

# UNAPPROVED

MINUTES OF A MEETING: of the Board of Education of the Saskatchewan School Division No. 13 of Saskatchewan, held on Tuesday, October 20, 2020 at 5:00 p.m. October 20, 2020

MEMBERS PRESENT: Ms. Colleen MacPherson (Board Chair), Ms. Donna Banks, Ms. Kathleen Brannen, Ms. Holly Kelleher, Mr. Vernon Linklater, Mr. Ray Morrison, Mr. Cameron Scott, Mr. Ross Tait, Dr. Suzanne Zwarych

Ms. Colleen MacPherson, Board Chair, called the meeting to order, read the roll call into the minutes, and acknowledged the meeting was being held on Treaty Six territory and traditional homeland of the Métis people.

Agenda: Dr. Zwarych moved approval of the agenda.

Agenda

CARRIED (9)

Celebrating Excellence – Caretaking and Maintenance Staff:

Ms. Charlene Scrimshaw, Deputy Director of Education, introduced managers from the facilities department of contract services (Tyson Robertson), maintenance (Ivan Englesman), and operations (Jeff Haugen) and acknowledged the work of their staff to prepare the schools for a successful re-opening amidst COVID-19.

Celebrating Excellence-Caretaking and Maintenance Staff

Consent Items: Ms. Kelleher moved that the following consent agenda items be approved as presented.

Consent Items

CARRIED (9)

Approval of Minutes – September 22, 2020: Ms. Kelleher moved that the Board approve the minutes of the Committee of the Whole and Regular Board meeting held September 22, 2020.

Approval of Minutes

CARRIED (9)

Student Transportation Report: Ms. Kelleher moved that the Board receive the Student Transportation Report for information.

Student Transportation Report

CARRIED (9)

Financial Results for the Period September 1, 2020 to September 30, 2020: Ms. Kelleher moved that the Board receive the financial results for the period September 1, 2020 to September 30, 2020.

Financial Results for the Period September 1, 2020 to September 30, 2020

CARRIED (9)

## Reports From Administrative Staff:

Enrolment Update: Mr. Mitch Kachur, Superintendent of Education, provided an enrolment update emphasizing the impact COVID-19 has had on enrolment at Saskatoon Public Schools.

Enrolment Update

Ms. Banks moved that the Board receive the enrolment update for information.

CARRIED (9)

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Strategic Plan Update: Transitioning to a Quint Model in Saskatoon Public Schools' Collegiates: Mr. Brent Hills, Deputy Director of Education, introduced Mr. Paul Janzen, Superintendent of Education, and Mr. Ryan Brimacombe, Coordinator of Collegiate Renewal, Curriculum and Instruction 9-12. The team highlighted the report describing the transition of teaching in a semester system to teaching in a quint.

Ms. Brannen moved that the Board receive the Strategic Plan Update: Transitioning to a Quint Model for Teaching and Learning.

CARRIED (9)

Strategic Plan Update: Transitioning to a Quint Model in Saskatoon Public Schools' Collegiates

## Unfinished Business:

Director's Update: August 1, 2020 to October 15, 2020: Mr. Scott moved that the Board approve the "Director's Update" for the period of August 1, 2020 to October 15, 2020 to be included as part of the evidence of the quality indicators for the Director's annual evaluation.

CARRIED (9)

Director's Update: August 1, 2020 to October 15, 2020

C.U.P.E. 8443 Ratification: Mr. Morrison moved that the Board ratify the contract extension between the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan and the Canadian Union of Public Employees Local #8443.

CARRIED (9)

C.U.P.E. 8443 Ratification

Year End Reserves: Mr. Tait moved that the Board approve the following transfers:

- a) The transfer of \$2,559,519 from PMR project allocations, to the Unrestricted Accumulated Surplus for PMR operational projects, based on actual project amounts for the year ended August 31, 2020.
- b) The transfer of \$1,145,274 from CAIF project allocations, to the Unrestricted Accumulated Surplus for CAIF operational projects, based on actual project amounts for the year ended August 31, 2020.
- c) The transfer of \$43,231 from the Unrestricted Accumulated Surplus to the Capital Surplus for vehicle purchases.
- d) The transfer of \$3,125,000 from the Unrestricted Surplus to the Internally Restricted Surplus for COVID-19 Pandemic Savings. This will create a separate reserve for COVID-19 savings to be used for student computer technology loan repayments.
- e) The transfer of \$453,000 from the Internally Restricted Surplus for Technology Replacement to the Unrestricted Surplus. This will draw down the Technology Replacement reserve to reflect payments made for the staff computer technology loan.
- f) The transfer of \$15,000 from the Unrestricted Accumulated Surplus to the Internally Restricted Surplus for Facility Rentals. This will add funds to the facility rental account to cover future repairs.
- g) The transfer of \$289,000 from the Unrestricted Accumulated Surplus to the Capital Surplus. This will transfer unspent facility operational funds to the capital surplus to fund equipment purchases.
- h) The transfer of \$105,000 from the Unrestricted Accumulated Surplus to the Internally Restricted Surplus for Facility Operating. This will transfer unspent facility operating funds to the facility operating reserve to fund playground projects.

CARRIED (9)

Year End Reserves

Relocatable Classroom Funding Requests 2020-2021: Ms. Brannen moved that the Board approve the 2020-2021 relocatable funding requests, and this information be submitted to the Ministry of Education.

CARRIED (9)

Relocatable Classroom Funding Requests 2020-2021

Board Policy 7: Committees of the Board: Mr. Linklater moved that the Board approve the housekeeping changes to Board Policy 7: Committees of the Board.

CARRIED (9)

Policy 7: Committees of the Board

# UNAPPROVED

Saskatchewan School Boards Association – 2020 Annual General Meeting Voting Delegates: Dr. Zwarych moved that the Board approve the following motions:

Saskatchewan School Boards Association – 2020 Annual General Meeting Voting Delegates

1. That the Saskatoon Board of Education is entitled to 51 votes.
2. That Trustee MacPherson be the representative authorized to act as voting delegate for the school division.

CARRIED (9)

Board Subcommittee Minutes: Ms. Banks moved that the Board approve the minutes of the Board Human Resources Committee meeting of August 31, 2020.

Board Subcommittee Minutes

CARRIED (9)

## Reports of Committees and Trustees:

Chair MacPherson noted this was the last meeting of the term for the 2016-2020 Board members. She highlighted the achievements of Trustees Kelleher and Morrison, who did not seek re-election for the 2020-2024 term. Trustees also shared reflections and best wishes to Board members.

- Trustee Banks reported on her participation with virtual governance training modules. She also participated in virtual meeting of 'Ready Now Let's Talk' reflections of Indigenous Trustees across Canada as well as virtual meetings of the SSBA Indigenous Council. Ms. Banks also attended virtual school community council meetings in Ward 3.
- Trustee Linklater reported on his participation in virtual meetings of the SSBA Indigenous Council as well as a virtual Ward 2 election debate.
- Trustee Zwarych reported on her participation in a virtual presentation to U of S ITEP students.

## New Business

### Request for Proposal T2021-0001 – Snow Removal Services:

Ms. Banks moved that the Board award the contract for Snow Removal Services, RFP T2021-0001 to Custom Lawn Care for a three-year term effective October 20, 2020.

Request for Proposal T2021-0001-Snow Removal Services

CARRIED (9)

Secure Destruction of Records: Mr. Morrison moved that the Board approve the secure destruction of 39 boxes of paper records relating to Accounting and Finance and 10 boxes relating to Human Resources eligible for destruction as per SSBA Records Retention and Disposal Guide (Dec. 2012).

Secure Destruction of Records

CARRIED (9)

### Approval of Directors for Saskatoon Public Schools Foundation Corp:

Ms. Brannen proposed a friendly amendment to the motion to read:

“That the Board approve the appointment of Barry MacDougall, Nicola Bishop-Yong, and Shane Skjerven to the Saskatoon Public Schools Foundation Board of Directors effective August 1, 2020 and that pending a formal request from the Saskatoon Public Schools Foundation Corp, the Board approve the addition of Ray Morrison to the Board of the Saskatoon Public Schools Foundation Corp. effective November 17, 2020.

Approval of Director for the Saskatoon Public Schools Foundation Corp.

The friendly amendment was accepted unanimously by all board members and the motion was

CARRIED (9)

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Comments/Concerns/Questions From the Public:

There were no comments or questions from the Public.

Questions by Trustees:

Chair MacPherson requested a short update on the University Hospital Classroom and the impact COVID-19 has had on the classroom.

Mr. Morrison moved that the Board adjourn to the call of the Chair or the Inaugural Board meeting of Monday, November 16, 2020.

CARRIED (9)

The meeting adjourned at 6:01 p.m.

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Secretary of the School Division

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Board Chair