



**Board of Education  
Saskatoon School Division No. 13  
Meeting of the  
Saskatoon Board of Education**

**TUESDAY, JANUARY 11, 2022**

**310 – 21<sup>st</sup> Street East - 6:30 p.m.**

Please Note: All public Board meetings are audio recorded

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## **AGENDA**

- 1. Roll Call**
- 2. Acknowledgement**
- 3. Agenda**
  - 3.1. Adoption of Agenda**

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*Proposed Board Motion: Move approval of the agenda.*

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- 3.2. Declaration of Conflict of Interest**

- 4. Celebrating Excellence:**
  - 4.1. Award of Excellence**
  - 4.2. 2020-2021 Proficiency Award Winners**

- 5. Consent Items**

The Chair will ask for a motion to receive the items, and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request that a consent item be removed.

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*Proposed Board Motion: That the Board approve the consent items as presented.*

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- 5.1. Approval of Minutes – December 7, 2021**

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*Proposed Board Motion (if removed from consent items): That the Board approve the minutes of the Committee of the Whole and Regular Board meetings held December 7, 2021.*

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- 5.2. Financial Results for the Period September 1, 2021 to November 30, 2021**

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*Proposed Board Motion (if removed from consent items): That the Board receive the financial results for the period September 1, 2021 to November 30, 2021 for information.*

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### 5.3. Correspondence

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*Proposed Board Motion (if removed from consent items): That the Board receive the correspondence as listed.*

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## 6. Reports from Administrative Staff

### 6.1. Strategic Plan Accountability Report: Early Learning

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*Proposed Board Motion: That the Board approve the Strategic Plan Accountability Report: Early Learning, to be included as part of the director of education's 2021-2022 evaluation.*

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### 6.2. Strategic Plan Accountability Report: Facilities

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*Proposed Board Motion: That the Board approve the Strategic Plan Accountability Report: Facilities, to be included as part of the director of education's 2021-2022 evaluation.*

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### 6.3. COVID-19 Update

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*Proposed Board Motion: That the Board receive the COVID-19 Update for information.*

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## 7. Delegation

## 8. Business Arising from the Minutes

## 9. Unfinished Business

### 9.1. Items Arising from the Committee of the Whole

## 10. Reports of Committees and Trustees

## 11. New Business

## 12. Comments/Concerns/Questions from the Public

(Maximum 5 minutes per speaker; 20 minutes total; must be related to a specific agenda item)

## 13. Notices of Motion

## 14. Questions by Trustees

## 15. Adjournment

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*Proposed Board Motion: That the Board Adjourn to the call of the Chair or the meeting of Tuesday, February 9, 2022.*

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**MEETING DATE:** JANUARY 11, 2022

**TOPIC:** CELEBRATING EXCELLENCE: AWARD OF EXCELLENCE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Celebrating Excellence	<input checked="" type="checkbox"/> Information

## BACKGROUND

Academic excellence, character, engagement, and well-being of students are at the heart of Saskatoon Public Schools' five-year strategic plan. The plan highlights our vision of each student being known, valued, and believed in. It emphasizes Saskatoon Public Schools' commitment to creating learning experiences that inspire all students to reach their potential and the importance of relationships, equity and accountability.

## CURRENT STATUS

The Saskatoon Board of Education's Award of Excellence is the highest award offered by the Board. It is presented annually to the most outstanding grade 12 graduate of Saskatoon Public Schools. The amount of the award is \$5,000.

The selection committee (Colleen MacPherson, Board Chair; Brent Hills, Deputy Director of Education; Mitch Kachur, Superintendent of Education; and Andrew Kitchen, Teacher) met on November 23, 2021. Collegiate administration nominates their top student based on excellence in academics, character, engagement and well-being. Each nominee receives a cheque in the amount of \$500.

Shane Skjerven, Director of Education and Wendy Benson, Principal of Centennial Collegiate, will provide background information on the recipient and Board Chair MacPherson will present the award.

PREPARED BY	DATE	ATTACHMENTS
Brent Hills, Deputy Director of Education Mitch Kachur, Superintendent of Education	January 5, 2022	None



**MEETING DATE:** JANUARY 11, 2022

**TOPIC:** CELEBRATING EXCELLENCE:  
2020 – 2021 PROFICIENCY AWARD WINNERS

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Celebrating Excellence	

## BACKGROUND

Academic excellence, character, engagement, and well-being of students are at the heart of Saskatoon Public Schools' five-year strategic plan. The plan highlights our vision of each student being known, valued, and believed in. It emphasizes Saskatoon Public Schools' commitment to creating learning experiences that inspire all students to reach their potential and the importance of relationships, equity and accountability.

## CURRENT STATUS

There are many examples of excellent work being done by our students, staff, and communities. The Saskatoon Board of Education has much to be proud of and, as such, we celebrate the achievement of our students, staff and communities continually.

Each year ***Proficiency Awards*** are presented to students with the highest average in grades 9, 10, 11 and 12.

PREPARED BY	DATE	ATTACHMENTS
Mr. Brent Hills, Deputy Director of Education	January 6, 2022	Award Winners

## 2020 – 2021 PROFICIENCY AWARD WINNERS

<b>Aden Bowman Collegiate</b>		<b>Bedford Road Collegiate</b>	
Grade 9	Sophia Han	Grade 9	Isabelle Monsman
Grade 10	Megan Hirschfeld	Grade 10	Momin Bilal
Grade 11	Eva Blum	Grade 11	Diya Patel
Grade 12	Darien O'Shea	Grade 12	Dawson Puderak
<b>Centennial Collegiate</b>		<b>Evan Hardy Collegiate</b>	
Grade 9	Angie Chen	Grade 9	Alyssa Zary and Taha Iqbal
Grade 10	Shirish Sundar	Grade 10	Shwetha Gopinath
Grade 11	Manvi Ghai	Grade 11	Eilidh Hlady
Grade 12	Jessica McBride	Grade 12	Peyton Fredlund
<b>Marion M. Graham Collegiate</b>		<b>Mount Royal Collegiate</b>	
Grade 9	Caley Hilderman	Grade 9	Chloe Prytula
Grade 10	Mahreen Chughtai	Grade 10	Kashlynn Jenkins
Grade 11	Clara Knox	Grade 11	Navneet Brar
Grade 12	Aesha Patel	Grade 12	Kaehlin Klassen
<b>Nutana Collegiate</b>		<b>Tommy Douglas Collegiate</b>	
Grade 9	no recipient	Grade 9	Sydney Epp
Grade 10	no recipient	Grade 10	Gwen Fauvelle
Grade 11	No recipient	Grade 11	Meredith Guselle
Grade 12	Kazi Raka	Grade 12	Aribah Habib
<b>Walter Murray Collegiate</b>		<b>Royal West Campus</b>	
Grade 9	Kaitlyn Cho	Grade 12	Samuel Campbell
Grade 10	Kimberley Hood		
Grade 11	Osayr Raazi		
Grade 12	Daniel Yu		



**MEETING DATE:** JANUARY 11, 2022

**TOPIC:** APPROVAL OF MINUTES

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Approval of Minutes	<input type="checkbox"/> Information

## BACKGROUND

## CURRENT STATUS

Attached are the minutes from the December 7, 2021, Committee of the Whole and Regular Board meetings.

PREPARED BY	DATE	ATTACHMENTS
Daniel Burke, Chief Financial Officer	January 4, 2022	- Minutes

## RECOMMENDATION

**Proposed Board Motion (if removed from consent items):**

*That the Board approve the minutes of the Committee of the Whole and Regular Board meetings held December 7, 2021.*

# UNAPPROVED

**MINUTES OF A MEETING:**

of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, December 7 2021 at 2:30 p.m.

December 7, 2021

**MEMBERS PRESENT:**

Trustees Angela Arneson, Donna Banks, Charmaine Bellamy, Kathleen Brannen, Vernon Linklater, Colleen MacPherson, Michael Pidwerbeski, Kim Stranden, Ross Tait, Suzanne Zwarych

Trustee Bellamy excused herself from the meeting at 4:30 p.m.

Following discussions in Committee of the Whole, Trustee Arneson moved that the Board rise and report.

CARRIED (9)

The meeting adjourned at 5:47 p.m.

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Secretary of the School Division

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Board Chair

# UNAPPROVED

## MINUTES OF A MEETING:

of the Board of Education of the Saskatchewan School Division No. 13 of Saskatchewan, held on Tuesday, December 7, 2021 at 6:30 p.m.

December 7, 2021

## MEMBERS PRESENT:

Trustees Colleen MacPherson (Chair), Angela Arneson, Donna Banks, Kathleen Brannen, Vernon Linklater, Michael Pidwerbeski, Kim Stranden, Ross Tait, Suzanne Zwarych

Chair MacPherson, called the meeting to order, read the roll call into the minutes, and acknowledged the meeting was being held on Treaty Six territory and traditional territory of the Cree, Dene, Nakoda, Lakota, Dakota and Sauteaux nations, and the homeland of the Métis and Michif people.

Agenda: Trustee Arneson moved approval of the agenda.

Agenda

CARRIED (8)

There were no conflicts of interested declared by any Board members.

Trustee Linklater joined the meeting at 6:33 p.m.

Celebrating Excellence – Staff Recognition for Response During Moose Encounter – Sylvia Fedoruk School: Superintendent Reeve introduced Miranda Low, Principal and Lori Prada, Vice Principal of Sylvia Fedoruk School. The group highlighted the event of a moose breaking through a school window and landing inside the school and the teachings and learnings the school participated in after the event. The group also recognized the bravery of staff and students who showed true leadership during that time.

Celebrating Excellence-Staff Recognition for Response During Moos Encounter – Sylvia Fedoruk School

Consent Items: Trustee Tait moved that the following consent agenda items be approved as presented.

Consent Items

CARRIED (9)

Approval of Minutes - November 23, 2021: Trustee Tait moved that the Board approve the minutes of the Committee of the Whole and Regular Board held November 23, 2021.

Approval of Minutes

CARRIED (9)

## Reports from Administrative Staff:

Strategic Plan Accountability Report: Audited Financial Statements: Daniel Burke, Chief Financial Officer and Krista Wei, General Manager of Finance presented the accountability report: Audited Financial Statements.

Strategic Plan Accountability Report: Audited Financial Statements

Trustee Banks moved that the Board approve the Strategic Plan Accountability Report: Audited Financial Statements, to be included as part of the director of education's 2021-2022 evaluation.

CARRIED (9)

# UNAPPROVED

Strategic Plan Accountability Report: Human Resources Report:  
Renee LaPlante, Superintendent of Human Resources presented the Strategic Plan Accountability Report: Human Resources Report.

Strategic Plan  
Accountability  
Report: Human  
Resources Report

Trustee Pidwerbeski moved that the Board approve the Strategic Plan Accountability Report: Human Resources, to be included as part of the director of education's 2021-2022 evaluation.

CARRIED (9)

COVID-19 Update: Deputy Director Scrimshaw provided an update on the COVID-19 pandemic.

COVID-19  
Update

Trustee Brannen moved that the Board receive the COVID-19 update for information.

CARRIED (9)

## Unfinished Business:

Saskatoon Public Schools Foundation – Audited Financial Statements:  
Trustee Tait moved that the Board approve the Audited Financial Statements and audit report for the year ended August 31, 2021 for the Saskatoon Public Schools Foundation Corp.

Saskatoon  
Public Schools  
Foundation –  
Audited Financial  
Statements

CARRIED (9)

New Maintenance Facility Options: Chair MacPherson moved that the Board approve the Offer to Purchase for the 1638 Alberta Avenue property, subject to minor revisions, and to direct Administration to acquire Ministry of Education approval. This is subject to Ministry approval and securing financing.

New Maintenance  
Facility Options

CARRIED (9)

## Reports of Committees and Trustees:

- Trustee Banks reported on her involvement in several meetings of the Saskatchewan School Boards Association Executive and the planning committee for the Canadian School Boards Association annual meeting in July 2022. She also reported on her attendance at the school community council meeting at Fairhaven School.
- Board Chair MacPherson reported on her attendance at several meetings of the Saskatoon Public Schools Foundation, the Board Trustees Pension Committee, and the Saskatchewan School Boards Public Section. She also reported on her attendance at the school community council meeting at Silverspring School.

## New Business

There was no new business to report.

## Comments/Concerns/Questions from the Public:

Mr. Moore commented on the agenda item #6.3 - COVID-19 Update.

## Notice of Motion:

No Notices of Motion were brought forward.

## Questions by Trustees:

No Questions by Trustees were brought forward.

# UNAPPROVED

Adjournment:

Trustee Stranden moved that the Board adjourn to the call of the Chair or the Committee of the Whole meeting of Tuesday, January 11, 2022.

CARRIED (9)

The meeting adjourned at 7:28 p.m.

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Secretary of the School Division

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Board Chair



**MEETING DATE:** JANUARY 11, 2022  
**TOPIC:** FINANCIAL RESULTS FOR THE PERIOD SEPTEMBER 1, 2021 TO NOVEMBER 30, 2021

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input type="checkbox"/> Information

## BACKGROUND

The attached financial information shows the school division's year-to-date financial position.

## CURRENT STATUS

Attached are the following documents:

- |  |           |
|--|-----------|
| 1. Memorandum regarding financial results to November 30, 2021 | Pages 1-3 |
| 2. Statement of financial activities to November 30, 2021      | Page 4    |
| 3. Cash flow requirements                                      | Page 5    |
| 4. Capital and PMR project status                              | Page 6    |
| 5. Internally and externally restricted surplus                | Page 7    |

Trustees with specific questions are asked to contact Daniel Burke prior to the Board meeting.

PREPARED BY	DATE	ATTACHMENTS
Daniel Burke, Chief Financial Officer Krista Wei, General Manager of Financial Services	January 4, 2022	Financial Results Memo

## RECOMMENDATION

***Proposed Board Motion (if removed from consent items):***

*That the Board receive the financial results for the period September 1, 2021 to November 30, 2021 for information.*



## MEMORANDUM

**DATE:** December 22, 2021

**TO:** Board Trustees

**FROM:** Daniel Burke, Chief Financial Officer  
Krista Wei, General Manager of Financial Services  
Jilleen Kaal, Senior Accountant

**RE: FINANCIAL RESULTS TO NOVEMBER 30, 2021**

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See Schedule 1 and 2 for financial information as of November 30, 2021. The following is an explanation for the main revenues and expenditures:

### Revenues

- a) Provincial Grants  
\$60.5 million and 23% of the provincial grants have been recognized for the year, compared to \$63.2 million and 26% in the prior year. This relates primarily to operating grant revenue which is received equally on a monthly basis. In the prior year we had received an additional \$3.9 million for Covid-19 related funding.
- b) Tuition and Related Fees  
Tuition and related fees consist of revenues from Whitecap and the international student program (ISP). \$0.4 million and 26% of budget has been realized as of November 30, 2021, compared to \$0.4 million and 23% of budget in the prior year.
- c) Complementary Services  
Complementary services relate primarily to prekindergarten funding, as well as alternative funding grants. \$1.7 million and 27% of budget has been realized so far in the current year. This compares to \$2.4 million and 42% of budget in 2020-21. Both years are high on a percentile basis as lump-sum funding was received for specific programs at the beginning of the year. The current year is lower as less Jordan's Principle funding has been received.

d) External Services

External services consist of funding for associate and alliance schools, cafeteria revenues, and qualified donee and foundation donations. As of November 30, 2021, \$0.7 million and 8% of budget has been recognized. In 2020-21, \$0.7 million and 16% of budget had been realized for the comparable period. The current year is lower on a percentile basis as the Foundation revenues, which were increased, will not be recorded until year-end consolidation.

e) School Generated

School Generated revenue relates to student fees and grants at the school level. Revenues of \$1.0 million and 21% of budget has been realized in the current year. This is comparable to \$1.1 million and 23% in 2020-21. School generated revenues are expected to be lower than budget due to Covid-19 restrictions but will correspond with lower school generated expenses.

f) Other

Other includes mainly investment and rental income. Other revenues of \$0.3 million and 22% of budget has been realized in the current year compared to \$0.06 million and 4% in the previous year. The prior year is lower as rentals had been cancelled due to Covid-19 restrictions.

**Expenditures**

a) Governance

Expenses related to governance total \$0.2 million and 25% of budget as of November 30, 2021, compared to \$0.1 million and 14% in the prior year. The current year is higher due to the timing of membership fees and the prior year included budgeted election expenses.

b) Administration

Administrative costs are \$1.8 million and 24% of budget as of November 30, 2021. This is lower than 2020-21 levels of \$2.3 million and 36% of budget as the prior year included unexpected Covid-19 expenditures which were covered through additional grant funding.

c) Instruction

Instruction expenses total \$55.5 million and 27% of budget as of November 30, 2021. This is comparable to \$54.9 million and 27% in the prior year.

d) Plant

Plant expenses are currently at \$8.0 million and 18% of budget. This is comparable with 2020-21 levels of \$8.0 million and 19% of budget.

e) School Generated Expense

These expenses currently total \$0.7 million and 14% of budget. This is higher than 2020-21 levels of \$0.5 million and 10% of budget. Both years are low on a percentile basis due to Covid-19 activity restrictions and will align with lower school generated revenues.



f) Transportation

Transportation expenditures amount to \$1.5 million and 22% of budget as of November 30, 2021. This is higher than 2020-21 levels of \$1.3 million and 19% but is expected to be on budget.

g) Tuition and Related Fees

These expenses relate primarily to disbursements to homebased students. The majority of payments typically occur in January.

h) Complementary Services

Complementary services expenditures relate primarily to prekindergarten and alternative funding grants. Expenses are currently \$1.2 million and 18% of budget. This is lower than 2020-21 levels of \$1.6 million and 27% of budget but will align with Complementary Services Revenues.

i) External Services

External services include expenses related to the associate and alliance schools, cafeterias, qualified donee, and the foundation. These amount to \$0.8 million as of November 30, 2021 and 9% of budget. In 2020-21, \$0.7 million and 14% of budget had been realized for the comparable period. The current year is lower on a percentile basis as the Foundation expenses, which were increased, will not be recorded until year-end consolidation.

j) Interest/Allowances

Interest expenditures are currently \$0.07 million and 25% of budget. This is comparable to 2020-21 levels which were \$0.08 million and 25% of budget.

### **Cash Flow Requirements**

Schedule 2 provides information regarding the cash flow requirements as of November 30, 2021. We currently have a cash deficit year to date. This can be attributed to tangible capital asset purchases and principal loan payments. It is typical for the division to have a deficit for the first ten months of the year as we receive our operating grant evenly over twelve months, but operating expenses are much lower in the summer.

### **Capital Expenditures**

The attached schedule (Schedule 3) provides information regarding the unaudited financial status as of November 30, 2021 for capital projects which are considered in progress or have had financial activity during the year. This includes the inception to date costs and budget.

### **Internally and Externally Restricted Surplus**

There are no significant changes to the restricted surplus accounts other than budgeted allocations and allocations from funds outside the operating fund. See Schedule 4 for more information.

## Schedule 1

**Saskatoon Public Schools**  
**Consolidated Statement of Financial Activities**  
**For the Month Ended November 30, 2021**

	2021-22		2020-21	
	Consolidated Actual	Percentage of Consolidated Budget	Consolidated Actual	Percentage of Consolidated Budget
<u>Revenues</u>				
Property taxes	\$ -		\$ -	
Provincial grants	60,456,965	23%	63,169,600	26%
Tuition and related fees	374,806	26%	362,416	23%
Complementary services	1,726,129	27%	2,399,687	42%
External services	668,218	8%	684,804	16%
School-generated	1,020,240	21%	1,132,609	23%
Other	343,790	22%	60,429	4%
<b>Total Revenues</b>	<b>64,590,148</b>	<b>23%</b>	<b>67,809,545</b>	<b>26%</b>
<u>Expenses</u>				
Governance	180,618	25%	147,074	14%
Administration	1,751,873	24%	2,282,252	36%
Instruction	55,474,079	27%	54,896,811	27%
Plant	7,994,763	18%	8,029,755	19%
School-generated	718,007	14%	490,061	10%
Transportation	1,505,272	22%	1,319,434	19%
Tuition and related fees	804	0%	(2,169)	-1%
Complementary services	1,171,496	18%	1,561,796	27%
External services	773,424	9%	686,006	14%
Interest/allowances	71,836	25%	84,631	25%
<b>Total Expenses</b>	<b>69,642,172</b>	<b>24%</b>	<b>69,495,653</b>	<b>25%</b>
<b>Surplus/(deficit)</b>	<b>(5,052,024)</b>		<b>(1,686,108)</b>	

**Schedule 2**

**Saskatoon Public Schools**  
**Cash Flow Requirements**  
**For the Month Ended November 30, 2021**

	Actual 2021-22	Annual Budget 2021-22
Surplus/(deficit)	(5,052,024)	(6,242,207)
CASH REQUIREMENTS:		
Tangible capital assets:		
Purchases	(651,473)	(9,961,000)
Long term debt:		
Repayments	(498,783)	(1,995,133)
Debt issued	-	-
Non-cash items included in surplus/deficit:		
Amortization expense	3,270,000	13,080,000
Employee Future Benefits expenses	-	503,400
Pension Plan Adjustment	-	-
<b>NET EXCESS (REQUESTED) CASH</b>	<b>(2,932,281)</b>	<b>(4,614,940)</b>

### Schedule 3

**Saskatoon Public Schools**  
**Capital and PMR Project Status**  
**Includes Capital Projects (all) and PMR Projects (budgets ≥ \$250,000)**  
**As of November 30, 2021**

Project Name	Actual	Budget	% Budget	Variance
<b>PMR Projects</b>				
Forest Grove ROOF REPL #3A-D	757,751 *	815,500	93%	57,749
Hugh Carins WINDOW REPL	311,306 *	300,000	104%	(11,306)
Dr. John G. Egnatoff ROOF REPL #1,5,6	602,444 *	644,000	94%	41,556
Evan Hardy BOILER REPLC	560,044 *	550,000	102%	(10,044)
John Dolan BOILER REPLC	433,038 *	532,600	81%	99,562
Walter Murray PAINTING, DOOR REPLC	1,128,793 *	1,144,952	99%	16,160
<b>Total PMR Projects</b>	<b>3,793,376</b>	<b>3,987,052</b>		<b>193,676</b>
<b>Portables</b>				
Willowgrove 19-20	617,994 *	720,000	86%	102,006
Centennial 19-20	755,909 *	720,000	105%	(35,909)
Alvin Buckwold 20-21	239,217 *	360,000	66%	120,783
Willowgrove 20-21	438,789 *	720,000	61%	281,211
Centennial 20-21	-	360,000	0%	360,000
<b>Total Portables</b>	<b>2,051,910</b>	<b>2,880,000</b>		<b>828,090</b>
<b>Other</b>				
City Centre Project	329,581 *	1,300,000	25%	970,419

\* Includes multiple years (actual cost = total project spend to date)

## Schedule 4

**Saskatoon Public Schools  
Internally and Externally Restricted Surplus  
As of November 30, 2021**

	Opening Balance	Additions/Transfers	As of November 30, 2021
<b>Preventative Maintenance and Renewal (PMR)</b>	8,185,100	(525,668)	7,659,432
<b>Capital Projects</b>	5,075,437	(106,126)	4,969,311
<b><u>Internally Restricted</u></b>			
<i>Civic Elections</i>	-		-
<i>School Generated Funds</i>	3,499,384	302,233	3,801,617
<i>Facility Rental Reserve</i>	136,290		136,290
<i>Governance Reserve</i>	43,000		43,000
<i>Facility Operating Reserve</i>	577,963		577,963
<i>Curriculum Renewal Reserve</i>	100,000		100,000
<i>Technology Renewal Reserve</i>	4,975,000		4,975,000
<i>Pandemic Support Funding</i>	5,420,000		5,420,000
<i>Mount Royal Facility Partnership Reserve</i>	169,486		169,486
<i>Secondary Security Camera</i>	50,000		50,000
<i>School Carry Forwards</i>	1,819,172		1,819,172
<i>Alternative Funds</i>	396,897	(405,115)	(8,218)
<i>Whitecap</i>	(11,878)		(11,878)
<b>Total Internally Restricted</b>	17,175,314	(102,881)	17,072,433
<b><u>Externally Restricted</u></b>			
<i>Donations</i>	568,064	20,774	588,838
<i>Foundation</i>	1,422,827		1,422,827
<b>Total Externally Restricted</b>	1,990,891	20,774	2,011,665
<b>Unrestricted Surplus</b>	3,587,477		3,587,477



**MEETING DATE:** JANUARY 11, 2022

**TOPIC:** CORRESPONDENCE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input type="checkbox"/> Information

## BACKGROUND

The following correspondence is included in this file for the information of the Board:

- (a) Correspondence from Honourable Randy Weekes, Speaker, Legislative Assembly of Saskatchewan regarding Saskatchewan Teachers' Institute on Parliamentary Democracy (SSTI).

PREPARED BY	DATE	ATTACHMENTS
Shane Skjerven, Director of Education	January 5, 2022	Correspondence Document

## RECOMMENDATION

**Proposed Board Motion (if removed from consent items):**

*That the Board receive the correspondence as listed.*

Speaker of the  
Legislative Assembly

[speaker@legassembly.sk.ca](mailto:speaker@legassembly.sk.ca)



129-2405 Legislative Drive  
Regina, Saskatchewan S4S 0B3  
Tel (306) 787-2282  
Fax (306) 787-2283

December 9, 2021

Colleen MacPherson  
310 21st St. E.  
Saskatoon SK S7K 1M7

Dear Colleen MacPherson,

As host and Patron of the Saskatchewan Teachers' Institute on Parliamentary Democracy (SSTI), it is my pleasure to invite Saskatchewan teachers to join a for this unique professional development opportunity. Teachers of all subject areas in elementary, middle and secondary levels, are invited to study, in person, how the legislative process works. This year's SSTI takes place **April 30 to May 4, 2022**.

The teachers will observe, first-hand our political system in action. They will meet and hear presentations from:

- The Lieutenant Governor
- The Speaker
- Judiciary
- Clerks
- MLAs
- Caucus Leadership

The teachers also participate, with the Speaker, in a Model Parliament within the Legislative Chamber.

This exciting professional development program provides teachers with valuable background information that will enable them to successfully convey the issues and intricacies of modern Parliament to their students. They will meet teachers from all over Saskatchewan and are given the opportunity to share ideas, resources and methodologies for teaching about parliamentary democracy.

Details on the application deadline and registration fees are indicated on the enclosed poster. The registration fee provides the participants with accommodation, meals, materials and one day substitute cost.

**All COVID health measures as mandated by the Chief Medical officer during April 30 – May 4, 2022 will be followed.**

I would encourage you to recommend to the teachers in your school division to apply for this exceptional PD opportunity. If you have any questions about the SSTI, please contact my office at (306) 787-2282 or visit our Facebook page "The Legislative Assembly of Saskatchewan", and our website: [www.legassembly.sk.ca/about/role-speaker/ssti](http://www.legassembly.sk.ca/about/role-speaker/ssti)

Sincerely,

A handwritten signature in black ink, appearing to read 'Randy Weekes', with a horizontal line underneath.

Hon. Randy Weekes  
Speaker, Legislative Assembly of Saskatchewan



# Saskatchewan Teachers Institute on Parliamentary Democracy

**April 30th - May 4th, 2022**



*The Annual Saskatchewan Teacher's Institute is a Non Partisan intensive 5 day Professional Development Opportunity for Teachers of Social Studies & related subjects in elementary, middle and secondary-school*

*The SSTI conference provides a rare opportunity for Teachers to experience an in person exclusive view of the legislative process*

## Highlights of the Conference include

- **Briefings** by Lieutenant Governor, Speaker, Clerks, Members of the Judiciary, Officers of the Assembly, Members of the Media, and Government Officials.
- **Meetings** with elected officials, Caucus Whips, Caucus Chairs, House Leaders, Cabinet Ministers, and Members of the Legislative Assembly.
- **Attending** Question Period, Routine Proceedings and participating in a Model Parliament in the Legislative Chamber.

**Applications for SSTI are available at:**

**[www.legassembly.sk.ca/about/role-speaker/ssti](http://www.legassembly.sk.ca/about/role-speaker/ssti)**

## **Registration:**

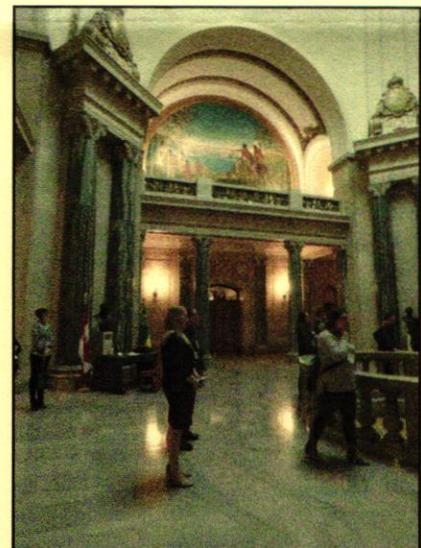
**Early Bird- before February 14, 2022 - \$150.00**

**After February 14, 2022 - \$175.00**

*Conference fee includes all accommodations, meals and one day sub cost.*

*Apply early as space is limited.*

**Application deadline March 1st, 2022**



**For more information call 306-787-2282 or email [speaker@legassembly.sk.ca](mailto:speaker@legassembly.sk.ca)**



**MEETING DATE:** JANUARY 11, 2021

**TOPIC:** STRATEGIC PLAN ACCOUNTABILITY REPORT: EARLY LEARNING

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Information

## BACKGROUND

Academic excellence, character, engagement, and well-being of students are at the heart of Saskatoon Public Schools' five-year strategic plan. The plan highlights our vision of each student being known, valued, and believed in. It emphasizes Saskatoon Public Schools' commitment to creating learning experiences that inspire all students to reach their potential and the importance of relationships, equity and accountability.

## CURRENT STATUS

Attached is the accountability report for Early Learning which will be presented by Superintendent Trish Reeve and Learning Coordinator Michelle Howard.

PREPARED BY	DATE	ATTACHMENTS
Charlene Scrimshaw, Deputy Director of Education Trish Reeve, Superintendent of Education	January 6, 2022	Accountability Report

## RECOMMENDATION

***Proposed Board Motion:***

*That the Board approve the Strategic Plan Accountability Report: Early Learning, to be included as part of the director of education's 2021-2022 evaluation.*

# At Saskatoon Public Schools every student is **Known • Valued • Believed In**

We are committed to creating learning experiences that inspire all students to reach their potential.



## **Accountability Topic:** Early Learning

**Date of Board Meeting:** January 11, 2022

### **Strategic Priorities:**

<input checked="" type="checkbox"/> Academic Excellence	<input type="checkbox"/> Well-being
<input type="checkbox"/> Character	<input type="checkbox"/> Financial Stewardship
<input type="checkbox"/> Engagement	<input type="checkbox"/> Internal Business Processes

### **Commitments:**

- Relationships (honouring diversity, welcoming & joyful spaces, and community partnerships)
- Equity (anti-racist/anti-oppressive practice, representative workforce, high expectations)
- Accountability (evidence-based practice, focus on Indigenous student success, ensure safe, caring, and accepting learning environments)

### **Key Measures:**

- **Prekindergarten Measures:**
  - EYE Direct Assessment (EYE-DA) – direct assessment of four-year-olds in the following domains: Awareness of self and environment, cognitive skills, language and communication, and physical development
  - Phonological Awareness Quick Screeners (PAQS)
  - Student Attendance
  
- **Kindergarten Measures:**
  - EYE Direct Assessment (EYE-TA) – teacher observational assessment of five-and six-year-olds in the following domains: Awareness of self and environment, social skills and approaches to learning, cognitive skills, language and communication, and physical development
  - Phonological Awareness Quick Screeners (PAQS)
  - Kindergarten alphabet knowledge

- Math screeners
- Student attendance
- Saskatoon Public Schools Foundation full-day program measures
  - EYE (DA)
  - EYE (TA)
  - Social-Emotional Rubric
  - Phonological Awareness Quick Screeners (PAQS)
  - Kindergarten alphabet knowledge
  - Student attendance

### **Targets:**

During the 2021-2022 school year, baseline data will be collected to determine future targets for Kindergarten readiness. The Early Learning team will continue to assess readiness targets for prekindergarten and kindergarten students.

The Saskatoon Public School's Foundation Early Learning Equal Start Initiative has the following target: Children aged 4 to 6 will be supported in their development to ensure that 80% of students are ready for learning in Grade 1.

### **Key Initiatives Employed:**

#### *Evidence-based instruction*

The Essential Learning Experiences and the Kindergarten curriculum, including the Children's First resource guide early learning professional practice. Targeted professional learning ensures teachers' ability to provide responsive instruction and meet student needs.

#### *Professional development*

The Early Learning Team provided several professional development sessions for prekindergarten teachers, kindergarten teachers and school-based administrators. Topics included:

- Predictable classrooms;
- Full-day programming;
- Play-based and developmental strategies;
- Alphabet knowledge;
- Writing strategies;
- The Science of Reading; and
- Early Years Evaluation training

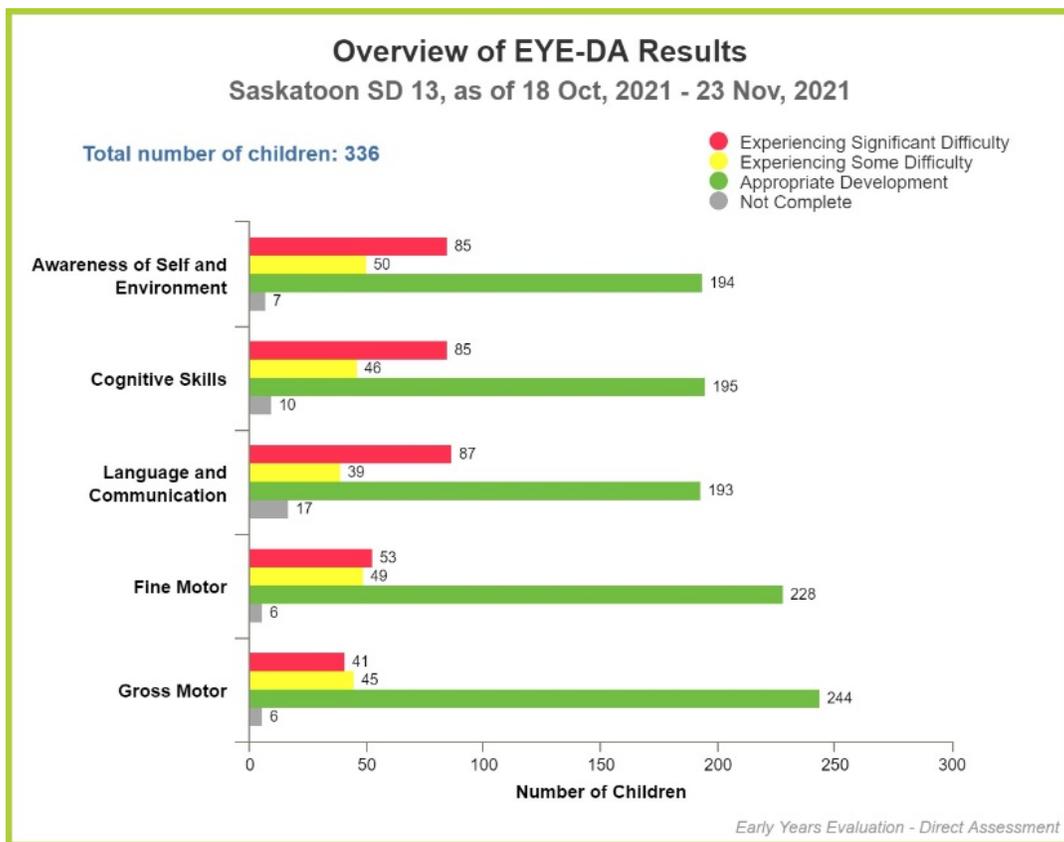
#### *Relocation of prekindergarten programs*

In collaboration with senior administration, school-based administrators, and the Ministry of Education Early Learning Branch, the decision was made to relocate six programs to four additional

neighbourhoods beginning in January 2022. These schools were selected based on EYE data, demographic data, literacy data, and facility space. The goal in moving these programs was to increase early learning opportunities for three and four-year-olds across the city (that meet the vulnerability criteria for prekindergarten). At the end of September 2021, the prekindergarten utilization rate was 74%. Relocating these programs will provide 64 additional spaces for three-and four-year-olds in prekindergarten programs.

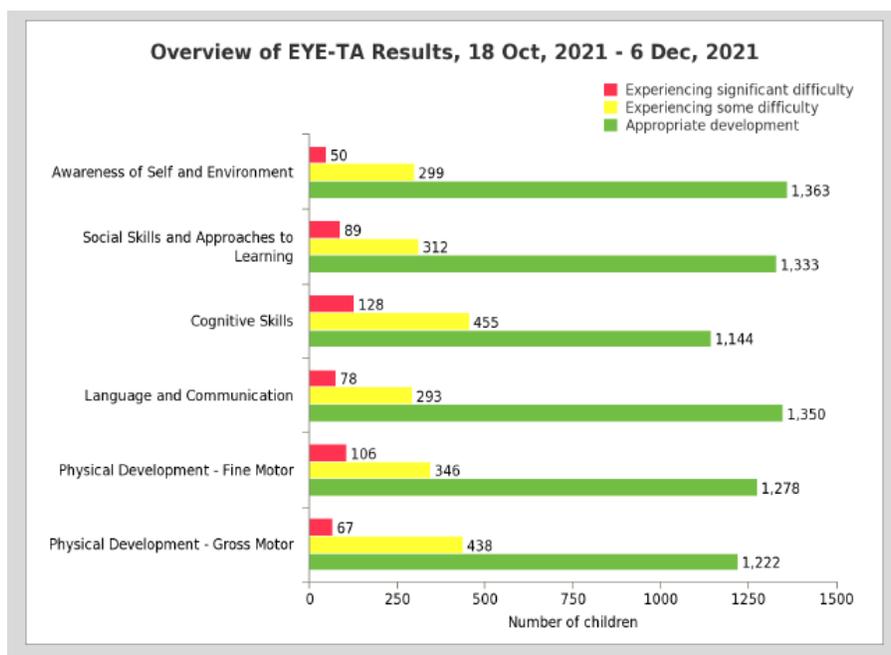
Data:

### Fall of 2021



EYE-DA: Direct Assessment for four-year-olds in Prekindergarten

## Fall of 2021



### EYE-TA: Teacher Observational Assessment for five-and six-year-olds in Kindergarten

Note: The EYE window for prekindergarten differs from the kindergarten window. This discrepancy was due to staffing changes, and the newly hired kindergarten teacher required additional time to complete.

## Early Learning Equal Start – 5 Pilot Schools

**Pilot Schools: Howard Coad, King George, Mayfair, Pleasant Hill and Vincent Massey**

**Prekindergarten:** Full day programs – student readiness (based on 5 full day programs)

Assessment	Fall 2020	Spring 2021
Attendance	80%	84%
Phonological Awareness	n/a*	61%
Social Emotional	19%	73%
EYE-DA (Early Years Evaluation)	61% Cognitive 44% Language & Communication	n/a**

\* not assessed as students require more exposure and direct instruction in the learning environment

\*\* The Ministry of Education requires baseline data to be collected in the fall of prekindergarten and students are reassessed in the spring of their kindergarten year

**Kindergarten:** Full day programs – student readiness (based on 5 full day programs)

Assessment	Fall 2020	Spring 2021
Attendance	72%	78%
Alphabet Recognition – upper/lower (knowing between 20-26 letters)	26% (upper) 15% (lower)	75% (upper) 73% (lower)
Alphabet Sounds (knowing between 20-26 letter sounds)	7%	58%
Phonological Awareness	33.5 % (January)	64%
Social Emotional	52%	82%
EYE-TA (Early Years Evaluation)	53% Cognitive 63% Language & Comm.	66% Cognitive 73% Language & Comm.

**Future Initiatives:**

Future initiatives the Early Learning team will lead include:

- Implementing actions outlined from the Kindergarten audit (Monitoring Success in Readyng Students for Learning in the Primary Grades when Exiting Kindergarten) recommendations
  - i. Give schools and teachers written expectations about the minimum frequency of assessing kindergarten students using standard assessment tools in all key areas of learning and development
  - ii. Confirm the suitability of alternative tools that teachers used to assess key areas of a kindergarten student's readiness to learn
  - iii. Understand why kindergarten students did not participate in required reassessments of student learning and development
  - iv. Provide kindergarten teachers with additional training and guidance on consistent application of the Division's key instructional practices used to increase student readiness (Sprint cycles)
  - v. Routinely analyze kindergarten assessment data to identify trends and common areas of struggle across all schools in the Division
- Developing additional on-line courses to support Early Learning practices. Several Canvas courses have been developed for teachers to view. The content of these courses includes evidence-based instructional and assessment practices.
- Offering in-person professional development to support consistent early learning practices and opportunities to collaborate as early learning educators
- Embedding speech-language support and occupational therapy support to the ELES programs and providing the support of an early learning consultant
- Developing a process centrally to collect data of prekindergarten and kindergarten students to analyze, monitor progress, and respond to their developmental and learning trajectories

**Risk Assessment:**

Early learning opportunities are the foundation to building school readiness, social development, and self-esteem, nurturing educational growth, and promoting language development for future success in grades 1 through 12. There is a risk to children who do not have the opportunity to attend a half-day or full-day prekindergarten or kindergarten program, which may be due to the pandemic and/or access to programs.

**Summary Comments:**

Early learning programs in Saskatoon Public Schools support children's holistic (spiritual, physical, social-emotional, and intellectual) development through play and exploration to lay the foundation for school success and lifelong learning. Saskatoon Public Schools is committed to increasing enrolment in prekindergarten and kindergarten programs, supporting early learning educators' assessment and instructional practice, and developing student readiness for learning.



**MEETING DATE:** JANUARY 11, 2022

**TOPIC:** STRATEGIC PLAN ACCOUNTABILITY REPORT: FACILITIES

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Information

## BACKGROUND

Academic excellence, character, engagement, and well-being of students are at the heart of Saskatoon Public Schools' five-year strategic plan. The plan highlights our vision of each student being known, valued, and believed in. It emphasizes Saskatoon Public Schools' commitment to creating learning experiences that inspire all students to reach their potential and the importance of relationships, equity and accountability.

## CURRENT STATUS

The attached accountability report from the facilities department includes a brief commentary on key measures and primary targets, as well as information regarding current and future initiatives. It also identifies primary risk factors going forward, and corresponding mitigation strategies in each case.

Mr. Stan Laba, Superintendent of Facilities, will be in attendance to present the report, and to answer any questions that trustees may have.

PREPARED BY	DATE	ATTACHMENTS
Daniel Burke, Chief Financial Officer Stan Laba, Superintendent of Facilities	December 20, 2021	Accountability Report with Five Attachments

## RECOMMENDATION

### ***Proposed Board Motion:***

That the Board approve the Strategic Plan Accountability Report: Facilities, to be included as part of the director of education's 2021-2022 evaluation.

# At Saskatoon Public Schools every student is **Known • Valued • Believed In**

We are committed to creating learning experiences that inspire all students to reach their potential.



## Accountability Topic: Facilities

Date of Board Meeting: January 11, 2022

### Strategic Priorities:

<input type="checkbox"/> Academic Excellence	<input type="checkbox"/> Well-being
<input type="checkbox"/> Character	<input checked="" type="checkbox"/> Financial Stewardship
<input type="checkbox"/> Engagement	<input checked="" type="checkbox"/> Internal Business Processes

### Commitments:

- Relationships (honouring diversity, welcoming and joyful spaces, and community partnerships)
- Equity (anti-racist/anti-oppressive practice, representative workforce, high expectations)
- Accountability (evidence-based practice, focus on Indigenous student success, ensure safe, caring, and accepting learning environments)

### Key Measures:

1. Facility Condition Index (FCI) – this is a common industry standard that measures a facility’s deferred maintenance backlog in relation to its replacement value. For example, a facility with a \$20 million current replacement value with \$5 million of deferred maintenance work results in an FCI of 0.25. A lower FCI value is more favourable than a higher FCI value. An FCI value in excess of 0.30 would suggest an immediate need for significant investment in infrastructure upgrading and replacement.
2. Capital project approvals – the Ministry of Education (MOE) requests that school divisions submit their top 3 - 5 major capital project priorities annually. The MOE then issues Phase 1 Pre-Design Approval for its selected priority projects, with subsequent phases approved annually, or as provincial budgets allow. Major capital projects are 100 % funded by the province, based on its determination of an appropriate budget for the work. However, the current budget for new school builds is \$2,975 per square metre, which is 20 - 30% below current local construction market values for similar work according to the third party cost consultant used by the school division.
3. Relocatable classroom approvals – the MOE requests that school divisions submit their top priorities for new relocatable classrooms and relocatable classroom relocations annually. Relocatable classroom projects are 100% funded by the province, based on the MOE’s determination of appropriate budgets for the work. However, the current budget

- is \$360,000 for the supply and installation of a new relocatable classroom, and \$60,000 for the transfer of an existing relocatable classroom. These costs are 30 - 40 % below current local construction market values for similar work based on recent experience.
4. Further development of the new City Centre School Project – with a continued focus on strong community partnerships and stakeholder consultations. Potential partners include, but are not necessarily limited to, the Saskatoon Tribal Council, the City of Saskatoon, the Saskatchewan Health Authority and the Saskatchewan Indian Institute of Technologies.
  5. Meeting annual preventative maintenance and renewal (PMR) budget targets - it is understood that individual budget lines for PMR funded projects can be overspent in some cases, as long as the annual PMR budget including contingency is not exceeded in any given year. A PMR reserve fund for emergency infrastructure work is available to address unforeseen issues. Refer to Attachment #1: Examples of Recently Completed Facilities Projects for some before and after photographs of recent projects.

### **Targets:**

1. Slowing the increase in FCI year over year, with 0.30 being the maximum not to exceed. Refer to Attachment #2: FCI Chart - Current and Future Projections for more details.
2. Phase 2 approval of the new City Centre School Project. Phase 2 includes a number of different project stages, including schematic and design development report approvals by the MOE, as well as 75% and 99% contract documents reviews and approvals by the MOE.
3. Timely application for 2021-22 major capital project funding for MOE review and approval, for the school division's top major capital project priorities. Deadline - February 28, 2022.
4. Timely application for 2021-22 new relocatable classroom funding for MOE review and approval, based on 110% or higher utilization rate in existing schools. Deadline - October 30, 2021.
5. Finding a solution for the four approved 2020-21 new relocatables which do not have sufficient provincial funding to supply and install. Refer to Attachment #3: Status of Major Capital Projects and Relocatable Classroom Requests for more details regarding the above.

### **Key Initiatives Employed:**

1. Effective and efficient workforce - With a stable maintenance workforce in terms of size and experience but an increasing and aging number of schools to service, the focus on 'mainly maintenance' work and not project work has allowed day to day service requests to become the major priority of the maintenance workforce. Project work is usually undertaken by outside contractors, supervised by the contract services team. Given the continuing challenge of reduced maintenance repair and replacement budgets, a focus on predictive and preventative maintenance workforce strategies to extend the life of existing components, systems, products and materials has resulted in less frequent callouts for emergency breakdowns. Providing building operators with training and equipment to assist with minor maintenance work items has allowed the

- maintenance workforce to focus on larger breakdowns, ensuring an improved level of efficacy and efficiency in delivery of these essential services. Refer to Attachment #4: Facilities Staffing & Asset Report and Attachment #5: Routine Maintenance Reports, Department Funded and Special Education Projects and Preventative Maintenance Report for more details (key measures 1 and 5).
2. Management team planning sessions – Regular planning sessions with the facilities management team comprising operations, maintenance, contract services and administrative managers, has allowed the facilities department to react to emerging facilities issues while updating and adjusting priority work items to suit available funds and timelines. Strategic planning sessions are undertaken with the facilities management team periodically each year, to ensure that short, medium and long-term priorities are refreshed and re-aligned as required (key measures 1, 2, 3, 4 and 5).
  3. Strategic planning sessions – Strategic planning sessions with senior leadership and the Board are undertaken annually, to ensure that the 5 - 10 Year Construction Plan is updated, major capital project requests are confirmed for submission to the MOE, and other important facilities priorities are reviewed and approved for further investigation and development (key measures 1, 2, 3, 4 and 5).
  4. Communication/consultation with stakeholders - Ensuring appropriate communication and consultation with all applicable stakeholders is an important requirement for successful project delivery. This includes regular communication and consultation with MOE representatives, as well as architects, engineers, contractors, the school division's cost consultant and other school division colleagues and stakeholders (key measures 1, 2, 3, 4 and 5).
  5. Research and investigation –Research and investigation into new components, products, systems and processes is ongoing, with all facilities team members responsible for maintaining a current best practice knowledge in their respective areas of training and expertise. Local and regional construction market conditions are monitored regularly, to ensure that the best cost/value approach to project development and delivery is undertaken whenever possible (key measures 1, 2, 3, 4 and 5).

#### **Data:**

- Attachment #1: Examples of Recently Completed Facilities Projects
- Attachment #2: FCI Chart - Current and Future Projections
- Attachment #3: Status of Major Capital Projects and Relocatable Classroom Requests
- Attachment #4: Facilities Staffing and Asset Report
- Attachment #5: Routine Maintenance Reports, Department Funded and Special Education Projects and Preventative Maintenance Report

#### **Future Initiatives:**

1. LED project - The provision of new energy-efficient light-emitting diode (LED) lighting to replace existing T-5 and T-8 fluorescent lighting in all schools is a major facilities initiative. It is expected that the work will be completed in multiple phases over the next 3 - 5 years. Phase 1 at Howard Coad, Vincent Massey Schools and Walter Murray Collegiate has been initiated in the fall of 2021 (key measures 1 and 5).

2. Unified Security Platform/Fire Alarm project – The upgrading of the existing fire alarm systems and the provision of a new unified security platform in all schools is another major facilities initiative. New fire regulations require that the work be completed in multiple phases over the next three years. In Phase 1 a prototype installation at Prince Phillip School will be undertaken early in 2022 (key measures 1 and 5).
3. Building Automated Controls Systems – the upgrading and/or replacement of building automated controls systems (BACS) in existing schools will be a major facilities initiative in the next several years. The legacy Metasys BACS provided by Johnson Controls Inc. have been maintained and upgraded in various existing schools over the past 30 years, and a plan for the continued upgrading and/or replacement of these systems needs to be developed, costed, and approved. It is expected that this will result in a multi-year plan, with significant cost implications as schools are properly outfitted for the next 30 year life cycle of such systems. More information on this important initiative will be provided to senior leadership and the Board of Trustees in 2022 (key measures 1 and 5).
4. School reviews – Existing schools have an average age of the 61 division schools at approximately 55 years. However, ages vary greatly with some more than 100 years old, and some less than five years old. Facilities operating, maintenance and construction budgets have remained static or have shrunk relative to inflation, local construction market conditions and other related factors. It is not expected that significant additional funds will be available to address these challenges, hence the need to consider school reviews where capacity significantly exceeds current and forecasted enrolment and deferred maintenance backlogs become increasingly unmanageable. One example of this is the new City Centre School Project, where one new consolidated school is replacing three existing schools, each with a significant deferred maintenance backlog (key measures 1, 2, 4 and 5).
5. Future new schools and addition/infill projects – With the continued long-term growth of the City of Saskatoon, and the development and build-out of new residential neighbourhoods in the east, north-east and west parts of the City, a corresponding need for new elementary schools and Collegiates has been identified. Based on a 4 – 5 year timeline for new school delivery from date of MOE initial approval, a new elementary school in Brighton (east side) and a new Collegiate in Holmwood (east sector) should remain major capital project requests of the school division. Other major capital projects that focus on infrastructure renewal and infill, to optimize the use of existing space, and to upgrade existing school infrastructure, should continue to be considered priorities for submission to the MOE. Eventually a new Collegiate in the north-east part of the City will be required to alleviate chronic Collegiate capacity issues in that area (key Measures 2, 3 and 5).

#### **Risk Assessment:**

1. Increase in FCI – The increase in FCI is directly correlated to decreases in facilities operating and capital budgets – high likelihood, high impact. Mitigation strategies include increasing facilities operating and capital budgets, consolidating existing schools and advocacy work with MOE representatives (key measures 1 and 5).
2. Increasing Student Enrolments –Increasing student enrolments are creating capacity issues in some schools and puts at risk the provision of quality student learning environments - high likelihood, high impact. Mitigation strategies include more effective use of existing space for core school requirements, building more schools and additions, providing more

relocatable classrooms subject to Ministry funding approvals and advocacy work with MOE representatives (key measures 2 and 3).

3. Fewer New Schools, Additions, Infill Projects and Relocatable Classrooms – Fewer new schools, additions, infill projects and relocatable classrooms puts at risk increasing student enrolments due to quantity and quality of available learning environments - high likelihood, high impact. Mitigation strategies include building more schools and additions, providing more relocatable classrooms subject to Ministry funding approvals and advocacy work with MOE representatives (key measures 2 and 3).
4. Equipment/Component/Asset Failure - There is the ongoing and increasing risk of equipment/component/asset failure – medium likelihood, high impact. Mitigation strategies include regular facility monitoring, predictive and preventative maintenance, maintaining a significant infrastructure emergency reserve fund and advocacy work with MOE representatives (key measures 1 and 5).
5. Major Facility Emergency or Failure - There is the ongoing and increasing risk of a major facility emergency or failure – medium likelihood, high impact. Mitigation strategies - same as above (key measures 1 and 5).
6. Construction Cost Increases –There is the ongoing likelihood of construction cost increases in the local and regional construction market for goods and services - likelihood high, impact high. Mitigation strategies include reviewing and revising approved projects list where possible, project deferral, project scope adjustment, reviewing and revising construction delivery methods, and advocacy work with MOE representatives (key measures 1, 2, 3, 4 and 5).

### **Summary Comments:**

The Facilities Department is committed to supporting the school division in providing safe, secure, and healthy learning environments for staff and students in the context of challenging annual budgets, an increasing number of aging facilities, increasing regulatory requirements and technological innovations in product and project delivery.

## Brunskill Gym Painting and Gym Divider Curtain

Final Cost: \$59,500

Timeline: July/August 2021

Funded by: Facilities Operating



## John Lake Washroom Renovation

Final Cost: \$138,100

Timeline: July/August 2021

Funded by: Preventative Maintenance and Renewal (PMR) Funding



## Lester B. Pearson Roof Replacement Section #8 and #9

Final Cost: \$290,000

Timeline: January to October 2021

Funded by: Preventative Maintenance and Renewal (PMR) Funded



## Lakeview Condensing Unit Replacement

Final Cost: \$103,800

Timeline: May to December 2021

Funded by: Preventative Maintenance and Renewal (PMR) Funding



## James L. Alexander Cultural Room Upgrades

Final Cost: \$41,100

Timeline: July/August 2021

Funded by: Facilities Operating



## Greystone Heights Window and Façade Replacement Phase I

Final Cost: \$329,700

Timeline: March to November 2021

Funded by: Preventative Maintenance and Renewal (PMR) Funding



## Prince Philip Boiler Replacement

Final Cost: \$218,900

Timeline: May to October 2021

Funded by: Preventative Maintenance and Renewal (PMR) Funding



## Aden Bowman Various Upgrades Phase 1

Final Cost: \$1,365,700

Timeline: January 2021 to December 2021

Funded by: Preventative Maintenance and Renewal (PMR) Funding

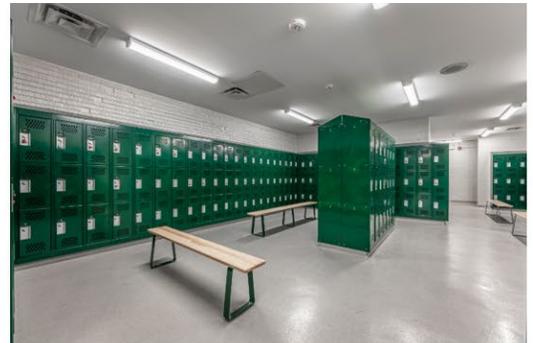
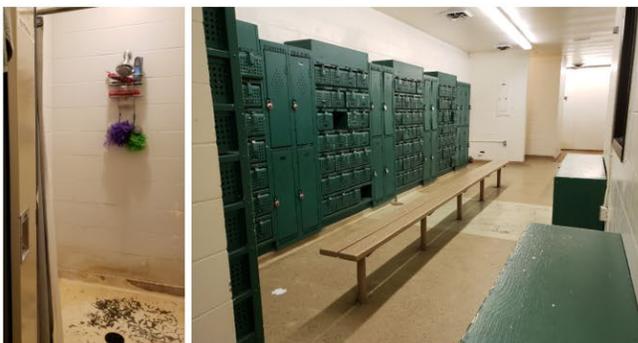
### Front Façade



### Home Economic Upgrade



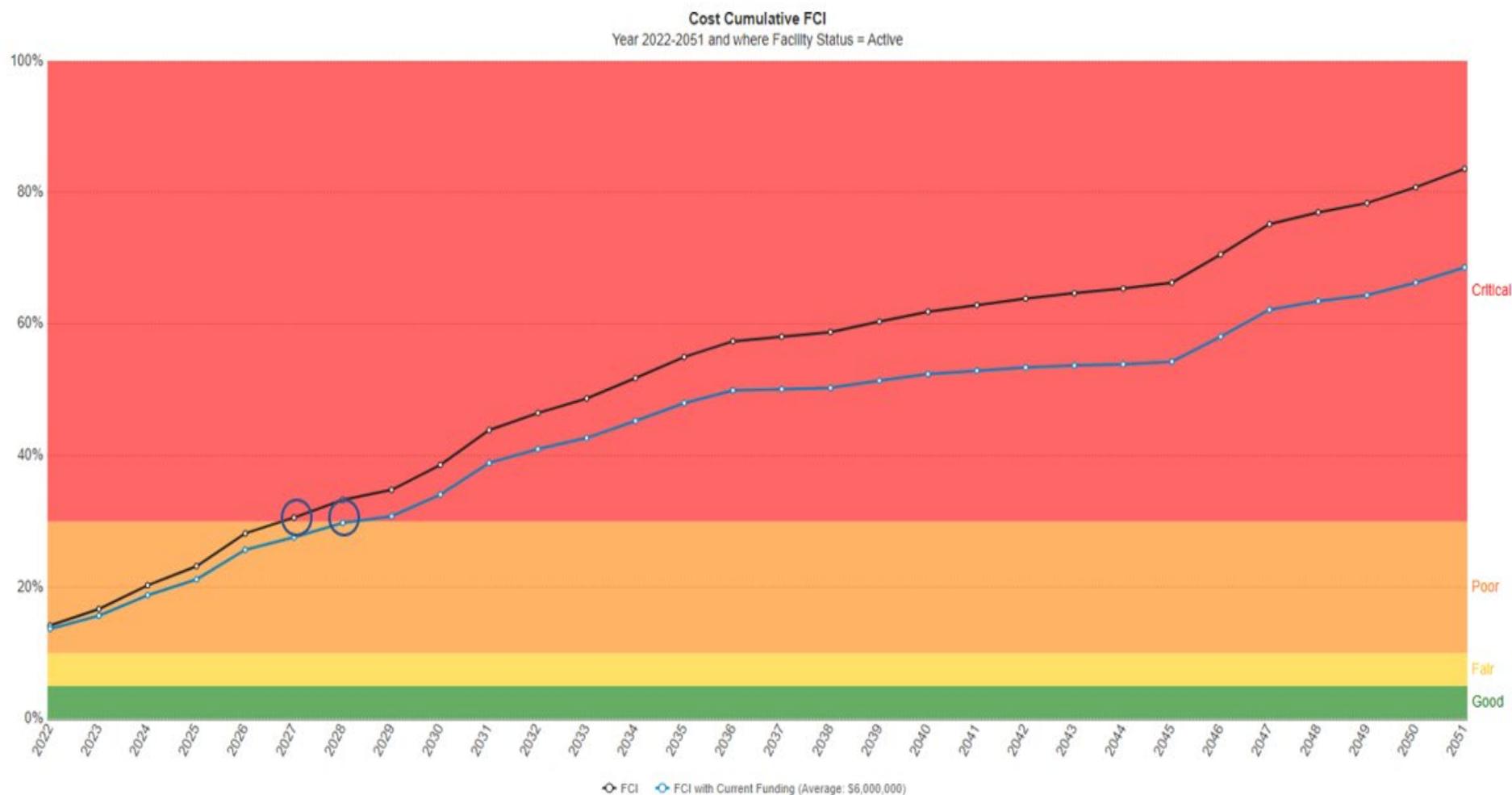
### Changeroom Renovation



Facility Condition Index (FCI) Report – Current and Future Projections

December 13, 2021

The following extrapolated trend lines are based on the current facilities funding allocation of approximately \$6,000,000 per year for deferred maintenance backlog (blue line) or with no annual allocation for deferred maintenance backlog (black line). For the first, most likely scenario (blue line), cost cumulative FCI reaches 0.30 (i.e. 30%) in 2028. In the second scenario, least likely scenario (black line), cost cumulative FCI reaches 0.30 (i.e. 30%) in 2027. For some historical context, please note that the FCI for the previous 8 years 2013-2021 has been in the orange (ie cautionary) zone, ranging between 0.17 and 0.27, depending on the calculation formula being utilized. The benchmark FCI in Dec 2021/Jan 2022 as provided most recently by the Ministry of Education is 0.17, and is reflected in the starting point for both the blue and black lines below.



## Status of Major Capital Projects and Relocatable Classroom Requests: December 20, 2021

### 1. Major Capital Requests

Following are the four major capital projects submitted to the Ministry of Education (MOE) for its review in February 2021:

- New Eastside Collegiate
- New Eastside Elementary School
- Centennial Collegiate Infrastructure and Infill Project
- Walter Murray Collegiate Infrastructure and Infill Project

The status of each of the above is unknown at the present time. It is expected that the MOE will provide a list of its top ten major capital projects prioritized from a provincial perspective as part of its budget presentation in Spring 2022. None of the above were listed in the MOE's top ten list in Spring 2021.

### 2. 2021-22 Relocatable Classroom Requests

Following are the new relocatable classroom requests submitted to the MOE for its review in October 2021:

- Two for Sylvia Fedoruk School
- Two for Ernest Lindner School
- Two for Colette Bourgonje School
- One for Willowgrove School (conditional on the four for three proposal below)

The status of each of the above is unknown at the present time. It is expected that the MOE will provide information regarding approved relocatable classroom request in January 2022.

### 3. 2020-2021 Relocatable Classroom Requests

The MOE approved four new relocatable classrooms for Saskatoon Public Schools in December 2020 as follows:

- Two for Willowgrove School
- One for École Alvin Buckwold School
- One for Centennial Collegiate

Given the exceedingly high tender prices received for the Willowgrove School and École Alvin Buckwold School relocatable classroom projects, the Board decided not to award tender for these projects in June 2021. After several internal and external meetings, administration has proposed and the Board has approved, that the budgets for all four approved relocatable classrooms totaling (\$360,000 times four relocatable classrooms) \$1,440,000 be applied to the supply and installation of three new relocatable classrooms at Willowgrove School. The MOE received this proposal in November 2021 and has recently denied it. Administration is currently working on a solution to this issue.

## Facilities Staffing and Asset Report:

<b>FTEs by Department</b>	<b>2016-17</b>	<b>2021-22</b>
Facilities	3	3
Contract Services	4	4
Maintenance	4.5	3.5
Operations	4.5	3.5
Trades	26	26
Caretaking	166.5	164.4
<b>Total</b>	<b>208.5</b>	<b>204.4</b>

<b>Floor Area</b>		
Gross Floor Area m <sup>2</sup>	347,365	390,513
Gross Floor Area Sqft	3,739,006	4,203,447

<b>Number of Facilities</b>		
Schools	55	59
Admin Buildings	3	3
Associate Schools	2	1
Alliance Schools	1	1
<b>Total</b>	<b>61</b>	<b>64</b>

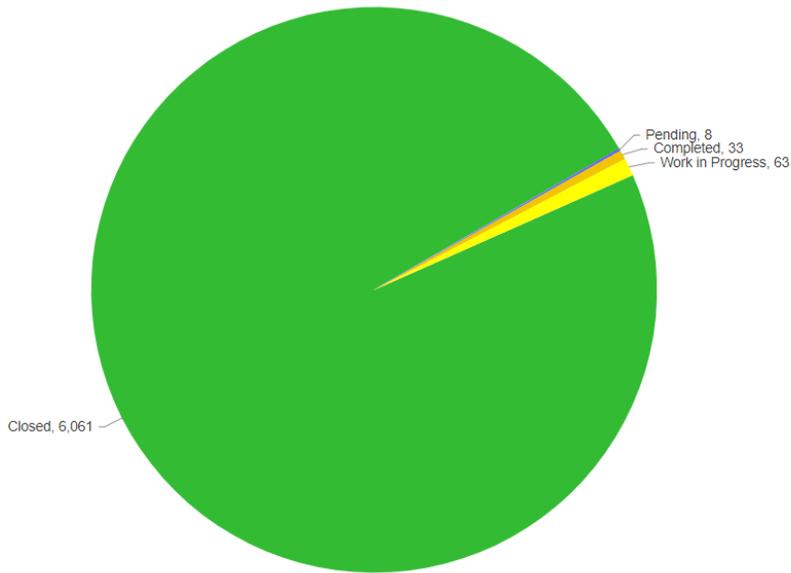
### Routine Maintenance (RM) Reports –

RM reports indicate the volume and status of work items for a specified period. These work items generally address breakdown repair and replacement in existing schools.

September 1, 2020 to August 31, 2021

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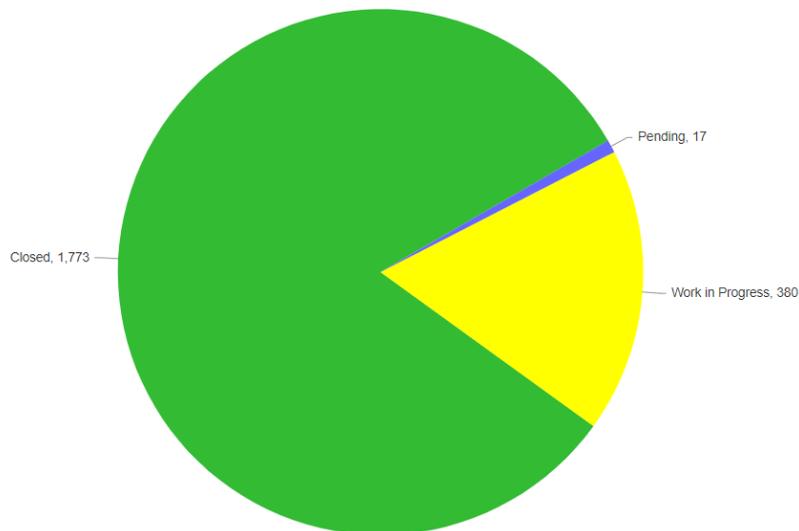
**Service Request Volume by Status**  
for selected items and where Facility Status = Active and where Type = RM Routine Maintenance Created between 2020-09-01 and 2021-08-31



September 1, 2021 to December 13, 2021

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**Service Request Volume by Status**  
for selected items and where Facility Status = Active and where Type = RM Routine Maintenance Created between 2021-09-01 and 2021-12-13



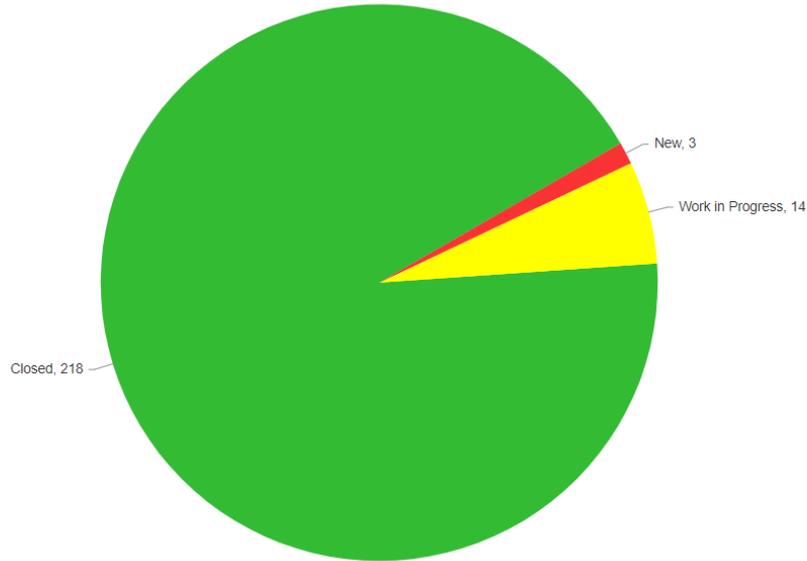
### Department Funded (DF) and Special Education Funded (SEF) Projects –

DF and SEF Funded Project Request Reports indicate the volume and status of work items for a specific period. These work items are funded either by school budgets or other department budgets.

September 1, 2020 to August 31, 2021

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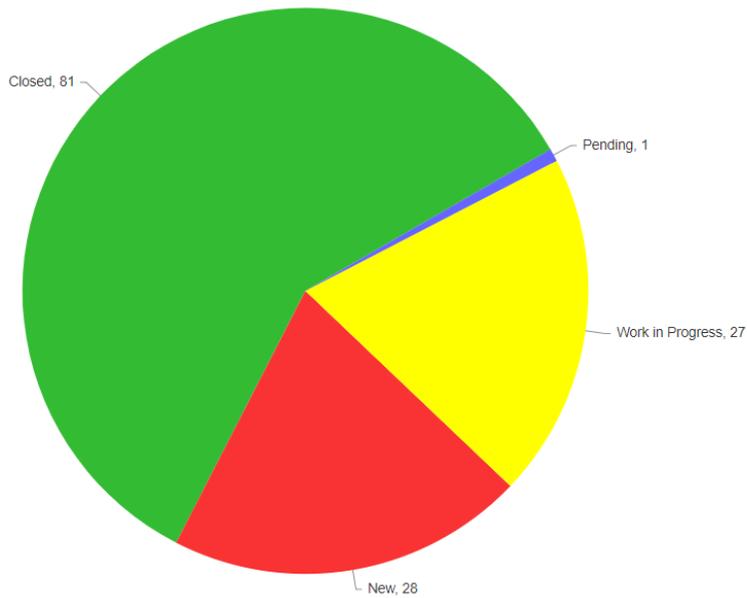
**Service Request Volume by Status**  
for selected items and where Facility Status = Active for Type DF Department Funded, SE Special Ed. Created between 2020-09-01 and 2021-08-31



September 1, 2021 to December 13, 2021

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**Service Request Volume by Status**  
for selected items and where Facility Status = Active for Type DF Department Funded, SE Special Ed. Created between 2021-09-01 and 2021-12-13



### Preventative Maintenance (PM) Report –

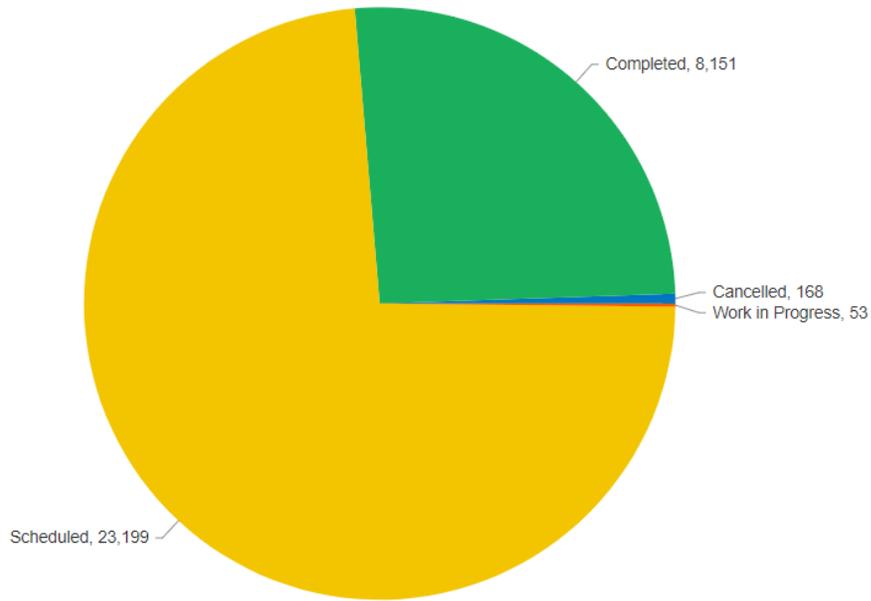
The PM report indicates the volume and status of work items for a specific time period. These are work items that are regularly scheduled over the course of an entire year, and can range from minor to relatively major commitments by the maintenance and operations workforce. Preventative maintenance is an important strategy in ensuring the operational effectiveness and efficiency of existing building systems, products and components.

September 1, 2021 to August 31, 2022

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**Volume of PM Events by Status**

for Status Scheduled, Work in Progress, Completed, Cancelled, Pending and where Facility Status = Active Scheduled to start between 2021-09-01 and 2022-08-31





**MEETING DATE:** JANUARY 11, 2022

**TOPIC:** COVID-19 UPDATE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Information

## BACKGROUND

Saskatoon Public Schools continues to focus on the response to the COVID-19 pandemic. Student and staff safety is our number one priority, and the division is focused on maintaining our efforts on the four student goals in the strategic plan. Timely and effective communication with staff, parents, and the community is a priority, and the division’s administrative team will continue to ensure that all stakeholders are well informed on the response to the COVID-19 pandemic.

## CURRENT STATUS

On December 30, 2021 the province announced changes to COVID-19 testing and case management guidelines. Individuals who receive a positive COVID-19 result on a rapid antigen test do not need a confirmatory PCR test if they are not experiencing symptoms. This change has resulted in changes in communication for schools and for the division.

As of January 4, 2022, Saskatoon Public Schools has been experiencing the reality of the new Omicron variant. In working with partners and following the guidelines of the Provincial Health Order, the school division has worked on ensuring all communication to students, staff, and families is up to date. One significant change since is that fully vaccinated individuals who tests positive on a rapid or PCR test are required to self-isolate for five days or 48 hours after symptoms have ended, whichever is later. Secondly, not fully vaccinated individuals who test positive on a rapid or PCR test, are required to self-isolate for 10 days or 48 hours after symptoms have ended, whichever is later.

Rapid test kits continue to be available to all schools and are being offered to families when requested. Cleaning and COVID protocols continue to be followed as the priority is to maintain safe learning environment for students and staff.

Staffing levels are becoming a concern as case numbers continue to rise. Administration is currently working on a contingency plan to lessen the impact of staff shortages on school operations. Having learning continue in-person is a priority for Saskatoon Public Schools.

Deputy Director Scrimshaw will provide a verbal update on the ongoing response to the COVID-19 pandemic.

PREPARED BY	DATE	ATTACHMENTS
Shane Skjerven, Director of Education Brent Hills, Deputy Director of Education Charlene Scrimshaw, Deputy Director of Education	January 6, 2022	None

## RECOMMENDATION

### **Proposed Board Motion:**

*That the Board receive the COVID-19 Update for information.*