



**Board of Education
Saskatoon School Division No. 13
Meeting of the
Saskatoon Board of Education**

**TUESDAY, OCTOBER 30, 2018
W.B. Doyle Board Room
310 – 21st Street East
7:00 p.m.**

Please Note: All public Board meetings are audio recorded

AGENDA

1. **Roll Call**
2. **Land Acknowledgement**
3. **Playing of O Canada**
4. **Agenda**
 - a. Adoption of Agenda
 - b. Declaration of Conflict of Interest
5. **Celebrating Excellence: John Dolan School Playground**
6. **Consent Items**

The Chair will ask for a motion to receive the items, which are starred (★), and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request a star(s) be removed.

7. **Reports from Administrative Staff**
 - a. Board Priority Update: Collegiate Renewal
 - b. Enrolment Update
 - ★ c. Student Transportation Report

8. **Minutes**
 - ★ a. Approval of Minutes – October 2, 2018
9. **Delegations**
10. **Business Arising from the Minutes**
11. **Unfinished Business**
 - a. Items Arising from the Committee of the Whole
12. **Correspondence**
13. **Reports of Committees and Trustees**
14. **New Business**
15. **Comments/Concerns/Questions from the Public**
(Maximum 5 minutes per speaker; 20 minutes total; must be related to a specific agenda item)
16. **Notices of Motion**
17. **Questions by Trustees**

**Next Regular Meeting:
At the call of the Chair or
Tuesday, November 27, 2018
7:00 p.m.**



MEETING DATE: OCTOBER 30, 2018

TOPIC: CELEBRATING EXCELLENCE: JOHN DOLAN SCHOOL PLAYGROUND

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Celebrating Excellence	

BACKGROUND

Strengthening Our Learning Community- Strategic Direction: Our Students’ Learning goal states: “Our students will engage in relevant and challenging learning opportunities to enhance their academic, personal, and social/cultural growth.” Our People goal states: “Our people will be committed to a constructive educational culture that values people, excellence, and life-long learning.” Our Community goal states: “We seek to build with our community shared ownership and responsibility for the well-being and education of our children and youth.” Our Organization goal states: “Our organization will be principled, innovative, collaborative, accountable, and effective.”

CURRENT STATUS

Students attending John Dolan School have complex learning needs and many are medically fragile. The John Dolan School facility provides a unique and specialized learning environment to these children and youth and helps them reach their full potential.

An inclusive playground has been a dream of staff, parents, and community for students at John Dolan School. Through advocacy and hard work, the playground committee and special friends of the school brought this dream to a reality when the playground opened in October.

Principal Kathleen Underwood and Holly Johnson, former parent at John Dolan School, will share how the collective efforts of many individuals were key to the realization of the dream of a fully accessible playground and what it means for the students.

PREPARED BY	DATE	ATTACHMENTS
Mr. Shane Skjerven, Deputy Director of Education	October 24, 2018	None
Mrs. Donnalee Weinmaster, Superintendent of Education		



MEETING DATE: OCTOBER 30, 2018

TOPIC: BOARD PRIORITY UPDATE: COLLEGIATE RENEWAL

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

Entering its twelfth year, the goal of *Collegiate Renewal* is that all collegiate students will be engaged in their learning so they graduate as competent, active participants in life-long learning and as responsible, caring, culturally responsive citizens in the community, nation, and world. In pursuit of this goal, we will focus intensively on the engagement, achievement and graduation rates of First Nation, Inuit, and Metis students.

CURRENT STATUS

In 2018-19, *Collegiate Renewal* will focus on increased credit attainment through:

- Outcomes-based assessment and instruction
- Instructional leadership
- Responsive actions of school-based data teams

Two teachers from Tommy Douglas Collegiate, Jana Decorby and Rebecca Flaman, will present on how outcomes-based planning and assessment allows them to better identify students in need of support and guide their instruction. They will also share how outcome-based assessment and instruction allows for new engaging opportunities across subject areas.

PREPARED BY	DATE	ATTACHMENTS
Mr. Shane Skjerven, Deputy Director of Education Mr. Paul Janzen, Superintendent of Education Mr. Ryan Brimacombe, Coordinator, Curriculum and Instruction 9-12, Collegiate Renewal	October 24, 2018	None

RECOMMENDATION

Proposed Board Motion:

That the Board receive the Board Priority Update: Collegiate Renewal for information.



MEETING DATE: OCTOBER 30, 2018

TOPIC: ENROLMENT UPDATE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

CURRENT STATUS

The initial enrolment report for Saskatoon Public Schools is positive. We continue to see enrolment increases, particularly in grades 1-8, English as an Additional Language, and French Immersion programming. Saskatoon Public Schools' kindergarten to grade 12 enrolment increased 318 students from September 30, 2017.

Please see the attachment for more detailed enrolment data.

PREPARED BY	DATE	ATTACHMENTS
Mr. Shane Skjerven, Deputy Director of Education	October 24, 2018	Enrolment Report
Ms. Charlene Scrimshaw, Superintendent of Education		Document

RECOMMENDATION

Proposed Board Motion:

That the Board receive the enrolment update for information.

Enrolment – September 30 Comparisons

Student Population (K-12)	September 30, 2017	September 30, 2018
Elementary	16,251	*16,555
Secondary	8,640	*8,654
Total (K-12)	24,891	*25,209

*Pending Ministry approval

Enrolment Data

1. The Saskatoon Public Schools September 30, 2018 kindergarten to grade 12 student enrolment is 25,209. This figure marks an overall increase in enrolment of 318 students since September 30, 2017.
2. As of September 30, 2018 the prekindergarten program includes 538 students.
3. Kindergarten enrolment is currently 1,852 students, which is the second highest kindergarten enrolment in the history of Saskatoon Public Schools.
4. The number of students in grades 1-12 requiring the services of an English as an Additional Language teacher rose from 2,762 on September 30, 2017 to 2,870 on September 30, 2018. This is an increase of 108 students.
5. The French Immersion enrolment is 2,663 students, which is an increase of 145 students from 2017.



MEETING DATE: OCTOBER 30, 2018

TOPIC: STUDENT TRANSPORTATION REPORT

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other	

BACKGROUND

The Office of the Provincial Auditor (OPA) audited student transportation safety processes in six school divisions and the Ministry of Education in 2011-2012 and issued a report in 2012. The report made recommendations to the Ministry. As a result of the recommendations, the Ministry formed a working committee with school divisions which resulted in a document titled "Transportation Safety Reporting Guidelines" (TSRG). It includes requirements related to compliance with transportation legislation, reporting of student transportation performance, risks to student safety, and tracking and resolving complaints. The TSRG report was sent to school divisions in October 2016.

In the fall of 2017, as a result of NIPA (Non-Instructional Personnel and Administration) reporting, the Ministry indicated the requirement to report transportation information. The attached template was provided by the Ministry.

The Provincial Auditor's requirement to provide a quarterly transportation report to Boards of Education has been changed to a semi-annual requirement.

CURRENT STATUS

The following reports have been received and actions taken as a result of the initial report by the Ministry of Education in 2016.

1. The SGI carrier report has been reviewed annually with both First Student and Hertz. Each company has a satisfactory rating by SGI. The SGI carrier report has been requested from LP3 Transportation Solutions.
2. Processes for bus evacuation drills have been reviewed and drills are required semi-annually. A status update and request for documentation has been required from First Student, Hertz and LP3.
3. Any documented complaints and resolutions (Bus Conduct Report) are received throughout the school year with the most recent for June and September.

During the past quarter, together with Greater Saskatoon Catholic Schools, there has been an ongoing review of bus routes for additional efficiencies. As a result, students from both school divisions ride the same bus in two neighborhoods, Montgomery and Pacific Heights.

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning, Chief Financial Officer	October 24, 2018	Student Transportation Report
Ms. Sheila May, Financial Analyst/Transportation Manager		

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the Board receive the Student Transportation Report for information.

**Student Transportation Report
for the Month Ending September 30, 2018**

October 30, 2018

Performance Indicator (as at Sept. 30, 2018)	
Total students transported	4759
Number of transportation routes	127
Number of unfilled routes	0
Number of route cancellations:	
Mechanical	0
Weather	0
No substitute driver	0
Average age of bus fleet (years)	8
Capacity utilized on bus (average)*	116.00%
Average one-way run time (minutes)	38
Longest one-way run time (minutes)**	73
Performance measurements 2017-2018 ***	
First Student (late one-way runs/total one-way runs)	75/28598
Hertz (late one-way runs/total one-way runs)	7/17340

Notes:

*Capacity utilization is based on two students/bench seat. The high rate is due to double-loops which use the same bus twice.

**Students are transported from around the city to a program for students who require intensive supports.

***Late one-way runs and total one-way runs are each a total for the 2017-2018 school year.

Total one-way runs is the number of bus route trips to school and home from school for the year.
(transportation days/year x routes x route trips/day)



MEETING DATE: OCTOBER 30, 2018

TOPIC: APPROVAL OF MINUTES

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Approval of Minutes	

BACKGROUND

CURRENT STATUS

Attached are the minutes from the October 2, 2018 Committee of the Whole and Regular Board meetings.

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning, Chief Financial Officer	October 24, 2018	- Minutes October 2, 2018

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the Board approve the minutes of the Committee of the Whole and Regular Board meeting held October 2, 2018.

UNAPPROVED

MINUTES OF A MEETING: of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, October 2, 2018 at 3:30 p.m. October 2, 2018

MEMBERS PRESENT: Ms. Donna Banks, Ms. Charmaine Bellamy, Ms. Kathleen Brannen
Ms. Holly Kelleher, Mr. Vernon Linklater, Ms. Colleen MacPherson,
Mr. Ray Morrison, Mr. Cameron Scott, Mr. Ross Tait, Dr. Suzanne Zwarych

Ms. Brannen joined the meeting at 3:46 p.m.

Following discussions in Committee of the Whole, Mr. Morrison moved that the Board rise and report.

CARRIED (10)

The meeting adjourned at 6:02 p.m.

Secretary of the School Division

Board Chair

UNAPPROVED

MINUTES OF A MEETING: of the Board of Education of the Saskatchewan School Division No. 13 of Saskatchewan, held on Tuesday, October 2, 2018 at 7:00 p.m. October 2, 2018

MEMBERS PRESENT: Mr. Ray Morrison (Board Chair), Ms. Donna Banks, Ms. Charmaine Bellamy, Ms. Kathleen Brannen, Ms. Holly Kelleher, Mr. Vernon Linklater, Ms. Colleen MacPherson, Mr. Cameron Scott, Mr. Ross Tait, Dr. Suzanne Zwarych

Mr. Ray Morrison, Board Chair, called the meeting to order, read the roll call into the minutes, and acknowledged the meeting was being held on Treaty Six territory.

Agenda: Mr. Tait moved approval of the agenda.

Agenda

CARRIED (10)

Celebrating Excellence: Reconciliation Assembly at Forest Grove School: Mr. Mitch Kachur, Superintendent of Education, introduced Mme Stacey Zbeetnoff and her grade 7/8 french immersion staff who demonstrated their journey to define their role in Canada's reconciliation process. The students highlighted their learning and described how their project and school assembly became a celebration for the entire school and community.

Celebrating Excellence: Reconciliation Assembly at Forest Grove School

Consent Items: Ms. Kelleher moved the following consent agenda items be approved as presented.

Consent Items

8a) Approval of Minutes: That the Board approve the minutes of the Committee of the Whole and Regular Board meeting held September 18, 2018.

CARRIED (10)

Reports from Administrative Staff

Core Strategy Update: English As An Additional Language: Mrs. Donnalee Weinmaster, Superintendent of Education, and Mrs. Shauna Tilbury, Coordinator, English as an Additional Language, updated the Board on enrolment growth, staffing, supporting students in English as an Additional Language and the work of the Newcomer Student Centre.

Core Strategy Update: English As An Additional Language

Unfinished Business:

Director's Update: June 1, 2018 – September 30, 2018: Ms. Banks moved that the Board approve the "Director's Update" for the period June 1, 2018 to September 30, 2018 to be included as part of the evidence of the quality indicators for the Director's annual evaluation.

Director's Update: June 1, 2018 – September 30, 2018

CARRIED (10)

Actuarial Valuation Report as at December 31, 2017: Ms. MacPherson moved that the Board receive the Actuarial Valuation Report on the Pension Plan for the non-teaching employees of the Saskatoon Board of Education as at December 31, 2017.

Actuarial Valuation Report as at December 31, 2017

CARRIED (10)

UNAPPROVED

Year End Reserve Transfer: Ms. Kelleher moved that the Board approve the following funding transfers:

Year End
Reserve
Transfer

- 1) The transfer of \$380,000 from the Unrestricted Accumulated Surplus to the Internally Restricted Surplus designated for capital asset expenditures for portable projects.
- 2) The transfer of \$2,004,518 from PMR project allocations, to the Unrestricted Accumulated Surplus for PMR operational projects, based on actual project amounts for the year ended August 31, 2018.
- 3) The transfer of \$203,000 from the Internally Restricted Surplus designated for capital asset expenditures to the Unrestricted Accumulated Surplus.

CARRIED (10)

Board Annual Work Plan 2018-2019: Mr. Tait moved that the Board approve the Board Annual Work Plan 2018-2019.

Board Annual
Work Plan
2018-2019

CARRIED (10)

Reports of Committees and Trustees:

Reports of
Committees
and Trustees

- Trustee Kelleher reported on her visits to Henry Kelsey, Mayfair, and North Park Wilson schools. She also reported her attendance at Métis Cultural days at the Western Development Museum, along with the Orange Shirt walk on Sunday.
- Trustee Linklater reported on his attendance at Charles Redhawk School's pipe ceremony and Pleasant Hill School's annual smudge walk.
- Trustee Banks reported on her attendance at several Saskatchewan School Boards Association meetings. She also attended the meet the staff fall supper at Confederation Park School and school community council meetings at Confederation Park and James L. Alexander schools.
- Trustee Scott reported on his attendance at Ward 4 community and school meetings. He also attended Central Urban Métis Education Inc.'s Art Auction, Silent Auction, and Charity Dinner.
- Trustee MacPherson reported on her attendance at several meetings and September events at Ward 5 schools.
- Trustee Brannen reported on her attendance at various Ward 6 events.
- Trustee Tait reported on his participation in Orange Shirt events within Ward 7, the unveiling of the bus shelter with student art work at Aden Bowman Collegiate and Alvin Buckwold School's school community council meeting.
- Trustee Zwarych reported on her attendance at Ward 8 September activities, the family night barbeque at Roland Michener School and several school community council meetings.
- Trustee Bellamy reported on visits to Ward 9 schools for several September events.
- Board Chair Morrison reported on several school visits in Ward 10, the Move to Grow kickoff event, Saskatoon Public Schools Foundation meetings, meetings with the Ministry and Centennial Collegiate's 'A Day in the Life'.

UNAPPROVED

New Business

Amendments for Prevention Maintenance and Renewal Project Plan:

Dr. Zwarych moved that the Board approve the amendment of its Three Year Preventative Maintenance and Renewal Plan to include the following:

- 1) The replacement of roof section #1D at Nutana Collegiate, due to unexpected failure at a cost of up to \$100,000.
- 2) The exterior grading and related site work at College Park Elementary School, to resolve chronic water penetration and moisture-related issues at a cost of up to \$100,000.

CARRIED (10)

Amendments
for Prevention
Maintenance and
Renewal Project
Plan

Approval of Directors for Saskatoon Public Schools Foundation Corp.

Ms. Brannen moved that the Board approve the appointment of Dave Derksen and Barry MacDougall as directors for Saskatoon Public Schools Foundation Corp. effective January 1, 2019.

CARRIED (10)

Approval of
Directors for
Saskatoon
Public Schools
Foundation Corp.

Mr. Linklater moved that the Board adjourn to the call of the Chair or the Board meeting of Tuesday, October 30, 2018.

CARRIED (10)

The meeting adjourned at 8:09 p.m.

Secretary of the School Division

Board Chair