



**Board of Education
Saskatoon School Division No. 13
Meeting of the
Saskatoon Board of Education**

TUESDAY, JUNE 1, 2021

310 – 21st Street East - 5:00 p.m.

Please Note: All public Board meetings are audio recorded

AGENDA

- 1. Roll Call**
- 2. Land Acknowledgement**
- 3. Agenda**
 - 3.1. Adoption of Agenda**

Proposed Board Motion: Move approval of the agenda.

- 3.2. Declaration of Conflict of Interest**

- 4. Celebrating Excellence:**
 - 4.1. Culture Camp/Circle of Success**

- 5. Consent Items**

The Chair will ask for a motion to receive the items, and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request that a consent item be removed.

Proposed Board Motion: That the Board approve the consent items as presented.

- 5.1. Approval of Minutes – May 11, 2021**

Proposed Board Motion (if removed from consent items): That the Board approve the minutes of the Committee of the Whole and Regular Board meetings held May 11, 2021.

- 5.2. Financial Results for the Period September 1, 2020 to April 30, 2021**

Proposed Board Motion (if removed from consent items): That the Board receive the financial results for the period September 1, 2020 to April 30, 2021 for information.

5.3. Campaign Contributions and Expenses Disclosure Report – Civic Election

Proposed Board Motion (if removed from consent items): That the Board receive the Campaign Contributions and Expenses Disclosure Report for information.

6. Reports from Administrative Staff

6.1. Saskatoon Public Schools Foundation – Early Learning Equal Start Program Update

Proposed Board Motion: That the Board receive the Saskatoon Public Schools Foundation Update – Early Learning Equal Start “All In” Campaign for information.

6.2. Strategic Plan Update: Equity – Leadership Professional Development

Proposed Board Motion: That the Board receive the Strategic Plan Update: Equity – Leadership Professional Development.

6.3. Information Services Report

Proposed Board Motion: That the Board receive the Information Services Report for information.

6.4. COVID-19 Update

Proposed Board Motion: That the Board receive the COVID-19 Update.

7. Delegation

8. Business Arising from the Minutes

9. Unfinished Business

9.1. Items Arising from the Committee of the Whole

10. Correspondence

11. Reports of Committees and Trustees

12. New Business

13. Comments/Concerns/Questions from the Public

(Maximum 5 minutes per speaker; 20 minutes total; must be related to a specific agenda item)

14. Notices of Motion

15. Questions by Trustees

16. Adjournment

Proposed Board Motion: That the Board Adjourn to the call of the Chair or the Committee of the Whole meeting of Tuesday, June 15, 2021.



MEETING DATE: JUNE 1, 2021
TOPIC: CELEBRATING EXCELLENCE: CULTURE CAMP/CIRCLE OF SUCCESS

Table with 3 columns: FORUM, AGENDA ITEMS, INTENT. Includes rows for Board Meeting, Committee of the Whole, Correspondence, New Business, Reports from Administrative Staff, and Other: Celebrating Excellence.

BACKGROUND

Academic excellence, character, engagement, and well-being of students are at the heart of Saskatoon Public Schools' five-year strategic plan. The plan highlights our vision of each student being known, valued, and believed in.

CURRENT STATUS

Pleasant Hill School has been collaborating with students, staff, and school Elder Kathy Wahpehpa-Eashappie to create their Circle of Success strategic plan which aligns with the provincial Following Their Voices education strategy.

Presenting will be:

- Pleasant Hill School Principal Ms. Dulcie Puobi & Vice Principal Ms. Julienne Buckle.
• Two students from Pleasant Hill School.

Table with 3 columns: PREPARED BY, DATE, ATTACHMENTS. Row 1: Mr. Brent Hills, Deputy Director of Education, May 26, 2021, None. Row 2: Mr. Dean Newton, Superintendent of Education.



MEETING DATE: JUNE 1, 2021

TOPIC: APPROVAL OF MINUTES

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Approval of Minutes	

BACKGROUND

CURRENT STATUS

Attached are the minutes from the May 11, 2021 Committee of the Whole and Regular Board meetings.

PREPARED BY	DATE	ATTACHMENTS
Mr. Daniel Burke, Chief Financial Officer	May 19, 2021	Minutes

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the Board approve the minutes of the Committee of the Whole and Regular Board meetings held May 11, 2021.

UNAPPROVED

MINUTES OF A MEETING:

of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, May 11, 2021 at 1:30 p.m.

May 11, 2021

MEMBERS PRESENT:

Ms. Angela Arneson, Ms. Donna Banks, Ms. Kathleen Brannen,
Mr. Vernon Linklater, Ms. Colleen MacPherson,
Mr. Michael Pidwerbeski, Ms. Kim Stranden, Mr. Ross Tait,
Dr. Suzanne Zwarych

Following discussions in Committee of the Whole, Ms. Arneson moved that the Board rise and report.

CARRIED (9)

The meeting adjourned at 4:46 p.m.

Secretary of the School Division

Board Chair

MINUTES OF A MEETING:

of the Board of Education of the Saskatchewan School Division No. 13 of Saskatchewan, held on Tuesday, May 11, 2021 at 5:00 p.m.

May 11, 2021

MEMBERS PRESENT:

Ms. Colleen MacPherson (Board Chair), Ms. Angela Arneson, Ms. Donna Banks, Ms. Kathleen Brannen, Mr. Vernon Linklater, Mr. Michael Pidwerbeski, Ms. Kim Stranden, Mr. Ross Tait, Dr. Suzanne Zwarych

Ms. Colleen MacPherson, Board Chair, called the meeting to order, read the roll call into the minutes, and acknowledged the meeting was being held on Treaty Six territory and traditional homeland of the Métis people.

Agenda: Ms. Brannen moved approval of the agenda.

Agenda

CARRIED (9)

Engagement: Ms. Nicola Bishop Yong, Superintendent of Education, introduced Ms. Jennifer Brokofsky, Principal of Lawson Heights School and Ms. Chandra Gerich, Principal of James L. Alexander School, who, along with their school community council presidents, Sheena Kabatoff and Greg Quick, shared how the School Community councils have fostered positive relationships between home and school.

Celebrating Excellence - School Community Councils (SCC)

Consent Items: Mr. Tait moved that the following consent agenda items be approved as presented.

Consent Items

CARRIED (9)

Approval of Minutes – April 20, 2021: Mr. Tait moved that the Board approve the minutes of the Committee of the Whole and Regular Board meetings held April 20, 2021.

Approval of Minutes

CARRIED (9)

Reports From Administrative Staff:

Strategic Plan Update: Engagement in Academic Excellence - Marion M. Graham Collegiate STEaM goIT: Mr. Paul Janzen, Superintendent of Education, and Marion M. Graham Collegiate Principal, Ms. Karen Peterson, provided information on the STEaM Ahead program at Marion M. Graham Collegiate. The program is offered to grade 9 students and focuses on the integration of science, technology, engineering, and mathematics. Students Caley and Mya Hilderman spoke on the impact the program has had on them. Mrs. Hilderman, parent, spoke on the positive impact the program has had on her children.

Strategic Plan Update: Engagement in Academic Excellence – Marion M. Graham Collegiate STEaM goIT

Dr. Zwarych moved that the Board receive the Strategic Plan Update: Engagement in Academic Excellence-Marion M. Graham Collegiate STEaM goIT update.

CARRIED (9)

COVID-19 Update: Mr. Shane Skjerven, Director of Education, introduced Mr. Brent Hills, Deputy Director of Education, who provided an update on the COVID-19 pandemic.

COVID-19 Update

Ms. Arneson moved that the Board receive the COVID-19 update.

CARRIED (9)

Human Resources Report – 2020-2021: Ms. Renee LaPlante, Superintendent of Human Resources highlighted the Human Resources Report (May 1, 2021).

Human Resources

Mr. Pidwerbeski moved that the Board receive the Human Resources Report for information.

CARRIED (9)

Unfinished Business:

Performance Audit – Monitoring Success in Readyng Students for Learning in the Primary Grades When Exiting Kindergarten: Mr. Linklater moved that the Board approve the performance audit “Monitoring Success in Readyng Students for Learning in the Primary Grades When Exiting Kindergarten” and Administration’s response to the audit.

Performance Audit – Monitoring Success in Readyng Students for Learning in the Primary Grades When Exiting Kindergarten

CARRIED (9)

Board Subcommittee Minutes: Ms. Banks moved that the Board approve the minutes of the Board Audit and Risk Committee meeting held March 23, 2021.

Board Subcommittee Minutes

CARRIED (9)

Trustee Absence Request: Ms. MacPherson moved that the Board authorize the absence of Trustee Charmaine Bellamy from 3 or more consecutive meetings of the board of education.

Trustee Absence Request

CARRIED (9)

Reports of Committees and Trustees:

- Trustee Banks reported on her involvement in adjudicating applications for the Mosaic Challenge and congratulated Mayfair Community School and Bedford Road Collegiate in being selected as winners. Ms. Banks also participated in the School Community Council Assembly meeting April 21, virtual professional development sessions and meetings of the SSBA executive and Board Chair Response Planning Committee.
- Chair MacPherson reported on her participation with weekly Board Chair meetings. She also highlighted the citizenship awards sponsored by the SSBA public section. Ms. MacPherson also expressed her delight in seeing all the vaccination photos of staff on social media.

New Business

City Centre Project Update: Ms. Stranden moved an amendment to the motion to read : “That the Board approve continued consideration of Optimist Park as an alternative location for the City Centre Project, and that Administration inform the City of Saskatoon and the Ministry of Education, and report back to the Board with regards to next steps”.

City Centre Project Update

CARRIED (7-2)
(Trustees Banks and Linklater voted against the motion)

Three Year Preventative Maintenance and Renewal Plan:
Ms. Brannen moved that the Board approve the 2022-2025 Three Year Preventative Maintenance and Renewal Plan dated May 4, 2021.

Three Year Preventative Maintenance and Renewal Plan

CARRIED (9)

Tender for Wildwood School Various Improvements Project: Mr. Tait moved that the Board award the tender for the Wildwood School Various Improvements Project in the total amount of \$295,000 plus applicable taxes to Miners Construction Ltd.

Tender for Wildwood School Various Improvements Project

CARRIED (9)

Comments/Concerns/Questions From the Public:

Mr. Moore thanked the school division for their work around the pandemic and keeping students safe, while allowing in-class learning.

Questions by Trustees:

There were no questions by Trustees.

Dr. Zwarych moved that the Board adjourn to the call of the Chair or the Committee of the Whole meeting of Tuesday, June 1, 2021.

CARRIED (9)

The meeting adjourned at 5:54 p.m.

Secretary of the School Division

Board Chair



MEETING DATE: JUNE 1, 2021
TOPIC: FINANCIAL RESULTS FOR THE PERIOD SEPTEMBER 1, 2020 TO APRIL 30, 2021

Table with 3 columns: FORUM, AGENDA ITEMS, INTENT. Includes rows for Board Meeting, Committee of the Whole, and agenda items like Correspondence, New Business, Reports from Administrative Staff, and Other.

BACKGROUND

The attached financial information shows the school division's year-to-date financial position.

CURRENT STATUS

Attached are the following documents:

- 1. Memorandum regarding financial results to April 30, 2021 Pages 1-3
2. Statement of financial activities to April 30, 2021 Page 4
3. Cash flow requirements Page 5
4. Capital and PMR project status Page 6
5. Internally and externally restricted surplus Page 7

Trustees with specific questions are asked to contact Mr. Daniel Burke prior to the Board meeting.

Table with 3 columns: PREPARED BY, DATE, ATTACHMENTS. Lists Mr. Daniel Burke and Mrs. Krista Wei as preparers, dated May 19, 2021, with attachments for Financial Results and Memo.

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the Board receive the financial results for the period September 1, 2020 to April 30, 2021 for information.



MEMORANDUM

DATE: May 17, 2021

TO: Board Trustees

FROM: Daniel Burke, Chief Financial Officer
Krista Wei, General Manager of Financial Services
Jilleen Kaal, Senior Accountant

RE: FINANCIAL RESULTS TO APRIL 30, 2021

See Schedule 1 and 2 for financial information as of April 30, 2021. The following is an explanation for the main revenues and expenditures:

Revenues

- a) Provincial Grants
\$173.2 million and 70% of the provincial grants have been recognized for the year, compared to \$154.6 million and 65% in the prior year. This relates primarily to operating grant revenue which is received equally on a monthly basis. In the current year we have received an additional \$10.9 million for Covid-19 related funding.
- b) Tuition and Related Fees
Tuition and related fees consist of revenues from Whitecap and the international student program (ISP). \$1.1 million and 71% of budget has been realized as of April 30, 2021, compared to \$1.2 million and 58% of budget in the prior year. The current year is higher on a percentile basis than the prior year. This is largely due to a change in classification for revenues received from the Whitecap Dakota First Nation. In the prior year, they were budgeted as related fees, but were recorded as external services revenues. These revenues are budgeted and recorded as external services this year, which will be the practice going forward.
- c) Complementary Services
Complementary services relate primarily to prekindergarten funding, as well as alternative funding grants. \$4.7 million and 82% of budget has been realized so far in the current year. This compares to \$5.1 million and 115% of budget in 2019-20. The current year is lower on a percentile basis as budgeted complementary services revenues were increased for alternate funding programs. A large portion of these revenues are received at the beginning of the year.



Shane Skjerven, Director of Education

d) External Services

External services consist of funding for associate and alliance schools, cafeteria revenues, and qualified donee and foundation donations. As of April 30, 2021, \$2.0 million and 45% of budget has been recognized. In 2019-20, \$3.7 million and 70% of budget had been realized for the comparable period. The current year is lower as there is one less associate school and the Foundation revenues, which were increased, will not be recorded until year-end consolidation. In addition, prior year revenues received from the Whitecap Dakota First Nation, which were budgeted as related fees, were recorded as external services to align with external services expenses.

e) School Generated

School Generated revenue relates to student fees and grants at the school level. Revenues of \$1.1 million and 22% of budget has been realized in the current year. This compares to \$2.9 million and 58% in 2019-20. The current year is expected to be under budget due to Covid-19 activity restrictions but will correspond with reduced school generated expenditures.

f) Other

Other includes mainly investment and rental income. Other revenues of \$0.5 million and 33% of budget has been realized in the current year compared to \$1.3 million and 81% in the previous year. The current year is lower as rentals have been cancelled due to Covid-19 restrictions.

Expendituresa) Governance

Expenses related to governance total \$0.9 million and 87% of budget as of April 30, 2021, compared to \$0.5 million and 68% in the prior year. The current year is higher due to the election occurring this year, as well as an increase in membership fees.

b) Administration

Administrative costs are \$5.5 million and 85% of budget as of April 30, 2021. This is higher than 2019-20 levels of \$4.1 million and 66% of budget due to unexpected Covid-19 expenditures which include PPE, plexiglass shields, cleaning supplies and hand sanitizer. These over expenditures will be covered through additional grant funding.

c) Instruction

Instruction expenses total \$156.0 million and 76% of budget as of April 30, 2021. This is comparable to \$149.1 million and 76% in the prior year.

d) Plant

Plant expenses are currently at \$24.5 million and 58% of budget. This is higher than 2019-20 levels of \$24.3 million and 54% of budget but low on a percentile basis. A significant portion of these budgeted costs are related to preventative maintenance and renewal projects which typically occur in the summer months.



e) School Generated Expense

These expenses currently total \$1.1 million and 21% of budget. This is lower than 2019-20 levels of \$1.8 million and 37% of budget. The current year is expected to be lower due to Covid-19 activity restrictions and will align with lower school generated revenues.

f) Transportation

Transportation expenditures amount to \$4.3 million and 63% of budget as of April 30, 2021. This is slightly lower than 2019-20 levels of \$4.4 million and 67% but is expected to be on budget.

g) Tuition and Related Fees

These expenses relate primarily to disbursements to homebased students. Tuition expenses total \$0.4 million and 113% of budget as the payments have been distributed as of April 30, 2021. This is higher than the prior year of \$0.3 million and 82% of budget for the same period as there was more homebased students than expected.

h) Complementary Services

Complementary services expenditures relate primarily to prekindergarten and alternative funding grants. Expenses are currently \$4.5 million and 78% of budget. This is lower on a percentile basis than 2019-20 levels of \$4.1 million and 97% of budget as additional alternative funding program costs were budgeted which aligns with complementary services revenues.

i) External Services

External services include expenses related to the associate and alliance schools, cafeterias, qualified donee, and the foundation. These amount to \$2.1 million as of April 30, 2021 and 44% of budget. In 2019-20, \$4.0 million and 64% of budget had been realized for the comparable period. The current year is lower as there is one less associate school and the Foundation expenses, which had an increase to budgeted expenses, will not be recorded until year-end consolidation.

j) Interest/Allowances

Interest expenditures are currently \$0.2 million and 66% of budget. This is higher on a percentile basis than 2019-20 levels which were \$0.2 million and 55% of budget but these expenditures are expected to be on budget at year-end.

Capital Expenditures

The attached schedule (Schedule 3) provides information regarding the unaudited financial status as of April 30, 2021 for capital projects which are considered in progress or have had financial activity during the year. This includes the inception to date costs and budget.

Accumulated Surplus

There are no significant changes to the surplus accounts other than budgeted allocations and allocations from funds outside the operating fund. See Schedule 4 for more information.



Schedule 1

Saskatoon Public Schools
Consolidated Statement of Financial Activities
For the Month Ended April 30, 2021

	2020-21		2019-20	
	Consolidated Actual	Percentage of Consolidated Budget	Consolidated Actual	Percentage of Consolidated Budget
<u>Revenues</u>				
Property taxes	\$ -		\$ -	
Provincial grants	173,185,403	70%	154,600,330	65%
Tuition and related fees	1,118,951	71%	1,217,734	58%
Complementary services	4,696,805	82%	5,114,164	115%
External services	1,967,518	45%	3,746,091	70%
School-generated	1,084,712	22%	2,887,552	58%
Other	520,297	33%	1,272,452	81%
Total Revenues	182,573,687	69%	168,838,323	66%
<u>Expenses</u>				
Governance	892,882	87%	493,022	68%
Administration	5,472,827	85%	4,080,402	66%
Instruction	155,967,780	76%	149,100,760	76%
Plant	24,531,458	58%	24,292,387	54%
School-generated	1,060,126	21%	1,843,272	37%
Transportation	4,291,518	63%	4,383,609	67%
Tuition and related fees	442,282	113%	319,722	82%
Complementary services	4,506,719	78%	4,116,087	97%
External services	2,120,130	44%	3,980,204	64%
Interest/allowances	224,316	66%	210,292	55%
Total Expenses	199,510,036	72%	192,819,758	71%
Surplus/(deficit)	(16,936,349)		(23,981,435)	



Saskatoon Public Schools
Inspiring Learning

Shane Skjerven, Director of Education

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Schedule 2

**Saskatoon Public Schools
Cash Flow Requirements
For the Month Ended April 30, 2021**

	Actual 2020-21	Annual Budget 2020-21
Surplus/(deficit)	(16,936,349)	(13,012,706)
CASH REQUIREMENTS:		
Tangible capital assets:		
Purchases	(3,008,660)	(3,670,000)
Long term debt:		
Repayments	(1,300,307)	(1,950,461)
Debt issued	-	-
Non-cash items included in surplus/deficit:		
Amortization expense	8,973,333	13,460,000
Employee Future Benefits expenses	-	771,100
Pension Plan Adjustment	-	-
NET EXCESS (REQUESTED) CASH	(12,271,983)	(4,402,067)



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Schedule 3

Saskatoon Public Schools
Capital and PMR Project Status
Includes Capital Projects (all) and PMR Projects (budgets ≥ \$250,000)
As of April 30, 2021

Project Name	Actual	Budget	% Budget	Variance
PMR Projects				
Forest Grove ROOF REPL #3A-D	754,918 *	815,500	93%	60,582
Hugh Carins WINDOW REPL	311,306 *	300,000	104%	(11,306)
Wâhkôhtowin ROOF REPL #109011	325,179 *	347,800	93%	22,621
Aden Bowman ROOF REPL #10	408,158 *	381,100	107%	(27,058)
Dr. John G. Egnatoff ROOF REPL #1,5,6	584,847 *	644,000	91%	59,153
HCVC WINDOW REPL & Evan Hardy BOILER	30,227 *	278,700	11%	248,473
Walter Murray PAINTING, DOOR REPLC	1,102,441 *	1,144,952	96%	42,511
Total PMR Projects	3,517,076	3,912,052		394,976
Portables				
Willowgrove 19-20	617,994 *	720,000	86%	102,006
Centennial 19-20	755,909 *	720,000	105%	(35,909)
Alvin Buckwold 20-21	120,019	360,000	33%	239,981
Willowgrove 20-21	196,059	720,000	27%	523,941
Total Portables	1,689,982	2,520,000		830,018

* Includes multiple years (actual cost = total project spend to date)



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Schedule 4

Saskatoon Public Schools Accumulated Surplus As of April 30, 2021

	Opening Balance	Additions/Transfers	As of April 30, 2021
Preventative Maintenance and Renewal (PMR)	8,760,888	(1,697,779)	7,063,109
Capital Projects	3,876,245	3,169,473	7,045,718
<u>Internally Restricted</u>			
<i>Civic Elections</i>	-	-	-
<i>School Generated Funds</i>	3,487,517	620,787	4,108,304
<i>Facility Rental Reserve</i>	306,953		306,953
<i>Governance Reserve</i>	43,000		43,000
<i>Facility Operating Reserve</i>	437,201		437,201
<i>Curriculum Renewal Reserve</i>	100,000		100,000
<i>Technology Renewal Reserve</i>	3,122,000		3,122,000
<i>Covid-19 Savings Reserve</i>	3,125,000		3,125,000
<i>Pension Asset</i>	-	3,973,000	3,973,000
<i>Mount Royal Facility Partnership Reserve</i>	169,486		169,486
<i>Secondary Security Camera</i>	50,000		50,000
<i>School Carry Forwards</i>	1,896,944		1,896,944
<i>Alternative Funds</i>	1,017,459	11,875	1,029,334
<i>Whitecap</i>	29,339		29,339
Total Internally Restricted	13,784,899	4,605,662	18,390,561
<u>Externally Restricted</u>			
<i>Donations</i>	490,983	98,396	589,379
<i>Foundation</i>	1,145,136		1,145,136
Total Externally Restricted	1,636,119	98,396	1,734,515
Unrestricted Surplus	5,049,569	(5,636,963)	(587,394)



Saskatoon Public Schools
Inspiring Learning

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MEETING DATE: JUNE 1, 2021

TOPIC: CAMPAIGN CONTRIBUTIONS AND EXPENSES DISCLOSURE REPORT
– CIVIC ELECTION

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

The Civic Election was held November 9 and November 13, 2020.

[Board Policy 25: Elections \(Campaign Disclosure and Spending Limits\)](#) states that candidates shall file a Statement of Election Expenses/Contribution with the Chief Financial Officer not less than 180 days following election day.

The policy further states that the Chief Financial Officer shall forward to the Board for its information, a report summarizing the campaign contributions and campaign expenses of each candidate, with a notation for any candidate who has exceeded the limit.

CURRENT STATUS

The deadline for filing contribution information was May 9, 2021. Thirteen of seventeen candidates filed their papers within the deadline date. Four of the candidates did not file. Detail of the summary of campaign expenses are attached.

PREPARED BY	DATE	ATTACHMENTS
Mr. Daniel Burke, Chief Financial Officer	May 19, 2021	- Campaign Expense Summary

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the Board receive the Campaign Contributions and Expenses Disclosure Report for information.



Election 2020
Campaign Contributions and Expenses

Last Name	First Name	Ward	Campaign Contribution	Campaign Expenses	Total Surplus (Deficit)	Exceeded Limit of \$10,000?	
Arneson	Angela	10	\$ 1,724.00	\$ 3,362.96	\$ (1,638.96)	NO	
Banks	Donna	3	\$ -	\$ 75.00	\$ (75.00)	NO	
Bellamy	Charmeine	9	\$ -	\$ -	\$ -	NO	
Brannen	Kathleen	6	\$ -	\$ 150.00	\$ (150.00)	NO	
Coovadia	Fatima	9	\$ -	\$ 1,440.63	\$ (1,440.63)	NO	
Hagblom	Gale	6	did not submit				
Linklater	Vernon	2	\$ 75.00	\$ 75.00	\$ -	NO	
MacPherson	Colleen	5	\$ -	\$ -	\$ -	NO	
Pidwerbeski	Michael	1	\$ 500.00	\$ 678.94	\$ (178.94)	NO	
Prevost	Ciprian (Chip)	2	did not submit				
Rapko	Malvina	8	did not submit				
Rashid	Asim	10	\$ 1,625.00	\$ 2,675.99	\$ (1,050.99)	NO	
Scott	Cameron	4	did not submit				
Stranden	Kim	4	\$ 2,249.17	\$ 2,249.17	\$ -	NO	
Tait	Ross	7	\$ -	\$ 289.78	\$ (289.78)	NO	
Vessey	Jennie	10	\$ -	\$ 216.45	\$ (216.45)	NO	
Zwarych	Suzanne	8	\$ -	\$ -	\$ -	NO	



MEETING DATE: JUNE 1, 2021

TOPIC: SASKATOON PUBLIC SCHOOLS FOUNDATION UPDATE – EARLY LEARNING EQUAL START “ALL IN” CAMPAIGN

FORUM	AGENDA ITEMS	INTENT
<input type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input checked="" type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

The Saskatoon Public Schools Foundation (SPSF) is an independent charity dedicated to enhancing educational opportunities for students. The SPSF’s mission is to mobilize resources and enhance learning for all Saskatoon Public Schools students and celebrate public education.

The strategic areas of focus are:

- Literacy
- Healthy active schools
- Empowering innovation

The Saskatoon Board of Education is the sole member of the Saskatoon Public Schools Foundation Corp.

CURRENT STATUS

In 2020, the Saskatoon Public Schools Foundation launched the \$20M Early Learning Equal Start Campaign to help young learners achieve grade 3 literacy by grade 3, set children up for success, and strengthen our schools, community, and our province. Early Learning Equal Start will focus on 15 schools beginning in September 2021. The Foundation will also publicly launch the “All In” Campaign focused on engaging Saskatoon Public Schools’ teachers, staff, retired teachers, and families to support the establishment of a \$5M endowment. The “All In” endowment will continue the important work of Early Learning Equal Start beginning in 2026 and establish a legacy of readers. An anonymous donor has committed \$2.5M towards the \$5M endowment.

Ms. Zeba Ahmad will be in attendance to provide an update.

PREPARED BY	DATE	ATTACHMENTS
Mr. Shane Skjerven, Director of Education Ms. Zeba Ahmad, Executive Director, Saskatoon Public Schools Foundation	May 25, 2021	None

RECOMMENDATION

Proposed Board Motion:

That the Board receive the Saskatoon Public Schools Foundation Update – Early Learning Equal Start “All In” Campaign for information.



MEETING DATE: JUNE 1, 2021

TOPIC: STRATEGIC PLAN UPDATE:
EQUITY – LEADERSHIP PROFESSIONAL DEVELOPMENT

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

Academic excellence, character, engagement, and well-being of students are at the heart of Saskatoon Public Schools’ five-year strategic plan. The plan highlights our vision of each student being known, valued, and believed in. It emphasizes Saskatoon Public Schools' commitment to creating learning experiences that inspire all students to reach their potential and the importance of relationships, equity and accountability.

CURRENT STATUS

Equity is a foundational component of Saskatoon Public Schools’ strategic plan. In working toward equity, Saskatoon Public Schools provides supports for school leaders through professional learning in anti-racist and anti-oppressive education. These professional learning opportunities enable school leaders to enact practices in schools that remove barriers for students and support their path to graduation. A report outlining how these initiatives are enacted is attached.

Superintendents of Education Ken Okanee and Dean Newton, and Division Principal Mickey Jutras, will share a presentation that will provide a brief overview of the equity work Saskatoon Public Schools leaders have engaged in this year.

PREPARED BY	DATE	ATTACHMENTS
Mr. Brent Hills, Deputy Director of Education Mr. Ken Okanee, Superintendent of Education	May 21, 2021	Equity Leadership Professional Development Report

RECOMMENDATION

Proposed Board Motion:

That the Board receive the Strategic Plan Update: Equity – Leadership Professional Development.

STRATEGIC PLAN UPDATE

EQUITY – LEADERSHIP PROFESSIONAL DEVELOPMENT

Equity

With Saskatoon’s increasing diversity within schools, the Saskatoon Public Schools’ strategic plan recognizes the importance of equity as one of the three primary commitments. In alignment with equity commitments from the strategic plan, Saskatoon Public Schools (SPS) is dedicated to supporting a three-year learning journey for all SPS leaders.

Focus on Leaders

Research reveals the vital role of school leaders in creating and sustaining equity, anti-oppressive practices, and cultural responsiveness within schools (Khalifa et al., 2016; Ottmann, 2009; Theoharis & Brooks, 2012). The literature also maintains that equity initiatives lack coherence and longevity unless championed by school-based leaders. Ensuring deep understanding and commitment of all SPS administrators to equity-oriented leadership provides an avenue to directly impact all school-based personnel. Through the actions of in-school educators, supported by administrators, the division will ensure that all students are known, valued, and believed in.

Cohorts

The professional learning of SPS leaders has been supported by three teams of knowledgeable facilitators. These facilitation teams are the Anti-Racist/Anti-Oppressive Education Committee; the First Nations, Inuit, and Métis Education Unit; and Leading to Learn facilitators. To date 18 SPS leaders have served as facilitators. Each facilitation team focuses their learning on the equity competencies from the Leadership for Learning Framework yet approach these competencies through unique facilitation of their design. Superintendents, principals, vice principals, coordinators, and consultants have been assigned to the three cohorts. Over the three-year commitment, each SPS leader cohort will remain together and will rotate through the opportunity to learn from each of the three facilitation teams.

Our Learning Journey

The learning journey for 140 SPS leaders began during the fall of 2019. Leaders engaged in four of the six planned half-day learning sessions, before the first year of learning was interrupted by the pandemic. Learning resumed in January of 2021 with leaders remaining with their cohort and facilitation team from the previous year to have the opportunity to complete their first learning cycle. In 2021 leadership cohorts were expanded to include additional members of the Student Services, Special Education and Human Resources departments, increasing the number of participants to 162. The final professional learning session of the first cycle took place on May 26. Through their first cycle of learning, leaders have developed greater critical awareness of self, schools, and society, deepened their understanding of First Nations and Métis protocols, developed skills for working with their staff and have planned for action at their schools.

What Saskatoon Public Schools' Leaders are Saying:

A participant in the First Nations, Inuit, and Métis Unit cohort shared:

It has framed the lens through which I have conversations with Indigenous families and newcomer families as a white educational leader; caused me to reflect on my extroverted, more dominant personality style; supported my learning of the importance of representation beyond tokenism, for example when planning ribbon skirt day; and made me more confident as a leader to lead anti-racist/oppressive PD with my staff.

A participant in the Anti-Racist/Anti-Oppressive Education Committee cohort shared:

As a leader I appreciate being able to learn through our equity PD how to teach and learn from an anti-racist, anti-oppressive lens. Our staff enacts anti-racist, anti-oppressive practices by embedding this pedagogy in our professional development, staff meetings and everyday teaching and learning practices. We have adopted this lens which aligns with the holistic lens and invites learning and understanding, honoring the voices of all stakeholders. It has been a humbling experience to learn and unlearn through this process. I value the conversations and vulnerability of our staff who have adopted this disposition wholeheartedly.

A facilitator of the Leading to Learn cohort shared:

My role as a facilitator gave me the opportunity to reflect on and develop my leadership. For me, my facilitative team became a safe place to recognize my own implicit bias and how I have been socially constructed. I have had internal struggles, cried with them, had to forgive myself and eventually found peace in the fact that now I understand my privilege that I will do better. I can now listen to conversations and identify coded language and disrupt it. I have the instructional strategies to lead my staff and community to reflect on where they are on their journey to being an anti-racist and anti-oppressive educator/citizen. I have the tools in my toolbox to support them to move on that continuum. The commitment map was foundational for me as both a learner and a facilitator to make myself accountable to the strategic plan but more importantly to my students and their families.

Looking Ahead

With the first full year cycle of learning now complete, it is exciting to look ahead to the next stages of leadership equity professional learning. For 2021-2022 the cohorts will rotate to new facilitation teams. Newly appointed leaders will be supported in their induction into equity learning through learning modules created in CANVAS. The division will continue to develop facilitation capacity by welcoming a small group of new facilitators. Participants will benefit from the hopeful return to in-person learning opportunities which will allow for deeper discussion and longer and more engaging learning sessions. By the conclusion of the 2022-2023 school year all SPS leaders will have had the opportunity to learn from each of the three facilitation teams and to act upon their learning to improve the learning experience within their schools.



MEETING DATE: JUNE 1, 2021

TOPIC: INFORMATION SERVICES REPORT

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

Each year, the Information Services (IS) Department at Saskatoon Public Schools compiles a report of pertinent data, facts and figures relating to technology in the division.

The school division, through the work of the IS Department continues to support students and teachers with relevant and reliable hardware and software to support learning. During the pandemic, Saskatoon Public Schools completed a division-wide student-use computer refresh on time and on budget. Other notable highlights include a 5x increase in bandwidth at Charles Red Hawk Elementary School, new professional development software, and moving to a Tier III SaskTel datacenter that provides industry-leading 99.999% availability, ensuring our core services like email and websites are protected from network and power disruptions.

CURRENT STATUS

The attached document is the 2020-2021 Information Services Technology Summary.

PREPARED BY	DATE	ATTACHMENTS
Mr. Jason Dunk, Chief Technology Officer	June 1, 2021	Information Services Technology Summary 2020-21

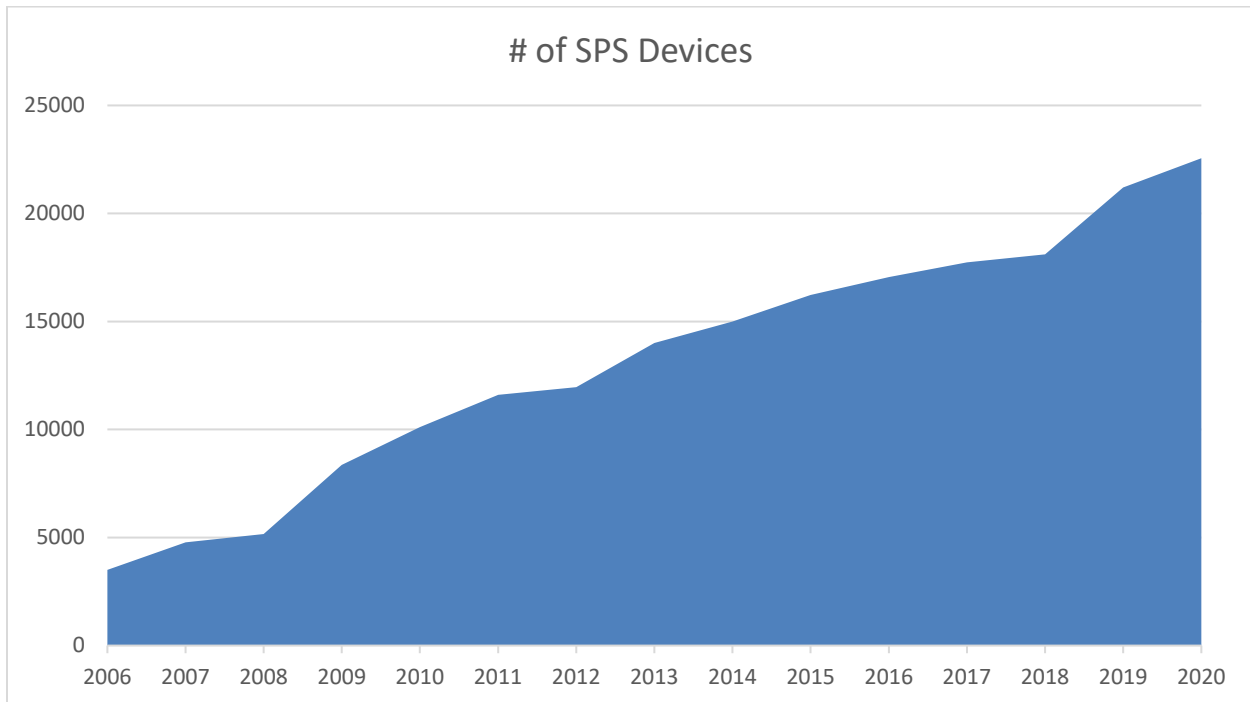
RECOMMENDATION

Proposed Board Motion:

That the Board receive the Information Services Report for information.



Information Services Technology Summary (2020-21)



Access to technology for Saskatoon Public Schools - How much access is there?

Primary Devices	Total Number	Average Age (Years)
Student Computers	9930 (+14.5% yr to yr)	1
Teacher Notebooks	1860 (+ 1.5%yr to yr)	1.8
Admin Computers	386 (0% yr to yr)	1.8
Tablets	3142 iPads (+6.4% iPads yr to yr)	5
Assigned Technology – Special Needs	179 (+4% yr to yr)	4.5
Total	15,436 (+10% yr to yr)	

Secondary Devices	Total Number	Average Age (Years)
Data Projectors	2850 (+0.4% yr to yr)	8
Smart Boards	129 (+0.8% yr to yr)	6.5
IP Telephone	2684 (+0.9% yr to yr)	8
Cell Phones	138 (+10.4% yr to yr)	3
Printers+Faxes	390 (-8.1% yr to yr)	6
Xerox Copiers	149 (-0.7% yr to yr)	2.5
Security Cameras	471 (+2.0 % yr to yr)	9+
Total	6,811 (+0.4% yr to yr)	

Tertiary Devices	Total Number	Average Age (Years)
Cell Allowance	165 (+0.6% yr to yr)	N/A
Fax Lines + Security Lines	77 (-10% yr to yr)	N/A
Land Lines other (911, security, off network etc.)	67 (-10.7% yr to yr)	N/A
Total	309 (-4.6% yr to yr)	

Pandemic Response

Repurposed Pandemic Student Laptops and Hotspots	Total Number	Average Age (Years)
Collegiates	432	N/A
Online Learning Centre	182	N/A
Hotspots	100	N/A
Total	714	

Who has access and uses the technology?

User community	Number of accounts managed
Students	26043 (previous 26300)
Parents	15851 (previous 15769)
Staff – Teachers/Admin/Support	3189 (previous 3110)
Substitutes	819 (previous 746)
Student Interns/Practicum Students	104 (previous 212)
Externals	80 (previous 79)
Total	46,086

What technology supports the users and their devices?

Infrastructure Device	Total Number
Web Content Filters/Reporters	2
Firewalls	2
Physical Servers	94 (+2 temporary IBM Esxi servers)
Virtual Servers	64 (previous 64) = +2 Cisco ExpressWay, +1 Atrieve database, +1 Cloud Sync server, -1 Web Help Desk, -2 Lync servers, -1 ParadigmShift server
Cloud services	NEW Adobe Licensing, SchoolCash, Edsby EXISTING Wombat Security Education, Clevr, Canvas, Azure, LibGuides, SchoolMessenger, M365, Google Apps for Education, Proofpoint, Blackboard

What threats are there against the users and their data?

Threat	Total Number
Email Viruses/Malware/Advanced Persistent Threat	Average 49 detected inbound per day
Phishing Emails	Average 13 detected inbound per day
Malware on division computers	Average 95 incidents per day
Vulnerabilities on division infrastructure	Average 27 new detected/month

Current School CommunityNet/LanSpan allocations of Bandwidth

CNET Connection Speeds	Number of Schools/sites
1000 MB	2 (SPS directly to CommunityNet)
10GB	Central and SaskTel datacenters
1000 MB	10 (Secondary Schools)
1000 MB	Shaw Internet Central Office
100 MB	50 – Christian school removed
50 MB	1 (Charles Redhawk upgraded in 2020)
10 MB	0

How much data is being saved and backed up?

Backup Statistic	Total Number (April 2019 – April 2021)
Total number of files backed up for all users	19,765,730 (-10.7% yr to yr)
Total size of files backed up for all users	53.6 TB (Approximately 50GB daily – up due to duplication, migration to <i>Portal</i> and more detailed portal backup)

Does the infrastructure hardware ever fail?

Infrastructure Component	Percentage Uptime (Jan 2021 – April 2021) - incomplete due to Solarwinds rebuild/data loss
Switches/Routers	99.89% (+0.02% yr to yr)
Servers (Physical)	99.97% (+0.02% yr to yr)
Servers (Virtual)	99.90% (-0.08% yr to yr)
IP Phone System	99.99% (+0.17% yr to yr)
Wireless	99.97% (+0.11% yr to yr)

All % values include Maintenance window outages

How often is the technology used?

Device	Usage
Emails	Average 137,747 inbound emails/day to 4861 addresses – (15447 – 11% - are legitimate messages) Previous average 66,951 inbound emails/day to 4710 addresses – (8473 are legitimate messages)
Average number of user logons per day	4295 via division devices (previous 5590)

Average number of non-SPS devices connected/daily	Average 2551 logins from non-SPS devices (previous 2786)
Data Stored	100TB (previous 90TB)
Number of Database	590 (2TB of backups/week)
Average amount of daily Internet Traffic	2626GB (previous 4726GB)
Average Amount of SPS Application/Services Traffic/daily	77GB (previous 134GB)

How many IT staff support the technology environment?

Staffing Groups	Number of staff
Systems Support	3
School/Call-in Technical Support	10
Applications Development and Maintenance	4
Electronics Repair	2
Student Information Systems	2
Application Support Specialist/Secretarial	1.75
Management	1
Total	23.75



MEETING DATE: JUNE 1, 2021

TOPIC: COVID-19 UPDATE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

Administration has provided many updates to the Board during the current COVID-19 pandemic.

CURRENT STATUS

Saskatoon Public Schools continues to focus on the response to the COVID-19 pandemic. Student and staff safety is our number one priority and the division is focused on maintaining our efforts on the four student goals in the strategic plan. Timely and effective communication with staff, parents, and the community is a priority, and the division’s administrative team will continue to ensure that all stakeholders are well informed on the response to the COVID-19 pandemic.

Saskatoon Public Schools supports the provincial COVID-19 vaccination program to help keep our school communities safe. Division administration continues to work with SHA to plan for vaccination clinics where students aged 12+ will have the opportunity to access a COVID-19 vaccination at school. In Saskatchewan, vaccines are voluntary, and while schools will host SHA vaccine clinics, the school division respects the right of individuals to opt in or out. Details about the vaccination program including dates, time and consent forms will be shared with families by the school when finalized with SHA.

Director Skjerven, Deputy Director Hills, and Deputy Director Scrimshaw will provide a verbal update on the ongoing response to the COVID-19 pandemic.

PREPARED BY	DATE	ATTACHMENTS
Mr. Shane Skjerven, Director of Education	May 26, 2021	None

RECOMMENDATION

Proposed Board Motion:

That the Board receive the COVID-19 Update.