



**Board of Education
Saskatoon School Division No. 13
Meeting of the
Saskatoon Board of Education**

**TUESDAY, DECEMBER 11, 2018
W.B. Doyle Board Room
310 – 21st Street East
7:00 p.m.**

Please Note: All public Board meetings are audio recorded

AGENDA

1. **Roll Call**
2. **Land Acknowledgement**
3. **Playing of O Canada**
4. **Agenda**
 - a. Adoption of Agenda
 - b. Declaration of Conflict of Interest

5. **Celebrating Excellence:**

École Alvin Buckwold School Excellence in French Immersion Instruction

6. **Consent Items**

The Chair will ask for a motion to receive the items, which are starred (★), and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request a star(s) be removed.

7. **Reports from Administrative Staff**
 - a. Core Strategy Update: French Immersion
 - ★ b. Facilities for Learning Update
 - ★ c. Financial Results for the Period September 1, 2018 to November 30, 2018

8. **Minutes**
 - ★ a. Approval of Minutes – November 27, 2018
9. **Delegations**
10. **Business Arising from the Minutes**
11. **Unfinished Business**
 - a. Items Arising from the Committee of the Whole
12. **Correspondence**
13. **Reports of Committees and Trustees**
14. **New Business**

Decision

- a. Request for Proposal for Cost Consultant Services
15. **Comments/Concerns/Questions from the Public**
(Maximum 5 minutes per speaker; 20 minutes total; must be related to a specific agenda item)
16. **Notices of Motion**
17. **Questions by Trustees**
 - a. Response to Trustee Zwarych’s Question Regarding the Transition of English as an Additional Language Students.

**Next Regular Meeting:
At the call of the Chair or
Tuesday, January 15, 2018
7:00 p.m.**



MEETING DATE: DECEMBER 11, 2018
TOPIC: CELEBRATING EXCELLENCE:
ÉCOLE ALVIN BUCKWOLD SCHOOL
EXCELLENCE IN FRENCH IMMERSION INSTRUCTION

Table with 3 columns: FORUM, AGENDA ITEMS, INTENT. Includes rows for Board Meeting, Committee of the Whole, Correspondence, New Business, Reports from Administrative Staff, and Other: Celebrating Excellence.

BACKGROUND

Strengthening Our Learning Community- Strategic Direction: Our Students’ Learning goal states: “Our students will engage in relevant and challenging learning opportunities to enhance their academic, personal, and social/cultural growth.” Our People goal states: “Our people will be committed to a constructive educational culture that values people, excellence, and life-long learning.” Our Community goal states: “We seek to build with our community shared ownership and responsibility for the well-being and education of our children and youth.” Our Organization goal states: “Our organization will be principled, innovative, collaborative, accountable, and effective.”

CURRENT STATUS

Mme Fiander, a grade 2 French Immersion teacher from École Alvin Buckwold School, and member of the math learning community, identified through math screeners, classroom observations and conversations that computational fluency, understanding of numbers and basic facts along with the development of French language were areas to focus on with her students. Mme Fiander has been creative in her instructional approaches to teaching computation while still continuing to build her French students’ oral fluency. During the mathematicians’ workshop, students enjoy math games provided by their teacher and have the opportunity to practice their French while teaching these games to their peers in other classrooms. As well, each of Mme Fiander students has received a bag of math dice games that parents report to be popular in their homes.

Mme Jennifer Haywood, Principal École Alvin Buckwold School, Mme McKeague, intern in grade 2 at École Alvin Buckwold School, and students will share their story on this innovative approach to building math computational skills along with oral fluency.

Table with 3 columns: PREPARED BY, DATE, ATTACHMENTS. Includes entries for Mr. Shane Skjerven and Ms. Charlene Scrimshaw.



MEETING DATE: DECEMBER 11, 2018

TOPIC: CORE STRATEGY UPDATE: FRENCH IMMERSION

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

French Immersion continues to flourish within Saskatoon Public Schools in eight elementary schools and four collegiates. École Dundonald School began a K-6 French Immersion program in 2017-2018 and has expanded to grade seven for 2018-2019. Saskatoon Public Schools continues to support French Immersion families, students, staff, and schools through research-based approaches to staff and program development.

CURRENT STATUS

Saskatoon Public Schools’ French Immersion plan aligns with the division’s integrated project plan. French is the language of instruction for all subjects, with the exception of English Language Arts. The goal is for students to become highly proficient in English and functionally fluent in French. The focus on elementary and secondary French Immersion learning not only aligns with our division learning focus, but is responsive to student and teacher needs. Professional learning also includes a focus on our late French Immersion programming with a renewed emphasis on professional development and expected practices.

This update will illustrate elementary and secondary learning supports in French Immersion and the impact on student learning. Mr. Paul Bazin, Coordinator: French Immersion K-12, and Mr. Mitch Kachur, Superintendent of Education, will present some of the highlights of the French Immersion work during 2018-2019.

PREPARED BY	DATE	ATTACHMENTS
Mr. Shane Skjerven, Deputy Director of Education Mr. Mitch Kachur, Superintendent of Education	December 5, 2018	None

RECOMMENDATION

Proposed Board Motion:

That the Board receive the Core Strategy Update: French Immersion for information.



MEETING DATE: DECEMBER 11, 2018

TOPIC: FACILITIES FOR LEARNING UPDATE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

The Board receives a Facilities for Learning update periodically for its information and reference.

CURRENT STATUS

Attached please find an update on a variety of recent, current and upcoming facilities projects.

PREPARED BY	DATE	ATTACHMENTS
Mr. Stan Laba, Superintendent of Facilities	December 5, 2018	Facilities for Learning Update

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the Board receive the *Facilities for Learning Update* as information.

FACILITIES FOR LEARNING UPDATE – VARIOUS PROJECTS:

1. Centennial Collegiate Portable Classroom Reconstruction/Addition Project:

Construction work is complete on this project. There are no further budget-related issues to report on this project.

2. City Park Phase II Accessibility and Addition Renovation Project:

Construction work is complete on this project. There are no further budget-related issues to report on this project.

3. 2017-2018 Roofing Replacement Projects:

Roofing replacement work at nine existing schools including Caswell, Confederation Park, Fairhaven, Lakeview, North Park Wilson and Brunskill schools, Marion Graham and Mount Royal Collegiates and Royal West Campus (Estey) is complete. There are no budget-related issues to report on these projects.

4. 2018-2019 Roofing Repair/Replacement Projects:

Roofing replacement work at five existing schools including Brunskill, Dr. John G. Egnatoff, Willowgrove and Pleasant Hill Schools and Walter Murray Collegiate is well underway. Work at River Heights School and Evan Hardy Collegiate has been initiated. Work at Greystone Heights School is expected to be completed in the first half of 2019. There are no time or budget-related issues to report at this time.

5. Phase I Painting Plus Program:

Work at 21 existing schools including Alvin Buckwold, Brevoort Park, Brownell, Caroline Robins, Caswell, College Park, Confederation Park, Dr. John G. Egnatoff, Fairhaven, Henry Kelsey, Holliston, Howard Coad, John Dolan, King George, Lester B. Pearson, Pleasant Hill, Prince Philip, River Heights, Roland Michener, Vincent Massey and Westmount schools is complete. Work at Princess Alexandra School is expected to be complete in the near future. Approximately \$50,000 has been invested in each school based on facilities needs identified by each school-based leadership team. There are no budget-related issues to report on these projects.

6. Phase II Painting Plus Program:

Design work for 22 existing schools including Brunskill, Buena Vista, City Park, Dundonald, Forest Grove, Greystone Heights, Hugh Cairns, James Alexander, John Lake, Lakeridge, Lakeview, Lawson Heights, Mayfair, Montgomery, North Park Wilson, Queen Elizabeth, Silverspring, Silverwood Heights, Sutherland, Victoria, Wildwood, and W.P. Bate schools is being initiated, with an expectation that tendering will occur in the first part of 2019 and construction to be undertaken in the summer and fall of 2019. Approximately \$50,000 has been allocated for each school based on facilities needs being identified by each school-based leadership team. It is expected that PMR (Preventative Maintenance and Renewal) funds will be available for this work in March 2019, when the Provincial Government Budget is announced.

7. Portable Classroom Relocation/Upgrades for École Forest Grove Elementary School:

The portable classroom work is complete, with minor deficiencies remaining to be completed. The two portable classrooms were ready for occupancy by school staff and students in September 2018.

8. Infrastructure Improvements at Various Schools:

Work continues on providing a variety of infrastructure improvements and upgrades to existing schools. Refer to the Facilities Work Plan provided in a previous Board File - on September 18, 2018.

9. Flooring, Painting and Miscellaneous Upgrades at Various Schools:

Work continues on providing flooring, painting and miscellaneous upgrades at various schools. Refer to the Facilities Work Plan provided in a previous Board File - on September 18, 2018.



MEETING DATE: DECEMBER 11, 2018
TOPIC: FINANCIAL RESULTS FOR THE PERIOD SEPTEMBER 1, 2018 TO NOVEMBER 30, 2018

Table with 3 columns: FORUM, AGENDA ITEMS, INTENT. Includes rows for Board Meeting, Committee of the Whole, and various agenda items like Correspondence, New Business, Reports from Administrative Staff, and Other.

BACKGROUND

The attached financial information shows the school division's year-to-date financial position.

CURRENT STATUS

Attached are the following documents:

- 1. Memorandum regarding Financial Results to November 30, 2018 Pages 1-3
2. Statement of Financial Activities to November 30, 2018 Page 4
3. Cash Flow Requirements Page 5
4. Capital Expenditures Page 6
5. Internally and Externally Restricted Surplus Page 7

Trustees with specific questions are asked to contact Mr. Garry Benning prior to the Board meeting.

Table with 3 columns: PREPARED BY, DATE, ATTACHMENTS. Lists Mr. Garry Benning and Ms. Deanna Scott as preparers, dated December 5, 2018, with attachments for Financial Results and Memo.

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the Board receive the financial results for the period September 1, 2018 to November 30, 2018 for information.



MEMORANDUM

DATE: December 11, 2018

TO: Board Trustees

FROM: Garry Benning, Chief Financial Officer
Deanna Scott, General Manager of Financial Services

RE: **FINANCIAL RESULTS TO NOVEMBER 30, 2018**

See Schedule 1 and 2 for financial information as of November 30, 2018. The following is an explanation for the main revenues and expenditures:

Revenues

- a) Property Taxes
\$0.2 million of property tax revenue has been recognized as of November 30, 2018. This relates to treaty land entitlement property tax revenue which was not budgeted. This compares to \$30.1 million and 75% in 2017-18. As of January 1, 2018 property tax revenues flow directly to the provincial government and funding will be received solely from the provincial grant in 2018-19.
- b) Provincial Grants
\$57.0 million and 25% of the provincial grants have been recognized for the year, compared to \$25.0 million and 13% in the prior year. The current year is higher on a percentile basis because in 2017-18 grant revenue was lower in the first four months as property tax was being collected until December 31, 2017.
- c) Tuition and Related Fees
Tuition and related fees consist of revenues from the international student program (ISP), as well as federal tuition for First Nations students. \$0.4 million and 23% of budget has been realized as of November 30, 2018, compared to \$0.7 million and 37% in 2017-18. The current year is lower on a percentile basis as the revenues relate primarily to ISP tuition revenue which is expected to be lower in the current year as the program is being phased out.
- d) Complementary Services
Complementary services relate primarily to prekindergarten funding, as well as alternative funding grants. \$1.0 million and 23% of budget has been realized so far in the current year. This compares to \$0.8 million and 24% of budget in 2017-18. The current year is expected to be higher due to the reclassification of certain provincial programs which were previously recorded as provincial grants.

e) External Services

External services consist of funding for associate and alliance schools, as well as cafeteria revenues. As of November 30, 2018, \$2.4 million and 35% of budget has been recognized. In 2017-18, \$2.6 million and 40% of budget had been realized for the comparable period. This account is expected to be on budget for year-end.

f) School Generated

School Generated revenue relates to student fees and grants at the school level. Revenues of \$2.3 million and 47% of budget has been realized in the current year. This is higher than 2017-18 levels of \$2.0 million and 41% but is expected to correspond with school-generated expenses.

g) Other

Other includes mainly investment and rental income. Other revenues of \$0.2 million and 11% of budget has been realized in the current year compared to \$0.2 million and 13% in the previous year.

Expenditures

a) Governance

Expenses related to governance total \$0.1 million and 15% of budget as of November 30, 2018, compared to \$0.1 million and 15% in the prior year.

b) Administration

Administrative costs are \$1.5 million and 25% of budget as of November 30, 2018. This is lower than 2017-18 levels of \$1.7 million and 27% and is expected to be on budget.

c) Instruction

Instruction expenses total \$51.7 million and 27% of budget as of November 30, 2018. This is slightly lower comparatively to the prior year of \$53.0 million and 28% of budget. The current year is expected to be closely aligned with budget.

d) Plant

Plant expenses are currently at \$8.5 million and 19% of budget compared to \$8.2 million and 22% in 2017-18. The current year is lower on a percentile basis due to the timing of the Preventative Maintenance and Renewal expenditures.

e) School Generated Expense

These expenses currently total \$1.1 million and 21% of budget. This is higher than 2017-18 levels of \$0.7 million and 14% of budget. These expenditures are expected to align with revenues in the current year.

f) Transportation

Transportation expenditures amount to \$1.6 million and 25% of budget as of November 30, 2018. This compares to \$1.5 million and 24% of budget in the prior year.

g) Tuition and Related Fees

These expenses relate primarily to disbursements to homebased students. No disbursement has been made so far in the current year.

h) Complementary Services

Complementary services expenditures relate primarily to prekindergarten and alternative funding grants. Expenses are currently \$1.2 million and 27% of budget which is comparable to 2017-18 on a percentage basis of 26% and \$0.9 million. The current year is expected to be higher due to the reclassification of certain provincial programs.

i) External Services

External services include expenses related to the associate schools, cafeterias, donations, Whitecap and the foundation. These amount to \$1.4 million as of November 30, 2018 and 20% of budget. This is comparable to 2017-18 levels of 1.3 million and 19%.

j) Interest/Allowances

Interest expenditures are currently \$0.1 million and 25% of budget. This is comparable to 2017-18 levels which were \$0.1 million and 27% of budget.

Capital Expenditures

The attached schedule (Schedule 3) provides information regarding the unaudited financial status as of November 30, 2018 for capital and Preventative Maintenance and Renewal projects which are considered in progress or have had financial activity during the year. This includes the inception to date costs and budget.

Internally and Externally Restricted Surplus

There are no significant changes to the restricted surplus accounts other than budgeted allocations and allocations from funds outside the operating fund. See Schedule 4 for more information.

Schedule 1

**Saskatoon Public Schools
Consolidated Statement of Financial Activities
For the Three Months Ended November 30, 2018**

	2018-19		2017-18	
	Consolidated Actual	Percentage of Consolidated Budget	Consolidated Actual	Percentage of Consolidated Budget
<u>Revenues</u>				
Property taxes	\$ 200,845		\$ 30,138,319	75%
Provincial grants	56,982,162	25%	24,962,354	13%
Tuition and related fees	393,485	23%	743,003	37%
Complementary services	1,007,610	23%	796,298	24%
External services	2,439,180	35%	2,625,968	40%
School-generated	2,310,447	47%	2,022,786	41%
Other	149,642	11%	182,486	13%
Total Revenues	63,483,371	25%	61,471,214	25%
<u>Expenses</u>				
Governance	104,444	15%	94,454	15%
Administration	1,492,433	25%	1,741,829	27%
Instruction	51,650,285	27%	52,967,926	28%
Plant	8,467,891	19%	8,228,412	22%
School-generated	1,056,990	21%	685,092	14%
Transportation	1,588,306	25%	1,549,610	24%
Tuition and related fees	-	0%	-	0%
Complementary services	1,173,424	27%	872,907	26%
External services	1,444,768	20%	1,258,999	19%
Interest/allowances	68,711	25%	86,041	27%
Total Expenses	67,047,252	25%	67,485,270	26%
Surplus/(deficit)	(3,563,881)		(6,014,056)	

Schedule 2

Saskatoon Public Schools

Cash Flow Requirements

For the Three Months Ended November 30, 2018

	Actual 2018-19	Annual Budget 2018-19
Surplus/(deficit)	(3,563,881)	(15,694,524)
CASH REQUIREMENTS:		
Tangible capital assets:		
Purchases	(282,467)	(1,061,000)
Long term debt:		
Repayments	(239,749)	(958,996)
Debt issued		
Non-cash items included in surplus/deficit:		
Amortization expense	3,882,500	15,530,000
Employee Future Benefits expenses	-	362,500
Pension Plan Adjustment	-	-
NET EXCESS (REQUESTED) CASH	(203,597)	(1,822,020)

Schedule 3
Saskatoon Public Schools
Capital Projects Status
As of November 30, 2018

Project Name	Actual	Budget	Variance
PMR Projects			
2016/17 PMR Projects			
Alvin Buck #1,1a,5,10,14 - Covertite Roofing and Sheet Metal	437,105	479,000	41,895
Prince Philip #6 - Covertite Roofing and Sheet Metal	197,774	212,000	14,226
WMCI #8 & 10 - Covertite Roofing and Sheet Metal	246,744	256,000	9,256
City Park Window Replacement	302,697	280,000	(22,697)
Evan Hardy Gym Flooring Replacement	271,737	300,000	28,263
Henry Kelsey Access Improvements	220,495	150,000	(70,495)
River Heights Boiler Replacement	149,510	150,000	490
Various Schools Structure Beams	170,658	290,000	119,342
2017/18 PMR Projects			
Brunskill ROOF REPL 9,10,11	82,884	88,000	5,116
Caswell ROOF REPL 3A,3B,7	56,699	55,000	(1,699)
Confederation Park ROOF REPL 8	176,501	191,000	14,499
Cofederation Park ROOF REPL 3,9,10	574,129	646,000	71,871
Lakeview ROOF REPL 3 THRU 4	373,174	417,000	43,826
Mount Royal Collegiate	542,416	595,000	52,584
2018/19 PMR Projects			
Brunskill ROOF REPL #7A,14	148,329	167,100	18,771
Evan Hardy ROOF REPL #3,14	75,084	213,700	138,616
Greystone Heights ROOF REPL #2	731	248,700	247,969
Pleasant Hill ROOF REPL #8	148,599	173,300	24,701
Walter Murray ROOF REPL #10ACD	393,374	471,500	78,126
Willowgrove ROOF REPL #1,3-6,7,10	37,849	60,300	22,451
John G. Egnatoff ROOF REPL #1ABC,8,14	232,596	367,300	134,704
Total PMR Projects	4,839,083	5,810,900	971,817
Portables			
Lakeridge/Forest Grove	365,647	500,000	134,353
Centennial Portable Reconstruction**	1,386,768	1,000,000	(386,768)
Total Portables	1,752,415	1,500,000	(252,415)
Special Projects			
Willowgrove	21,184,120	21,141,303	(42,817)
City Park Repurposing - Phase 2*	1,191,807.08	1,000,000	(191,807)
Furniture Refresh	1,190,275.60	1,200,000	9,724
Total Special Projects	23,566,203	23,341,303	(224,900)

* City Park budget of \$1.4 million split between PMR projects (sprinklers) and special projects, combined project budget revised from \$1.2 million to \$1.4 million Sept. 2017

**Centennial Portable Reconstruction, total project budget revised from \$1.0 million to \$1.4 million Sept. 2017

Schedule 4

Saskatoon Public Schools Internally and Externally Restricted Surplus As of November 30, 2018

Internally Restricted	Opening Balance	Additions/Transfers	As of November 30, 2018
<i>Civic Elections</i>	-		-
<i>School Generated Funds</i>	2,531,606	1,254,595	3,786,201
<i>Facility Rental Reserve</i>	276,953	15,000	291,953
<i>System Application Reserve</i>	1,125,000		1,125,000
<i>Governance Reserve</i>	43,000		43,000
<i>Facility Operating Reserve</i>	252,201		252,201
<i>Curriculum Renewal Reserve</i>	460,000		460,000
<i>Technology Renewal Reserve</i>	2,450,000		2,450,000
<i>Mount Royal Facility Partnership Reserve</i>	169,486		169,486
<i>Staff Professional Development Reserve</i>	800,000		800,000
<i>Secondary Security Camera</i>	50,000		50,000
<i>School Carry Forwards</i>	1,164,758		1,164,758
<i>Alternative Funds</i>	126,853	171,354	298,207
<i>Whitecap</i>	21,427		21,427
Total Internally Restricted	9,471,284	1,440,949	10,912,234
Externally Restricted			
<i>Donations</i>	496,793	96,671	593,464
<i>Foundation</i>	1,147,350		1,147,350
Total Externally Restricted	1,644,143	96,671	1,740,814



MEETING DATE: DECEMBER 11, 2018

TOPIC: APPROVAL OF MINUTES

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Approval of Minutes	

BACKGROUND

CURRENT STATUS

Attached are the minutes from November 27, 2018 Committee of the Whole, and Regular Board meetings.

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning, Chief Financial Officer	December 4, 2018	- Minutes November 27, 2018

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the Board approve the minutes of the Committee of the Whole and Regular Board meetings held November 27, 2018.

UNAPPROVED

MINUTES OF A MEETING:

of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, November 27, 2018 at 3:30 p.m.

November 27,
2018

MEMBERS PRESENT:

Ms. Donna Banks, Ms. Charmaine Bellamy, Ms. Kathleen Brannen
Ms. Holly Kelleher, Mr. Vernon Linklater, Ms. Colleen MacPherson,
Mr. Ray Morrison, Mr. Cameron Scott, Mr. Ross Tait, Dr. Suzanne Zwarych

Mr. Scott joined the meeting at 3:15 p.m.

Following discussions in Committee of the Whole, Mr. Morrison moved that the Board rise and report.

CARRIED (10)

The meeting adjourned at 6:13 p.m.

Secretary of the School Division

Board Chair

UNAPPROVED

MINUTES OF A MEETING: of the Board of Education of the Saskatchewan School Division No. 13 of Saskatchewan, held on Tuesday, November 27, 2018 at 7:00 p.m. November 27, 2018

MEMBERS PRESENT: Mr. Ray Morrison (Board Chair), Ms. Donna Banks, Ms. Charmaine Bellamy, Ms. Kathleen Brannen, Ms. Holly Kelleher, Mr. Vernon Linklater, Ms. Colleen MacPherson, Mr. Cameron Scott, Mr. Ross Tait, Dr. Suzanne Zwarych

Mr. Ray Morrison, Board Chair, called the meeting to order, read the roll call into the minutes, and acknowledged the meeting was being held on Treaty Six territory.

Agenda: Ms. Kelleher moved approval of the agenda.

Agenda

CARRIED (10)

Celebrating Excellence: Aden Bowman Collegiate Bus Shelter: Mr. Dean Newton, Superintendent of Education, introduced staff and honored guests: Ms. Tamara Rusnak, teacher at Aden Bowman Collegiate, grade 11 student Anya Pekurovski, and Métis Senator Elder Nora Cummings. Ms. Rusnak described how the project was conceptualized through her conversations with Senator Cummings. Ms. Pekurovski shared their learning about Métis history, identity and culture, and how this knowledge was incorporated into the project.

Celebrating Excellence: Aden Bowman Collegiate Bus Shelter

Consent Items: Dr. Zwarych moved the following consent agenda items be approved as presented.

Consent Items

7c) Financial Results for the Period September 1, 2018 to October 31, 2018: That the Board receive the financial results for the period September 1, 2018 to October 31, 2018 for information.

8a) Approval of Minutes: That the Board approve the minutes of the Inaugural, Committee of the Whole and Regular Board meetings held October 30, 2018.

CARRIED (10)

Reports from Administrative Staff

Core Strategy Update: Mathematics: Mr. Shane Skjerven, Deputy Director of Education, introduced Mr. Ken Okanee, Superintendent of Education and Mrs. Jennifer Brokofsky, Coordinator: Mathematics. The group highlighted examples of leadership in mathematics in the school division and its impact on student learning.

Core Strategy Update: Mathematics

Ms. Banks moved that the Board receive the Core Strategy Update: Mathematics for information.

CARRIED (10)

Unfinished Business:

Termination of Teacher Contract: Ms. Brannen moved that Board terminate the contract of employee #20086 effective immediately.

Termination of Teacher Contract

CARRIED (10)

UNAPPROVED

Audited Financial Statements for the Period of September 1, 2017 to August 31, 2018 and the Audit Findings Report: Ms. Kelleher moved that the Board approve the Audit Findings Report for the year ended August 31, 2018, and that this report be included as part of the evidence of the quality indicators for the Director's evaluation.

Audited
Financial
Statements for
the Period of
September 1, 2017
to August 31, 2018

CARRIED (10)

Software Licensing (Baragar): Mr. Tait moved that the Board approve the six-year contract with Baragar Systems for their suite of software modules related to demographic and enrolment analysis for a total cost of \$286,650 plus applicable taxes.

Software
Licensing
(Baragar)

CARRIED (10)

Annual Report (Tabling of Documents): Mr. Scott moved that the Board approve the Annual Report for the year ended August 31, 2018 subject to minor edits.

Annual Report
(Tabling of
Documents)

CARRIED (10)

Pension Plan Funding Policy: Ms. MacPherson moved that the Board approve the minor housekeeping changes to Appendix 11 – Funding Policy of the Governance Manual of the Pension Plan for the Non-teaching Employees of the Saskatoon Board of Education.

Pension Plan
Funding
Policy

CARRIED (10)

Board Subcommittee Minutes: Ms. Kelleher moved that the Board approve the minutes of the Board Audit and Risk Committee meeting of September 11, 2018.

Board
Subcommittee
Minutes

CARRIED (10)

Reports of Committees and Trustees:

Reports of
Committees
and Trustees

Board Chair Ray Morrison – Recipient of the 2018 Saskatchewan School Boards Association Award of Distinction: Ms. MacPherson, on behalf of the Board, acknowledged and highlighted the Award of Distinction presented to Mr. Morrison at the Saskatchewan School Boards Association Fall General Assembly banquet on November 16, 2018.

- Trustee Brannen reported on her attendance at the Saskatoon Public Schools Foundation Celebrity Roast and several band concerts at Ward 6 schools. She also participated in Pension Committee, and Audit and Risk Committee meetings of the Board.
- Trustee Tait reported on his attendance at the Remembrance Day ceremony at Hugh Cairns V. C. School. He also attended the school community council meeting at Hugh Cairns V.C. School and the career fair at Tommy Douglas Collegiate.
- Trustee Zwarych reported on her attendance at Remembrance Day ceremonies at Ward 8 schools, and school community council meetings at Evan Hardy Collegiate, Roland Michener and Greystone Heights schools. Dr. Zwarych also reported on her attendance at several meetings including the school calendar committee, the Audit and Risk Committee, and the Sask. Alliance for Youth and Community Well Being.
- Trustee Bellamy reported on her attendance at a walk through at Lakeridge School.
- Trustee Kelleher reported on her attendance at the Saskatoon Public Schools Foundation Celebrity Roast, Saskatchewan School Boards Association fall assembly, school visits to Sutherland, Forest Grove and Mayfair schools and a visit to the Indigenous Assembly's song and dance program at Victoria School.

UNAPPROVED

- Trustee Linklater reported on attendance at recent meetings of the Pension Committee, Remembrance Day services at Mayfair School, National Aboriginal Veterans Day services and the 50th Anniversary celebration of the Saskatoon Indian and Métis Friendship Centre.
- Trustee Banks reported on her attendance at school community council meetings at Confederation Park and James L. Alexander schools, a community meeting at Fairhaven School regarding traffic, and Remembrance Day services at James L. Alexander School and Tommy Douglas Collegiate. She also attended the SSBA fall assembly in Regina, Saskatoon Public Schools Foundation Celebrity Roast, meetings of the school calendar committee and the Audit and Risk Committee. Ms. Banks also represented the school division in laying of the wreath at the November 11 Remembrance Day ceremony at SaskTel Centre.
- Trustee Scott reported on his attendance at Saskatoon Public Schools Foundation Celebrity Roast, Enchanted Forest walk through event and was a guest teacher at Howard Coad School.
- Trustee MacPherson reported on her attendance on behalf of Saskatoon Public Schools, at the 15th Anniversary celebration of the Restorative Action Program. She also reported on attending the upcoming performance of Beauty and the Beast at Marion M. Graham Collegiate.
- Board Chair Morrison reported on his attendance at a lunch meeting with Johnson Shoyama graduate students and participated in meetings of the Award of Excellence selection committee.

Audited Financial Statements for September 1, 2017 to August 31, 2018:

Mr. Linklater moved that the Board approve the Audited Financial Statements for the year ended August 31, 2018, pending minor changes made after the Ministry of Education and Ministry of Finance's format review and approval.

Audited
Financial
Statements for
September 1,
2017 to
August 31, 2018

CARRIED (10)

Ms. MacPherson moved that the Board adjourn to the call of the Chair or the Board meeting of Tuesday, December 11, 2018.

CARRIED (10)

The meeting adjourned at 8:13 p.m.

Secretary of the School Division

Board Chair



MEETING DATE: DECEMBER 11, 2018

TOPIC: REQUEST FOR PROPOSAL FOR COST CONSULTANT SERVICES

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

Cost consultant services are required to support the work of the Facilities department in its successful delivery of a variety of small and large planning, design, and construction projects. These services are typically provided by a private company, and the school division periodically advertises for such services to ensure that the best cost/value proposition is available from the market place in this regard.

CURRENT STATUS

A Request for Proposal (RFP) for cost consultant services was advertised publicly on October 26, 2018. Three proposals were received by the deadline of November 16, 2018 at 2:00 p.m. KDL Consulting Limited is deemed to be the successful proponent for this work, based on the rated criteria. Attached please find the evaluation summary for the three proposals.

It is expected that the average annual value of this contract will not exceed \$50,000, with a three year total not to exceed \$150,000, and a five year total (if the contract is extended) not to exceed \$250,000.

PREPARED BY	DATE	ATTACHMENTS
Mr. Stan Laba, Superintendent of Facilities	December 5, 2018	Cost Consultant Services RFP Evaluation Summary

RECOMMENDATION

Proposed Board Motion:

That the Board award the contract for Cost Consultant Services for a three year term starting January 1, 2019 and ending December 31, 2021, with the option to extend this contract for up to two more years, ending December 31, 2023 to KDL Consulting Limited.

Cost Consultant Services RFP Evaluation Summary				
RFP# T1819-0003				
		KDL Consulting LTD.	BTY Consultancy Group Inc.	Hanscomb Ltd.
Rated Criteria Category	Weighting			
D.1.a Qualification 1	15 points	15	13	10
D.1.b Qualification 2	20 points	20	17	12
D.1.c Qualification 3	20 points	19	18	12
D.1.d Qualification 4	20 points	16	17	12
Pricing	40 points	38	20	30
Total Points	115	108	85	76
Notes:				
Qualification 1: Ability to attend meetings in Saskatoon				
Qualification 2: Proven experience meeting deliverable requirements				
Qualification 3: Proven knowledge of local construction industry best practices				
Qualification 4: Relevant experience				



MEETING DATE: DECEMBER 11, 2018

TOPIC: RESPONSE TO TRUSTEE ZWARYCH'S QUESTION REGARDING THE
TRANSITION OF ENGLISH AS AN ADDITIONAL LANGUAGE (EAL) STUDENTS

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Response to Trustee Question	

BACKGROUND

At the October 30, 2018 Board meeting, Trustee Zwarych asked Administration to provide information with regard to the transition of English as an Additional Language (EAL) students.

CURRENT STATUS

As of September 30, 2017, Saskatoon Public Schools had 2,762 students receiving the services of an English as an Additional Language teacher. Over the course of the school year, approximately 15% or 415 students exited the programs as they reached the appropriate skill level.

From October 1, 2017 to June 30, 2018, 252 students who were receiving EAL support left the division, about half of them leaving the province. During the same time, 396 students registered who required EAL support.

PREPARED BY	DATE	ATTACHMENTS
Mr. Shane Skjerven, Deputy Director of Education	December 5, 2018	None