



**Board of Education
Saskatoon School Division No. 13
Meeting of the
Saskatoon Board of Education**

TUESDAY, JANUARY 14, 2020

W.B. Doyle Board Room

310 – 21st Street East - 7:00 p.m.

Please Note: All public Board meetings are audio recorded

AGENDA

- 1. Roll Call**
- 2. Land Acknowledgement**
- 3. Playing of O Canada**
- 4. Agenda**
 - 4.1. Adoption of Agenda**
Proposed Board Motion: Move approval of the agenda.
 - 4.2. Declaration of Conflict of Interest**
- 5. Celebrating Excellence:**
 - 5.1. Aden Bowman Collegiate's Mental Health Expo**
 - 5.2. Award of Excellence**
 - 5.3. 2018-2019 Proficiency Award Winners**
- 6. Consent Items**

The Chair will ask for a motion to receive the items, which are starred (★), and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request a star(s) be removed.

Proposed Board Motion: That the Board approve the consent agenda items as presented.
- 7. Reports from Administrative Staff**
 - 7.1. Strategic Plan Update: Measuring Student Success – Assessment and Response**
Proposed Board Motion: That the Board receive the Strategic Plan Update: Measuring Student Success – Assessment and Response.
 - 7.2. ★ School Community Councils Update**
Proposed Board Motion (if removed from consent items): That the Board receive the School Community Councils Update for information.

7.3. ★ Financial Results for the Period September 1, 2019 to November 30, 2019
Proposed Board Motion (if removed from consent items): That the Board receive the financial results for the period September 1, 2019 to November 30, 2019 for information.

8. Minutes

8.1. ★ Approval of Minutes – December 10, 2019

Proposed Board Motion (if removed from consent items): That the Board approve the minutes of the Committee of the Whole and Regular Board meetings held December 10, 2019.

9. Delegation

10. Business Arising from the Minutes

11. Unfinished Business

11.1. Items Arising from the Committee of the Whole

12. Correspondence

12.1. ★ Individual Item

Proposed Board Motion (if removed from consent items): That the Board receive the correspondence as listed.

13. Reports of Committees and Trustees

14. New Business

14.1. **Classroom/Art/Office Supplies and Copy Paper Request for Proposal T1920-01**

Proposed Board Motion: That the Board award a contract in joint with Regina Public Schools and Regina Catholic School Division to Supreme Office Products for the supply of classroom/art/office supplies and copy paper commencing January 14, 2020 with an initial term of five years and an option to renew for an additional two years.

14.2. **Contract Approval for Caretaking Supplies Request for Proposal T1920-0002**

Proposed Board Motion: That the Board approve the award of tender for caretaking supplies to Pinnacle Distribution, Acklands-Grainger, and Vallen for a three-year period beginning January 1, 2020 with up to two additional years.

15. Comments/Concerns/Questions from the Public

(Maximum 5 minutes per speaker; 20 minutes total; must be related to a specific agenda item)

16. Notices of Motion

17. Questions by Trustees

18. Adjournment

Proposed Board Motion: That the Board Adjourn to the call of the Chair or the Board meeting of Tuesday, February 11, 2020.



MEETING DATE: JANUARY 14, 2020

TOPIC: CELEBRATING EXCELLENCE:
ADEN BOWMAN COLLEGIATE'S MENTAL HEALTH EXPO

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Celebrating Excellence	

BACKGROUND

Academic excellence, character, engagement, and well-being of students are at the heart of Saskatoon Public Schools' five-year strategic plan. The plan highlights our vision of each student being known, valued, and believed in. It emphasizes Saskatoon Public Schools' commitment to creating learning experiences that inspire all students to reach their potential and the importance of relationships, equity and accountability.

CURRENT STATUS

As one way of addressing the well-being goal of the Saskatoon Public Schools' strategic plan, Aden Bowman Collegiate held a mental health expo for students on October 23, 2019. Sessions were offered by Saskatoon Public Schools' staff, community partners, and outside agency experts on topics including resilience, mindfulness, self-care, anxiety, and the impact of social media. Additional sessions focused on enhancing student well-being.

Presenting from Aden Bowman Collegiate are teachers Joelle Krysak and Rick Bowes, along with student leaders.

PREPARED BY	DATE	ATTACHMENTS
Mr. Shane Skjerven, Deputy Director of Education Mr. Dean Newton, Superintendent of Education	January 6, 2020	None



MEETING DATE: JANUARY 14, 2020

TOPIC: CELEBRATING EXCELLENCE: AWARD OF EXCELLENCE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Celebrating Excellence	

BACKGROUND

Academic excellence, character, engagement, and well-being of students are at the heart of Saskatoon Public Schools' five-year strategic plan. The plan highlights our vision of each student being known, valued, and believed in. It emphasizes Saskatoon Public Schools' commitment to creating learning experiences that inspire all students to reach their potential and the importance of relationships, equity and accountability.

CURRENT STATUS

The Saskatoon Board of Education's Award of Excellence is the highest award offered by the Board. It is presented annually to an outstanding grade 12 graduate. The student who receives this award also receives an accompanying \$5,000 scholarship.

The selection committee (Board Chair Colleen MacPherson, Shane Skjerven, Mitch Kachur, and Andrew Kitchen) met on November 8, 2019. The selection committee chose Harkirat Bhullar, a graduate from Evan Hardy Collegiate, as the winner of the 2018 - 2019 Award of Excellence.

The Board hosted an Award of Excellence luncheon to announce the award recipient, and to honour nominees and their families on January 6, 2020.

Mr. Shane Skjerven, Deputy Director of Education, will provide background information on the recipient.

PREPARED BY	DATE	ATTACHMENTS
Mr. Shane Skjerven, Deputy Director of Education	January 8, 2020	None



MEETING DATE: JANUARY 14, 2020

TOPIC: CELEBRATING EXCELLENCE:
2018 – 2019 PROFICIENCY AWARD WINNERS

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Celebrating Excellence	

BACKGROUND

Academic excellence, character, engagement, and well-being of students are at the heart of Saskatoon Public Schools' five-year strategic plan. The plan highlights our vision of each student being known, valued, and believed in. It emphasizes Saskatoon Public Schools' commitment to creating learning experiences that inspire all students to reach their potential and the importance of relationships, equity and accountability.

CURRENT STATUS

There are many examples of excellent work being done by our students, staff, and communities. The Saskatoon Board of Education has much to be proud of and, as such, we celebrate the achievement of our students, staff and communities continually.

One method of celebration is the presentation of *Proficiency Awards* each year by the Board to students with the highest average in grades 9, 10, 11 and 12. Trustees attended graduation ceremonies in the spring to present the awards.

PREPARED BY	DATE	ATTACHMENTS
Mr. Shane Skjerven, Deputy Director of Education	January 8, 2020	Award Winners

2018 – 2019 PROFICIENCY AWARD WINNERS

Aden Bowman Collegiate		Bedford Road Collegiate	
Grade 9	Ella Williamson	Grade 9	James Vanin
Grade 10	Sophie Sollid	Grade 10	Prachi Shrestha
Grade 11	Anton Dmitriev	Grade 11	Gaby Berg
Grade 12	Maham Baig	Grade 12	Esprit Farmer
Centennial Collegiate		Evan Hardy Collegiate	
Grade 9	Aurora Milbrandt	Grade 9	Emma Wintermute
Grade 10	Brooklyn Markowsky	Grade 10	Peyton Fredlund
Grade 11	Dana Almubarak	Grade 11	Evan Francis
Grade 12	Britney Feng	Grade 12	Harkirat Bhullar
Marion M. Graham Collegiate		Mount Royal Collegiate	
Grade 9	Zoe Berdahl	Grade 9	Prabhpreet Kaur Prabhpreet Kaur
Grade 10	Aesha Patel	Grade 10	Mohammed Hossain
Grade 11	Eileen Knox	Grade 11	Zien Ruan
Grade 12	Morgan Beattie	Grade 12	Agatha Jean Mejia
Nutana Collegiate		Tommy Douglas Collegiate	
Grade 9	no recipient	Grade 9	Lauren Wright
Grade 10	no recipient	Grade 10	Ethan Done
Grade 11	No recipient	Grade 11	BlissPreet Bhandal Jordan Friesen
Grade 12	Trinity Bishop-Gerard	Grade 12	Aleena Cheema
Walter Murray Collegiate		Royal West Campus	
Grade 9	Ozayr Raazi	Grade 12	Desiree McCarthy
Grade 10	Kassie Tan Daniel Yu Warsha Mushtaq		
Grade 11	Shane Murphy		
Grade 12	Yiran (Sarah) Zhu		



MEETING DATE: JANUARY 14, 2020

TOPIC: STRATEGIC PLAN UPDATE: MEASURING STUDENT SUCCESS –
ASSESSMENT AND RESPONSE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

Academic excellence, character, engagement, and well-being of students are at the heart of Saskatoon Public Schools' five-year strategic plan. The plan highlights our vision of each student being known, valued, and believed in. It emphasizes Saskatoon Public Schools' commitment to creating learning experiences that inspire all students to reach their potential and the importance of relationships, equity and accountability.

CURRENT STATUS

Measuring student success is an ongoing process in all our schools. Various assessment strategies are used at different times throughout a school year that enable teachers to know their students and to provide information that informs instruction. Several new assessments and assessment processes were introduced this fall to provide targeted, specific information about student success and achievement. The presentation will focus on some examples of how new assessments are guiding instructional processes at the classroom level.

PREPARED BY	DATE	ATTACHMENTS
Mr. Shane Skjerven, Deputy Director of Education Mr. Paul Janzen, Superintendent of Education	January 6, 2020	None

RECOMMENDATION

Proposed Board Motion:

That the Board receive the Strategic Plan Update: Measuring Student Success – Assessment and Response.



MEETING DATE: JANUARY 14, 2020

TOPIC: SCHOOL COMMUNITY COUNCILS UPDATE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

A school community council is one mechanism where shared responsibility will enhance the learning success and well-being of all children and youth. In accordance with **Board Policy 17: School Community Councils**, the Board believes in ensuring that parents, families and community members have opportunities for involvement in children’s learning and in school planning.

The 2019-2020 school year is the thirteenth year of operation for school community councils (SCCs) in Saskatoon Public Schools. The school community councils submitted an annual report in June 2019 which highlighted their initiatives and accomplishments for the 2018-2019 school year. The annual reports describe the exciting work that is supporting the learning and well-being needs of students, and which is facilitating parent and community engagement.

CURRENT STATUS

School community councils (SCC) held their annual general meetings this past spring or early this fall to elect their council members for the 2019-2020 school year. The attached list provides Trustees with the names of the individuals filling the elected seats, as well as the appointed members on each school community council. The purpose of the assembly meetings is outlined in **Board Policy 17, Section 9**.

The first fall SCC assembly meeting was held on October 23, 2019 at W. P. Bate School. The evening began with a presentation from guest speakers Dr. Mehtar, MD, FRCPC and Dr. Hlady, MD who are Social Pediatric/Pediatric School-Based Health Physicians at the W. P. Bate Pediatric Clinic. The presentation focused on mental health, anxiety and the role of technology for our students. After the presentation there was an opportunity for our SCC members to ask questions. The evening ended with a division update from Board Chair, Ray Morrison and Director of Education, Barry MacDougall.

Our first assembly meeting had very good representation from councils across our school division, as well as Trustees and members of senior administration. The assembly meetings are a rich opportunity to support council operations, provide Board updates, and provide opportunities for networking with other school community council members, as well as Trustees and senior administration. We continue to be responsive to SCC members’ feedback and plan assembly agendas accordingly.

The next assembly meetings are scheduled for January 23, 2020 at Marion M. Graham Collegiate and April 22, 2020 at École Alvin Buckwold School.

PREPARED BY	DATE	ATTACHMENTS
Mr. Mitch Kachur, Superintendent of Education	January 8, 2020	School Community Councils Membership

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the Board receive the School Community Councils update for information.

School Community Council Membership 2019-2020

École Alvin Buckwold School

Elected*:

Krista Noble, Parent, Chair
Shoshana Green, Vice-chair
Jen Skinner, Parent
Krista Friesen, Parent
Kayla Demong, Parent
Amanda Spenst, Parent
Amy Joorisity, Parent
Jennifer Haywood, Parent

Appointed:

Lisa Hynes, Principal
Kathy Kruger, Vice-principal

Brevoort Park School

Elected*:

Celeste Bodnaryk, Parent, Chair
Alexandra Foster, Parent, Secretary
Andrea Minto, Parent, MAL
Kazi Wafa Noor, Parent, MAL
Bennett Liu, Parent, MAL

Appointed:

Chantelle Balicki, Principal
Gerry Krogstad, Vice-principal

Brownell School

Elected*:

Liz Riley, Parent, Chair
Amy Perrier, Parent, Vice-chair
Kristin Atkinson, Parent
Michelle Benesh, Parent
Vangie Roseberry, Parent
Jeremy Morrison-Fritz
Kaitlin Watson, Parent
Dean Watson, Parent
Lisa Ferguson, Parent
Heather Tressel, Parent
Brian Perrier, Parent

Appointed:

Jennifer Hingley, Principal
Graeme Carey, Vice-principal

Brunskill School

Elected*:

Frankee McIntyre, Parent, Chair
Alice Kuipers, Parent, Vice-chair
Candace Guist, Parent, Secretary
Paola Elizalde, Parent
Kirsten Fisher, Parent
Angela Jones, Parent
Chunbei Liu, Parent
Tanya Napper, Parent

Appointed:

Krista Ford, Principal
Crystal Torgunrud, Vice-principal

Buena Vista School

Elected*:

Candice Mae, Parent, Co-chair
Ben Brodie, Parent, Vice-chair
Blair Storey-Ross, Parent
Julie Bunney, Parent, Secretary
Kerri Nestorik, Parent, Treasurer
Kesha Larocque, Parent
Meaghan Mickelson, Parent
Natasha King, Parent
Pamela Andre, Parent

Appointed:

Justin Giesbrecht, Principal
Carey Derkachenko, Acting Vice-principal

Caroline Robins Community School

Elected*:

Caley McPherson, Parent, Chair
Sarah Hunter, Parent, Vice-chair
Deana Yee, Parent
Maria Fehr, Parent
Jen Brokofsky, Parent
Carla Trobak, Parent

Appointed:

Darrin Sinnett, Principal
Michelle McKinnell, Acting Vice-principal
Donna Blunt, Community Coordinator

Caswell Community School

Elected*:

Sara Fox, Parent, Chair
Chelsea Digneau, Parent, Vice-chair
Rachel Fehr, Parent, Secretary
Sarah Brown, Parent
Holly VanLoon, Parent
Wade Peckham, Parent
Shannon Nickel, Parent
Caren Tryon, Parent
Tracey Adam, Parent

Appointed:

Kendall Pierce, Principal
Dayna Laturus, Vice-principal

Chief Whitecap School

Elected:

Katriona Mitchell, Parent, Chair
Myranda Fong, Parent, Vice-chair
Jolene Bone, Parent
Holly Bembridge, Parent
Bill O'Dell, Parent
Stefanie Ewen, Parent
Stephanie Schmitt, Parent
Jessica Green, Parent
Jana-Lyn Fairburn, Parent

Appointed:

Harold Robertson, Principal
Tiffany Smith, Vice-principal

School Community Council Membership 2019-2020

City Park School

Elected:

Tanya Gokavi, Parent, Chair
Cindy Voss, Parent, Vice-chair
Janine Muyres, Secretary
Tina Gabruch, Parent
Leanne Hedley, Parent
Jackie Kircough, Parent
Crystal Maslin, Parent
Alex Hodson, Parent
Heather Pearson, Parent

Appointed:

Jonelle Ulrich, Principal
Tommy Williams, Vice-principal

Colette Bourgonje School

Elected*:

Heather Jescke, Parent, Chair
Erin Lacelle, Parent
Joe Hitchings, Parent

Appointed:

Curtis Shepherd, Principal
Kelly Lacey, Vice-principal

École College Park School

Elected*:

Kendra Campbell, Parent, Chair
Faye Georget, Parent, Vice-chair
Ibtesam (Sam) Zariwala, Parent, Secretary
Frank Yang, Parent, Treasurer
Malvina Rapko, Parent
Ahlahm Murabit, Parent
Jordan White, Parent
Jason Wilkinson, Parent
Marianna Horn, Parent
Lorraine Fajt, Parent

Appointed:

Donna Arsenault, Principal
Graeme Carey, Vice-principal

Confederation Park Community School

Elected:

Glenn Saganace, Parent, Chair
Ashley Ironstand, Parent, Vice-chair
Josh Hourie, Parent

Appointed:

Pete Chief, Principal
Courtney McLeod, Vice-principal
Tatum Albert, Community Coordinator

Dr. John G. Egnatoff School

Elected*:

Charlene Iverson, Parent, Chair
Joanna Usselman, Parent, Co-chair
Jennie Vessey, Parent, Secretary
Amber Brunton, Parent, Treasurer
Leanne Hedley, Parent
Candace Plamandon, Parent
Jill Lacey, Parent
Karen Tokar, Parent
Priya Menon, Parent

Appointed:

Genevieve Wood, Principal
Candace Stanford, Acting Vice-principal

École Dundonald School

Elected*:

Kim Stranden, Parent, Chair
Jody Clarke, Parent, Vice-chair
Melissa Threlfall, Parent
Janet Peters, Parent
Jackie Halvorson, Parent
Jacqueline Rybchinski, Parent
Nicole Stevenson, Parent

Appointed:

Sharon Champ, Principal
Eric Martin, Acting Vice-principal

Ernest Lindner School

Elected*:

Liz Hendry, Parent, Chair
Crystal Howat, Parent, Vice-chair
Krista Shelenko, Parent
Cindy LaBrash Goldie, Parent
Bonnie Cambridge, Parent
Destiny Truitt, Parent
Curt Bimson
Chantel Vanghel
Lisa Poppl, Parent

Appointed:

Todd Berg, Principal
Victoria McMillan, Vice-principal

Fairhaven School

Elected*:

Joy-Anne Wurst, Parent, Chair
Raye Betke, Parent, Vice-chair
Edward Plettl, Parent, Secretary
Kathy Mooney, Parent, MAL
Christopher Kusch, Parent, MAL
Jackylynn Copeland, Parent, MAL
Barb Dyck, Community Member
Jennifer, Preston Early Learning

Appointed:

Shauna Hilsen, Principal
Michelle Shanks, Vice-principal

School Community Council Membership 2019-2020

École Forest Grove School

Elected*:

Jennifer Hiebert, Parent, Co-chair
Joanne Dudiak, Parent, Co-chair
Amber Wood, Parent, Secretary
Heather Ryback, Treasurer

Appointed:

Yvonne Denomy, Principal
Darlene Schultz, Vice-principal

Greystone Heights School

Elected:

Saul Newsham, Parent, Chair
Tina Zimonck, Parent, Vice-chair
Morag Embleton Kimpton, Parent
Valerie MacKenzie, Parent
Cheryl Davidson, Parent

Appointed:

Dawn Harkness, Principal
Deighan Remoundos, Vice-principal

École Henry Kelsey School

Elected*:

Candy Hamre-Wyka, Parent, Chair
Morgan Unger, Parent, Secretary
Kathleen Schroeder-Brass, Parent, Treasurer
Randi Thiessen, Parent
Katherine Soule Blazer, Parent
Doug Desormeau, Parent
Natalie Lukiw, Parent
Catherine Novosel, Parent
Charlene Anderson, Parent
Jessica Holden, Parent
Ali Coates, Parent

Appointed:

Don McBean, Principal
Laurel Lindgren, Vice-principal

Holliston School

Elected*:

Audra Krueger, Parent, Co-Chair
Debbie Kraus, Parent, Vice-Chair
Adrian Taylor, Parent, Secretary
Carla Balitski, Parent
Carli Flath, Parent
Channing Tian, Parent
Steve Robinson, Parent
Larua Richelhoff, Parent
Abby Repski, Parent
Andrea Hudson, Parent

Appointed:

Bob Braybrook, Principal
Sheena Hushagen, Vice-principal

Howard Coad School

Elected*:

Maya Tapper, Parent
Amanda Mowat, Parent
Kayla Young, Parent
Charity Zwarich, Parent

Appointed:

Jeff Shepherd, Principal
Candace Wilson, Vice-principal

Hugh Cairns School

Elected*:

Tess Nakrayko, Parent, Chair
Kristen Schock, Parent, Co-chair
Matt Mullis, Parent, Secretary
Mark Drozda, Parent, Treasurer
Jennifer Baichu, Parent
Elaine Tyreman, Parent
Tabbasum Kahn, Parent
Rena Sotnikow, Parent
JoDee Remple, Parent
Jennifer Klemmer, Parent
Jocylene Ridgeway, Parent
Deidre Larmour, Parent

Appointed:

Ian Wilson, Principal
Corey Apesland, Vice-principal

James L. Alexander School

Elected*:

Carey Neudorf, Parent, Chair
Ashley Bonneville, Parent
Jenny Perry, Parent

Appointed:

Chandra Gerich, Acting Principal
Brent Gordon, Vice-principal

John Dolan School

Elected*:

Susan Fedik, Parent, Chair
Jennifer Matthews, Vice-chair/Secretary
Roby Jacobs-King, Parent
Carol Dowdeswell
Ruby King, Parent, Treasurer
Susan Fedik, Parent, MAL

Appointed:

Kathleen Underwood, Principal
Sara Ho, Teacher
Judy Poellet, Teacher
Kallie Nadeau, Teacher
Jasmine Ginther, Teacher

School Community Council Membership 2019-2020

John Lake School

Elected*:

Jodi Keith, Parent, Chair
Angela Strand, Parent, Vice-chair
Sierra Banwarth, Parent, Secretary
Beau Sutton, Parent
Erin Sutton, Parent
Leegay Jagoe, Parent

Appointed:

Jaime Schroeder, Principal
Jim Klenz, Vice-principal

King George Community School

Elected*:

Kim Randall, Parent, Chair
Rachelle Hall, Parent, Vice-chair
Aimee Allan, Parent
Chelsy Fulop, Parent

Appointed:

Tammy Wuttunee, Principal
Lance Pollard, Vice-principal
Stephanie Vause, Community Coordinator

Lakeridge School

Elected*:

Robin Harris, Parent, Chair
Kathy Zelizney, Parent, Vice-chair
Lori Reichert, Parent, Secretary

Appointed:

Kevin Epp, Principal
Stacey Salter, Vice-principal

École Lakeview School

Elected*:

Diane Karjala, Parent, Chair
Amanda Brooks, Parent, Secretary
Jocelyn Harvey, Parent
Karen MacDonald-Smith, Parent
Daryl Lesyshyn, Parent
Terri Gareau, Parent

Appointed:

Shalene Herron, Principal
Jacqueline Gerroir, Vice-principal
Corina Macleod, Administrative Assistant

Lawson Heights School

Elected*:

Sheena Robinson, Parent, Chair
Jeff Read, Parent, Vice-chair
Pam Elliott, Parent
Brad Leibel, Parent
Julia Velonas, Parent
Tammy Craig, Parent
Annette Murphy, Parent

Appointed:

Janna Piro, Principal
Maria Jones, Acting Vice-principal

Lester B. Pearson School

Elected*:

Carla Janson, Parent, Chair
Colleen Pobran, Parent, Vice-chair
Amy Peterson, Parent

Appointed:

Shane Bradley, Acting Principal
Carey Blatchford, Vice-principal

Mayfair Community School

Elected*:

Arlene Ingram, Parent, Chair
David Doerksen, Parent, Vice Chair
Terri Epp, Parent, Secretary
Cheryl Boldt, Parent
Garrett Janzen, Community Member
Alexandra Janzen, Community Member
Krista Doerksen, Parent
Eva Schellenberg, Parent
Miranda Cooke, Parent
Lloyd Ingram, Parent
Naomi Cheeknew, Parent

Appointed:

Danielle Tooley, Acting Principal
Bojana Dautbegovic-Krienke, Vice-principal
Tara Tait, Community Coordinator

Montgomery School

Elected*:

Erin Yohnke, Parent, Vice-chair
Lindsay MacGregor, Parent, Vice-chair
Sharee Harstone, Secretary
Jayde Heatcoat, Parent
Angela Janzen, Parent
Shawna Dickhoff, Parent

Appointed:

Hugh Hamilton, Principal
David Crowell, Vice-principal

North Park Wilson

Elected*:

Madeline Fernandes, Parent, Chair
Danae Taylor, Parent, Vice-chair
Twyla Bergstrom, Parent, Treasurer
Teresa Dyer, Parent, Secretary
Kylesha Lindemere, Parent
Trevor Huenison, Parent
Sherri Fasthuber, Parent, Events
Evelyn Schonberger, Parent, Events
Kelly Switzer, Parent

Appointed:

Kristin Siba, Principal
CL Hayden, Vice-principal

School Community Council Membership 2019-2020

Pleasant Hill Community School

Elected*:

Virginia Awasis,, Parent, Chair
Gerlinda Dennis, Parent, Vice-chair
Connie Desjarlas, Parent
Jalessa Poundmaker, Parent
Janessa Poundmaker, Parent
Stacey Squirrel, Parent
Syliva Anderson, Parent
Jamie Fiddler, Parent
Amrita Chanda, Parent

Appointed:

Dulcie Puobi, Principal
Julienne Buckle, Vice-principal
Carolyn Arcand, Community Coordinator
Robin Ellis, Public Health Nurse

Prince Philip School

Elected*:

Cara Morgan, Parent, Co-chair
Rochelle Plemel, Parent, Co-chair
Ryan Prilberg, Parent, Vice-chair
Jason Orenchuk, Parent, Secretary
Amanda Cooley, Parent, Treasurer
Ashley Williams, Parent
Trish Hubbard, Parent
Kyla Thomson, Parent
Jan Amundson, Parent

Appointed:

Shanna Strueby, Principal
Tiffany McCannell, Acting Vice-principal

Princess Alexandra Community School

Elected*:

Jo-Ann Lohans, Parent, Chair
Cynthia Zoerb, Parent, Vice-chair
Seraphine Sammy, Parent, Secretary
Jamie Crain, Parent
Leigh Robertson, Parent
Lindsay Marklinger, Parent

Appointed:

Karen MacDonald-Smith, Acting Principal
Ian Belyea, Acting Vice-principal

Queen Elizabeth School

Elected*:

Tara Bryant, Parent, Chair
Sean Pion, Parent, Vice-chair
Jennifer Murray, Parent
Lorne Doig, Parent
Allison Track, Parent
Débora de Toledo, Parent
Kim Gaudry, Parent

Appointed:

Janet Simpson, Principal
Melanie Wilkinson, Acting Vice-principal

École River Heights School

Elected*:

Leane Van Everdink-Collins, Chair
Janet Gladomenico, Parent, Secretary
Rhonda Racine, Parent
Lisa Molnar, Parent
Rachelle Lockwood, Parent
Jodi Miller, Parent
Catherine Griffin, Parent

Appointed:

Sherry McConnell, Principal
Deena Shyluk, Vice-principal

Roland Michener School

Elected*:

Kelly Sikorski, Parent, Chair
Carla Cochran, Parent, Vice-chair
Christine Johnson-Quan, Parent, Vice-chair
Anika Poth, Parent
Candice Keays, Parent
Preston Wilkins, Parent
Jason Cochran, Parent
Shannon Heather, Parent

Appointed:

Kerrie Rutherford, Acting Principal
Lori Classen, Vice-principal

Silverspring School

Elected*:

Chrissie Gutmann, Parent, Chair
Shannon Senecal, Parent, Vice-chair
Lauri Lawson, Parent
Pam Reid, Parent
Kyla Avis, Parent
Jen Buettner, Parent
Michelle Naidu, Parent
Jeffrey Vanneste, Parent
Lee Sundin, Parent

Appointed:

Jennifer Haywood, Principal
Breeann Heggie, Vice-principal

Silverwood Heights School

Elected*:

Bonnie Vance, Parent, Co-chair
Delayne Mitchell, Parent, Co-chair
Kendra Chubb, Parent
Allison Fairbairn, Parent
Camille Barzeele, Parent
Chantel Inverarity, Parent
Chantel Aebig, Parent

Appointed:

Krista Sego, Principal
Amy Basaraba, Vice-principal

School Community Council Membership 2019-2020

Sutherland School

Elected*:

Katrina Hutchence, Parent, Chair
Christine Sidebottom, Parent, Secretary
Erin Silzer, Parent, Treasurer
Matt Gifford, Parent
Jennifer Forbes, Parent
Holly Michayluk, Parent
Timea Patient, Parent
Callia Stoyka, Parent

Appointed:

Colette Delaine, Principal
Derrick Morin, Vice-principal
Jen Buettner, Teacher

Sylvia Fedoruk

Elected*:

Nick Wright, Parent, Chair
Chantal Blouin, Parent, Vice-chair
Jackie Tigg, Parent, Secretary
Allison Whitehawk, Parent, MAL
Lisl Vorster, Parent, MAL
Jocelyn Froese, Parent, MAL
Mike Elchuk, Parent, MAL
Tyla Olenchuk, Parent, MAL
Danielle Bararuk, Parent, MAL

Appointed:

Miranda Low, Principal
Lori Parada, Acting vice-principal

École Victoria School

Elected:

Gretchen Peterson, Parent, Chair
Vanessa Roberts, Parent, Vice-chair
Andrea Lennon, Parent
Amanda Storey, Parent
Eleanor Glyn-Jones, Parent
Julie Sylvester, Parent
Taryn Bell, Parent
Kevin Krakowski, Parent
Michelle Pharis, Parent

Appointed:

Gwyn Fournier, Principal
Michelle Howard, Vice-principal

Vincent Massey Community School

Elected*:

Candace Naigle, Parent, Chair
Erin Goddard, Parent, Vice-chair
Todd Brittain, Parent
Shelley Brittain, Parent
Jody Buckley, Parent
Brandi Dewar, Parent
Cheryl Ebenal, Community Member
Russ Ebenal, Community Member

Appointed:

Jody Glines, Principal
Jill Monahan, Vice-principal
Cec Chambul, Community Coordinator
Jessica Boran, Teacher

Westmount Community School

Elected*:

Sonya Block, Parent, Chair
Samantha Mierke, Parent
Pearl Whitford, Parent
Kristi Done, Parent
Jasmyn Marshall, Parent

Appointed:

Mickey Jutras, Principal
Matthew Bodnarchuk, Vice-principal
Anne MacLellan, Community Coordinator
Jenn Ballantyne, Counsellor

Wildwood School

Elected*:

Jennine Burr, Parent, Chair
CB Keturkis, Parent
Nicole Roe, Parent
Eyla Lam, Parent
Kyla Gillings, Parent
Kendra Bradford, Parent

Appointed:

Candace Ahmed, Principal
Tim Siemens, Acting Vice-principal

Willowgrove School

Elected*:

Darla Pruden, Parent, Chair
Deidra Nickel, Parent, Vice-chair
Dana Begg, Parent
Meaghan Petryk, Parent
Shauna Engdahl, Parent
Naomi Mitchell, Parent
Annalyn Mercedo Phillips, Parent
Cara Hess, Parent
Amber Fusco, Parent

Appointed:

Shane Armstrong, Principal
Shari Williams, Vice-principal

W.P. Bate Community School

Elected*:

Katrina Finke, Parent, Chair
Danielle Ismond, Parent, Vice-chair
Brandi Klassen, Parent
Trish Knorr, Parent
Della Kinequon, Parent
Albert Papp, Parent
Anita Jiricka, Parent
Alamelu Manikavasaran, Community Member
Dr. Kannappa lynkaran, Community Member
Clem Spyglass, Community Member

Appointed:

Dean Swan, Principal
Jamie Prokopchuk, Vice-principal
Shelly Fedrau, Community Coordinator
Lisa McCullough, Counsellor

School Community Council Membership 2019-2020

Aden Bowman Collegiate

Elected*:

Leah Andrew, Parent, Chair
Kirsten Routledge, Parent
Cora Weenk, Parent
Stephanie Rumpel, Parent
Cate Soffer, Parent
Molly Trecker, Parent
Tanya Boechler, Parent
Trina Heal, Parent
Kathleen Brannen, Parent
Rod Brown, Parent
Zohren Heydavian, Parent
Jennifer Kluchka, Parent

Appointed:

Paul Humbert, Principal
Marnie Ross, Vice-principal

Bedford Road Collegiate

Elected*:

Maja Pratchler, Parent, Chair
Elizabeth Letwiniuk, Parent, Vice-chair
Sarah Brown, Parent, SCC Rep
Molly Trecker, Parent, Secretary
Andrea Cameron, Parent, MAL
Lorne Letwiniuk, Parent, MAL
Deanna Gerard, Parent, MAL
Gale Pomeroy, Parent, MAL

Appointed:

David Fisher, Principal
Shauna Pierce, Vice-principal
Carol Whitecalf, Community Coordinator
Brittany McFadden, RAP

Centennial Collegiate

Elected*:

Tannis Murdock, Parent, Chair
Joanne McGrath, Parent
Shanna Bell, Parent
Terry Lang, Parent
Charlene Iverson, Parent
Michelle Pander, Parent

Appointed:

Wendy Benson, Principal
Kevin McNarland, Vice-principal
Tammy Chief, Vice-principal

Evan Hardy Collegiate

Elected:

Erin Mitchell, Parent, Chair
Fatima Coovadia, Parent, Vice-chair
Shawn Francis, Parent

Appointed:

Rick Iverson, Principal
Candace Elliott-Jensen, Vice-principal

Marion M. Graham Collegiate

Elected:

Lori Kleiboer, Parent, Chair
Vanessa Tom, Parent, Vice-chair
Kendra Brown, Parent, Secretary
Darcy Overland, Parent, Treasurer
Anniqye Dean, Parent, MAL
Holly Haugen, Parent, MAL
Linda Sauser, Parent, MAL
Jennifer Gallagher, Parent, MAL

Appointed:

Karen Peterson, Principal
David Earl, Vice-principal
Donna Bouchard, Counsellor

Mount Royal Collegiate

Elected:

Katrina Finke, Parent, Chair
Angel Walkingbear, Parent, Vice-chair
Virginia Awasis, Community Member
Della Kinequon, Community Member
Albert Kinequon-Papp, Community Member
Caley McPherson, Community Member
Corinne Lindberg, Community Member
Teedly Linklater, Community Member

Appointed:

Bernadette Laliberte, Principal
Tobi Tamblyn, Vice-principal
Brad Smith, Vice-principal
Melinda Brown, Community Coordinator

Nutana Collegiate

Elected*:

Shannon Peters, Community Coordinator, Vice-chair
Karen Hart, School Nurse

Appointed:

Tammy Girolami, Principal, Chair
Chris Roy, Vice-principal

Tommy Douglas Collegiate

Elected*:

Janis Danino, Parent, Chair
Lisa Sookerokoff, Parent, Vice-chair
Tara Quick, Parent, Secretary
Jody Clarke, Parent
Cari Ruzesky, Parent
Vanessa Froese, Parent
Lesley Leonhardt, Parent

Appointed:

Colleen Norris, Principal
Jay Harvey, Vice-principal
Deidra Evans, Community Coordinator

School Community Council Membership 2019-2020

Walter Murray Collegiate

Elected*:

Peter Vanriel, Parent, Chair
Cindy Jensen, Parent, Vice Chair
Lisa Reid-Fraser, Parent
Cindy Jensen, Parent
Amanda O'Leary, Parent

Appointed:

Tom Sargeant, Principal
Dave Sloboda, Vice Principal
Kim Shircliff, Acting Vice-principal

**some of the elected members may have been acclaimed due to the election process not being necessary.*



MEETING DATE: JANUARY 14, 2020
TOPIC: FINANCIAL RESULTS FOR THE PERIOD SEPTEMBER 1, 2019 TO NOVEMBER 30, 2019

Table with 3 columns: FORUM, AGENDA ITEMS, INTENT. Includes rows for Board Meeting, Committee of the Whole, Correspondence, New Business, Reports from Administrative Staff, and Other.

BACKGROUND

The attached financial information shows the school division's year-to-date financial position.

CURRENT STATUS

Attached are the following documents:

- 1. Memorandum regarding Financial Results to November 30, 2019 Pages 1-3
2. Statement of Financial Activities to November 30, 2019 Page 4
3. Cash Flow Requirements Page 5
4. Capital and PMR Project Status Page 6
5. Internally and Externally Restricted Surplus Page 7

Trustees with specific questions are asked to contact Mr. Garry Benning prior to the Board meeting.

Table with 3 columns: PREPARED BY, DATE, ATTACHMENTS. Lists Mr. Garry Benning and Mrs. Krista Wei as preparers, dated December 16, 2019, with attachments for Financial Results and Memo.

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the Board receive the financial results for the period September 1, 2019 to November 30, 2019 for information.



MEMORANDUM

DATE: December 12, 2019

TO: Board Trustees

FROM: Garry Benning, Chief Financial Officer
Krista Wei, General Manager of Financial Services
Jilleen Kaal, Senior Accountant

RE: FINANCIAL RESULTS TO NOVEMBER 30, 2019

See Schedule 1 and 2 for financial information as of November 30, 2019. The following is an explanation for the main revenues and expenditures:

Revenues

- a) Property Taxes
Property tax for Treaty Land Entitlement was fully recognized in 2018-19.
- b) Provincial Grants
Provincial Grants relate primarily to operating grant revenue which is received equally on a monthly basis. \$57.5 million and 24% of the provincial grants have been recognized for the year, compared to \$57.0 million and 25% in the prior year. Operating grant revenue will be higher than budgeted as the increase in enrolment was more than projected and will be reflected in the remaining monthly payments.
- c) Tuition and Related Fees
Tuition and related fees consist primarily of revenues from the international student program (ISP). \$0.5 million and 24% of budget has been realized as of November 30, 2019, compared to \$0.4 million and 23% of budget in the prior year. This account is expected to be under budget as revenues received from the Whitecap Dakota First Nation, which were budgeted as related fees, will be recorded as external services revenue to align with external services expenses.
- d) Complementary Services
Complementary services relate primarily to prekindergarten funding, as well as alternative funding grants. \$2.4 million and 55% of budget has been realized so far in the current year. This compares to \$1.0 million and 23% of budget in 2018-19. The current year is expected to be higher than budgeted due to additional revenues received for specific programming.

e) External Services

External services consist of funding for associate and alliance schools, as well as cafeteria revenues. As of November 30, 2019, \$1.3 million and 24% of budget has been recognized. In 2018-19, \$2.4 million and 35% of budget had been realized for the comparable period. The prior year was higher in November related to the timing of Whitecap federal funding.

f) School Generated

School Generated revenue relates to student fees and grants at the school level. Revenues of \$2.3 million and 47% of budget has been realized in the current year. This is comparable to \$2.3 million and 47% in 2018-19.

g) Other

Other includes mainly investment and rental income. Other revenues of \$0.5 million and 32% of budget has been realized in the current year compared to \$0.1 million and 11% in the previous year. The current year is higher as rental revenue was not recognized in the prior year until the completion of the new rental system implementation.

Expenditures

a) Governance

Expenses related to governance total \$0.2 million and 26% of budget as of November 30, 2019, compared to \$0.1 million and 15% in the prior year. The current year is higher due to the timing of membership fees.

b) Administration

Administrative costs are \$1.5 million and 24% of budget as of November 30, 2019. This is slightly lower than 2018-19 levels of \$1.5 million and 25% of budget and is expected to be on budget.

c) Instruction

Instruction expenses total \$53.1 million and 27% of budget as of November 30, 2019. This is comparable to \$51.7 million and 27% in the prior year.

d) Plant

Plant expenses are currently at \$8.6 million and 19% of budget. This is comparable with 2018-19 levels of \$8.5 million and 19% of budget. A significant portion of these budgeted costs are related to preventative maintenance and renewal projects which typically occur in the summer months.

e) School Generated Expense

These expenses currently total \$0.9 million and 17% of budget. This is comparable to 2018-19 levels of \$1.0 million and 21% of budget. The timing of these expenditures vary from year-to-year but correspond with School Generated revenues.

f) Transportation

Transportation expenditures amount to \$1.2 million and 19% of budget as of November 30, 2019. This is lower than the prior year of \$1.6 million and 25% of budget and relates to the timing of receiving invoices.

g) Tuition and Related Fees

These expenses relate primarily to disbursements to homebased students. Tuition expenses total \$0.04 million and 10% of budget. The current year is slightly higher than the prior year as there were payments made to other organizations for students attending their facilities.

h) Complementary Services

Complementary services expenditures relate primarily to prekindergarten and alternative funding grants. Expenses are currently \$1.3 million and 32% of budget. This is higher than 2018-19 levels of \$1.2 million and 27% but is expected to align with higher than budgeted complementary services revenues.

i) External Services

External services include expenses related to the associate schools, cafeterias, donations, Whitecap and the foundation. These amount to \$1.3 million as of November 30, 2019 and 20% of budget. This is comparable to 2018-19 levels of 1.4 million and 20%.

j) Interest/Allowances

Interest expenditures are currently \$0.08 million and 21% of budget. This is comparable to 2018-19 levels which were \$0.07 million and 25% of budget.

Capital Expenditures

The attached schedule (Schedule 3) provides information regarding the unaudited financial status as of November 30, 2019 for capital projects which are considered in progress or have had financial activity during the year. This includes the inception to date costs and budget.

Internally and Externally Restricted Surplus

There are no significant changes to the restricted surplus accounts other than budgeted allocations and allocations from funds outside the operating fund. See Schedule 4 for more information.

Schedule 1

**Saskatoon Public Schools
Consolidated Statement of Financial Activities
For the Month Ended November 30, 2019**

	2019-20		2018-19	
	Consolidated Actual	Percentage of Consolidated Budget	Consolidated Actual	Percentage of Consolidated Budget
<u>Revenues</u>				
Property taxes	\$ -	0%	\$ 200,845	
Provincial grants	57,479,965	24%	56,982,162	25%
Tuition and related fees	515,899	24%	393,485	23%
Complementary services	2,442,802	55%	1,007,610	23%
External services	1,262,272	24%	2,439,180	35%
School-generated	2,343,094	47%	2,310,447	47%
Other	495,642	32%	149,642	11%
Total Revenues	64,539,674	25%	63,483,371	25%
<u>Expenses</u>				
Governance	187,759	26%	104,444	15%
Administration	1,517,664	24%	1,492,433	25%
Instruction	53,092,450	27%	51,650,285	27%
Plant	8,548,203	19%	8,467,891	19%
School-generated	866,114	17%	1,056,990	21%
Transportation	1,233,027	19%	1,588,306	25%
Tuition and related fees	39,522	10%	-	0%
Complementary services	1,342,884	32%	1,173,424	27%
External services	1,280,182	20%	1,444,768	20%
Interest/allowances	81,720	21%	68,711	25%
Total Expenses	68,189,525	25%	67,047,252	25%
Surplus/(deficit)	(3,649,852)		(3,563,881)	

Schedule 2

Saskatoon Public Schools

Cash Flow Requirements

For the Month Ended November 30, 2019

	Actual 2019-20	Annual Budget 2019-20
Surplus/(deficit)	(3,649,852)	(15,882,012)
CASH REQUIREMENTS:		
Tangible capital assets:		
Purchases	(801,123)	(6,545,750)
Long term debt:		
Repayments	(384,376)	(1,537,505)
Debt issued		4,300,000
Non-cash items included in surplus/deficit:		
Amortization expense	3,882,500	15,530,000
Employee Future Benefits expenses	-	366,750
Pension Plan Adjustment	-	-
NET EXCESS (REQUESTED) CASH	(952,851)	(3,768,517)

Schedule 3

Saskatoon Public Schools

Capital and PMR Project Status

Includes Capital Projects (all) and PMR Projects (budgets \geq \$150,000)

As of November 30, 2019

Project Name	Actual	Budget	Variance
PMR Projects			
Evan Hardy ROOF REPL #3,14	196,393 *	213,700	17,307
Forest Grove ROOF REPL #3A-D	521,111 *	815,000	293,889
Hugh Carins WINDOW REPL	18,689 *	300,000	281,311
Marion Graham SMALL GYM UPDATES	197,211 *	250,000	52,789
Holliston ROOF REPL #5	38,800 *	160,500	121,700
Confederation Park ROOF REPL #109011	233,093 *	347,800	114,707
Aden Bowman ROOF REPL #10	342,453 *	381,100	38,647
City Park PAINTING	132,860 *	169,780	36,920
Lester B. Pearson PAINTING	133,477 *	156,400	22,923
Prince Philip ROOF REPL #7-8	165,667 *	199,900	34,233
Wildwood ROOF REPL #2	147,898 *	163,800	15,902
John Dolan ROOF REPL #5,12	247,203 *	242,000	(5,203)
Total PMR Projects	2,374,854	3,399,980	1,025,126
Portables			
Lakeridge/Forest Grove	370,364 *	500,000	129,636
Alvin Buckwold	141,150 *	360,000	218,850
Willowgrove	617,581 *	720,000	102,419
Total Portables	1,129,095	1,580,000	450,905

* Includes multiple years (actual cost = total project spend to date)

Schedule 4

**Saskatoon Public Schools
Internally and Externally Restricted Surplus
As of November 30, 2019**

<u>Internally Restricted</u>	Opening Balance	Additions/Transfers	As of November 30, 2019
<i>Civic Elections</i>	-		-
<i>School Generated Funds</i>	2,598,878	1,476,980	4,075,858
<i>Facility Rental Reserve</i>	291,953	15,000	306,953
<i>System Application Reserve</i>	-		-
<i>Governance Reserve</i>	43,000		43,000
<i>Facility Operating Reserve</i>	332,201		332,201
<i>Curriculum Renewal Reserve</i>	100,000		100,000
<i>Technology Renewal Reserve</i>	2,975,000		2,975,000
<i>Mount Royal Facility Partnership Reserve</i>	169,486		169,486
<i>Staff Professional Development Reserve</i>	-		-
<i>Secondary Security Camera</i>	50,000		50,000
<i>School Carry Forwards</i>	1,205,666		1,205,666
<i>Alternative Funds</i>	506,920	1,068,916	1,575,836
<i>Whitecap</i>	22,772		22,772
Total Internally Restricted	8,295,876	2,560,896	10,856,772
<u>Externally Restricted</u>			
<i>Donations</i>	545,253	39,683	584,936
<i>Foundation</i>	1,094,643		1,094,643
Total Externally Restricted	1,639,896	39,683	1,679,579



SASKATOON BOARD OF EDUCATION

8.1

MEETING DATE: JANUARY 14, 2020

TOPIC: APPROVAL OF MINUTES

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Approval of Minutes	

BACKGROUND

CURRENT STATUS

Attached are the minutes from the December 10, 2019 Committee of the Whole and Regular Board meetings .

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning, Chief Financial Officer	December 16, 2019	- Minutes

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the Board approve the minutes of the Committee of the Whole and Regular Board meetings held December 10, 2019.

UNAPPROVED

MINUTES OF A MEETING: of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, December 10, 2019 2019 at 3:00 p.m.

December 10, 2019

MEMBERS PRESENT: Ms. Donna Banks, Ms. Kathleen Brannen, Ms. Holly Kelleher, Mr. Vernon Linklater, Ms. Colleen MacPherson, Mr. Ray Morrison, Mr. Cameron Scott, Mr. Ross Tait, Dr. Suzanne Zwarych

Mr. Scott joined the meeting at 3:02 p.m.
Ms. Kelleher joined the meeting at 4:23 p.m.

Following discussions in Committee of the Whole, Ms. Brannen moved that the Board rise and report.

CARRIED (9)

The meeting adjourned at 5:50 p.m.

Secretary of the School Division

Board Chair

UNAPPROVED

MINUTES OF A MEETING: of the Board of Education of the Saskatchewan School Division No. 13 of Saskatchewan, held on Tuesday, December 10, 2019 at 7:00 p.m. December 10, 2019

MEMBERS PRESENT: Ms. Colleen MacPherson (Board Chair), Ms. Donna Banks, Ms. Kathleen Brannen, Ms. Holly Kelleher, Mr. Vernon Linklater, Mr. Ray Morrison, Mr. Cameron Scott, Mr. Ross Tait, Dr. Suzanne Zwarych

Ms. Colleen MacPherson, Board Chair, called the meeting to order, read the roll call into the minutes, and acknowledged the meeting was being held on Treaty Six territory and traditional homeland of the Métis people.

Agenda: Ms. Banks moved approval of the agenda.

Agenda

CARRIED (9)

Celebrating Excellence: The N.I.C.E. Program: Mr. Brent Hills, Superintendent of Education, introduced staff and students from the Nutana Industry Career Education (N.I.C.E.) program. This program blends classroom and community-based learning, earning students credit for a combination of seven 20 and 30 level subjects and two practical and applied arts survey courses. Teacher, Curtis Howie highlighted the program from a teacher's perspective. Students Luca, Kerry, Damon and Utin highlighted the program from a student's perspective.

Celebrating Excellence: The N.I.C.E. Program

Consent Items: Ms. Kelleher moved that the following consent agenda items be approved as presented.

Consent Items

Human Resources Report: July 1, 2019 – October 31, 2019: That the Board receive the Human Resources Report for information.

Human Resources Report

CARRIED (9)

Facilities for Learning Update: That the Board receive the Facilities for Learning Update as information.

Facilities for Learning Update

CARRIED (9)

Approval of Minutes – November 26, 2019: That the Board approve the minutes of the Committee of the Whole and Regular Board meetings held November 26, 2019.

Approval of Minutes

CARRIED (9)

Reports From Administrative Staff:

Strategic Plan Update: Early Learning: Mr. Shane Skjerven, Deputy Director of Education, introduced Mr. Ken Okanee, Superintendent of Education, and Ms. Jennifer Brokofsky, Early Learning Coordinator. The group highlighted the key areas in Saskatoon Public Schools' strategic plan focusing on professional learning and how it is impacting student achievement in early learning classrooms.

Strategic Plan Update: Early Learning

Dr. Zwarych moved that the Board receive the Strategic Plan Update: Early Learning, for information.

CARRIED (9)

UNAPPROVED

Unfinished Business:

Director's Update: October 1, 2019 – November 30, 2019: Ms. Banks moved that the Board approve the "Director's Update" for the period October 1, 2019 to November 30, 2019 to be included as part of the evidence of the quality indicators for the Director's annual evaluation.

Annual Report
(Tabling of
Documents)

CARRIED (9)

Director's Resignation: Mr. Morrison moved that the Board accept, with regret, the resignation of the Director, Mr. Barry MacDougall, effective July 31, 2020 as per his letter, and the Board thank him for his outstanding leadership of Saskatoon Public Schools and wish him well in his retirement.

Director's
Resignation

CARRIED (9)

DentalCorp Lease – Extension and Renewal Agreement: Mr. Linklater moved that the Board approve the Extension and Renewal Agreement with DentalCorp Health Services ULC for a five-year period beginning October 1, 2019 and ending September 30, 2024 with a further option to renew for a period of up to five more years.

DentalCorp
Lease -
Extension and
Renewal
Agreement

CARRIED (9)

Board Subcommittee Minutes: Ms. Banks moved that the Board approve the minutes of the Board Human Resources Committee meeting of November 5, 2019 and the Board Audit and Risk Committee meeting of September 10, 2019.

Subcommittee
Minutes

CARRIED (9)

Reports of Committees and Trustees:

• Trustee Kelleher reported on her visit to Mayfair School and her participation in the holiday lunch at Mayfair School.

• Trustee Linklater reported on his successful participation in the International Foundation of Employee Benefit Plans – Advanced Trust Management Standards. He also attended Royal West Campus festivity activities and Care and Share holiday lunches at Westmount and W.P. Bate schools.

• Trustee Banks reported on her attendance at the BowlT Classic basketball tournament, Care and Share holiday lunches at Confederation Park School and meetings of the Saskatchewan School Boards Association executive.

• Trustee Scott reported on his involvement with communities and schools in Ward 4. He also reported on his attendance at Care and Share holiday lunches.

• Trustee Brannen reported on her attendance at Victoria School's School Community Council meeting where a school-wide kindness initiative was implemented. She also participated in a learning walk at Brunskill School, a visit to Holliston School and attended sessions at the noon hour festival of carols.

• Trustee Tait reported on his attendance at the BowlT Classic basketball tournament and school visits within Ward 7.

• Trustee Zwarych reported on her participation at the Christmas Karaoke event at Greystone Heights School. She also attended the "We Will Stand Up" documentary/presentation and is attending Evan Hardy Collegiate's "Tarzan – the Musical".

• Trustee Morrison reported on his attendance at holiday concerts and festivals in Ward 10, the partnership celebration with Saskatoon Tribal Council and meetings of Board subcommittees. He also attended the Principals' meeting of December 4 and a school community council planning meeting.

• Chair MacPherson reported on her attendance events and winter carnivals in Ward 5 schools. She participated in a teleconference of Board Chairs, the upcoming Christmas celebration with Central Urban Métis Federation (CUMFI), and her participation with recess supervision on December 20 at Silverwood Heights School.

UNAPPROVED

Proposals for Roofing Consultant Services: Mr. Tait moved that the Board approve RMIS Engineering Limited, Kindrachuk Agrey Architecture, and aodbt architecture interior design for roofing consultant services for a three-year period, starting December 1, 2019 and ending November 30, 2022, with the option to extend for one or two additional one-year terms. Total annual cost of roofing consultant services will not exceed a maximum of \$150,000 per consultant, and it will not exceed \$250,000 annually for all roofing consultants combined, for planned roofing replacement work during the three-year period of this contract.

Proposals for Roofing Consultant Services

CARRIED (9)

Saskatoon Joint Use Schools – Operating and Sublease Agreements: Mr. Morrison moved that the Board approve the Operating Agreements and Sublease Agreements for the following schools: Chief Whitecap, Colette Bourgonje, Ernest Lindner, and Sylvia Fedoruk, subject to minor edits.

Saskatoon Joint Use Schools – Operating and Sublease Agreements

CARRIED (9)

Legal Services Request for Proposals – T1920-0003: Mr. Scott moved that the Board award a contract for the primary Legal Services to Robertson Stromberg LLP for a term of three years with an option to extend for an additional two-year term, effective December 11, 2019.

Legal Services Request for Proposals - T1920-0003

CARRIED (9)

Approval of Director for Saskatoon Public Schools Foundation Corp.: Ms. Brannen moved that the Board approve the appointment of Brooke Klassen as director for Saskatoon Public Schools Foundation Corp. effective January 1, 2020.

Approval of Director for Saskatoon Public Schools Foundation Corp.

CARRIED (9)

Mr. Morrison moved that the Board adjourn to the call of the Chair or the Board meeting of Tuesday, January 14, 2020.

CARRIED (9)

The meeting adjourned at 8:06 p.m.

Secretary of the School Division

Board Chair



MEETING DATE: JANUARY 14, 2020

TOPIC: CORRESPONDENCE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

The following correspondence is included in this file for the information of the Board:

- (a) Correspondence from Kelly Jackson, Director, Premier's Correspondence Unit, acknowledging receipt of Saskatoon Public Schools' 2018-2019 Report to the Community.

PREPARED BY	DATE	ATTACHMENTS
Mr. Barry MacDougall, Director of Education	January 7, 2020	Correspondence Documents

RECOMMENDATION

Proposed Board Motion:

That the Board receive the correspondence as listed.



Government
— of —
Saskatchewan

Office of The Premier
Legislative Building
Regina, Canada S4S 0B3

December 18, 2019

Colleen MacPherson, Chair
Saskatoon Board of Education
Saskatoon Public Schools
310 21st Street E
SASKATOON SK S7K 1M7

Dear Ms. MacPherson:

On behalf of Premier Scott Moe, thank you for your letter of November 27, 2019, and copy of Saskatoon Public Schools' *2018-2019 Report to the Community*.

We appreciate receiving this information.

Sincerely,

A handwritten signature in blue ink that reads "K. Jackson".

Kelly Jackson
Director
Premier's Correspondence Unit



MEETING DATE: JANUARY 14, 2020

TOPIC: CLASSROOM/ART/OFFICE SUPPLIES AND COPY PAPER
REQUEST FOR PROPOSAL T1920-01

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

The current contract with Supreme Office Products for the supply of classroom/art/office supplies and copy paper has expired. During the school year Saskatoon Public Schools' schools and offices will spend approximately \$700,000 on these types of supply items from budgeted operating accounts.

A Request for Proposals (RFP) for these products was issued in conjunction with the Regina Public Schools and Regina Catholic Schools. The RFP was posted on Sasktenders.ca and Bonfire on November 4, 2019 and closed November 27, 2019. The evaluation committee consisted of Harley Camsell, Manager of Procurement Services -Saskatoon Public Schools, Brian Weninger – Supervisor, Stores & Distribution – Regina Public Schools, and Carie Stockbrugger – Purchasing Supervisor – Regina Catholic Schools.

The RFP evaluation was based on figures taken from actual usage of a selected number (72) of sample items. The evaluating committee scored the proposal from Supreme Office Products the highest. Supreme Office Products' proposal offered the best pricing, the most complete product mix, and best level of customer service.

CURRENT STATUS

Following an initial evaluation of all proposals against the mandatory requirements of the RFP, three (3) companies met all the stated requirements. This list includes:

- HBI Office Plus
- Hamster
- Supreme Office Products

Please see attachment for further information.

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning, Chief Financial Officer Mr. Harley Camsell, Manager of Procurement Services	January 14, 2020	Evaluation Summary

RECOMMENDATION

Proposed Board Motion:

That the Board award a contract in joint with Regina Public Schools and Regina Catholic School Division to Supreme Office Products for the supply of classroom/art/office supplies and copy paper commencing January 14, 2020 with an initial term of five years and an option to renew for an additional two years.



1920-01 - Classroom, Office and Art Supplies Scoring Summary

Active Submissions

Supplier	Total / 100 pts	Experience and Qualifications / 37.5 pts	Availability/Quality of Products / 15 pts	References / 5 pts	Added Value / 2.5 pts	Pricing / 40 pts
Supreme Basics	82.92	32.5	12.5	4.667	1.25	32
Hamster	68.83	26.25	10	3	1.25	28.33
Hbi Office Plus Inc.	65.5	25	10	4.5	1	25



MEETING DATE: JANUARY 14, 2020

TOPIC: CONTRACT APPROVAL FOR CARETAKING SUPPLIES
REQUEST FOR PROPOSAL T1920-0002

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

The current contract for caretaking supplies with Pinnacle Distribution Inc. expires December 31, 2019. The contract includes cleaning products, toilet tissue, paper towel, garbage bags and a variety of supply items used by our caretakers.

CURRENT STATUS

Request for proposals were invited through invitations to vendors, listed on Saskatoon Public Schools' website and advertised on the SaskTenders website. Five proposals were received. The difference between this RFP and previous ones is that we have amalgamated several caretaking items together. As a result, our evaluation scored the proposal from Acklands-Grainger, Pinnacle Distribution, and Vallen the highest. All three proponents provided the best overall pricing, related to their expertise and would collectively supply most of our caretaking needs. The end result is a pricing contract of the best value items from each vendor.

The point system used in the evaluation takes into account the following criteria: pricing, ability to provide services, order processing efficiency/administrative cost and value-added extras.

The procurement of caretaking supplies for Saskatoon Public Schools is approximately \$300,000 per year taken from operating accounts.

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning, Chief Financial Officer	January 6, 2020	Evaluation Summary
Mr. Harley Camsell, Manager of Procurement Services		Evaluation Pricing
Mr. Jeff Haugen, Manager of Operations		

RECOMMENDATION

Proposed Board Motion:

That the Board approve the award of tender for caretaking supplies to Pinnacle Distribution, Acklands-Grainger, and Vallen for a three-year period beginning January 1, 2020 with up to two additional years.

Caretaking Supplies RFP Evaluation Summary

RFP# T1920-0002

Rated Criteria Category	Weighting	Acklands Grainger	Enviroway	Pinnacle	Sci-Tech Engineered Chemicals	Vallen
Experience and Qualifications	10 points	10	8	10	8	10
References	10 points	10	10	10	8	6
Value Add Proposal	5 points	2	0	3	4	3
Pricing	75 points	65	30	65	25	65
Total Points	100 points	87	48	88	45	84