



**Board of Education  
Saskatoon School Division No. 13  
Meeting of the  
Saskatoon Board of Education**

**TUESDAY, NOVEMBER 27, 2018  
W.B. Doyle Board Room  
310 – 21<sup>st</sup> Street East  
7:00 p.m.**

Please Note: All public Board meetings are audio recorded

## **AGENDA**

1. **Roll Call**
2. **Land Acknowledgement**
3. **Playing of O Canada**
4. **Agenda**
  - a. Adoption of Agenda
  - b. Declaration of Conflict of Interest
5. **Celebrating Excellence: Aden Bowman Collegiate Bus Shelter**
6. **Consent Items**

The Chair will ask for a motion to receive the items, which are starred (★), and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request a star(s) be removed.

7. **Reports from Administrative Staff**
  - a. Core Strategy Update: Mathematics
  - ★ b. Financial Results for the Period September 1, 2018 to October 31, 2018
8. **Minutes**
  - ★ a. Approval of Minutes – October 30, 2018

9. **Delegations**
10. **Business Arising from the Minutes**
11. **Unfinished Business**
  - a. Items Arising from the Committee of the Whole
12. **Correspondence**
13. **Reports of Committees and Trustees**
  - a. Board Chair Ray Morrison – Recipient of the 2018 Saskatchewan School Boards Association Award of Distinction
14. **New Business**

**Decision**

- a. Audited Financial Statements for September 1, 2017 to August 31, 2018
15. **Comments/Concerns/Questions from the Public**  
(Maximum 5 minutes per speaker; 20 minutes total; must be related to a specific agenda item)
  16. **Notices of Motion**
  17. **Questions by Trustees**

**Next Regular Meeting:  
At the call of the Chair or  
Tuesday, December 11, 2018  
7:00 p.m.**



MEETING DATE: NOVEMBER 27, 2018

TOPIC: CELEBRATING EXCELLENCE: ADEN BOWMAN COLLEGIATE BUS SHELTER

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Celebrating Excellence	

**BACKGROUND**

Strengthening Our Learning Community- Strategic Direction: Our Students’ Learning goal states: “Our students will engage in relevant and challenging learning opportunities to enhance their academic, personal, and social/cultural growth.” Our People goal states: “Our people will be committed to a constructive educational culture that values people, excellence, and life-long learning.” Our Community goal states: “We seek to build with our community shared ownership and responsibility for the well-being and education of our children and youth.” Our Organization goal states: “Our organization will be principled, innovative, collaborative, accountable, and effective.”

**CURRENT STATUS**

In the Saskatoon Public Schools’ response to the Truth and Reconciliation Calls to Action it states, *we answer the call to honour Indigenous identity by providing respectful, culturally responsive environments that foster positive learning relationships and by teaching the curriculum that infuses Indigenous ways of knowing.*

Presenting will be Tamara Rusnak, fine arts teacher at Aden Bowman Collegiate along with two grade 11 students who attend Aden Bowman Collegiate. Métis Senator Elder Nora Cummings consulted with the class as part of their project. The students will show evidence of their learning about Métis history, identity and culture, and how they integrated this knowledge into a project that upgraded a community bus shelter located on Clarence Avenue in front of the school.

PREPARED BY	DATE	ATTACHMENTS
Mr. Shane Skjerven, Deputy Director of Education Mr. Dean Newton, Superintendent of Education	November 21, 2018	None



MEETING DATE: NOVEMBER 27, 2018

TOPIC: CORE STRATEGY UPDATE: MATHEMATICS

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

**BACKGROUND**

Saskatoon Public Schools has developed and fostered mathematics professional learning through a community model. Communities exist for teachers (kindergarten to grade nine) that are empowered to work in a manner that utilizes assessment data, responds to teacher and student need, and leads the division through a spirit of generosity and professional ownership. In our collegiates, secondary mathematics communities are forming around various mathematics courses to provide teachers with professional learning opportunities that focus on understanding students learning needs are responding through rich instruction.

**CURRENT STATUS**

Saskatoon Public Schools’ mathematics plan aligns with the division’s new integrated project plan and continues to focus on computational fluency. In addition, the professional learning in the division has been expanded to include number sense and the implementation of key instructional strategies that support First Nation and Métis students, and English language learners. Gains in computational fluency are being realized as a result of the work in professional learning communities and the ability to respond quickly and collectively to the needs of teachers and students. Math community members are freely providing evidence of implementation and sharing their work with colleagues. This update will illustrate recent examples of leadership in mathematics in the division, and its impact on student learning. Mrs. Jennifer Brokofsky, Coordinator: Mathematics, and Mr. Ken Okanee, Superintendent of Education, will describe Saskatoon Public Schools’ approach to mathematics education.

PREPARED BY	DATE	ATTACHMENTS
Mr. Shane Skjerven, Deputy Director of Education Mr. Ken Okanee, Superintendent of Education	November 21, 2018	None

**RECOMMENDATION**

**Proposed Board Motion:**

That the Board receive the Core Strategy Update: Mathematics for information.



**MEETING DATE:** NOVEMBER 27, 2018  
**TOPIC:** FINANCIAL RESULTS FOR THE PERIOD SEPTEMBER 1, 2018  
TO OCTOBER 31, 2018

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

### BACKGROUND

The attached financial information shows the school division's year-to-date financial position.

### CURRENT STATUS

Attached are the following documents:

- |   |           |
|---|-----------|
| 1. Memorandum regarding Financial Results to October 31, 2018 | Pages 1-3 |
| 2. Statement of Financial Activities to October 31, 2018      | Page 4    |
| 3. Cash Flow Requirements                                     | Page 5    |
| 4. Capital Expenditures                                       | Page 6    |
| 5. Internally and Externally Restricted Surplus               | Page 7    |

Trustees with specific questions are asked to contact Mr. Garry Benning prior to the Board meeting.

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning, Chief Financial Officer Ms. Deanna Scott, General Manager of Financial Services	November 21, 2018	Financial Results Memo

### RECOMMENDATION

**Proposed Board Motion (if removed from consent items):**

That the Board receive the financial results for the period September 1, 2018 to October 31, 2018 for information.



## MEMORANDUM

**DATE:** November 20, 2018

**TO:** Board Trustees

**FROM:** Garry Benning, Chief Financial Officer  
Deanna Scott, General Manager of Financial Services

**RE: FINANCIAL RESULTS TO OCTOBER 31, 2018**

---

See Schedule 1 and 2 for financial information as of October 31, 2018. The following is an explanation for the main revenues and expenditures:

### Revenues

- a) Property Taxes  
\$0.2 million of property tax revenue has been recognized as of October 31, 2018. This relates to treaty land entitlement property tax revenue which was not budgeted. This compares to \$20.1 million and 50% in 2017-18. As of January 1, 2018 property tax revenues flow directly to the provincial government and funding will be received solely from the provincial grant in 2018-19.
- b) Provincial Grants  
\$38.0 million and 16% of the provincial grants have been recognized for the year, compared to \$16.8 million and 9% in the prior year. The current year is higher on a percentile basis because in 2017-18 grant revenue was lower in the first four months as property tax was being collected until December 31, 2017.
- c) Tuition and Related Fees  
Tuition and related fees consist of revenues from the international student program (ISP), as well as federal tuition for First Nations students. \$0.4 million and 21% of budget has been realized as of October 31, 2018, compared to \$0.6 million and 32% in 2017-18. The current year is lower on a percentile basis as the revenues relate primarily to ISP tuition revenue which is expected to be lower in the current year as the program is being phased out.
- d) Complementary Services  
Complementary services relate primarily to prekindergarten funding, as well as alternative funding grants. \$0.5 million and 12% of budget has been realized so far in the current year. This compares to \$0.5 million and 15% of budget in 2017-18. The current year is expected to be higher due to the reclassification of certain provincial programs which were previously recorded as provincial grants.

- e) External Services  
External services consist of funding for associate and alliance schools, as well as cafeteria revenues. As of October 31, 2018, \$2.0 million and 28% of budget has been recognized. In 2017-18, \$2.2 million and 33% of budget had been realized for the comparable period. This account is expected to be on budget for year-end.
- f) School Generated  
School Generated revenue relates to student fees and grants at the school level. Revenues of \$1.9 million and 37% of budget has been realized in the current year. This is comparable to \$1.8 million and 37% in 2017-18.
- g) Other  
Other includes mainly investment and rental income. Other revenues of \$0.1 million and 8% of budget has been realized in the current year compared to \$0.1 million and 6% in the previous year.

### **Expenditures**

- a) Governance  
Expenses related to governance total \$0.1 million and 10% of budget as of October 31, 2018, compared to \$0.1 million and 10% in the prior year.
- b) Administration  
Administrative costs are \$1.1 million and 19% of budget as of October 31, 2018. This is comparable with 2017-18 levels of \$1.2 million and 18% of budget.
- c) Instruction  
Instruction expenses total \$32.9 million and 17% of budget as of October 31, 2018. This is slightly lower comparatively to the prior year. The current year is expected to be closely aligned with budget.
- d) Plant  
Plant expenses are currently at \$5.5 million and 13% of budget. This is comparable with 2017-18 levels of \$5.2 million and 14% of budget. Although the amount is higher in the current year the percentages are comparable.
- e) School Generated Expense  
These expenses currently total \$0.7 million and 14% of budget. This is higher than 2017-18 levels of \$0.5 million and 10% of budget. The timing of these expenditures vary from year-to-year but the account is expected to be at budget for year end.
- f) Transportation  
Transportation expenditures amount to \$0.9 million and 13% of budget as of October 31, 2018. This compares to \$0.3 million and 4% of budget in the prior year. The current year is higher than 2017-18 due to delays in invoicing for September and October of 2017.

g) Tuition and Related Fees

These expenses relate primarily to disbursements to homebased students. No disbursement has been made so far in the current year.

h) Complementary Services

Complementary services expenditures relate primarily to prekindergarten and alternative funding grants. Expenses are currently \$0.6 million and 15% of budget. This is lower than 2017-18 levels of \$0.6 million and 19% but is expected to be on budget as the timing of many alternate programs expenses vary year-over-year.

i) External Services

External services include expenses related to the associate schools, cafeterias, donations, Whitecap and the foundation. These amount to \$0.8 million as of October 31, 2018 and 12% of budget. This is comparable to 2017-18 levels of 0.8 million and 12%.

j) Interest/Allowances

Interest expenditures are currently \$0.04 million and 16% of budget. This is comparable to 2017-18 levels which were \$0.05 million and 17% of budget.

**Capital Expenditures**

The attached schedule (Schedule 3) provides information regarding the unaudited financial status as of October 31, 2018 for capital and Preventative Maintenance and Renewal projects which are considered in progress or have had financial activity during the year. This includes the inception to date costs and budget.

**Internally and Externally Restricted Surplus**

There are no significant changes to the restricted surplus accounts other than budgeted allocations and allocations from funds outside the operating fund. See Schedule 4 for more information.



**Schedule 1**

**Saskatoon Public Schools  
Consolidated Statement of Financial Activities  
For the Two Months Ended October 31, 2018**

	2018-19		2017-18	
	Consolidated Actual	Percentage of Consolidated Budget	Consolidated Actual	Percentage of Consolidated Budget
<u>Revenues</u>				
Property taxes	\$ 200,845		\$ 20,092,213	50%
Provincial grants	38,002,024	16%	16,787,440	9%
Tuition and related fees	370,885	21%	649,303	32%
Complementary services	510,852	12%	485,727	15%
External services	1,962,290	28%	2,185,390	33%
School-generated	1,856,845	37%	1,816,699	37%
Other	108,248	8%	81,230	6%
<b>Total Revenues</b>	<b>43,011,989</b>	<b>17%</b>	<b>42,098,002</b>	<b>17%</b>
<u>Expenses</u>				
Governance	66,556	10%	61,532	10%
Administration	1,143,187	19%	1,171,263	18%
Instruction	32,945,529	17%	34,434,590	18%
Plant	5,548,625	13%	5,231,970	14%
School-generated	707,204	14%	495,387	10%
Transportation	852,821	13%	283,390	4%
Tuition and related fees	-	0%	-	0%
Complementary services	636,758	15%	638,062	19%
External services	847,471	12%	808,300	12%
Interest/allowances	44,860	16%	53,455	17%
<b>Total Expenses</b>	<b>42,793,011</b>	<b>16%</b>	<b>43,177,949</b>	<b>17%</b>
Surplus/(deficit)	218,978		(1,079,947)	

**Schedule 2**

**Saskatoon Public Schools**

**Cash Flow Requirements**

**For the Two Months Ended October 31, 2018**

	<b>Actual 2018-19</b>	<b>Annual Budget 2018-19</b>
Surplus/(deficit)	218,978	(15,694,524)
CASH REQUIREMENTS:		
Tangible capital assets:		
Purchases	(91,891)	(1,061,000)
Long term debt:		
Repayments	(159,833)	(958,996)
Debt issued		
Non-cash items included in surplus/deficit:		
Amortization expense	2,588,333	15,530,000
Employee Future Benefits expenses	-	362,500
Pension Plan Adjustment	-	-
<b>NET EXCESS (REQUESTED) CASH</b>	<b>2,555,587</b>	<b>(1,822,020)</b>

### Schedule 3

#### Capital Projects Status As of October 31, 2018

Project Name	Actual	Budget	Variance
<b>PMR Projects</b>			
<b>2016/17 PMR Projects</b>			
Alvin Buck #1,1a,5,10,14 - Covertite Roofing and Sheet Metal	437,105	479,000	41,895
Prince Philip #6 - Covertite Roofing and Sheet Metal	197,774	212,000	14,226
WMCI #8 & 10 - Covertite Roofing and Sheet Metal	246,744	256,000	9,256
City Park Window Replacement	302,697	280,000	(22,697)
Evan Hardy Gym Flooring Replacement	271,737	300,000	28,263
Henry Kelsey Access Improvements	220,495	150,000	(70,495)
<b>2017/18 PMR Projects</b>			
Brunskill ROOF REPL 9,10,11	58,752	88,000	29,248
Caswell ROOF REPL 3A,3B,7	56,699	55,000	(1,699)
Confederation Park ROOF REPL 8	176,501	191,000	14,499
Cofederation Park ROOF REPL 3,9,10	574,129	646,000	71,871
Lakeview ROOF REPL 3 THRU 4	373,174	417,000	43,826
Mount Royal Collegiate	542,416	595,000	52,584
<b>2018/19 PMR Projects</b>			
Brunskill ROOF REPL #7A,14	106,943	167,100	60,157
Evan Hardy ROOF REPL #3,14	-	213,700	213,700
Greystone Heights ROOF REPL #2	-	248,700	248,700
Pleasant Hill ROOF REPL #8	148,561	173,300	24,739
Walter Murray ROOF REPL #10ACD	392,953	471,500	78,547
Willowgrove ROOF REPL #1,3-6,7,10	682	60,300	59,618
John G. Egnatoff ROOF REPL #1ABC,8,14	232,486	367,300	134,815
<b>Total PMR Projects</b>	<b>3,458,221</b>	<b>3,669,000</b>	<b>210,779</b>
<b>Portables</b>			
Lakeridge/Forest Grove	363,107	500,000	136,893
Centennial Portable Reconstruction**	1,380,498	1,000,000	(380,498)
<b>Total Portables</b>	<b>1,743,605</b>	<b>1,500,000</b>	<b>(243,605)</b>
<b>Special Projects</b>			
Willowgrove	21,184,120	21,141,303.00	(42,817)
City Park Repurposing - Phase 2*	1,191,807.08	1,000,000.00	(191,807)
Furniture Refresh	1,190,275.60	1,200,000.00	9,724
<b>Total Special Projects</b>			

\* City Park budget of \$1.4 million split between PMR projects (sprinklers) and special projects, combined project budget revised from \$1.2 million to \$1.4 million Sept. 2017

\*\*Centennial Portable Reconstruction, total project budget revised from \$1.0 million to \$1.4 million Sept. 2017

**Saskatoon Public Schools  
Internally and Externally Restricted Surplus  
As of October 31 , 2018**

<b>Internally Restricted</b>	<b>Opening Balance</b>	<b>Additions/Transfers</b>	<b>As of October 31 , 2018</b>
<i>Civic Elections</i>	-	-	-
<i>School Generated Funds</i>	2,531,606	1,149,641	3,681,247
<i>Facility Rental Reserve</i>	276,953	15,000	291,953
<i>System Application Reserve</i>	1,125,000	-	1,125,000
<i>Governance Reserve</i>	43,000	-	43,000
<i>Facility Operating Reserve</i>	252,201	-	252,201
<i>Curriculum Renewal Reserve</i>	460,000	-	460,000
<i>Technology Renewal Reserve</i>	2,450,000	-	2,450,000
<i>Mount Royal Facility Partnership Reserve</i>	169,486	-	169,486
<i>Staff Professional Development Reserve</i>	800,000	-	800,000
<i>Secondary Security Camera</i>	50,000	-	50,000
<i>School Carry Forwards</i>	1,164,758	-	1,164,758
<i>Alternative Funds</i>	126,853	(428)	126,425
<i>Whitecap</i>	21,427	-	21,427
<b>Total Internally Restricted</b>	<b>9,471,284</b>	<b>1,164,213</b>	<b>10,635,497</b>
<b>Externally Restricted</b>			
<i>Donations</i>	496,793	19,675	516,468
<i>Foundation</i>	1,147,350	-	1,147,350
<b>Total Externally Restricted</b>	<b>1,644,143</b>	<b>19,675</b>	<b>1,663,818</b>



**MEETING DATE:** NOVEMBER 27, 2018

**TOPIC:** APPROVAL OF MINUTES

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Approval of Minutes	

## BACKGROUND

## CURRENT STATUS

Attached are the minutes from the October 30, 2018 Inaugural, Committee of the Whole, and Regular Board meetings.

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning, Chief Financial Officer	November 21, 2018	- Minutes October 30 (3)

## RECOMMENDATION

**Proposed Board Motion (if removed from consent items):**

That the Board approve the minutes of the Inaugural, Committee of the Whole, and Regular Board meetings held October 30, 2018.

# UNAPPROVED

MINUTES OF THE INAUGURAL MEETING: of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, October 30, 2018 at 12:00 noon. October 30, 2018

MEMBERS PRESENT: Ms. Donna Banks, Ms. Charmaine Bellamy, Ms. Kathleen Brannen, Ms. Holly Kelleher  
Mr. Vernon Linklater, Ms. Colleen MacPherson, Mr. Ray Morrison,  
Mr. Cameron Scott, Dr. Suzanne Zwarych

Election of Board Chair: Mr. Garry Benning, Chief Financial Officer, highlighted the procedure for Election of Board Chair in accordance with Part 4, Section 14.2 of *The School Division Administration Regulations* and Policy 6, Section 1.4 of *The Board Policy Handbook*. He then called for nominations for the office of Board Chair. Election of Board Chair

Mr. Scott joined the meeting at 12:02 p.m.

Ms. MacPherson nominated Mr. Morrison to serve as Chair of the Board of Education.

Mr. Linklater moved that nominations cease.

CARRIED (9)

Mr. Morrison accepted the nomination and was declared Chair of the Board of Education. Mr. Morrison provided comments as the newly elected Chair.

Election of Vice Chairs: Ms. Bellamy nominated Ms. Brannen to serve as Vice Chair for the first six-month term. Election of Vice Chairs

Ms. Kelleher moved that nominations cease.

CARRIED (9)

Ms. Brannen accepted the nomination and was declared Vice Chair for the first six-month term.

Ms. Banks nominated Mr. Tait to serve as Vice Chair for the second six-month term.

Dr. Zwarych moved that nominations cease.

CARRIED (9)

Mr. Tait was declared Vice Chair for the second six-month term.

Minutes of the October 24, 2017 Inaugural Board Meeting: Minutes of the October 24, 2017 Inaugural Board Meeting were approved at the November 28, 2017 regular Board meeting. Minutes of October 24, 2017 Inaugural Board Meeting

Confirmation of Professional Services:

Confirmation of Professional Services

Board Solicitor – Ms. Scott moved that the Board extend the contract for legal services to Robertson Stromberg for the remaining one-year term. Board Solicitor

CARRIED (9)

Insurance Broker – Ms. Banks moved that the Board appoint Marsh Canada to serve as its insurance broker for 2019.

Insurance Broker

CARRIED (9)

Confirmation of External Audit Services - Ms. Kelleher moved that the Board extend the contract for audit services to Deloitte LLP for the remaining one-year term.

Confirmation of External Audit Services

CARRIED (9)

Banking Authority: Dr. Zwarych moved that the requirements with regard to Banking Authority be approved as follows and that they be effective until the next Inaugural Meeting.

Banking Authority

- (a) Transfers of funds between bank accounts are primarily handled by electronic transmission. The Accounting Branch has been given the security access to enable transfer of funds. If transfers are affected by way of paper transmittals, that the chief financial officer be authorized on his signature alone to transfer funds, as may be necessary, between any and all bank accounts in the name of the Saskatoon School Division No. 13 of Saskatchewan.
- (b) That the form required by the bank for signing authorities and temporary borrowing power be duly completed; the chair or vice chair, together with the chief financial officer, act as signing authorities for the Board.
- (c) That payroll cheques be issued on the signature of the chief financial officer alone, provided that both the chair and chief financial officer signs the cheque and voucher each month for the total paid from General Account into Payroll Account.

CARRIED (9)

Borrowing Authority: Ms. Brannen moved that the form required by the bank for borrowing be approved.

Borrowing Authority

SASKATCHEWAN  
SCHOOL DIVISION BORROWING RESOLUTION

Whereas pursuant to Section 319 of The Education Act, 1995 the Board of Education of a school division may by resolution authorize its Chair or Vice Chair and Chief Financial Officer to borrow:

- a) any sum of money that may be required for necessary expenditures of the board of education pending receipt of the proceeds of taxes and other revenue; and;
- b) any sum of money that the board of education considers necessary to provide for its current expenditures on the security of operating grants payable to the school division pursuant to Section 310, where borrowing pursuant to clause (a) is insufficient to do so.

Now, therefore, be it resolved by the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, (hereinafter referred to as "the Board") as follows:

1. That the Board Chair or vice chair and chief financial officer on behalf of the Board are hereby authorized to borrow from institutions approved under the laws of Canada, up to \$20,000,000 to meet the expenditures of the said School Division until the proceeds of taxes and operating grants payable to the said School Division are available and to pay or agree to pay interest on the monies borrowed either in advance or at maturity, at such rates as may be agreed upon at the time of borrowing
2. The said sum of \$20,000,000 and interest shall be repayable and shall be a first charge upon the uniform tax levy for the fiscal year in which the loan was made and in addition shall be secured by operating grants which may be payable to the School Division at any time.
3. That the said loan may be secured by the promissory note or an operating loan agreement of the said chair or vice chair and chief financial officer given on behalf of the said Board and the said chair or vice chair and treasurer are hereby authorized and empowered to execute and give such promissory note or an operating loan agreement on behalf of the said Board as may be required by the said Bank.
4. That this resolution shall take effect on January 1, 2019.

CARRIED (9)

Committees of the Board: Policy 6, Section 1.8, of *The Board Policy Handbook* indicates that selection of representatives to internal committees and external committees will be determined at the first Board meeting subsequent to the Inaugural Meeting. Therefore, representation to internal committees will be found in the minutes of the Regular Board Meeting of October 30, 2018.

Committees  
of The  
Board

Board Representatives:

Board  
Representatives

Saskatchewan School Boards Association Public Section: Mr. Morrison moved that Ms. MacPherson serve as the Saskatchewan School Boards Association Public Section Executive member at large.

Saskatchewan  
School Boards  
Association  
Public  
Section

Ms. MacPherson accepted the nomination.

CARRIED (9)

Mr. Morrison moved that Ms. Banks serve as the second voting member of the Saskatchewan School Boards Association Public Section Executive.

Ms. Banks accepted the nomination.

CARRIED (9)

Okicīyapi Educational Partnership: Mr. Morrison moved that Ms. Kelleher and Dr. Zwarych be appointed to represent the Board on the Okicīyapi Education Partnership.

Okicīyapi  
Educational  
Partnership

Ms. Kelleher and Dr. Zwarych accepted the nomination.

CARRIED (9)

Saskatoon Public Schools Foundation Inc.: Mr. Morrison moved that Ms. Brannen be appointed as one of the Board representatives to serve on the Saskatoon Public Schools Foundation Inc.

Saskatoon  
Public Schools  
Foundation Inc.

Ms. Brannen accepted the nomination.

CARRIED (9)

Ms. Banks moved that Mr. Morrison be appointed as the second Board representative to serve on the Saskatoon Public Schools Foundation Inc.

Mr. Morrison accepted the nomination.

CARRIED (9)

Adjournment: Ms. MacPherson moved that the Board adjourn the Inaugural Meeting.

Adjournment

CARRIED (9)

The Inaugural Meeting adjourned at 12:10 p.m.

---

Secretary of the School Division

---

Board Chair



# UNAPPROVED

MINUTES OF A MEETING:

of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, October 30, 2018 at 3:30 p.m.

October 30,  
2018

MEMBERS PRESENT:

Ms. Donna Banks, Ms. Charmaine Bellamy, Ms. Kathleen Brannen  
Ms. Holly Kelleher, Mr. Vernon Linklater, Ms. Colleen MacPherson,  
Mr. Ray Morrison, Mr. Cameron Scott, Dr. Suzanne Zwarych

Ms. Kelleher joined the meeting at 3:15 p.m.

Ms. MacPherson excused herself from the meeting at 6:04 p.m.

Following discussions in Committee of the Whole, Mr. Linklater moved that the Board rise and report.

CARRIED (8)

The meeting adjourned at 6:15 p.m.

---

Secretary of the School Division

---

Board Chair

# UNAPPROVED

MINUTES OF A MEETING: of the Board of Education of the Saskatchewan School Division No. 13 of Saskatchewan, held on Tuesday, October 30, 2018 at 7:00 p.m. October 30, 2018

MEMBERS PRESENT: Mr. Ray Morrison (Board Chair), Ms. Donna Banks, Ms. Charmaine Bellamy, Ms. Kathleen Brannen, Ms. Holly Kelleher, Mr. Vernon Linklater, Ms. Colleen MacPherson, Mr. Cameron Scott, Dr. Suzanne Zwarych

Mr. Ray Morrison, Board Chair, called the meeting to order, read the roll call into the minutes, and acknowledged the meeting was being held on Treaty Six territory.

Agenda: Ms. Kelleher moved approval of the agenda.

Agenda

CARRIED (8)

Ms. MacPherson joined the meeting at 7:04 p.m.

Celebrating Excellence: John Dolan School Playground:

Mrs. Donnalee Weinmaster, Superintendent of Education, introduced staff and community members of John Dolan School. Mrs. Kathleen Underwood, Principal of John Dolan School, shared how collective efforts of many individuals were key to the realization of a fully accessible playground for students and community. Mrs. Holly Johnson, former parent, described the importance of inclusion for students and the impact that John Dolan's playground has had on staff, students, and community.

Celebrating Excellence: John Dolan School Playground

Consent Items: Mr. Scott moved the following consent agenda

items be approved as presented.

Consent Items

7c) Student Transportation Report: That the Board receive the Student Transportation Report for information.

8a) Approval of Minutes: That the Board approve the minutes of the Committee of the Whole and Regular Board meeting held October 2, 2018.

CARRIED (9)

## Reports from Administrative Staff

Board Priority Update: Collegiate Renewal: Mr. Shane Skjerven, Deputy

Director of Education, introduced Mr. Paul Janzen, Superintendent of Education, Mr. Ryan Brimacombe, Coordinator, Curriculum and Instruction 9-12, Collegiate Renewal, Mr. Darryl Isbister, Coordinator First Nations, Inuit, and Métis Education Unit, Ms. Colleen Norris, Principal, Tommy Douglas Collegiate, and Ms. Jana Decorby and Ms. Rebecca Flaman, teachers at Tommy Douglas Collegiate. The group highlighted 2018-2019 plans for Collegiate Renewal by focusing on increased credit attainment. Tommy Douglas Collegiate staff provided information on how outcome-based planning and assessment allows for new engaging opportunities across subject areas.

Board Priority Update: Collegiate Renewal

Ms. MacPherson moved that the Board receive the Board Priority Update: Collegiate Renewal for information.

CARRIED (9)

Enrolment Update: Mr. Shane Skjerven, Deputy Director of Education, provided an update on 2018-2019 enrolment data.

Enrolment Update

Mr. Scott moved that the Board receive the enrolment update for information.

CARRIED (9)

# UNAPPROVED

## Unfinished Business:

Out-Of-Scope Compensation Report 2018: Ms. Banks moved that the Board approve the recommendations contained in the document "Out-Of-Scope Compensation – 2018 Recommendations".

Out-Of-Scope  
Compensation  
Report 2018

CARRIED (9)

Appointments to Committees of the Board: Ms. Brannen moved that the Board approve the appointments to the committees of the Board as indicated by trustee interest and recommended by the board chair and vice chair as follows:

Appointments  
to Committees  
of the Board

- 1) Board Audit and Risk Committee: Trustees Banks, Brannen, Kelleher (Chair), Scott, Zwarych.
- 2) Board Discipline Committee: Trustees Bellamy, Linklater, Morrison, Tait, Zwarych.
- 3) Board Governance Committee: Trustees Banks, Bellamy, MacPherson (Chair), Scott, Tait
- 4) Board Human Resources Committee: Trustees Banks (Chair), Bellamy, MacPherson, Scott, Tait
- 5) Board Pension Committee: Trustees Brannen (Chair), Linklater, MacPherson
- 6) Public Section, Saskatchewan School Boards Association: Trustees MacPherson and Banks
- 7) Okiciyapi Educational Partnership: Trustees Kelleher and Zwarych
- 8) Saskatoon Public Schools Foundation Inc.: Trustees Brannen and Morrison

CARRIED (9)

Board Governance Committee – Revised Terms of Reference and Work Plan: Mr. Scott moved that the Board approve the revised terms of reference and work plan for the Board Governance Committee.

Board Governance  
Committee -  
Revised Terms  
of Reference and  
Work Plan

CARRIED (9)

Board Governance Committee – Revised Terms of Reference for the Audit and Risk Committee: Ms. Kelleher moved that the Board approve the revised terms of reference for the Board Audit and Risk Committee.

Board Governance  
Committee-  
Revised Terms  
of Reference for  
the Audit and  
Risk Committee

CARRIED (9)

Board Governance Committee – Board Policy 6: Board Operations: Ms. MacPherson moved that the Board approve the housekeeping changes to Policy 6: Board Operations.

Board Governance  
Committee –  
Board Policy 6:  
Board Operations

CARRIED (9)

Saskatchewan School Boards Association 2018 Annual General Meeting Voting Delegates: Dr. Zwarych moved the following motions:

Saskatchewan  
School Boards  
Association  
2018 Annual  
General Meeting  
Voting Delegates

- 1) That the Saskatoon Board of Education is entitled to 51 votes.
- 2) That Trustee Banks be the representative authorized by the Board to pick up the school division's ballots at the registration desk.
- 3) That the list of voting delegates for the school division be as follows: Trustees Banks, Kelleher, MacPherson, Morrison and Zwarych.

CARRIED (9)

Board Subcommittee Minutes: Ms. Bellamy moved that the Board approve the minutes of the Board Human Resources Committee meeting of May 8, 2018 and the Board Governance Committee meeting of September 25, 2018.

Board  
Subcommittee  
Minutes

CARRIED (9)

# UNAPPROVED

Transportation: STC/Hertz Consent of Assignment Approval: Mr. Linklater moved that the Board approve the consent of assignment of Student Transportation of Canada Inc.'s purchase of Hertz Northern Bus 2006 Ltd.

Transportation  
STC/Hertz  
Consent of  
Assignment  
Approval

CARRIED (9)

Transportation/Taxis: Dr. Zwarych moved that the Board approve the subcontract between The United Group and Comfort Cabs, subject to the same terms and conditions in the current contract between Saskatoon Public Schools and The United Group.

Transportation/  
Taxis

CARRIED (9)

Maria Montessori Preschool Renovation Project Update: Ms. Kelleher moved that the Board approve the agreement with Maria Montessori Preschool and Elementary Inc., regarding the renovation of Maria Montessori Preschool facility in City Park School.

Maria  
Montessori  
Renovation  
Project  
Update

CARRIED (9)

Transfers of Internally Restricted Surplus: Ms. MacPherson moved that the Board approve the following transfers:

Transfers  
of Internally  
Restricted  
Surplus

- 1) The transfer of \$1,000,000 from the Internally Restricted Surplus for Specialized School Equipment to the Unrestricted Accumulated Surplus.
- 2) The transfer of \$1,000,000 from the Internally Restricted Surplus for Curriculum Renewal to the Unrestricted Accumulated Surplus.
- 3) The transfer of \$80,000 from the Internally Restricted Surplus for Facility Operating to the Unrestricted Accumulated Surplus.

CARRIED (9)

Relocatable Classroom Funding Requests for 2019-2020: Ms. Bellamy moved that the Board approve the new and/or relocated portable classroom funding requests for 2019-2020.

Relocatable  
Classroom  
Funding  
Requests for  
2019-2020

CARRIED (9)

## Reports of Committees and Trustees:

Reports of  
Committees  
and Trustees

- Trustee Brannen reported on school visits to Holliston and Victoria schools. She also attended the grade 9 band concert at Aden Bowman Collegiate.
- Trustee Zwarych reported on her attendance at the awards ceremony at Evan Hardy Collegiate, the grand opening celebration of John Dolan School's playground, a school visit to Evan Hardy Collegiate, and Roland Michener School's family barbeque.
- Trustee Bellamy reported on her attendance at the grand opening celebration of John Dolan School's playground and a school visit to Wildwood School.
- Trustee Linklater reported on his participation at Bedford Road Collegiate's academic awards presentation, his attendance at the W̱ichitowin Aboriginal Engagement Conference, meetings, picture day at Princess Alexandra School, and the partnership reception hosted by Care and Share.
- Trustee Banks reported on her participation at Tommy Douglas Collegiate's academic awards, the education summit discussions, the partnership reception hosted by Care and Share, the School Community Council general assembly meeting, and the grand opening celebration of John Dolan's playground.
- Trustee Scott reported on his attendance at the partnership reception hosted by Care and Share, visits to Ward 4 schools, the School Community Council general assembly meeting, and a soup and bannock meal at Howard Coad School.

# UNAPPROVED

- Trustee MacPherson reported on her attendance at several events and school community council meetings in Ward 5, and upcoming remembrance day services.

- Board Chair Morrison reported on his attendance at Centennial Collegiate's band concert, the grand opening celebration of John Dolan School's playground, the School Community Council general assembly meeting, meetings of the education summit, the ABEX awards, and meetings regarding the provincial collective bargaining agreement.

Ms. Brannen moved that the Board adjourn to the call of the Chair or the Board meeting of Tuesday, November 27, 2018.

CARRIED (9)

The meeting adjourned at 8:50 p.m.

---

Secretary of the School Division

---

Board Chair



**MEETING DATE:** NOVEMBER 27, 2018

**TOPIC:** BOARD CHAIR RAY MORRISON – RECIPIENT OF THE 2018 SASKATCHEWAN SCHOOL BOARDS ASSOCIATION AWARD OF DISTINCTION

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

The Saskatchewan School Boards Association awards *The Award of Distinction*. This award is “presented annually to a current or former school board member who has demonstrated outstanding service and made a significant contribution to enhance education, as well as focusing public attention on the role of the school board member.”

The Saskatoon Board of Education trustees nominated Board Chair Ray Morrison for the 2018 Saskatchewan School Boards Association Award of Distinction.

## CURRENT STATUS

Board Chair Ray Morrison received the *Award of Distinction* on November 16, 2018 at the Saskatchewan School Boards Association’s Fall General Assembly banquet. Congratulations to Board Chair Ray Morrison on this well-deserved honour!

Board Vice Chair Kathleen Brennan will acknowledge Board Chair Morrison on behalf of the Board.

Attached is the nomination package. The nomination highlights his commitment to education not only in Saskatoon Public Schools, but throughout the province.

PREPARED BY	DATE	ATTACHMENTS
Mr. Barry MacDougall, Director of Education	November 21, 2018	Award of Distinction Nomination



# **Saskatoon Public Schools**

## **Inspiring Learning**

### **Nomination**

The Board of Trustees of Saskatoon School Division No. 13 is pleased to nominate Ray Morrison for the Saskatchewan Schools Boards Association's Award of Distinction.

### **The Context**

Saskatoon School Division No. 13 (also known as Saskatoon Public Schools or SPS) is the province's largest school division with a projected enrolment in fall 2018 of 25,895 students and an operating budget of about \$250 million. The division operates Saskatoon's 49 public elementary schools and 10 public collegiates, and has one alliance school on the Whitecap Dakota First Nation as well as two associate schools in the city—Saskatoon Christian School and Saskatoon Misbah School. The school system has a complement of 1,807 teaching and 1,037 non-teaching employees.

Operating in a major urban centre brings a unique set of challenges to Saskatoon Public Schools, not the least of which is steady enrolment growth; in the last 10 years, our student numbers have increased by more than 5,000. And they are a diverse group: about 18 per cent of our students self declare their First Nations, Inuit or Métis heritage; about 10 per cent are enrolled in French immersion programs; about 25 per cent speak a language other than English at home; and about 10 per cent receive English as an Additional Language instruction. Division programming also supports a significant number of students with complex and challenging learning needs.

Even with all the growth and diversity in our system, Saskatoon Public Schools has maintained, for more than a dozen years, a steadfast commitment to two strategic priorities: Literacy for Life and Collegiate Renewal.

### **The Rationale:**

#### **Service to education in Saskatoon**

Ray Morrison took an interest in education when his children began attending Saskatoon Public Schools. From 1993-2003, he was an active member of his local School Community Council (SCC), using that forum to learn about the education system and to influence it where appropriate. His involvement led to a position on the Saskatoon Public Schools' Citizens Advisory Council, the precursor to the division's current SCC

Assembly, and a spot on the executive of the Saskatchewan Association of School Councils.

In 1998, Ray was part of a group of citizens who began lobbying for construction of a collegiate in the northeast sector of Saskatoon. The school—Centennial Collegiate—was announced in 2003 and opened its doors to students in the fall of 2006.

It was also in 2003 that Ray became one of five new trustees elected to the board of Saskatoon Public Schools. His community service was recognized in 2005 with the Saskatchewan Centennial Medal, and in 2006, Ray was elected chair of the board.

A top priority for the new chair was to refocus trustees on their role as governors of the organization. By encouraging everyone to respect the ‘bright red line’ between governance and operations, Ray helped create the kind of high-functioning board that is key to governance success. His advocacy for independent, third-party internal performance audits also elevated the efficiency and effectiveness of Saskatoon Public Schools.

*“To be effective, every organization needs positive leadership and that’s what Ray brings to Saskatoon Public. He has built a sense of teamwork in the board room that is felt throughout the organization. That positive energy has changed the culture and the outlook of the entire school division.”*  
- **George Rathwell, former Director of Education, SPSD**

Attention to strategic planning and to refining the main learning priorities has marked Ray’s tenure as chair. Major investments in teacher professional development and classroom resources ensure Literacy for Life and Collegiate Renewal remain relevant for our 21st century learners. At the same time, the board has established innovative programming across the system focused on areas of high interest to students, but nothing happens without first considering

*“In my view, Ray’s most significant contribution to Saskatoon Public Schools is his ability to keep everyone focused on student learning and achievement. No matter what the circumstance, Ray is always able to bring us back to our primary responsibility, which is lifting our students.”*  
- **Avon Whittles, former Director of Education, SPSD**

question one for Ray: How will this improve student outcomes? Some highlights include:

- International Bacculaureate programming at two collegiates
- Nêhiyâwiwin Cree Language and Culture Program
- Métis Cultural Program
- Late French Immersion
- Flexible Schedule Blended Learning Program
- iGen
- Science Trek
- Summer Literacy Camps

Ray’s positive influence has made SPS a leader in data-driven, inclusive education in Saskatchewan, and beyond; global thinkers in education including Sir Ken Robinson, Pasi Sahlberg and Dr. Simon Breakspear have all taken an interest in how we do what we do.



## Working in Partnership

No school division can operate in isolation. As chair of the board, Ray is tireless in developing relationships that benefit students but also the wider community. Of particular note is his years spent working with leaders of the Whitecap Dakota First Nation, an effort that culminated with their on-reserve school becoming part of SPS. That agreement ensures consistency of instruction for students who ultimately transition into our Chief Whitecap School at Grade 5, but it also maintains the rights and jurisdiction of both organizations. The involvement of the federal and provincial government in the negotiations makes the SPS-Whitecap agreement the first of its kind in the country, but Ray will say that without the relationship built over many years, the agreement would never have been signed.

In all relationships, Ray is keenly aware of the imperative for our division to be responsive to the expressed needs of the communities we serve. Among the results is the significant number of child-care spaces available in our schools, the introduction of a Montessori Program at City Park School in fall 2016, locating the Open Door Society in Queen Elizabeth School and the Aboriginal Youth Entrepreneurship Program at Nutana Collegiate.

One example where Ray's leadership has created far-reaching benefits is the Saskatoon Trades and Skills Centre at Mount Royal Collegiate. SPS partnered with six other organizations and raised \$23 million to create market-driven entry-level skills training in a variety of fields for vulnerable youth and adults.

The school board is refreshing its partnership with the Saskatoon Tribal Council and the Central Urban Métis Federation Inc. while continuing to advance initiatives with, among others, the Saskatoon Police Service, Saskatoon Fire Department, local health authorities and the Saskatoon Industry-Education Council.

Ray would argue that the most important relationship our board has, beyond with our Director of Education, is with our teachers, the people who do the day-to-day work that ensures the best possible outcome for every one of our students. As board chair, he has led efforts to ensure our teachers have the resources, supports and professional development they need to fulfill the board's vision and achieve its goals.

*"When it comes to educating our children, Ray understands Saskatoon Public needs partners and champions from outside the division; he not only encouraged that but actively pursued it. I think his ability to have open dialogue is the biggest asset he brings to relationships."*

**- Felix Thomas, former Chief, Saskatoon Tribal Council**

*"Ray understands that the board's job is to fuel, not hinder, teachers, and to protect them from the noise that happens around the education sector. Change happens at the speed of trust, and Ray is an example of that; we may disagree sometimes but we always default back to what's best for students."*

**- John McGettigan, President, Saskatoon Teachers' Association**

## Facilities for Learning

Since being elected to the school board in 2003, Ray has rarely gone anywhere without a hardhat, safety vest and steel-toed boots in the trunk of his car. In addition to his laser focus on ensuring our buildings provide the best possible environment for learning, Ray has led the board through a number of major projects:

- Construction of two collegiates built in tandem
- Rebuilding of WP Bate School
- Rebuilding of Buena Vista School
- Construction of Willowgrove School
- Major renovation of Nutana Collegiate
- Construction of four P3 schools
- Repurposing project for City Park School

It is a point of pride for Ray and all his board colleagues that our division operates and maintains eight schools that are over 100 years old, buildings that serve as important touchstones in our inner-city communities.

## On the Provincial Front

As a trustee, Ray places a high priority on representing Saskatoon Public Schools in the broader provincial context. A regular attendee at, and contributor to, Saskatchewan School Board Association meetings, he is a strong advocate for the needs of our division but also for the greater good within the entire provincial education sector. This was made evident through his involvement in four particular projects:

- Development of the Education Sector Strategic Plan
- Member of the Joint Committee - Understanding and Exploration of Teacher time and Workload Intensification
- Membership on the Joint Task Force on Teacher Time
- Chair of the Education Governance Advisory Panel

*"Ray's total commitment to education was evident in his contributions to the development of the Education Sector Strategic Plan, particularly his ability to see beyond his own division to the very diverse circumstances faced by other school boards in this province. It is that kind of global thinking that makes his involvement in education so valuable."*

**- Hon. Don Morgan, Minister of Justice and Attorney General, and former Minister of Education**

*"In our work together on the provincial governance review panel, Ray was totally unbiased as chair; his focus was on getting the very best responses possible from everyone we met with. On the other hand, he was a very vocal advocate for the needs of Saskatoon Public as a member of the SSBA, and that helped us move forward and set direction as a provincial body."*

**- Janet Foord, former President, SSBA and member of the Education Governance Advisory Panel**

As chair of the province’s largest school division, Ray makes a point of building strong working relationships across the education sector, in particular with whoever is serving as Minister of Education in the provincial government (there have been seven different ministers during his tenure on the board). Whether he is speaking to the media or speaking to the minister, Ray’s message is always direct and consistent: education in this province needs adequate and sustainable funding in order to meet the needs of all students. Here is what one former education minister observed: “One of things I admire most about Ray is his honesty; he’s a man who will always tell you what you need to hear, not necessarily what you want to hear.”

### **Beyond our Borders**

Ray’s leadership of Saskatoon Public Schools and his perspective on education as a whole have earned him a number of speaking invitations. He has made two presentations to the annual uLead conference, one about engaging First Nations, Métis and Inuit partners and the other about citizenship education with David Arnot, chief commissioner of the Saskatchewan Human Rights Commission. Ray has also been a speaker at three Canadian School Boards Association conferences, presenting on how to build high-functioning boards and, along with Chief Darcy Bear, about the SPS-Whitecap agreement.

*“Ray has given tirelessly of his time and energy as an advocate for students not only in Saskatoon but across the province. His dedication, his tenacity, and his willingness to ask tough questions have served students, employees, constituents, his fellow trustees and the Saskatchewan School Boards Association extremely well.”*

**- Julie MacRae, former Deputy Minister of Education**

### **In Summary**

Over his years as a Saskatoon Public Schools trustee, and particularly in his role as chair of the board, Ray Morrison has demonstrated an unwavering commitment to education in our division, and in the entire province—a commitment to always doing what is best for students; a commitment to supporting their teachers; a commitment to strong partnerships that benefit communities; a commitment to a united provincial voice; and a commitment to being honest about what is needed to achieve our goals within the shifting landscape of Saskatchewan education. We believe Ray is a most worthy candidate for the SSBA Award of Distinction.

Respectfully submitted by his board colleagues Holly Kelleher, Vernon Linklater, Donna Banks, Cameron Scott, Kathleen Brannen, Ross Tait, Suzanne Zwarych, Charmaine Bellamy and Colleen MacPherson.



**MEETING DATE:** NOVEMBER 27, 2018  
**TOPIC:** AUDITED FINANCIAL STATEMENTS FOR SEPTEMBER 1, 2017  
TO AUGUST 31, 2018

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

## BACKGROUND

Our auditors, Deloitte, have completed the audit for the period of September 1, 2017 to August 31, 2018 and have presented their findings to the Audit and Risk Committee.

## CURRENT STATUS

The audited financial statements will be made available to the public after the Board has approved the statements.

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning, Chief Financial Officer Ms. Deanna Scott, General Manager of Financial Services	November 21, 2018	None

## RECOMMENDATION

### Proposed Board Motion:

That the Board approve the Audited Financial Statements for the year ended August 31, 2018, pending minor changes made after the Ministry of Education and Ministry of Finance's format review and approval.