



**Board of Education
Saskatoon School Division No. 13
Meeting of the
Saskatoon Board of Education**

TUESDAY, DECEMBER 10, 2019

W.B. Doyle Board Room

310 – 21st Street East - 7:00 p.m.

Please Note: All public Board meetings are audio recorded

AGENDA

1. Roll Call

2. Land Acknowledgement

3. Playing of O Canada

4. Agenda

4.1. Adoption of Agenda

Proposed Board Motion: Move approval of the agenda.

4.2. Declaration of Conflict of Interest

5. Celebrating Excellence: The N.I.C.E. Program

6. Consent Items

The Chair will ask for a motion to receive the items, which are starred (★), and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request a star(s) be removed.

Proposed Board Motion: That the Board approve the following consent agenda items as presented.

7. Reports from Administrative Staff

7.1. Strategic Plan Update: Early Learning

Proposed Board Motion: That the Board receive the Strategic Plan Update: Early Learning.

7.2. ★ Human Resources Report – July 1, 2019 – October 1, 2019

Proposed Board Motion (if removed from consent items): That the Board receive the Human Resources Report for information.

7.3. ★ Facilities for Learning Update

Proposed Board Motion (if removed from consent items): That the Board receive the Facilities for Learning Update for information.

8. Minutes

8.1. ★ Approval of Minutes – November 26, 2020

Proposed Board Motion (if removed from consent items): That the Board approve the minutes of the Committee of the Whole and Regular Board meetings held November 26, 2019.

9. Delegation

10. Business Arising from the Minutes

11. Unfinished Business

11.1. Items Arising from the Committee of the Whole

12. Correspondence

13. Reports of Committees and Trustees

14. New Business

14.1. Proposals for Roofing Consultant Services

Proposed Board Motion: That the Board approve RMIS Engineering Limited, Kindrachuk Agrey Architecture, and aodbt architecture interior design for roofing consultant services for a three-year period, starting December 1, 2019 and ending November 30, 2022, with the option to extend for one or two additional one-year terms. Total annual cost of roofing consultant services will not exceed a maximum of \$150,000 per consultant, and it will not exceed \$250,000 annually for all roofing consultants combined, for planned roofing replacement work during the three-year period of this contract.

14.2. Saskatoon Joint Use Schools – Operating and Sublease Agreements

Proposed Board Motion (if removed from consent items): That the Board approve the Operating Agreements and Sublease Agreements for the following schools: Chief Whitecap, Colette Bourgonje, Ernest Lindner, and Sylvia Fedoruk, subject to minor edits.

14.3. Legal Services – Request for Proposal – T1920-0003

Proposed Board Motion (if removed from consent items): That the Board award a contract for the primary Legal Services to Robertson Stromberg LLP for a term of three years with an option to extend for an additional two-year term, effective December 11, 2019.

14.4. Approval of Director for Saskatoon Public Schools Foundation Corp.

Proposed Board Motion (if removed from consent items): That the Board approve the appointment of Brooke Klassen as director for Saskatoon Public Schools Foundation Corp. effective January 1, 2020.

15. Comments/Concerns/Questions from the Public

(Maximum 5 minutes per speaker; 20 minutes total; must be related to a specific agenda item)

16. Notices of Motion

17. Questions by Trustees

18. Adjournment

Proposed Board Motion: That the Board Adjourn to the call of the Chair or the Board meeting of Tuesday, January 14, 2020.



MEETING DATE: DECEMBER 10, 2019

TOPIC: CELEBRATING EXCELLENCE: THE N.I.C.E. PROGRAM

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Celebrating Excellence	

BACKGROUND

Academic excellence, character, engagement, and well-being of students are at the heart of Saskatoon Public Schools' five-year strategic plan. The plan highlights our vision of each student being known, valued, and believed in. It emphasizes Saskatoon Public Schools' commitment to creating learning experiences that inspire all students to reach their potential and the importance of relationships, equity and accountability.

CURRENT STATUS

The Nutana Industry Career Education (N.I.C.E.) program, currently in its second year at Nutana Collegiate, blends classroom and community-based learning, through trades, tourism and hands-on occupational experience. Students in the program earn credit for a combination of seven 20 and 30 level subjects as well as two practical and applied arts survey courses. Students spend the year within the same cohort with the same teachers. Emphasis is placed on developing relationships creating a climate of respect, care, and cooperation. This program is an important model for healthy engagement with the community.

Presenting will be teachers Nicole Stevens, Alan Sukut, Curtis Howie, and students from Nutana Collegiate.

PREPARED BY	DATE	ATTACHMENTS
Mr. Shane Skjerven, Deputy Director of Education Mr. Brent Hills, Superintendent of Education	December 3, 2019	None



MEETING DATE: DECEMBER 10, 2019

TOPIC: STRATEGIC PLAN UPDATE: EARLY LEARNING

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

Academic excellence, character, engagement, and well-being of students are at the heart of Saskatoon Public Schools’ five-year strategic plan. The plan highlights our vision of each student being known, valued, and believed in. It emphasizes Saskatoon Public Schools' commitment to creating learning experiences that inspire all students to reach their potential and the importance of relationships, equity and accountability.

CURRENT STATUS

Saskatoon Public Schools uses a kindergarten learning community model to support teacher professional development. The community was created for educators to engage in professional inquiry with a focus on developing a shared understanding of curriculum and implementation of intentional play in kindergarten classrooms. Last year the community focused on professional learning in culturally responsive instruction, mathematics and emergent literacy.

This year the Saskatoon Public Schools’ strategic plan has provided guidance and a focus in the work in early learning. Professional learning has concentrated on the following:

- how to create equitable learning experiences that inspire all students to reach their potential,
- explicit teaching practices in phonemic awareness, oral language development, and inquiry-based instruction,
- how teachers can use documentation as a form of assessment to better understand student need,
- culturally responsive teaching and learning; and
- how mathematics and number concepts can be integrated into all the areas of kindergarten.

The presentation will highlight these key areas of professional learning and how they are impacting student achievement in early learning classrooms.

PREPARED BY	DATE	ATTACHMENTS
Mr. Shane Skjerven, Deputy Director of Education Mr. Ken Okanee, Superintendent of Education Ms. Jennifer Brokofsky, Early Learning Coordinator	December 4, 2019	None

RECOMMENDATION

Proposed Board Motion:

That the Board receive the Strategic Plan Update: Early Learning for information.



MEETING DATE: DECEMBER 10, 2019

TOPIC: HUMAN RESOURCES REPORT: JULY 1, 2019 – OCTOBER 1, 2019

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

The Board annual work plan indicates Administration will provide a semi-annual report on Human Resources.

The attached report provides information on the operations of the Human Resources Department for the period July 1, 2019 to October 1, 2019.

CURRENT STATUS

Mr. Jaime Valentine, Superintendent of Human Resources, addressed the following areas in this report:

- New Hires;
- Number of Indigenous Employees;
- Active Full-Time Equivalent Employees by Category;
- Demographic: Age and Gender;
- Terminations: Voluntary;
- Terminations: Involuntary.

PREPARED BY	DATE	ATTACHMENTS
Mr. Jaime Valentine, Superintendent of Human Resources	December 2, 2019	Human Resources Report

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the Board receive the Human Resources Report for information.

As of October 1st HUMAN RESOURCES REPORT

(For date range July to October 1 each year)

CATEGORY	TEACHERS		CUPE 8443		Saskatoon Community Educators Association (SCEA)		NON TEACHERS		TOTAL	
	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019
New Hires <i>Full Time Equivalents</i> <i>(Brand new to SPS July.1 – Oct. 1)</i>	28.55	41.87	55.0	63.51	1.0	0	8.0	2.0	92.55	107.39
Number of Aboriginal Employees <i>Bodies</i>	154	156	55	66	4	4	5	8	218	234
Active Full-Time Equivalent Employees by Category <i>Full Time Equivalents-No Leaves</i> <i>Included (as of Oct 1)</i> <i>(Elementary/Secondary/Central Office)</i>	E- 1026.10 S- 506.62 C- 54.00 <hr/> 1586.72	E- 1050.00 S- 501.20 C- 51.50 <hr/> 1602.70	828.76	874.90	15.93	15.43	83.2	81.6	2514.61	2574.63
Demographic: Gender <i>Bodies</i>	F 1248 M 496	F 1283 M 509	F 708 M 257	F 743 M 269	F 16 M 0	F 16 M 0	F 85 M 25	F 89 M 22	F 2057 M 778	F 2131 M 800
Terminations: Voluntary <i>(Resignation, Retirement, Superannuation)</i>	8	2	13	13	1	0	2	1	24	16
Terminations: Involuntary <i>(Terminated, Deceased)</i>	0	1	0	0	0	0	0	0	0	1

Report ran as of Oct 1.2019



MEETING DATE: DECEMBER 10, 2019
TOPIC: FACILITIES FOR LEARNING UPDATE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

The Board receives a facilities for learning update periodically for its information and reference.

CURRENT STATUS

Attached please find a copy of the latest update, dated December 3, 2019.

PREPARED BY	DATE	ATTACHMENTS
Mr. Stan Laba, Superintendent of Facilities	December 3, 2019	Update

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the Board receive the Facilities for Learning Update as information.

Facilities for Learning Update – Various Projects:

1. 2019 – 2020 Roofing Repair/Replacement Projects -

Partial roofing replacement work at eight existing schools, including École Dundonald, Holliston, John Dolan, Lester B. Pearson, Prince Philip and Wildwood schools, and Aden Bowman and Nutana Collegiate is complete. Work at three other schools including Confederation Park, École Alvin Buckwold, and École Forest Grove is substantially complete, with only minor work items to be completed. There are no time or budget-related issues to report at this time.

2. 2020 – 2021 Roofing Repair/Replacement Projects -

Planning is underway for partial roofing replacement work at various existing schools for the 2020 – 2021 construction season. It is expected that a final list of priority partial roofing replacement projects will be determined by the end of December 2019, with design and tendering of the work to be undertaken early in the new year.

3. Phase II Painting Plus Program -

Painting plus projects at 22 existing schools including Brunskill, Buena Vista, City Park, École Dundonald, École Forest Grove, École Lakeview, École Silverspring, École Victoria, Greystone Heights, Hugh Cairns, James Alexander, John Lake, Lakeridge, Lawson Heights, Mayfair, Montgomery, North Park Wilson, Queen Elizabeth, Silverwood Heights, Sutherland, Wildwood and W.P. Bate schools are complete. There are no time or budget-related issues to report for these projects.

4. Phase III Painting Plus Program -

Planning is underway for painting plus projects at 10 Collegiates. It is expected that PMR (Preventative Maintenance and Renewal) funding will be invested in each collegiate, based on priorities selected by the school-based leadership team. Design and tendering of the work will occur in late winter/early spring of 2020, with construction work to be completed during the summer and fall of 2020.

5. New Relocatable Classrooms for École Alvin Buckwold, Ernest Lindner and Willowgrove School

-All work associated with the provision of three new relocatable classrooms - two for Willowgrove and one for Ernest Lindner School - have been completed. It is expected that the work at École Alvin Buckwold will be completed in the very near future, with occupancy to be confirmed in January 2020.

6. New Relocatable Classroom Requests for 2020 – 2021 -

New relocatable classroom requests for 2020 – 2021 were submitted to the Ministry of Education in early November 2019. It is expected that Ministry of Education decisions regarding new relocatable classrooms for 2020 – 2021 will be confirmed as part of the provincial budget day announcements in March 2020.

7. Multi-Purpose Sportsfield Upgrades at Aden Bowman Collegiate -

The City of Saskatoon is undertaking a major upgrade to the multi-purpose sportsfield at Aden Bowman Collegiate. Work on the sportsfield is largely complete, with final work items to be undertaken in the spring and summer of 2020.

8. Preventative Maintenance and Renewal (PMR) priorities for 2020 – 2021 -

Review of PMR priorities for 2020 – 2021 is underway. It is expected that final list of PMR projects will be determined by the end of December 2019, with design and tendering of the work to be undertaken in the winter and early spring of 2020. It is expected that construction work will be undertaken in summer or fall of 2020.

9. Top Three Capital Requests for 2020 – 2021 and 2021-2022 -

The top three capital requests approved by the Board last year, for submission to the Ministry of Education are as follows:

- City Centre Project
- New East Side Collegiate
- Caswell Park Education Project

Additional research and development is being undertaken on these projects, for review with trustees at meetings scheduled for January and February. The deadline for submission of Top Three Capital Requests for 2021 – 2022 is February 28, 2020.

10. Energy Smart 2.0 Program and Related initiatives -

Research and development is being undertaken on the above, for review with trustees at the meetings scheduled for January, 2020. This includes a significant LED lighting retrofit project that would affect all existing schools, as well as addressing new preventative maintenance priorities and the possibility of accessing new federal government funding sources. It is expected that a more detailed implementation plan, including review of viable options, will be discussed with trustees later in the new year.

11. Infrastructure Improvements at Various Schools -

Work continues providing a variety of infrastructure improvements and upgrades to existing schools. Refer to the facilities work plan provided in the September 17, 2019 board file.

12. Flooring, Painting and Miscellaneous Upgrades at Various Schools

Work continues on providing flooring, painting and miscellaneous upgrades at various schools. Refer to the facilities work plan provided in the September 17, 2019 board file.



MEETING DATE: DECEMBER 10, 2019

TOPIC: APPROVAL OF MINUTES

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Approval of Minutes	

BACKGROUND

CURRENT STATUS

Attached are the minutes from the November 26, 2019 Committee of the Whole and Regular Board meetings .

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning, Chief Financial Officer	December 2, 2019	- Minutes

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the Board approve the minutes of the Committee of the Whole and Regular Board meetings held November 26, 2019.

UNAPPROVED

MINUTES OF A MEETING: of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, November 26, 2019 2019 at 3:00 p.m.

November 26, 2019

MEMBERS PRESENT: Ms. Donna Banks, Ms. Charmaine Bellamy, Ms. Kathleen Brannen, Ms. Holly Kelleher, Ms. Colleen MacPherson, Mr. Ray Morrison, Mr. Cameron Scott, Mr. Ross Tait, Dr. Suzanne Zwarych

Ms. Bellamy joined the meeting at 3:12 p.m.
Ms. Kelleher joined the meeting at 3:13 p.m.

Following discussions in Committee of the Whole, Ms. Kelleher moved that the Board rise and report.

CARRIED (9)

The meeting adjourned at 4:38 p.m.

Secretary of the School Division

Board Chair

UNAPPROVED

MINUTES OF A MEETING: of the Board of Education of the Saskatchewan School Division No. 13 of Saskatchewan, held on Tuesday, November 26, 2019 at 7:00 p.m. November 26, 2019

MEMBERS PRESENT: Ms. Colleen MacPherson (Board Chair), Ms. Donna Banks, Ms. Charmaine Bellamy, Ms. Kathleen Brannen, Ms. Holly Kelleher, Mr. Ray Morrison, Mr. Cameron Scott, Mr. Ross Tait, Dr. Suzanne Zwarych

Ms. Colleen MacPherson, Board Chair, called the meeting to order, read the roll call into the minutes, and acknowledged the meeting was being held on Treaty Six territory and traditional homeland of the Métis people.

Agenda: Mr. Morrison moved approval of the agenda.

Agenda

CARRIED (9)

Celebrating Excellence: Care & Share at King George School: Culture Project: Mr. Dave Derksen, Superintendent of Education, introduced Vice Principal Lance Pollard, who shared the importance of their partnership with Care & Share and B'Nai Brith. Representatives from Care & Share, and B'Nai Brith spoke to many of the projects they were involved in at the school. Students Doaa, William, and Cameron shared stories on how sharing culture has impacted their learning.

Celebrating Excellence: Care & Share at King George School: Culture Project

CARRIED (9)

Consent Items: Ms. Kelleher moved that the following consent agenda items be approved as presented.

Consent Items

Financial Results for the Period September 1, 2019 to October 31, 2019: That the Board receive the financial results for the period September 1, 2019 to October 31, 2019 for information.

Financial Results for the Period September 1, 2019 to October 31, 2019

CARRIED (9)

Approval of Minutes – November 5, 2019: That the Board approve the minutes of the Inaugural, Committee of the Whole and Regular Board meetings held November 5, 2019.

Approval of Minutes

CARRIED (9)

Reports From Administrative Staff:

Strategic Plan Update: Arts Education: Mr. Shane Skjerven, Deputy Director of Education, introduced Mr. Paul Janzen, Superintendent of Education, and Ms. Kara Helms, Educational Consultant: Arts Education and Gifted Education. The group highlighted the K-12 Arts Education program, partnerships, and professional development opportunities that demonstrate Saskatoon Public Schools' strategic plan.

Strategic Plan Update: Arts Education

Mr. Morrison moved that the Board receive the Strategic Plan Update: Arts Education.

CARRIED (9)

Unfinished Business:

Annual Report (Tabling of Documents): Ms. Bellamy moved that the Board approve the Annual Report for the year ended August 31, 2019 subject to minor edits.

Annual Report (Tabling of Documents)

CARRIED (9)

UNAPPROVED

Audited Financial Statements for the Period of September 1, 2018 to August 31, 2019, and the Audit Findings Report: Ms. Kelleher moved that the Board approve the Audit Findings Report for the year ended August 31, 2019, and that this report be included as part of the evidence of the quality indicators for the Director's evaluation.

Audited
Financial
Statements for
the Period of
September 1,
2018 to
August 31, 2019
and the Audit
Findings Report

CARRIED (9)

Board Subcommittee Minutes: Ms. Banks moved that the Board approve the minutes of the Board Human Resources Committee meeting of October 8, 2019.

Board
Subcommittee
Minutes

CARRIED (9)

Reports of Committees and Trustees:

- Trustee Tait reported on his attendance at the Remembrance Day ceremony at Hugh Cairns V.C. School, the Saskatoon Public Schools Foundation Alumni Celebrity Roast, school community council meetings at Aden Bowman Collegiate and Hugh Cairns V.C. School, and a school visit to Charles Redhawk School.

- Trustee Zwarych reported on her attendance at Remembrance Day ceremonies at schools in Ward 8. She also attended the Saskatoon Preschool Foundation gala event.

- Trustee Bellamy reported on her attendance at the school community council meeting at Colette Bourgonje School. She also attended the musical performance of 'We Will Rock You' at Walter Murray Collegiate.

- Trustee Morrison reported on his attendance at Remembrance Day ceremonies at Ward 10 schools. He also reported on his attendance at the Saskatchewan School Boards Association Fall Assembly meetings.

- Trustee Banks reported on her attendance at the Saskatoon Public Schools Foundation Alumni Celebrity Roast, Saskatchewan School Boards Association Fall assembly and meetings, and the Remembrance Day Service at Tommy Douglas Collegiate.

- Trustee Scott reported on his attendance Remembrance Day Services at Ward 4 schools, the Saskatoon Public Schools Foundation Alumni Celebrity Roast, and the Chamber breakfast event on November 14.

- Trustee Brannen reported on her attendance at the Saskatoon Public Schools Foundation Alumni Celebrity Roast, board meetings of the Saskatoon Public Schools Foundation, several meetings of the Pension Committee, the Saskatchewan School Boards Association Fall assembly, and a school visit to École Victoria School.

- Chair MacPherson reported on her attendance on November 25 at Chief Bear's 25th Anniversary celebration, her tour with the Minister of Education at Westmount, Pleasant Hill and W.P. Bate Schools and her upcoming attendance at the partnership celebration with the Saskatoon Tribal Council. Ms. MacPherson also acknowledged several musical performances occurring in our high schools.

Audited Financial Statements for September 1, 2018 to August 31, 2019:
Ms. Brannen moved that the Board approve the Audited Financial Statements for the year ended August 31, 2019, pending minor changes made after the Ministry of Education and Ministry of Finance's format review and approval.

Audited
Financial
Statements for
September 1,
2018 to August
31, 2019

CARRIED (9)

UNAPPROVED

Proposals for Roofing Consultant Services: Mr. Tait moved that the Board approve RMIS Engineering, Kindrachuk Agrey Architecture, and aodbt architecture interior design for roofing consultant services for a three-year period, starting December 1, 2019 and ending November 30, 2022, with the option to extend for two additional one-year terms. Total cost of roofing consultant services will not exceed a maximum of \$150,000 per consultant, per year.

Proposals for
Roofing
Consultant
Services

Ms. Kelleher moved that this motion be tabled.

CARRIED (9)

The motion was tabled to the December 10, 2019 Regular Board meeting.

Ms. Bellamy moved that the Board adjourn to the call of the Chair or the Board meeting of Tuesday, December 10, 2019.

CARRIED (9)

The meeting adjourned at 8:16 p.m.

Secretary of the School Division

Board Chair



MEETING DATE: DECEMBER 10, 2019

TOPIC: PROPOSALS FOR ROOFING CONSULTANT SERVICES

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

The procurement of Roofing Consultant Services for planned roofing replacement work is a top priority for the Facilities Department. Facilities usually completes in excess of \$2 million of planned re-roofing projects each year, which requires roofing consultant fees in the order of \$200,000 to \$250,000. These figures are expected to continue to accrue, and potentially increase after the next three years. As such, it is proposed that the Facilities Department secure multiple consultant options to ensure best value and effective service delivery.

CURRENT STATUS

The Facilities and Procurement departments worked together to develop an RFP (Request for Proposals) for roofing consulting services, with the intention of selecting three consultants for terms of three years each, with two single year options, allowing for an extension to five years maximum for each firm. Eleven proposals were received on October 21, 2019. Mr. Tyson Robertson, Manager of Contract Services, Mr. Harley Camsell, Manager of Procurement, and Mr. Ken Leier, the Board’s cost consultant made up the review team. RMIS Engineering Limited, Kindrachuk Agrey Architecture, and aodbt architecture interior design have been deemed the most appropriate providers of roofing consultant services in this regard.

If the option to extend these contracts for one or two additional one-year terms is to be considered, then a new motion regarding the cost of roofing consultant services will be brought to the Board for its review and approval at that time.

PREPARED BY	DATE	ATTACHMENTS
Mr. Stan Laba, Superintendent of Facilities	December 2, 2019	Evaluation

RECOMMENDATION

Proposed Board Motion:

That the Board approve RMIS Engineering Limited, Kindrachuk Agrey Architecture, and aodbt architecture interior design for roofing consultant services for a three-year period, starting December 1, 2019 and ending November 30, 2022, with the option to extend for one or two additional one-year terms. Total annual cost of roofing consultant services will not exceed a maximum of \$150, 000 per consultant, and it will not exceed \$250,000 annually for all roofing consultants combined, for planned roofing replacement work during the three-year period of this contract.

Roofing Consultant RFP Evaluation Summary

RFP# T1920-0005

Rated Criteria Category	Weighting	ADA	AODBT	Concept Plus	Henry Downing	IRC	Kindrachuk	Pinchin	Prakesh	RMIS	SEPW	WSP
Experience and Qualifications	30 points	28	28	26	26	23	28	23	22	28	26	25
References	10 points	8	9	8	8	8	9	7	6	9	8	7
Specifications	10 points	9	8	8	9	5	8	6	6	7	7	8
Accessibility	10 points	9	9	8	9	7	9	7	7	9	9	8
Pricing	40 points	33	35	33	33	30	35	34	32	38	31	34
Total Points	100 points	87	89	83	85	73	89	77	73	91	81	82



MEETING DATE: DECEMBER 10, 2019

TOPIC: SASKATOON JOINT USE SCHOOLS – OPERATING AND SUBLEASE AGREEMENTS

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

All Joint Use Schools require Operating Agreements and Sublease Agreements for each of the schools. The agreements were worked on by the following school divisions: Greater Saskatoon Catholic Schools, Prairie Spirit School Division, Regina Catholic School Division, Regina Public Schools, and Saskatoon Public Schools.

CURRENT STATUS

The Operating and Sublease Agreements have been drafted for the following Saskatoon Public Schools:

- Chief Whitecap
- Colette Bourgonje
- Ernest Lindner
- Sylvia Fedoruk

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning, Chief Financial Officer Mr. Jeff Haugen, Manager of Operations	December 2, 2019	None

RECOMMENDATION

Proposed Board Motion:

That the Board approve the Operating Agreements and Sublease Agreements for the following schools: Chief Whitecap, Colette Bourgonje, Ernest Lindner, and Sylvia Fedoruk, subject to minor edits.



MEETING DATE: DECEMBER 10, 2019
TOPIC: LEGAL SERVICES
REQUEST FOR PROPOSAL – T1920-0003

Table with 3 columns: FORUM, AGENDA ITEMS, INTENT. Includes rows for Board Meeting, Committee of the Whole, and agenda items like Correspondence, New Business, Reports from Administrative Staff, and Other.

BACKGROUND

A Request for Proposal (RFP) for supply of Legal Services was issued on October 18, 2019. The RFP document was advertised on both the Board’s public website and the SaskTenders’ website where it was downloaded by 11 firms.

The RFP is for a term of three years with an option to extend the contract for an additional two-year term.

The RFP closed on November 8, 2019 and three complete proposals were received.

On December 3, 2019, an evaluation committee consisting of Trustees Donna Banks and Cameron Scott, Chief Financial Officer Garry Benning and Manager of Procurement Services Harley Camsell, heard presentations and evaluated proposals from the following firms:

- 1. Robertson Stromberg LLP
2. Miller Thomson LLP

Each committee member scored the proposals individually using the weighted criteria specified in the RFP. The attached evaluation summary spreadsheet shows that the proposal submitted by Robertson Stromberg secured the most evaluation points using an average of the committee members’ scoring.

This reflects the choice of the evaluation committee members.

CURRENT STATUS

The legal services selection committee recommends Robertson Stromberg LLP.

Table with 3 columns: PREPARED BY, DATE, ATTACHMENTS. Row 1: Mr. Garry Benning, Chief Financial Officer; December 3, 2019; Evaluation Summary. Row 2: Mr. Harley Camsell, Manager of Procurement Services.

RECOMMENDATION

Proposed Board Motion:

That the Board award a contract for the primary Legal Services to Robertson Stromberg LLP for a term of three years with an option to extend for an additional two-year term, effective December 11, 2019.

Legal Services - Group Evaluation

RFP# T1920-0003

Rated Criteria Category	Weighting	Robertson Stromberg Average Score	Miller Thompson Average Score	Brownlee LLP
Experience and Qualifications	10 points	9.50	8.50	7
References	10 points	10.00	9.50	10
Added Value	10 points	9.25	7.50	1
Pricing	70 points	65.75	62.50	50
Total Points	100 points	94.50	88.00	68



MEETING DATE: DECEMBER 10, 2019
TOPIC: APPROVAL OF DIRECTOR FOR SASKATOON PUBLIC SCHOOLS FOUNDATION CORP.

Table with 3 columns: FORUM, AGENDA ITEMS, INTENT. Includes rows for Board Meeting, Committee of the Whole, Correspondence, New Business, Reports from Administrative Staff, and Other.

BACKGROUND

Saskatoon Public Schools Foundation (Foundation) exists to further enrich the lives of students through educational experiences at Saskatoon Public Schools while encouraging community engagement in public education.

At the Foundation meeting on November 22, 2019 the following motion was passed:

That the Board (of Directors) recommend that the Board of Education Trustees appoint the following individual to the Foundation's Board of Directors as follows:
Brooke Klassen – to serve an initial term of 3 years

CURRENT STATUS

The Saskatoon Public School Board is the sole member of the Foundation and in accordance with section 5.4 of the Constitution and Bylaw of the Foundation:

Directors are elected by the Member for an initial term of office of three (3) years. Directors are eligible to seek re-election for a second term of office of three (3) years. No director may serve more than three (3) consecutive terms of office. If the Director seeks election for a 3rd consecutive term of office, the director can specify the length of the 3rd term as being either a one (1) year, two (2) year or three (3) year term of office. Directors who have completed their uninterrupted term(s) of office are eligible for re-election one (1) year following the end of their uninterrupted term(s) of office. The term is considered to begin at January 1, following his/her election.

There are currently 11 directors. According to the bylaws of the Foundation, the number of directors can range from a minimum of three to a maximum of fifteen.

Table with 3 columns: PREPARED BY, DATE, ATTACHMENTS. Row: Mr. Barry MacDougall, Director of Education, December 3, 2019, None

RECOMMENDATION

Proposed Board Motion:

That the Board approve the appointment of Brooke Klassen as director for Saskatoon Public Schools Foundation Corp. effective January 1, 2020.