13 Special Board Meeting	
Regular Meeting Agenda Item	
Approval of the 2022-2023 Revised Budget Report	
September 20 Board Meeting	
Regular Meeting Agenda Items	
Accountability Report: n/a (two reports in October)	
Approve 2022-2023 board annual work plan	
SSBA - bylaw amendments and resolutions for 2022 annual general meeting (bylaw amendments deadline is September 28 and resolutions deadline is October 13) - board governance committee meeting first	
SSBA - position statements - if received	
School opening update	

September Events / Deadlines / Meetings	
Public Section Table Officers' meeting (September 14)	
SSBA executive meeting (September 20-22)	
Board Chairs Council meeting (September 22)	
Saskatoon Public Schools Foundation board meeting (September 24)	
Public Section Executive meeting (September 28)	
Submission for the SSBA Award of Distinction (deadline - September 28)	
October 11 Board Meeting	
Regular Agenda Items	
Accountability Report: Student Learning Results 1-12	
Accountability Report: Enrolment	
Approve SSBA 2022 annual general meeting voting delegates (if needed)	
Approve resolutions for the SSBA annual general meeting (if needed)	
Board annual work plan (information)	
October Events / Deadlines / Meetings	
Submission for SSBA bylaw amendments (deadline September 28)	
Submission for SSBA resolutions (deadline October 13)	
School community council assembly meeting (October 27 7:00 p.m.)	
SSBA executive meeting (October 20-21)	
Board Chairs Council (October 24)	
November 8 Inaugural Meeting (noon)	
November 22 Board Meeting	
Regular Meeting Agenda Items	
Accountability Report: Student Transportation	
Amendments to preventative maintenance and renewal three year plan	
November Events / Deadlines / Meetings	
Remembrance Day Ceremony (November 11)	
SSBA Fall General Assembly and Annual General Meeting (November 13-15)	
Public Section Annual General meeting (November 14) (in conjunction with the SSBA AGM - Nov. 13-15)	
Board Chairs Council meeting (November 15)	
Saskatoon Public Schools Foundation board meeting (November 26)	
December 13 Board Meeting	
Regular Meeting Agenda Items	
Accountability Report: Human Resources	
Accountability Report: Facilities	
December Events / Deadlines / Meeting	
SSBA Executive meeting (December 1-2)	
Saskatoon Public Schools Foundation board meeting (December 2)	
Board Chairs Council (December 5)	

January 17 Board Meeting	
Regular Meeting Agenda Items	
Accountability Report: Audited Financials	
Accountability Report: Partnership Summary	
Celebrating Excellence: Award of Excellence; 2021-2022 Proficiency Awards	
Financial results	
Saskatoon Public Schools Foundation - audited financial statements September 2021 to August 31, 2022	
Saskatoon Public Schools Foundation update and 2021-2022 annual report	
January Events / Deadlines / Meetings	
Board Governance Committee meeting (January 17)	
Award of Excellence Presentation (presented at public board meeting)	
SSBA Executive meeting (January 19-20)	
School Community Council Assembly meeting (January 26)	
February 14 Board Meeting	
Regular Meeting Agenda Items	
Accountability Report: Early Learning	
Changes to administrative procedures manual	
Approve top three capital projects	
Approve minor capital renewal projects	
Approve school calendar (if possible)	
February Events / Deadlines / Meetings	
Public Section Executive meeting (February 22)	
Board Chairs Council (February 3)	
March 14 Board Meeting	
Regular Board Meeting Agenda Items	
Accountability Report: Engagement, Responsibility and Perseverance	
Approve 2023-2024 board meeting dates (motion out of committee of the whole)	
March Events / Deadlines / Meetings	
SSBA Executive meeting (March 2-3)	
Saskatoon Public Schools Foundation board meeting (March 3)	
Board Chair Council (March 13)	
April 18 Board Meeting	
Regular Meeting Agenda Items	
Accountability Report: Mental Health/Wellness Strategies	
2022-2023 provincial budget	
2022-2023 board governance priorities	
Financial results	
April Events / Deadlines / Meetings	
SSBA Spring General Assembly (April 5-7)	
Board Chairs Council meeting (April 5)	
Public Section Executive meeting (April 5) (part of SSBA Spring Assembly April 5-6)	
School Community Council Assembly meeting (April 27)	

May 9 Board Meeting	
Regular Meeting Agenda Items	
Accountability Report: Student Transportation	
Appointment of independent pension trustee	
Three year preventative maintenance and renewal plan	
May Events / Deadlines / Meetings	
SSBA Executive meeting (May 18-19)	
Board Chairs Council (May 29)	
June Board Meetings - June 6 and June 20	
Regular Meeting Agenda Items	
Accountability Report: Information Services (June 6)	
Accountability Report: Equity and Indigenous Engagement (June 20)	
Approve audited statements of the non-teaching employees pension plan	
Approve 2023-2023 budget	
Board Chair's highlights/reflections of the 2022-23 Year	
2021-2022 board annual work plan (information)	
Facilities tenders - if required	
Facilities work plan	
Financial results	
June Events / Deadlines / Meeting	
Public Section General Meeting and PD (June 1 & 2)	
SPS Service Recognition Banquet (June 9)	
Attend Graduation Ceremonies to Present Awards	
SIMFC Indigenous Graduation Gala	
SSSAD Coaches' Appreciation Luncheon	
SHSAA Annual General Meeting	
July Events	
2023 National Trustees Gathering on Indigenous Education and CSBA Congress (July 3-5 Banff, Alberta)	
Saskatoon Public Schools Foundation Board Annual Review and Social (August 23)	



MEETING DATE: OCTOBER 11, 2022

TOPIC: CORRESPONDENCE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input type="checkbox"/> Information

BACKGROUND

The following correspondence is included in this file for the information of the board:

- (a) Correspondence from Susan Nedelcov-Anderson, Assistant Deputy Minister regarding Following Their Voices.

PREPARED BY	DATE	ATTACHMENTS
Shane Skjerven, Director of Education	October 4, 2022	Correspondence Document

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the board receive the correspondence as listed.

June 15, 2022

Colleen MacPherson, Board Chair
Saskatoon Public School Division
macphersonc@spsd.sk.ca

Dear Colleen MacPherson:

The Ministry of Education is requesting Saskatoon Public School Division to be the Financial Coordinator for the Following Their Voices initiative for the 2022-23 school year.

Following Their Voices is a made in Saskatchewan initiative based on research done with Saskatchewan students, parents, teachers and administrators. The Following Their Voices initiative is designed to improve First Nations, Métis and Inuit student outcomes by engaging and supporting students through changes in student-teacher relationships and interactions, teacher instructional practices and the learning environment.

As the Financial Coordinator, the Ministry of Education will be providing a grant of \$2.189 million to Saskatoon Public School Division for the implementation of Following Their Voices in the 2022-23 school year. This grant will be paid in accordance with Section 310 of *The Education Act, 1995* and the Ministry of Education Regulations, 2007. There are no stipulations attached to this funding that would give rise to an obligation that meets the definition of a liability.

Pat Bugler, Following Their Voices Lead and Treaty Six Education Council Director of Education, will be in contact with Shane Skjerven to discuss the terms and conditions of this agreement with him.

... 2

To assist with the roles and responsibilities assumed by the school division in this capacity, Saskatoon Public School Division will be subsidized \$70,000 to manage the funds and necessary processes. As such, this subsidy will not be counted as revenue within a grant and will not result in the school division receiving a reduction in their operating grant.

Sincerely,

A handwritten signature in blue ink, appearing to read "S. Nedelcov-Anderson".

Susan Nedelcov-Anderson
Assistant Deputy Minister

cc: Pat Bugler, Following Their Voices Lead and Director of Education
Treaty Six Education Council
Shane Skjerven, Director of Education, Saskatoon Public School
Division
Tim Caleval, Executive Director, Priority Action Team, Ministry of Education



MEETING DATE: OCTOBER 11, 2022

TOPIC: STRATEGIC PLAN ACCOUNTABILITY REPORT:
2022-2023 ENROLMENT

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Information

BACKGROUND

Academic excellence, character, engagement, and well-being of students are at the heart of Saskatoon Public Schools' five-year strategic plan. The plan highlights our vision of each student being known, valued, and believed in. It emphasizes Saskatoon Public Schools' commitment to creating learning experiences that inspire all students to reach their potential and the importance of relationships, equity and accountability.

CURRENT STATUS

Attached is the accountability report for enrolment which will be presented by Superintendents Mitch Kachur and Colleen Norris.

PREPARED BY	DATE	ATTACHMENTS
Brent Hills, Deputy Director of Education Charlene Scrimshaw, Deputy Director of Education Mitch Kachur, Superintendent of Education Colleen Norris, Superintendent of Education	October 5, 2022	Accountability Report

RECOMMENDATION

Proposed Board Motion:

That the board approve the Strategic Plan Accountability Report: 2022-2023 Enrolment, to be included as part of the director of education's 2022-2023 evaluation.

At Saskatoon Public Schools every student is Known • Valued • Believed In

We are committed to creating learning experiences that inspire all students to reach their potential.



Accountability Topic: 2022-2023 Enrolment

Date of Board Meeting: October 11, 2022

Strategic Priorities:

<input type="checkbox"/> Academic Excellence	<input type="checkbox"/> Well-being
<input type="checkbox"/> Character	<input type="checkbox"/> Financial Stewardship
<input type="checkbox"/> Engagement	<input checked="" type="checkbox"/> Internal Business Processes

Commitments:

- ☐ Relationships (honouring diversity, welcoming and joyful spaces, and community partnerships)
- ☐ Equity (anti-racist/anti-oppressive practice, representative workforce, high expectations)
- ☒ Accountability (evidence-based practice, focus on Indigenous student success, ensure safe, caring, and accepting learning environments)

Key Measures:

Each year the analysis of enrolment is presented to the Board after the official September 30th enrolment submission. Enrolment patterns are monitored closely to assist in making efficient and effective use of facilities, and to fulfill the mandate of public education that is open to all.

Targets:

Given the current demographic and population trends in the City of Saskatoon, Saskatoon Public Schools enrolment target is to have year-over-year growth. The manager of student information systems goes through an annual process using Baragar software to determine what the enrolment projections will be for each school in the upcoming school year. Enrolment projections may be adjusted up or down based on local neighborhood conditions.

Key Initiatives Employed:

- **Growth of Outdoor Learning Opportunities**

Understanding the impact of outdoor learning experiences on the academic, social, emotional, and spiritual goals for students, Saskatoon Public Schools is making concerted efforts to create place-based learning, grounded in research, that takes place outside the traditional classroom. An example of this work is at Buena Vista School and at Lawson Heights School where the prekindergarten program is designed to maximize outdoor learning opportunities for students. To support this work, a coordinator of outdoor learning has been appointed to provide professional development to staff on outdoor learning instruction and assessment.

- **Outreach Workers**

Using additional ministry targeted funding, Saskatoon Public Schools has continued to resource a team of outreach workers with the goal of re-engaging students who have been away from school for a significant period during the 2020-2021 and 2021-2022 school years. The purpose of this work is to remove barriers to learning and establish positive relationships in transitioning students back to the classroom.

- **Early Registration**

In prekindergarten to grade 8, Saskatoon Public Schools creates warm and welcoming learning environments. Based on feedback from families, early registration is appreciated as a way to complete the registration process and tour the school on a dedicated day before the school year begins.

In secondary schools, administrative teams and secondary counsellors provide registration information in June for those students returning to the same school and students entering grade 9. School teams also open the Student Services office before the school year has started for new registrants so students can meet with a counsellor to select classes and tour the school.

- **Unique Programming**

Unique programs attract students and families from Saskatoon and surrounding area. Specialized, one year or one semester programs in elementary and secondary schools appeal to students and their families.

- **International Program**

Saskatoon Public Schools has once again started to accept international students. Saskatoon International Education (SIE) has developed processes to manage applications and acceptance of students. There are 31 international students registered in Saskatoon Public Schools with 12 additional students who have paid tuition and are planning to attend beginning in February 2023. The 2022-2023 school year will bring an increased focus on recruitment of international students.

- **Prekindergarten**

There are 607 prekindergarten students in Saskatoon Public Schools. This represents a utilization rate of 88% which is unprecedented. The movement of prekindergarten programs from Sutherland to École College Park and from Princess Alexandra has contributed to this.

- **Montessori**

A new Montessori (grades 1-3 and Casa) program is being offered at Lakeridge School that is operating parallel to the regular kindergarten to grade 8 program. There are currently 47 students registered.

Data:

September 30, 2022 Enrolment Numbers

Student Population K-12	September 30, 2021 (Actual)	September 30, 2022 (Actual)*	Year-over-year difference (Actual)	September 2022-2023 (Projections)	Difference in Projections and Actual
Kindergarten	1,847	1,942	95	1,875	67
Grades 1-8	15,146	15,932	786	15,423	509
Grades 9-12	8,784	8,776	-8	8,813	-37
Total	25,777	26,650	873	26,111	539

*Pending Ministry Approval

French Immersion

	2021-2022	2022-2023	Difference
Elementary	2,334	2,271	-63
Secondary	503	573	70
Total	2,837	2,844	7

Newcomer Student Centre

The following chart highlights the large increase in the number of intakes at the Newcomer Student Centre this year.

Intakes	August	September	Total
2017-18	206	150	356
2018-19	212	153	365
2019-20	281	225	506
2020-21	227	102	329
2021-22	188	74	262
2022-23	478	298	776

Future Initiatives:

Saskatoon Public Schools will continue to build on past strength(s) and look for new opportunities with the goal to be the school division of choice for Saskatoon families. Saskatoon Public Schools continues to be strategically engaged in student, parent and community feedback on division programming and opportunities ensuring we are responding to the needs of our stakeholders. Celebrating and marketing of division programs and successes will continue to be an area of focus, along with the development of additional unique and innovative program opportunities for students at the elementary and secondary level.

Risk Assessment:

The financial well-being of the school division is directly tied to annual enrolment. A significant gain of enrolment provides more funding for the division and increased opportunity to provide flexibility in programming and support(s) for students. Significant growth in individual communities may increase pressure on Saskatoon Public Schools resources and facilities.

Summary Comments:

Elementary school enrolment has exceeded projections by a significant amount. This does present challenges in terms of available space in elementary schools; however, the division is encouraged by the rate of growth in elementary schools this year. Chief Whitecap School, located in the Stonebridge neighbourhood has 1025 students. Sylvia Fedoruk, in the Evergreen neighbourhood, has 855 students.

Enrolment in secondary schools exceeded projections in several locations. The two biggest collegiates are Walter Murray at 1507 students and Centennial at 1430 students. The elimination of over 22 programming did impact enrolment at Royal West Campus at Estey School and Online Learning Secondary. Enrolment in French Immersion increased in secondary schools by 70 students.

The bulk of the enrolment growth is occurring in newer suburban neighbourhoods which makes it even more critical that capital and infrastructure needs are addressed in the upcoming years. The current capital request list from Saskatoon Public Schools includes a Brighton collegiate, a Brighton elementary school, and infrastructure projects at Walter Murray and Centennial.

**MEETING DATE:** OCTOBER 11, 2022**TOPIC:** STRATEGIC PLAN ACCOUNTABILITY REPORT:
STUDENT LEARNING RESULTS GRADES 1-8

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Information

BACKGROUND

Academic excellence, character, engagement, and well-being of students are at the heart of Saskatoon Public Schools' five-year strategic plan. The plan highlights our vision of each student being known, valued, and believed in. It emphasizes Saskatoon Public Schools' commitment to creating learning experiences that inspire all students to reach their potential and the importance of relationships, equity and accountability.

CURRENT STATUS

Attached is the accountability report for student learning results grades 1-8 which will be presented by Superintendent Nicola Bishop-Yong.

PREPARED BY	DATE	ATTACHMENTS
Brent Hills, Deputy Director of Education Charlene Scrimshaw, Deputy Director of Education Nicola Bishop-Yong, Superintendent of Education	October 5, 2022	Accountability Report

RECOMMENDATION**Proposed Board Motion:**

That the board approve the Strategic Plan Accountability Report: Student Learning Results Grades 1-8, to be included as part of the director of education's 2022-2023 evaluation.

At Saskatoon Public Schools every student is Known • Valued • Believed In

We are committed to creating learning experiences that inspire all students to reach their potential.



Accountability Topic: Student Learning Results Grades 1-8

Date of Board Meeting: October 11, 2022

Strategic Priorities:

<input checked="" type="checkbox"/> Academic Excellence	<input type="checkbox"/> Well-being
<input type="checkbox"/> Character	<input type="checkbox"/> Financial Stewardship
<input type="checkbox"/> Engagement	<input type="checkbox"/> Internal Business Processes

Commitments:

- ☐ Relationships (honouring diversity, welcoming & joyful spaces, and community partnerships)
- ☐ Equity (anti-racist/anti-oppressive practice, representative workforce, high expectations)
- ☒ Accountability (evidence-based practice, focus on Indigenous student success, ensure safe, caring, and accepting learning environments)

Key Measures:

The key measures for grades 1-8 student achievement are:

- grades 1-3 reading results; and the
- grades 1-8 progress report indicators for English language arts and mathematics.

Targets:

- 2% increase of grades 1-3 students attaining at or above grade level benchmark in reading.
- 2% increase in grades 1-8 students at or above grade levels in English language arts and mathematics report card indicators .

Key Initiatives Employed:

Comprehensive Literacy Plan

In the 2020-2021 school year, Saskatoon Public Schools implemented the *Comprehensive Literacy Plan*. This multi-year plan focuses on improving literacy outcomes by strengthening instructional practice in oral language, reading and writing. The plan supports teachers in enacting instruction that focuses on scaffolded language development, explicit instruction of foundation reading skills and writing activities

to build automaticity. The plan is centered around four essential elements: strengthening collaborative instructional leadership, developing professional educators, enacting effective evidence-based instruction and intervention and using assessment to guide decision making.

In 2021-2022, the comprehensive literacy plan included the following actions:

- **Evidence-based instructional guides** for prekindergarten to grade 3 and grades 4-8 were developed in accordance with literacy research. Guides provide instructional targets for evidence-based literacy practice, help inform planning for school improvement and suggest ways to build teacher capacity.
- **School-based data teams** were re-activated through centrally supported professional learning. Data teams were comprised of school-based administrators, resource room teachers and literacy lead teachers. Staff development led three ½ days of professional learning for school-based data teams.
- Teachers called “**literacy leads**” in grade bands (prekindergarten to grade 3 and grades 4-8) were identified in each school. Literacy leads attended professional learning and supported school-based data teams.
- Developed and implemented the ***Learning Resource Selection Guide***. The guide provides a process for teachers to reflect on the resources used in their classroom and evaluate the work they select and produce themselves or have borrowed from others. It also provides questions that invite personal reflection on the process of resource selection that highlights our continued work towards culturally appropriate and inclusive learning environments within our schools.
- Initiated a pilot of a universal screening and progress monitoring tool called *Acadience Reading* which is otherwise known as an **oral reading fluency (ORF)** measure. In anticipation of a 2022-2023 implementation across grades 1-8, resources and professional development were offered.
- Implemented 10 **learning support teachers (LST)** with the support of pandemic provincial funding. The goal of the LST model was to implement a targeted *embedded literacy intervention* to strengthen students’ foundational reading skills (phonological awareness, phonics, fluency) and to increase teacher efficacy in evidence-based literacy practices. LST teachers were embedded in 40 grades 1-3 classrooms in 13 schools. LST teachers collaborate and co-teach alongside the classroom teacher and when possible the resource room teacher to provide 100 minutes of daily reading instruction.
- The **Early Learner Tutor Program** is a literacy intervention that is supported through the Saskatoon Public Schools Foundation *Early Learning Equal Start* campaign. This initiative connects grade 1-3 students who require additional reading supports with literacy tutors. In 2021-2022, the tutor program was expanded to include an average of 54 programs in the fall, winter and spring sessions. The tutor program provides reading instruction in two tutor models: *one to one* and *online*. The program reached 492 students in 38 schools.
- In conjunction with the Saskatoon Public Schools Foundation, the 10th annual summer reading camps rebranded as **Camp Brain Power**. Programming focused on literacy, physical literacy and

well-being activities. A total of 337 students attended 18 host schools. Each of the 18 reading camps consisted of approximately 24 students, one teacher, one assistant and where possible a volunteer. An average of 19/24 students attended daily over the course of the week. Schools averaged 79% attendance throughout the week of camp.

Assessment

Saskatoon Public Schools believes that student assessment and evaluation are integral and indispensable parts of teaching and learning and provide information to stakeholders, student, teacher and family, about social development as well as achievement of outcomes of provincial curriculum. Our assessment practice has been, and will continue to be, defined as the collection of quality evidence of learning and clear communication.

In 2021-2022, assessment practices included the following actions:

- Provided professional learning supports to strengthen assessment practices with respect to bias in assessment, quality evidence of learning and triangulation of evidence.
- Continued to administer a range of recommended formative assessments in literacy and mathematics from grades 1-8 in addition to required ministry assessments. These formative assessments were collected by classroom teachers to inform instruction and intervention planning. They were examined at the school level to guide school-based professional learning. The 2021-2022 formative assessments included alphabet sound and letter recognition (English and French), phonological awareness quick screeners (PAQS/DRCP), words their way (WTW)/les mots en marche and the SPS mathematics quick screeners.
- Developed the **Parent/Caregiver Guide to Assessment, Evaluation and Reporting** document for prekindergarten to grade 8 families which provides important information about how student learning is assessed, reported and communicated. This resource and accompanying resource materials were developed to enact the shared responsibility and partnership between the student, teacher and parent/caregiver.
- Implemented the digital communication platform called **Edsby**. The platform allows for parents and caregivers to follow their child's progress at school. In 2021-2022, teachers were focused on communicating with caregivers using features like the English language arts gradebook and learning story. Teachers called "**Edsby leads**" were identified in each school and provided professional learning to support school-level implementation of Edsby.
- Implemented a new elementary report card and conference schedule. In 2021-2022, families received two formal elementary report cards in January and at the end of June. Schools continued to host two sets of student-parent-teacher conferences in the fall and in the spring.

Data:

Grades 1-8 Reading Results

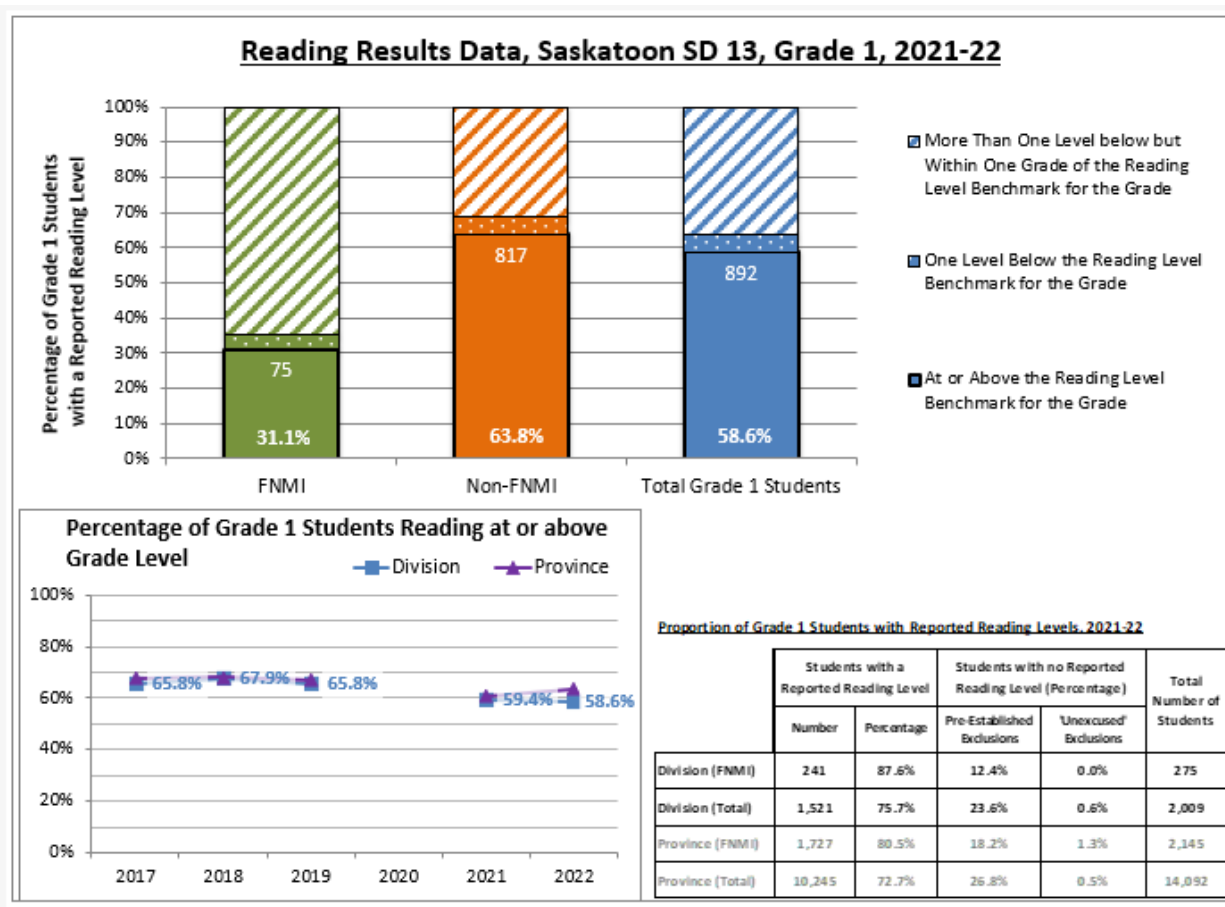
Per ministry expectations, benchmark reading levels using Fountas & Pinnell (F&P) for grades 1-3 English and Groupe Beauchemin (GB+) for grades 2-3 French immersion students were collected for all eligible

students in June 2022. The results indicated that the following percentage of reported grades 1-3 students attained at or above grade level (AAGL) reading achievement for F&P and GB+:

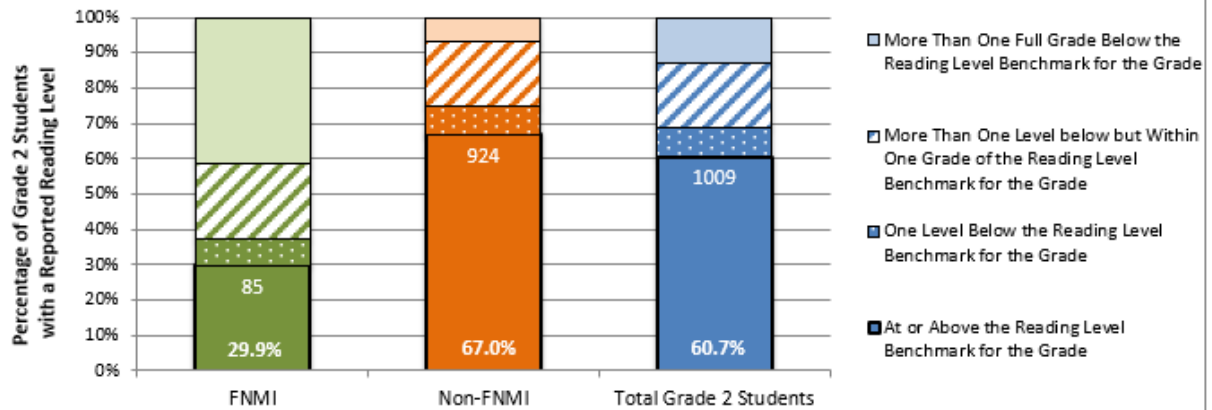
	2022 %AAGL	2021 %AAGL	2020 %AAGL	2019 %AAGL
Grade 1	58.6%	59.4%	no reading data collected	66%
Grade 2	60.7%	62.3%		70%
Grade 3	67%	65.9%		70%

The following diagrams indicate reading results for all students in grades 1-3 in 2021-2022 in the following representations:

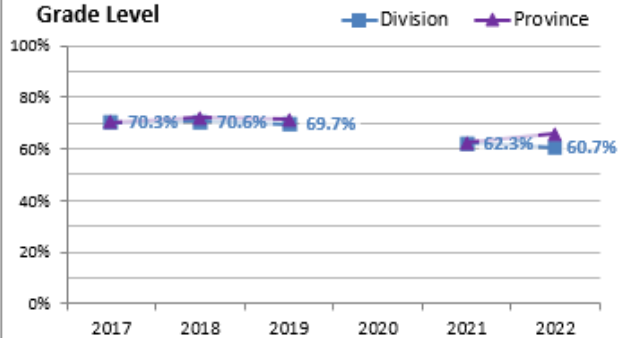
- The percentage of students with a reported reading level are aggregated as either at or above reading benchmark, one level below reading benchmark or more than one level below benchmark.
- Percentage of grade 1-3 students reading at or above grade level for division and province.
- Proportion of grade 1-3 students with and with “no” reported reading level in 2022 for the division and province.



Reading Results Data, Saskatoon SD 13, Grade 2, 2021-22

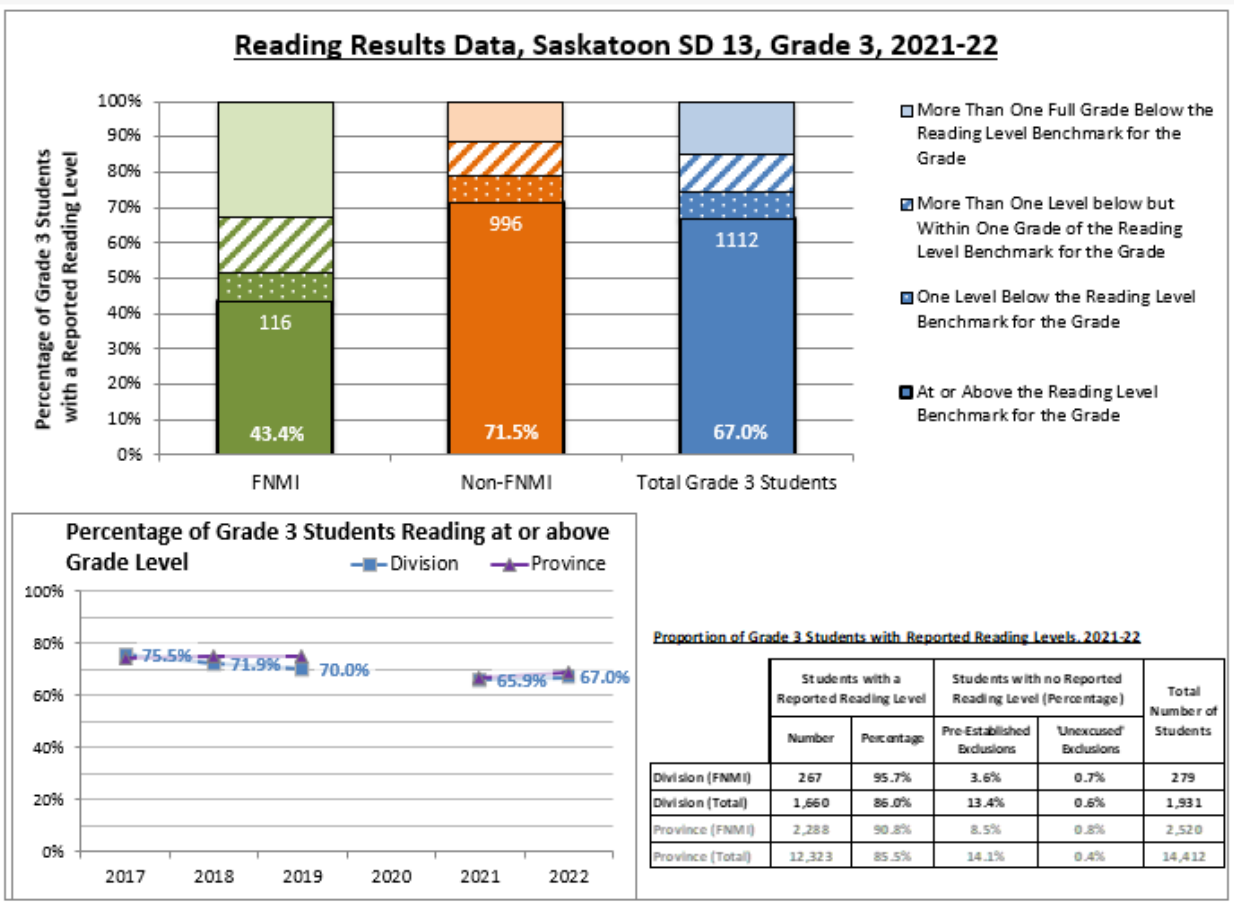


Percentage of Grade 2 Students Reading at or above Grade Level



Proportion of Grade 2 Students with Reported Reading Levels, 2021-22

	Students with a Reported Reading Level		Students with no Reported Reading Level (Percentage)		Total Number of Students
	Number	Percentage	Pre-Established Exclusions	'Unexcused' Exclusions	
Division (FNMII)	284	95.0%	5.0%	0.0%	299
Division (Total)	1,663	84.6%	15.0%	0.4%	1,966
Province (FNMII)	2,095	89.2%	9.8%	1.0%	2,348
Province (Total)	12,246	84.4%	15.2%	0.4%	14,501



The 2021-2022 reading data indicates an increase in grade 3 reading levels for first time since 2017. This is a promising trend and affirms the commitment and strength of the *Comprehensive Literacy Plan*. Likewise, the reading data reaffirms our division's strategic commitment to Indigenous student success. Slight or statistically minimal changes in grade 1 and 2 reading data indicate that a continued focus on early literacy programming will be necessary to stem the impact of the pandemic on literacy rates. According to the data on students with reported reading levels, Saskatoon Public Schools has consistently higher reporting rates than the province across all grades.

In fall 2022 the division will establish baseline reading data using grades 1-8 oral reading fluency results to gauge future growth in 2023 and beyond.

At the time of this accountability report, the achievement results summarizing the indicators for all grades 1-8 English language arts (ELA) and mathematics from 2021-2022 progress reports were not available.

Future Initiatives:

As is evident by the 2021-2022 student achievement data, a continued focus on improving literacy rates will be an important focus to offset the impact of the pandemic. Continued efforts to support the comprehensive prekindergarten to grade 8 literacy plan are required and the plan will target

developing collaborative instructional leadership, strengthening professional educators, ensuring the fidelity of effective evidence-based instruction and interventions and ensuring efficacious assessments guide instructional decision-making.

Key future initiatives include:

- Continued focus on strengthening literacy instructional and assessment practice in oral language, reading and writing through purposeful professional learning for teachers and leaders on effective literacy blocks.
- A prek-8 Elementary Assessment Handbook has been created that summarizes assessment practice in SPS and is in alignment with Ministry guidelines and the comprehensive literacy plan.
- Full implementation of a universal screener. In 2022-2023, *Acadience Reading* oral reading fluency (ORF) measure will be administered three times a year (September/January/June) across grades 1-8. The division will establish baseline data for future growth in 2022 using grades 1-8 oral reading fluency results.
- Strengthened diagnostic literacy assessment administration (phonological quick screener, words their way and quick phonic screener) through implementation of literacy assessment flow charts.
- Implementation of a digital *Data Dashboard* to collect important assessment data for use at the class, school and division level for instructional planning.
- Continued implementation and evaluation of the learning support teachers (LST) and the embedded literacy model.
- Strengthening the instructional programming of the early learner tutor program to align to the identified evidence-based literacy practices within the comprehensive literacy plan.
- Enhanced use of Edsby to provide clear communication and quality evidence of learning including consistent use of school and class stream, learning story, gradebooks and student involvement.

Risk Assessment

It is critical that current and future plans focus on addressing learning loss and accelerating learning outcomes with evidence-based approaches. Literacy has a profound impact on students' future success. The correlation between early literacy skills and graduation have been well documented in the literature, and so it is critical that future plans focus on improving grades 1-3 reading results.

Summary Comments

Saskatoon Public Schools' strategic plan states that all students are known, valued and believed in. The impact and disruption of the COVID-19 pandemic on student learning must be acknowledged, however Saskatoon Public Schools is well positioned in research, practice, and programming to strategically move forward in addressing current literacy achievement.



MEETING DATE: OCTOBER 11, 2022

TOPIC: STRATEGIC PLAN ACCOUNTABILITY REPORT:
STUDENT LEARNING RESULTS GRADES 9-12

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Information

BACKGROUND

Academic excellence, character, engagement, and well-being of students are at the heart of Saskatoon Public Schools' five-year strategic plan. The plan highlights our vision of each student being known, valued, and believed in. It emphasizes Saskatoon Public Schools' commitment to creating learning experiences that inspire all students to reach their potential and the importance of relationships, equity and accountability.

CURRENT STATUS

Attached is the accountability report for student learning results grades 9-12 which will be presented by Superintendent Paul Janzen.

PREPARED BY	DATE	ATTACHMENTS
Brent Hills, Deputy Director of Education Charlene Scrimshaw, Deputy Director of Education Paul Janzen, Superintendent of Education	October 5, 2022	Accountability Report

RECOMMENDATION

Proposed Board Motion:

That the board approve the Strategic Plan Accountability Report: Student Learning Results Grades 9-12, to be included as part of the director of education's 2022-2023 evaluation.

At Saskatoon Public Schools every student is Known • Valued • Believed In

We are committed to creating learning experiences that inspire all students to reach their potential.



Accountability Topic: STUDENT LEARNING RESULTS GRADES 9-12

Date of Board Meeting: October 11, 2022

Strategic Priorities:

<input checked="" type="checkbox"/> Academic Excellence	<input type="checkbox"/> Well-being
<input type="checkbox"/> Character	<input type="checkbox"/> Financial Stewardship
<input type="checkbox"/> Engagement	<input type="checkbox"/> Internal Business Processes

Commitments:

- ☐ Relationships (honouring diversity, welcoming and joyful spaces, and community partnerships)
- ☐ Equity (anti-racist/anti-oppressive practice, representative workforce, high expectations)
- ☒ Accountability (evidence-based practice, focus on Indigenous student success, ensure safe, caring, and accepting learning environments)

Key Measures:

The key measures for collegiates are:

- credit attainment (students are able to attain 10 credits per year starting in grade 10), and
- graduation rates (students need 24 credits to graduate).

Targets:

- 2% increase in grade 9 students achieving 8+ credits the following year.
- 2% increase in grade 10-12 students attaining 8+ credits.
- 2% increase in three and five year graduation rates.

Please note that these targets are listed in the Strategic Measurement Plan for June 2023.

Key Initiatives Employed:

Reconnect and Reengaging Students, Parent/Caregivers and School Communities

The uncertainty of the pandemic continued to impact school operations and learning. Collegiates continued to encourage communication with school communities using various strategies. The

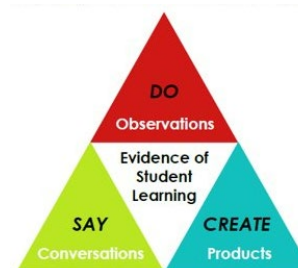
introduction of Edsby as a communication tool added one more tool to keep students and families aware of progress in learning as well as school events.

Continued Learning in Block Schedules

To support the health and safety of students and staff members, all collegiates adopted a quarter schedule for 2021-22. A quarter schedule entails students taking three classes per day: two 2-hour quartered classes and a traditional 1-hour semestered class. This learning structure maintained the ability to achieve 10 credits per school year. This was another change for both students and teachers who experienced the quint system the previous year. Continued resources and support were provided for teachers as they navigated another form of block schedule.

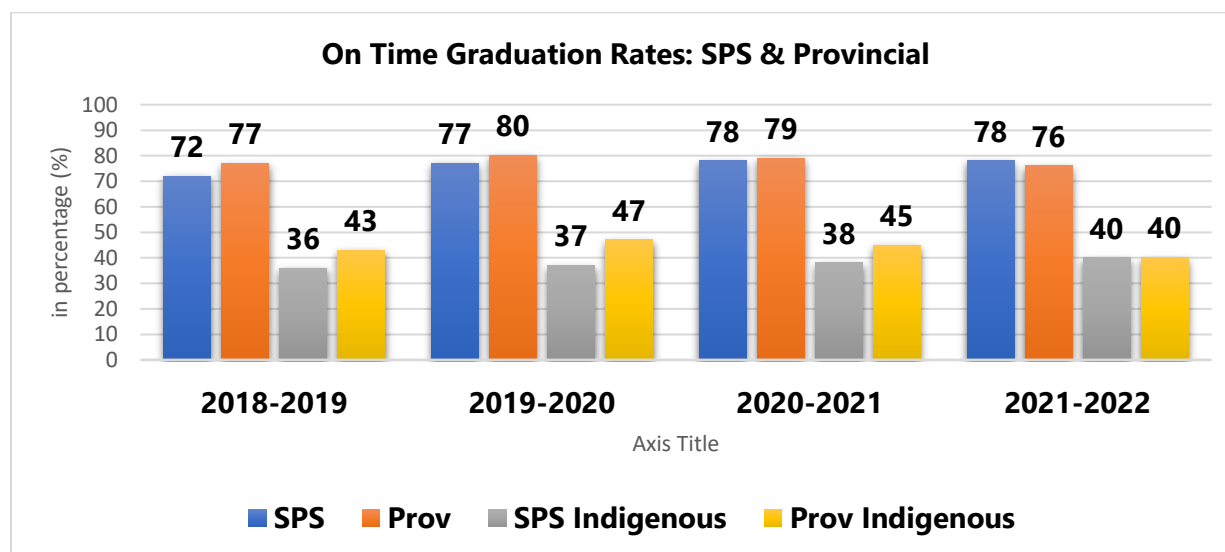
Flexible & Responsive Assessment Planning

Assessment practice based on sound principles of assessment helps to grow partnerships for learning between teachers, students and their families. Professional development throughout the year focused on including flexible and responsive assessment to triangulate the evidence of learning using conversations, observations and products. This learning was integrated with the introduction of the Edsby gradebook, collecting quality evidence of learning and providing clear communication of that learning in the new platform.



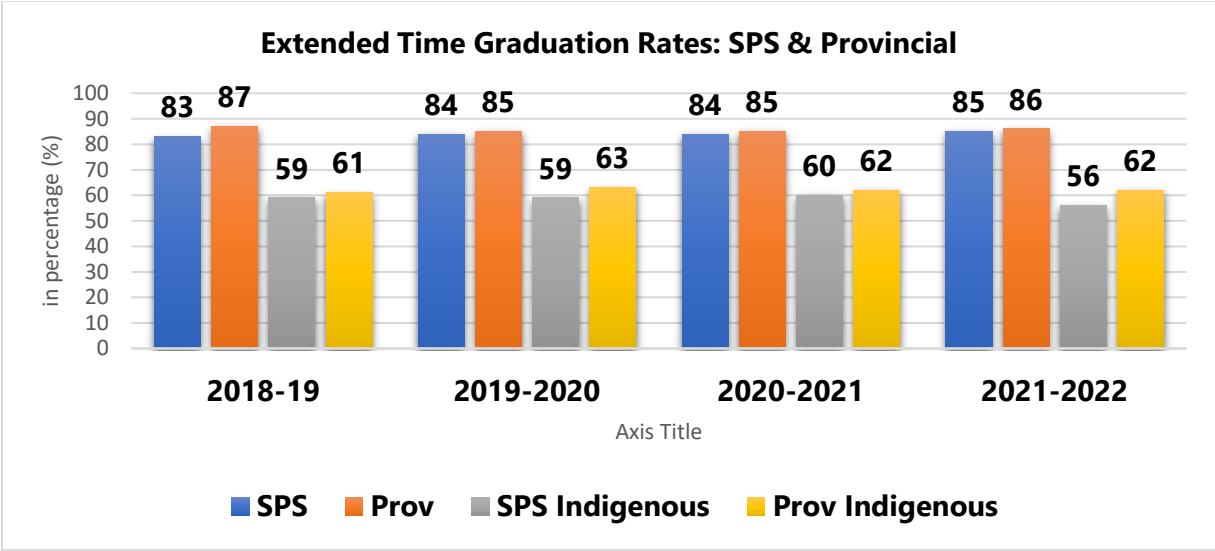
Data:

The Ministry of Education provides Saskatoon Public Schools with data related to credit attainment and graduation rates from the previous year. Four years of data are provided to compare the results of the 4 different Collegiate schedules utilized in this time frame (semesters 2018-19; semesters then remote 2019-2020; quints & quints every other day; 2020-2021; quarters 2021-2022).

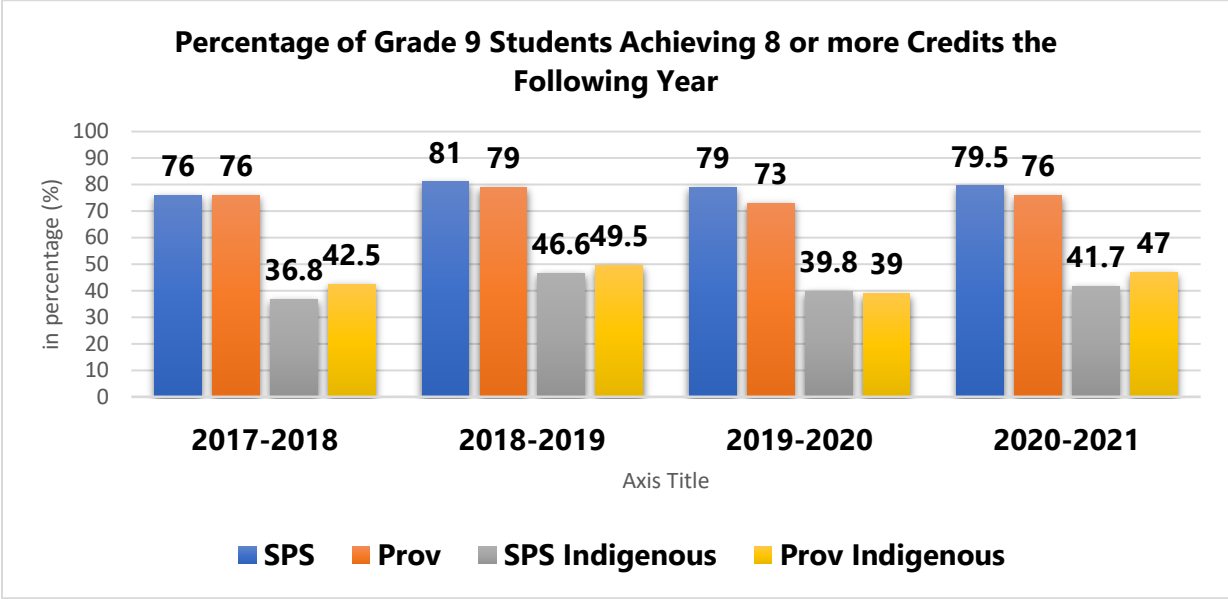


A student who attempts their first two grade 10 credits at a school will become part of that school's grade cohort and counted toward that school's graduation rate, even if they attend a different school for the remainder of their high school experience. Last year, the on-time graduation rate remained at

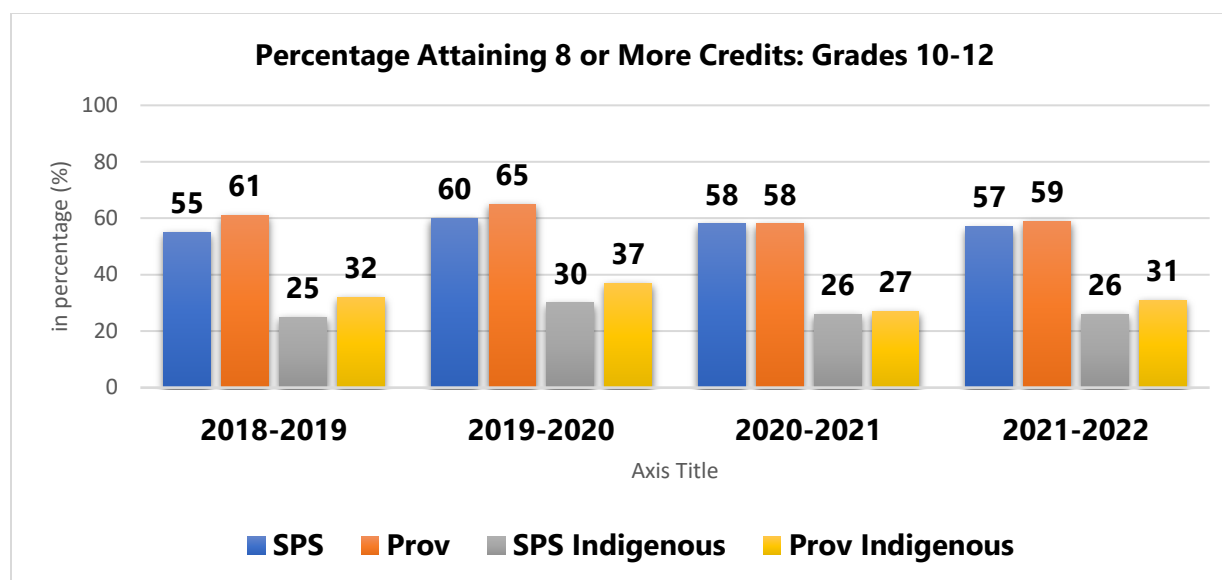
78%. The 78% for 2021-22 continued to be higher than the 72% that was achieved in 2018-19, before the COVID-19 pandemic. This marks the first time since the ministry provided graduation rate data that Saskatoon Public Schools is higher than the provincial average. This also marks the highest graduation rate for Indigenous students in Saskatoon Public Schools since 2014-15 when it was 40.2%.



The 5-year or “extended time” graduation rate for Saskatoon Public Schools increased to 85% from the previous year. The Indigenous “extended time” graduation rate dropped from 60% to 56%.



This graph represents the 2020-2021 cohort of grade 9 students and indicates the percentage of those in that cohort that earned eight or more credits in their grade 10 year (2021-2022). This is an important data point as achieving eight or more credits in grade 10 is important for steady progress towards graduating within three years. The data indicates that last year’s grade 10 students continued to achieve despite the change to yet another learning schedule – the quarter system.



Students can take up to 10 credits in a school year. Typically grade 11 and 12 students have the option to not take a full complement of courses which may impact the data represented in the above graph. For example, if a student earns 10 credits in their first two years, they only need four more credits to graduate and therefore may not take a full complement of courses in their final year. Last year, the percentage of grades 10-12 students who attained eight or more credits dropped by 1% but remained higher than prior to the COVID pandemic. The percentage of Indigenous students remained the same as the previous year.

Attendance data for grades 10-12 was previously shared in this report; however, will now be shared in the Accountability Report for Engagement as indicated in the updated Saskatoon Public Schools Strategic Measurement Plan.

Future Initiatives:

As collegiates prepared for this year, a strategic focus was placed on the following:

- Continued work reconnecting and reengaging with students, parent/caregivers, and school communities using various communication tools, including Edsby.
- A return to the familiar semester system while not losing sight of what was learned in the alternative learning schedules experienced in the previous years.
- Professional learning outcomes related to equity through assessment include:
 - Develop a personal imperative for engaging in equity work including a focus on Indigenous student success.
 - Identify and examine assessment practices that create or mitigate barriers to student success.
 - Adjust assessment practice to reduce or remove barriers to student success.

Risk Assessment:

Stagnant or decreased credit attainment and graduation rates for students will mean students taking longer to graduate and therefore be unable to join the workforce or post-secondary opportunities with their cohort. Creating welcoming and inviting spaces for learning impacts student engagement and well-being. Providing equitable opportunities for students as it relates to assessment directly impacts student achievement and credit attainment which directly impacts graduation rates. It is essential that the school division continues to provide equitable learning opportunities and experiences for all students as they strive to reach their potential.

Summary Comments:

The vision of Saskatoon Public Schools' strategic plan is that all students are known, valued and believed in. The continued impact and disruption of the COVID-19 pandemic on student learning must be acknowledged; however, Saskatoon Public Schools is well positioned in research, practice, and programming to strategically move forward to address continued growth in credit attainment and graduation rates.



MEETING DATE: OCTOBER 11, 2022

TOPIC: LED RETROFIT PROGRAM UPDATE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input type="checkbox"/> Information

BACKGROUND

Administration continues to provide the board with periodic updates regarding the LED (light emitting diode) Retrofit Program.

CURRENT STATUS

On September 21, 2021, the board approved the LED system retrofits at three pilot facilities with a total cost not to exceed \$500,000. Upon successful completion of the pilot schools, the board approved an additional six schools with a total cost not to exceed \$700,000 at the February 8, 2022 board meeting. Although some supply chain issues have arisen throughout the project causing some scheduling issues, the work at these schools is now substantially complete and is within the budget allotted. Administration is satisfied with the quality of the work and performance of the contractor.

To better allow coordination for the contractor and supplier and to reduce the risk of supply chain issues, administration proposes to proceed with the \$1 million of PMR budget allotted for 2022-23 school year. This would allow the contractor to have a predictable workflow for the next 12 months, as well as offer the option to switch between sites as supplies are available.

As the work for the previous phase was nearing completion, costing has been undertaken on the next phase as identified in the attachment. The costing of the next phase of schools has used the same costing methods as all previous schools within this program.

The attachment also contains further estimates for the remaining facilities based on the data received to date. It is anticipated that, pending budget availability and success of the above recommended phase, administration will extend a further request to the board for the next phase in 2023-24.

PREPARED BY	DATE	ATTACHMENTS
Stan Laba, Superintendent of Facilities Tyson Robertson, Manager Contract Services	October 4, 2022	Financial Information

RECOMMENDATION

Proposed Board Motion:

That the Board approve a budget of \$1,000,000 for the LED (light emitting diode) system retrofit work at the following schools: Bedford Road Collegiate, Caroline Robins, Caswell, City Park, College Park, Dr. John G Egnatoff, Dundonald, Fairhaven, Forest Grove and Marion M. Graham Collegiate with such work to be undertaken by Radiance Energy Limited, with Spectrum Electric as the local installer.

LED Retrofit Financial Information

Previous phases	Area	Cost at completion (w/ tax)	Anticipated annual savings (\$)	Payback period (years)
HOWARD COAD	2,672	\$30,077.99	\$4,032.00	7.5
VINCENT MASSEY	4,128	\$60,601.82	\$8,057.00	7.5
WALTER MURRAY	24,371	\$345,911.24	\$47,453.00	7.3
ADEN BOWMAN	11,911	\$221,961.94	\$36,110.00	6.1
ALVIN BUCKWOLD	4,865	\$77,750.08	\$10,178.00	7.6
BREVOORT PARK	4,124	\$110,274.46	\$11,334.00	9.7
BROWNELL	3,865	\$84,431.15	\$9,636.00	8.8
BRUNSKILL	5,445	\$107,646.03	\$12,671.00	8.5
BUENA VISTA	5,409	\$80,468.38	\$13,831.00	5.8
SUBTOTAL	66,790	\$1,119,123.09	\$153,302.00	7.3

Phase Two (Oct 11/22)	Area	Anticipated cost at completion (w/ tax)	Anticipated annual savings (\$)	Payback period (years)
BEDFORD ROAD	11,213	\$104,681.62	\$32,678.41	3.2
CAROLINE ROBINS	4,393	\$83,473.67	\$11,659.23	7.2
CASWELL	4,639	\$80,051.80	\$8,990.36	8.9
CITY PARK	7,163	\$97,676.96	\$6,217.48	15.7
COLLEGE PARK	4,139	\$95,412.53	\$12,384.64	7.7
DR. JOHN G EGNATOFF	5,056	\$99,950.01	\$11,289.45	8.9
DUNDONALD	5,738	\$106,430.10	\$15,236.03	7.0
FAIRHAVEN	3,885	\$80,311.61	\$7,075.32	11.4
FOREST GROVE	4,058	\$81,748.14	\$8,791.51	9.3
MARION GRAHAM	12,230	\$162,309.41	\$30,698.20	5.3
SUBTOTAL	62,514	\$992,045.82	\$145,020.63	6.8

Estimated savings are based on \$0.12 per kWh. It should be noted that cost per kWh fluctuates based on usage between approximately \$0.07/kWh and \$0.18/kWh when including taxes.

There are also peak demand charges that affect ~half of our schools that is difficult to account for. These charges typically apply on the schools where the cost per kWh is low, effectively raising the average further.

With the above unknowns, we believe \$0.12 is a conservative number to use to simplify the estimates.



MEETING DATE: OCTOBER 11, 2022

TOPIC: BOARD GOVERNANCE - BOARD POLICIES

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input type="checkbox"/> Information

BACKGROUND

Board Policy 9 – Policy Making states the board is responsible for the development of policies in keeping with the requirements of government legislation and the values of the electorate. It also states the final draft of the policy or amendments shall be presented to the board for its consideration and approval.

Board Governance Committee met on September 13, 2022 and is recommending approval of housekeeping changes to the board policies listed below pending minor final edits.

CURRENT STATUS

Housekeeping changes have been made to the following policies:

- Policy 3 – Board Member Code of Ethics
- Policy 4 – Role of the Board Chair
- Policy 5 – Role of the Vice Chair

PREPARED BY	DATE	ATTACHMENTS
Shane Skjerven, Director of Education Daniel Burke, Chief Financial Officer	October 3, 2022	Policies (3)

RECOMMENDATION

Proposed Board Motion:

That the board approve the housekeeping changes to Policy 3 – Board Member Code of Ethics, Policy 4 – Role of the Board Chair and Policy 5 – Role of the Vice Chair.

POLICY 3 – BOARD MEMBER CODE OF ETHICS

A code of ethics is a helpful guide to corporate behaviour. When each board member commits to high ethical standards, it is easier for the board to fulfill its obligation and discharge its duties. The following Code of Ethics has been adopted by the board.

Code of Ethics

As a school board member:

1. I will be motivated by an earnest desire to serve the school division to the best of my ability to meet the educational needs of all students.
2. I will recognize that the expenditure of school funds is a public trust, and I will endeavour to see that the funds are expended efficiently in the best interests of students.
3. I will not use my position for personal advantage or to the advantage of any other individual apart from the total interest of the school division, and I will resist outside pressure to so use my position.
4. I will act with integrity and do everything possible to maintain the dignity of the office of a school board member.
5. I will carry out my duties objectively, and I will consider all information and opinions presented to the board in making my decisions, without bias.
6. I will work with other board members in a spirit of respect, openness, cooperation and proper decorum, in spite of differences of opinion that may arise during debate.
7. I will accept that authority rests with the board corporate and that I have no individual authority outside the board. I will abide by the majority decisions of the board once they are made, but I shall be free to repeat the opinion that I held when the decision was made.
8. I will express my contrary opinion respectfully and honestly, and without making disparaging remarks, in or outside board meetings, about other board members or their opinions.
9. I will communicate, and conduct my relationship with staff, the community, other school boards and the media in a manner that focuses on facts.
10. I will not divulge confidential information, which I obtain in my capacity as a board member, and I will not discuss those matters outside the meetings of the board or the board's committees.

11. I will endeavour to participate in trustee development opportunities to enhance my ability to fulfill my obligations as a school board member.
12. I will not conduct myself in a manner, that is intended to be to criticize another school board.
13. I will support the value of public education, and will endeavour to participate, and encourage my board to participate, in activities that support or promote public education in Saskatchewan.

Legal Reference: The School Division Administration Regulations, Sections 10, 11, 12, 13
Date Last Revised: September 2022

POLICY 4 – ROLE OF THE BOARD CHAIR

The Board Chair will:

1. Be elected at the inaugural meeting of the board each year. All members of the board are eligible for election to this office.
2. Hold office until the next inaugural meeting and shall be eligible for re-election. In the event of the office becoming vacant during the year, a new chair will be elected in a manner similar to that followed in the election of the chair at the inaugural meeting.
3. Preside over all regular and special meetings of the board and shall have the duties and authority usually associated with that office in the conduct of meetings.
4. Have the duties and powers conferred by *The Education Act*, Province of Saskatchewan, and such other responsibilities as may be required by formal action of the board.
5. Ensure that the board operates in accordance with its own policies and procedures.
6. Prior to each board meeting, confer with the vice chair and director to approve the items to be included on the agenda, the order of these items, and become thoroughly familiar with them.
7. Perform the following duties during board meetings:
 - 7.1 Ensure that all issues before the board are well stated and clearly expressed.
 - 7.2 Ensure that each trustee has a full and fair opportunity to be heard and understood by the other members of the board in order that collective opinion can be developed, and a corporate decision reached.
 - 7.3 Direct the discussion by trustees to the topic being considered by the board.
 - 7.4 Extend hospitality to trustees, officials of the board, the press, and members of the public.
8. Conduct meetings in accordance with provincial legislation and with the rules and procedures established by the board and where those are silent, *Robert's Rules of Order*.
 - 8.1 Unless authorized by a majority of members present, the chair shall not keep the board in session for more than three continuous hours
9. Act as the chief spokesperson for the board except for those instances where the board has delegated this role to another individual or group.
10. Act as a signing officer for the division.

11. Represent the board at official meetings inside and outside of the division. In the event that either the chair or the vice chair is not able to be in attendance at a board or community sponsored function, the chair shall endeavor to ensure that a trustee is in attendance to represent the board.
12. Present, on behalf of the board, such awards as the board may authorize from time to time.
13. In the event that either the chair or the vice chair is not able to be in attendance at a board or community sponsored function, the chair will endeavor to ensure that a trustee is in attendance to represent the Board.
14. Keep the trustees and the director informed on all matters that might affect the educational opportunities in the division.
15. Unless otherwise ruled by the board, be an ex-officio member of all committees of the board.
16. Ensure that the board engages in regular assessments of its effectiveness as a board.

Legal Reference: The School Division Administration Regulations, Sections 14, 39,
Date Last Revised: September 2022

POLICY 5– ROLE OF THE VICE CHAIR

1. Two vice chairs will be elected at the inaugural meeting of the board each year. A trustee will be elected vice chair to take office immediately following the election and serve for six months. One other trustee will be elected to serve for the subsequent six months or until the next inaugural meeting.
2. The vice chair will assist the board chair in ensuring that the board operates in accordance with its own policies and procedures and in providing leadership and guidance to the board.
3. The vice chair will assume the powers of the chair in their absence or as delegated by the chair.
4. The vice chair will preside over meetings of the committee of the whole and planning and development meetings. Prior to each meeting, the vice chair will confer with the director on the items to be included on the agenda, the order of these items, and become thoroughly familiar with them.
5. In the absence of the chair and the vice chair from a meeting of the board, the members present will elect one of their number to act as chair of the meeting.

Legal Reference: The School Division Administration Regulations, Section 39
Date Last Revised: September 2022