



**Board of Education
Saskatoon School Division No. 13
Meeting of the
Saskatoon Board of Education**

TUESDAY, OCTOBER 12, 2021

310 – 21st Street East - 6:00 p.m.

Please Note: All public Board meetings are audio recorded

AGENDA

- 1. Roll Call**
- 2. Land Acknowledgement**
- 3. Agenda**
 - 3.1. Adoption of Agenda**

Proposed Board Motion: Move approval of the agenda.

- 3.2. Declaration of Conflict of Interest**

- 4. Celebrating Excellence:**
 - 4.1. Outreach Worker Supports**

- 5. Consent Items**

The Chair will ask for a motion to receive the items, and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request that a consent item be removed.

Proposed Board Motion: That the Board approve the consent items as presented.

- 5.1. Approval of Minutes – September 21, 2021**

Proposed Board Motion (if removed from consent items): That the Board approve the minutes of the Committee of the Whole and Regular Board meetings held September 21, 2021.

- 5.2. Secure Destruction of Records**

Proposed Board Motion (if removed from consent items): That the Board approve the secure destruction of 65 boxes of paper records and 16,000 digital files eligible for destruction as per SSBA Records Retention and Disposal Guide (September 2019).

5.3. Board Annual Work Plan Update

Proposed Board Motion (if removed from consent items): That the Board receive the Board Annual Work Plan Update.

6. Reports from Administrative Staff

6.1. Strategic Plan Accountability Report: 2021-2022 Enrolment

Proposed Board Motion: That the Board approve the Strategic Plan Accountability Report: 2021-2022 Enrolment, to be included as part of the director of education's 2021-2022 evaluation.

6.2. Strategic Plan Accountability Report: Student Learning Results Grades 9-12

Proposed Board Motion: That the Board approve the Strategic Plan Accountability Report: Student Learning Results Grades 9-12, to be included as part of the director of education's 2021-2022 evaluation.

6.3. COVID-19 Update

Proposed Board Motion: That the Board receive the COVID-19 Update for information.

6.4. City Centre Project Update

Proposed Board Motion: That the Board receive the City Centre Project Update for information.

7. Delegation

8. Business Arising from the Minutes

9. Unfinished Business

9.1. Items Arising from the Committee of the Whole

10. Reports of Committees and Trustees

11. New Business

12. Comments/Concerns/Questions from the Public

(Maximum 5 minutes per speaker; 20 minutes total; must be related to a specific agenda item)

13. Notices of Motion

14. Questions by Trustees

15. Adjournment

Proposed Board Motion: That the Board Adjourn to the call of the Chair or the Inaugural meeting of Tuesday, November 9, 2021.



MEETING DATE: **OCTOBER 12, 2021**

TOPIC: **CELEBRATING EXCELLENCE: OUTREACH WORKER SUPPORTS**

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Celebrating Excellence	<input checked="" type="checkbox"/> Information

BACKGROUND

Academic excellence, character, engagement, and well-being of students are at the heart of Saskatoon Public Schools’ five-year strategic plan. The plan highlights our vision of each student being known, valued, and believed in. It emphasizes Saskatoon Public Schools' commitment to creating learning experiences that inspire all students to reach their potential and the importance of relationships, equity and accountability.

CURRENT STATUS

In response to COVID-19, Saskatoon Public Schools created six outreach worker positions for the 2021-2022 school year to support staff with re-engaging students that had inconsistent attendance during 2020-2021 and to support student mental health. The primary work of an outreach worker is reconnection with families. Once a relationship is established, outreach workers help students with registration at school and are now supporting the students so that they can remain positively engaged with school staff and students.

Sherry McConnell, Coordinator of Learning Supports – Pandemic Supports will share stories from outreach workers and principals that reveal how the outreach worker team has been able to reconnect families to school. Individuals in these roles support school staff and the community. This support is evident in the number of students who had inconsistent attendance last year and are registered this year, and in the stories of how the reconnection has a positive impact on both students and staff.

PREPARED BY	DATE	ATTACHMENTS
Charlene Scrimshaw, Deputy Director of Education Colleen Norris, Superintendent of Education	October 5, 2021	None



MEETING DATE: OCTOBER 12, 2021

TOPIC: APPROVAL OF MINUTES

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Approval of Minutes	<input type="checkbox"/> Information

BACKGROUND

CURRENT STATUS

Attached are the minutes from the September 21, 2021 Committee of the Whole and Regular Board meetings.

PREPARED BY	DATE	ATTACHMENTS
Daniel Burke, Chief Financial Officer	September 28, 2021	- Minutes

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the Board approve the minutes of the Committee of the Whole and Regular Board meetings held September 21, 2021.

UNAPPROVED

MINUTES OF A MEETING:

of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, September 21, 2021 at 2:30 p.m.

September 21, 2021

MEMBERS PRESENT:

Trustees Angela Arneson, Donna Banks, Charmaine Bellamy, Kathleen Brannen, Vernon Linklater, Colleen MacPherson, Michael Pidwerbeski, Kim Stranden, Ross Tait, Suzanne Zwarych

Following discussions in Committee of the Whole, Trustee Tait moved that the Board rise and report.

CARRIED (10)

The meeting adjourned at 5:40 p.m.

Secretary of the School Division

Board Chair

UNAPPROVED

MINUTES OF A MEETING: of the Board of Education of the Saskatchewan School Division No. 13 of Saskatchewan, held on Tuesday, September 21, 2021 at 5:00 p.m. September 21, 2021

MEMBERS PRESENT: Trustees Colleen MacPherson (Chair), Angela Arneson, Donna Banks, Charmaine Bellamy, Kathleen Brannen, Vernon Linklater, Michael Pidwerbeski, Kim Stranden, Ross Tait, Suzanne Zwarych

Chair MacPherson, called the meeting to order, read the roll call into the minutes, and acknowledged the meeting was being held on Treaty Six territory and traditional homeland of the Métis/Michif people.

Agenda: Trustee Banks moved approval of the agenda.

Agenda

CARRIED (10)

There were no conflicts of interested declared by any Board members.

Celebrating Excellence – Outdoor Learning at Buena Vista School:

Superintendent Bishop-Yong introduced Justin Giesbrecht and Jill Monahan, Administrators at Buena Vista School. Principal Giesbrecht described the positive feedback the school has received from the community. Teachers Laura Tebay and Lisa Grabinsky Sparks shared their enthusiasm with the learnings of the early learners. Parker Halfinger, Gabby Neiman and Freya Halfinger shared their excitement of the program from a family's perspective.

Celebrating Excellence - Outdoor Learning at Buena Vista

Consent Items: Trustee Stranden moved that the following consent agenda items be approved as presented.

Consent Items

CARRIED (10)

Approval of Minutes June 15, 2021: Trustee Stranden moved that the Board approve the minutes of the Committee of the Whole and Regular Board meetings held June 15, 2021

Approval of Minutes

CARRIED (10)

Financial Results for the Period September 1, 2020 to July 31, 2021: Trustee Stranden moved that the Board receive the financial results for the period September 1, 2020 to July 31, 2021 for information.

Financial Results for the Period September 1, 2020 to July 31, 2021

CARRIED (10)

Correspondence: Trustee Stranden moved that the Board receive the correspondence as listed:

Correspondence

- a) Correspondence from Deputy Minister Donna Johnson regarding Saskatoon Public Schools' estimated revenues and expenditures for the 2021-2022 school division fiscal year.

CARRIED (10)

UNAPPROVED

Reports from Administrative Staff:

Strategic Accountability Report: Student Learning Results Grades 1-8
Superintendent Bishop-Yong presented the accountability report for student learning results for grades 1-8.

Strategic
Accountability
Report:
Student Learning
Results
Grades 1-8

Trustee Brannen moved that the Board approve the Strategic Plan Accountability Report: Student Learning Results Grades 1-8, to be included as part of the director of education's 2021-2022 evaluation.

CARRIED (10)

School Opening Update: Director Skjerven provided an update of school opening activities in September 2021.

School Opening
Update

Trustee Tait moved that the Board receive the School Opening Update for information.

CARRIED (10)

COVID-19 Update: Deputy Director Hills provided an update on the COVID-19 pandemic.

COVID-19
Update

Trustee Zwarych moved that the Board receive the COVID-19 update for information.

CARRIED (10)

City Centre Project Update: Deputy Director Hills provided an update on the City Centre Project.

City Centre
Project Update

Unfinished Business:

Out-of-Scope Compensation Report: Trustee Banks moved that the Board approve the recommendations contained in the document "Out-of-Scope Compensation – 2021 Recommendations".

Out-of-Scope
Compensation
Report

CARRIED (10)

Energy Smart 2.0 Program Update: Trustee Pidwerbeski moved that the Board approve the work of light-emitting diode (LED) replacement lighting at Howard Coad and Vincent Massey schools and Walter Murray Collegiate, at a cost not to exceed \$500,000, plus applicable taxes, to Radiance Energy Limited, with Spectrum Electric as the local installer.

Energy Smart
2.0 Program
Update

CARRIED (10)

Audit Service Plan for the Fiscal Year Ended August 31, 2021: Trustee Linklater moved that the Board approve the audit service plan for the fiscal year ending August 31, 2021.

Audit Service
Plan for the
Fiscal Year
Ended August
31, 2021

CARRIED (10)

Board Annual Work Plan: Trustee Arneson moved that the Board approve the Board Annual Work Plan 2021-2022.

Board Annual
Work Plan

CARRIED (10)

Board Subcommittee Minutes: Trustee Stranden moved that the Board approve the minutes of the Board Audit and Risk Committee meeting held June 7, 2021, the Board Governance Committee minutes held May 25, 2021, and the Board Human Resources Committee minutes held March 16, 2021.

Board
Subcommittee
Minutes

CARRIED (10)

Reports of Committees and Trustees:

- Trustee Linklater reported on his attendance at the vigil to honor the life of Saskatoon Public Schools' student Baeleigh Maurice and extended his sincere condolences to the family.
- Trustee Banks reported on her attendance at James L. Alexander's school community association meeting. She also attended several meetings of the Saskatchewan School Boards Association Executive and announced Saskatoon would be the host city for the Canadian School Boards Association Annual General Meeting in July 2021.
- Board Chair MacPherson reported on her weekly attendance at meetings involving Board Chairs and Directors throughout Saskatchewan.

New Business

Saskatchewan School Boards Association – Submission of Bylaw Amendments and Resolutions for the 2021 Annual General Meeting: Board members reviewed the proposed amendments. No changes were brought forward.

SSBA-
Submission
of Bylaw
Amendments
and Resolutions
for the 2021
Annual General
Meeting

Saskatchewan School Boards Association – Position Statements:
Board members reviewed the position statements. No changes were brought forward.

SSBA Position
Statements

Comments/Concerns/Questions from the Public:

Mr. Moore commented on agenda item #6.3 - COVID-19 Update.

Notice of Motion:

No Notices of Motion were brought forward.

Questions by Trustees:

There were no questions by Trustees.

Adjournment:

Trustee Brannen moved that the Board adjourn to the call of the Chair or the Committee of the Whole meeting of Tuesday, October 12, 2021.

CARRIED (10)

The meeting adjourned at 7:06 p.m.

Secretary of the School Division

Board Chair



MEETING DATE: OCTOBER 12, 2021

TOPIC: SECURE DESTRUCTION OF RECORDS

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Destruction of Records	<input type="checkbox"/> Information

BACKGROUND

Based on Administrative Procedure 175: Preservation and Disposal of Records, and the Saskatchewan School Boards Association’s (SSBA) *Records Retention and Disposal Guide* (September 2019), certain records are eligible for destruction.

- 30 boxes of accounting files relating to *Section 1* of SSBA’s guidelines are eligible for destruction (see attached).
- 16,000 procurement digital files relating to *Section 1.15* of SSBA’s guidelines are eligible for destruction (see attached).
- 8 boxes of payroll files relating to *Section 5.5* of SSBA’s guidelines are eligible for destruction (see attached).
- 27 boxes of human resources files relating to *Section 5.1* of SSBA’s guidelines are eligible for destruction (see attached).

Saskatoon Public Schools has a contract with Crown Store-All (formerly known as Crown Enterprises) for secure destruction that adheres to the policies and guidelines of both our school division and the SSBA.

CURRENT STATUS

A motion is required to securely destroy 65 boxes of paper records and 16,000 digital files, all eligible for destruction as per SSBA Records Retention and Disposal Guide (September 2019).

PREPARED BY	DATE	ATTACHMENTS
Jason Dunk, Chief Technology Officer	October 1, 2021	Destruction of Records

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the Board approve the secure destruction of 65 boxes of paper records and 16,000 digital files eligible for destruction as per SSBA Records Retention and Disposal Guide (September 2019).

Destruction of Records – October 2021

Accounting: 30 boxes of paper files

- Variety of accounting records from 2010-2014
- Section 1 of SSBA guidelines

Procurement: ~16,000 digital files

- Vendor files from 2013 and earlier
- Section 1.15 of SSBA guidelines

Payroll: 8 boxes of paper files

- Monthly payroll files from 2013
- Section 5.5 of SSBA guidelines

Human Resources: 27 boxes of paper files

- Employee files from 2013, 2014
- Section 5.1 of SSBA guidelines



MEETING DATE: OCTOBER 12, 2021

TOPIC: BOARD ANNUAL WORK PLAN UPDATE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input type="checkbox"/> Information

BACKGROUND

At the September 21, 2021 Board meeting, the Board approved the *Board Annual Work Plan 2021 – 2022*.

CURRENT STATUS

Attached is a copy of the Board Annual Work Plan 2021 – 2022.

PREPARED BY	DATE	ATTACHMENTS
Shane Skjerven, Director of Education	October 5, 2021	Board Annual Work Plan 2021-2022

RECOMMENDATION

Proposed Board Motion (if removed from consent items):
That the Board receive the 2021-2022 Board Annual Work Plan Update.

SASKATOON BOARD OF EDUCATION - 2021-2022 BOARD ANNUAL WORK PLAN**REGULAR REPORTS FROM ADMINISTRATION**

Celebrating Excellence item (every meeting)

Fiscal Monitoring Report (monthly)

Accountability Reports - Facilities(2); Human Resources (2), Student Learning Results (2), Student Transportation (2), Information Services, Enrolment Report, Early Learning, Mental Health/Wellness Strategies, Engagement, Responsibility and Perseverance, Partnership Summary, Equity,

2021-2022 Board Governance Priorities (every meeting)

POSSIBLE BOARD ADVOCACY MEETINGS

Board / Student Forum

Saskatoon MLAs

Minister of Education

Mayor of Saskatoon

City of Saskatoon Councilors

Saskatoon Tribal Council

GSCS' Board of Education

BOARD MEETING DATES (6:00 p.m. except for Inaugural Meeting - 12:00 noon)

September 21, 2021

October 12, 2021

November 9 - Inaugural Meeting (12:00 noon)

November 23, 2021

December 7, 2021

January 11, 2022

February 8, 2022

March 15, 2022

April 12, 2022

May 10, 2022

June 7, 2022

June 21, 2022

BOARD MEETINGS**September 21 Board Meeting****Regular Meeting Agenda Items**

Accountability Report: Student Learning Results 1-8

Approve 2021-2022 board annual work plan

SSBA - Proposed budget; bylaw amendments and resolutions for 2021 annual general meeting (bylaw amendments deadline is September 30 and resolutions deadline is October 15)

SSBA - position statements - if received

City Centre Project update

COVID-19 update

Financial results for the period September 1, 2020 to July 31, 2021

School opening update

September Events / Deadlines / Meetings

Public Section Table Officers' meeting (September 14)

SSBA executive meeting (September 16 & 17)

Board Chairs Council meeting (September 16)

Saskatoon Public Schools Foundation Board meeting (September 24)

Public Section Executive meeting (September 28)

Submission for the SSBA Award of Distinction (deadline - September 30)

October 12 Board Meeting
Regular Agenda Items
Accountability Report: Student Learning Results 9-12
Accountability Report: Enrolment
Approve SSBA 2021 annual general meeting voting delegates
Approve resolutions for the SSBA annual general meeting (if needed)
Board annual work plan (information)
Financial results for the period September 1, 2021 to September 30, 2021
October Events / Deadlines / Meetings
Meet with S.T.A. executive and Greater Saskatoon Catholic Schools' representative (Board Chair)
Submission for SSBA bylaw amendments (deadline September 30)
Submission for SSBA resolutions (deadline October 15)
School community council assembly meeting (October 27 7:00 p.m.)
SSBA executive meeting (October 21-22)
Board Chairs Council (October 25)
November 9 Inaugural Meeting (noon)
November 23 Board Meeting
Regular Meeting Agenda Items
Accountability Report: Audited Financials
Accountability Report: Student Transportation
Financial results for the period September 1, 2021 to October 31, 2021
November Events / Deadlines / Meetings
Remembrance Day Ceremony (November 11)
Public Section Annual General meeting (November 15) (in conjunction with the SSBA AGM - Nov. 14-16)
SSBA Fall General Assembly and Annual General Meeting (November 14-16)
Board Chairs Council meeting (November 16)
Saskatoon Public Schools Foundation Board meeting (November 26)
December 7 Board Meeting
Regular Meeting Agenda Items
Accountability Report: Facilities
Accountability Report: Human Resources
December Events / Deadlines / Meeting
SSBA Executive meeting (December 2-3)
Board Chairs Council (December 6)
January 11 Board Meeting
Regular Meeting Agenda Items
Accountability Report: Early Learning
Celebrating Excellence: Award of Excellence; 2020-2021 Proficiency Awards
Financial results for the period September 1, 2021 to November 30, 2021
School community councils update
January Events / Deadlines / Meetings

Award of Excellence luncheon and presentation (tbd)
SSBA Executive meeting (January 13-14)
Saskatoon Public Schools Foundation Board meeting (January 28)
School Community Council Assembly meeting (January 26)
February 8 Board Meeting
Regular Meeting Agenda Items
Accountability Report: Mental Health / Wellness Strategies
Changes to administrative procedures manual
Approve top three capital projects
Approve school calendar (if possible)
Financial results for the period September 1, 2021 to December 31, 2021
Saskatoon Public Schools Foundation annual report
SPS Foundation - audited financial statements September 1, 2019 to August 31, 2020
February Events / Deadlines / Meetings
Public Section Executive meeting (February 15)
Board Chairs Council (February 3)
Meet with S.T.A. Executive and Greater Saskatoon Catholic Schools' representatives (Board Chair)
March 15 Board Meeting
Regular Board Meeting Agenda Items
Accountability Report: Engagement, Responsibility, and Perseverance
Approve 2022-2023 Board meeting dates
Financial results for the period September 1, 2021 to February 28, 2022
March Events / Deadlines / Meetings
SSBA Executive meeting (March 3-4)
Saskatoon Public Schools Foundation Board meeting (March 25)
April 12 Board Meeting
Regular Meeting Agenda Items
Accountability Report: Partnership Summary
2022-2023 provincial budget
Financial results for the period September 1, 2021 to March 31, 2022
April Events / Deadlines / Meetings
SSBA Spring General Assembly (April 7-8)
SSBA Executive meeting (April 6)
Board Chairs Council meeting (April 7)
Public Section Executive meeting (April 7) (part of SSBA Spring Assembly April 7-8)
School Community Council Assembly meeting (April 27)
May 10 Board Meeting
Regular Meeting Agenda Items
Accountability Report: Human Resources
Accountability Report: Student Transportation
Appointment of independent pension trustee
Approve five year capital construction plan
Financial results for the period September 1, 2020 to March 31, 2022
Three year preventative maintenance and renewal plan

May Events / Deadlines / Meetings
Meet with S.T.A. Executive and Greater Saskatoon Catholic Schools' representatives (Board Chair)
SSBA Executive meeting (May 19-20)
Saskatoon Public Schools Foundation Board meeting (May 27)
June Board Meetings - June 7 and June 21
Regular Meeting Agenda Items
Accountability Report: Equity (June 7)
Accountability Report: Information Services (June 7)
Accountability Report: Facilities (June 21)
Approve audited statements of the non-teaching employees pension plan
Approve 2022-2023 budget
Board Chair's highlights/reflections of the 2021-22 Year
2021-2022 Board annual work plan (information)
Facilities tenders - if required
Financial results for the period September 1, 2021 to April 30, 2022
Financial results for the period September 1, 2021 to May 31, 2022
June Events / Deadlines / Meeting
Public Section General Meeting and PD (June 4)
SPS Service Recognition Banquet (June 17)
S.T.A. Banquet (tbd)
Attend Graduation Ceremonies to Present Awards
SIMFC Indigenous Graduation Gala
SSSAD Coaches' Appreciation Luncheon
SHSAA Annual General Meeting
July Events
National Aboriginal Trustee Gathering
CSBA Congress 2022
Saskatoon Public Schools Foundation Board meeting (July 22)



MEETING DATE: OCTOBER 12, 2021

TOPIC: STRATEGIC PLAN ACCOUNTABILITY REPORT:
2021-2022 ENROLMENT

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Information

BACKGROUND

Academic excellence, character, engagement, and well-being of students are at the heart of Saskatoon Public Schools' five-year strategic plan. The plan highlights our vision of each student being known, valued, and believed in. It emphasizes Saskatoon Public Schools' commitment to creating learning experiences that inspire all students to reach their potential and the importance of relationships, equity and accountability.

CURRENT STATUS

Attached is the accountability report for enrolment which will be presented by Superintendents Dean Newton and Mitch Kachur.

PREPARED BY	DATE	ATTACHMENTS
Brent Hills, Deputy Director of Education Charlene Scrimshaw, Deputy Director of Education Mitch Kachur, Superintendent of Education Dean Newton, Superintendent of Education	October 5, 2021	Accountability Report

RECOMMENDATION

Proposed Board Motion:

That the Board approve the Strategic Plan Accountability Report: 2021-2022 Enrolment, to be included as part of the director of education's 2021-2022 evaluation.

At Saskatoon Public Schools every student is **Known • Valued • Believed In**

We are committed to creating learning experiences that inspire all students to reach their potential.



Accountability Topic: **2021-2022 ENROLMENT**

Date of Board Meeting: October 12, 2021

Strategic Priorities:

<input type="checkbox"/> Academic Excellence	<input type="checkbox"/> Well-being
<input type="checkbox"/> Character	<input type="checkbox"/> Financial Stewardship
<input type="checkbox"/> Engagement	<input checked="" type="checkbox"/> Internal Business Processes

Commitments:

- Relationships (honouring diversity, welcoming and joyful spaces, and community partnerships)
- Equity (anti-racist/anti-oppressive practice, representative workforce, high expectations)
- Accountability (evidence-based practice, focus on Indigenous student success, ensure safe, caring, and accepting learning environments)

Key Measures:

Each year the analysis of enrolment is presented to the Board after the official September 30th enrolment submission. Enrolment patterns are monitored closely to assist in making efficient and effective use of facilities, and to fulfill the mandate of public education that is open to all. The COVID-19 pandemic continues to have a significant impact on k-12 enrolment patterns.

Targets:

Saskatoon Public Schools' enrolment target is to have year-over-year growth. The manager of student information systems goes through an annual process using Baragar software to determine what the enrolment projections will be for each SPS school in the upcoming school year. Enrolment projections may be adjusted up or down based on local neighborhood conditions.

Key Initiatives Employed:

- **Continued Enhancement of Online Learning Options**

Saskatoon Public Schools has operated a grades 10-12 online program for part-time students for many years. At the onset of the COVID-19 pandemic, the demand for grades k-12 online options increased dramatically and Saskatoon Public Schools responded with full-time grades k-8 online programming and expanded grades 9-12 online options for part-time and full-time students. For the 2021-2022 school year, request for full-time online programming has subsided but there is still significant demand. SPS online administrators have asked for student feedback on course selection requests and designed their online program(s) to best meet the needs of students.

- **Growth of Outdoor Learning Opportunities**

Understanding the impact of outdoor learning experiences on the academic, social, emotional, and spiritual goals for students, Saskatoon Public Schools is making concerted efforts to create place-based learning, grounded in research, that takes place outside the traditional classroom. An example of this work is at Buena Vista School where the pre-kindergarten program is designed to maximize outdoor learning opportunities for students. In order to support this work, a coordinator of outdoor learning has been appointed to provide professional development to staff on outdoor learning instruction and assessment.

- **Outreach Workers**

Using additional Ministry targeted funding, Saskatoon Public Schools has created a team of outreach workers with the goal of re-engaging students who have been away from school for a significant period of time during the 2020-2021 school year. The purpose of this work is to remove barriers to learning and establish positive relationships in transitioning students back to the classroom or the online learning centre.

- **Early Registration**

In pre-kindergarten to grade 8, Saskatoon Public Schools creates warm and welcoming learning environments. Based on feedback from families, early registration is appreciated as a way to complete the registration process and tour the school on a dedicated day before the school year begins.

In secondary schools, administrative teams and secondary counsellors provide registration information early for those students returning to the same school. They also open the doors before the school year has started for new registrants so students can select classes and ask questions.

Data:**September 30, 2021 Enrolment Numbers**

Student Population K-12	September 30, 2020 (Actual)	September 30, 2021 (Actual)	Year-over-year difference (Actual)	September 2021-2022 (Projections)	Difference in Projections and Actual
Kindergarten	1,837	1,847*	10	1,965	-118
Grades 1-8	15,090	15,146*	56	15,495	-349
Grades 9-12	8,353	8,784*	431	8,766	18
Total	25,280	25,777*	497	26,226	-449

*Pending Ministry Approval

French Immersion

	2020-2021	2021-2022	Difference
Elementary	2,370	2,334	-36
Secondary	465	503	38
Total	2,835	2,837	2

Online Learning Centre

Schools	2020-2021	2021-2022	Difference
K-8 English	1,895	377	-1,518
K-8 French	349	79	-270
Grades 9-12	895	539	-356

Over 22 Students

	2020-2021	2021-2022	Difference
Over 22 Students	134	164	30

After the decision to discontinue service for students over the age of 22 to start the 2020-2021 school year was made, the impact of COVID-19 on post-secondary partner organizations resulted in them not providing this service in-person. In the short-term, Saskatoon Public Schools has continued to serve this demographic with the goal of transitioning them to post-secondary as soon as possible.

Future Initiatives:

Saskatoon Public Schools will continue to build on past strength(s) and look for new opportunities with the goal to be the school division of choice for Saskatoon families. Saskatoon Public Schools continues to be strategically engaged in student, parent, and community feedback on division programming and opportunities ensuring we are responding to the needs of our stakeholders. Celebrating and marketing of division programs and successes will continue to be an area of focus.

Risk Assessment:

The financial well-being of the school division is directly tied to annual enrolment. A significant gain of enrolment provides more funding for the division and increased opportunity to provide flexibility in programming and support(s) for students. Significant growth in individual communities may increase pressure on Saskatoon Public Schools resources and facilities.

Summary Comments:

In analyzing the enrolment data from September 30, 2021, levels approach or in some cases surpass the numbers achieved before the pandemic. The goal is to build on these results to position Saskatoon Public Schools for continued enrolment growth in future years.



MEETING DATE: OCTOBER 12, 2021

TOPIC: STRATEGIC PLAN ACCOUNTABILITY REPORT:
STUDENT LEARNING RESULTS GRADES 9-12

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Information

BACKGROUND

Academic excellence, character, engagement, and well-being of students are at the heart of Saskatoon Public Schools' five-year strategic plan. The plan highlights our vision of each student being known, valued, and believed in. It emphasizes Saskatoon Public Schools' commitment to creating learning experiences that inspire all students to reach their potential and the importance of relationships, equity and accountability.

CURRENT STATUS

Attached is the accountability report for student learning results grades 9-12 which will be presented by Superintendent Paul Janzen.

PREPARED BY	DATE	ATTACHMENTS
Brent Hills, Deputy Director of Education Paul Janzen, Superintendent of Education	October 5, 2021	Accountability Report

RECOMMENDATION

Proposed Board Motion:

That the Board approve the Strategic Plan Accountability Report: Student Learning Results Grades 9-12, to be included as part of the director of education's 2021-2022 evaluation.

At Saskatoon Public Schools every student is **Known • Valued • Believed In**

We are committed to creating learning experiences that inspire all students to reach their potential.



Accountability Topic: STUDENT LEARNING RESULTS GRADES 9-12

Date of Board Meeting: October 12, 2021

Strategic Priorities:

<input checked="" type="checkbox"/> Academic Excellence	<input type="checkbox"/> Well-being
<input type="checkbox"/> Character	<input type="checkbox"/> Financial Stewardship
<input type="checkbox"/> Engagement	<input type="checkbox"/> Internal Business Processes

Commitments:

- Relationships (honouring diversity, welcoming and joyful spaces, and community partnerships)
- Equity (anti-racist/anti-oppressive practice, representative workforce, high expectations)
- Accountability (evidence-based practice, focus on Indigenous student success, ensure safe, caring, and accepting learning environments)

Key Measures:

The key measures for collegiates are:

- credit attainment (students are able to attain 10 credits per year starting in grade 10),
- graduation rates (students need 24 credits to graduate, and
- attendance.

Targets:

Consistent growth in attendance, credit attainment and graduation rates in comparison to provincial data.

Key Initiatives Employed:

Meeting our Learners Where They Are At

School closures that occurred on March 20, 2020 had a direct impact on student learning. In order to mitigate this learning interruption, professional development leading up to the 2020-2021 school year focused on providing strategies for teachers to meet students where they are at in their learning journey. Resources and support materials were developed that looked at prioritizing

outcomes, identifying essential indicators, and determining necessary prerequisite skills needed for future courses. Teachers were also asked to anticipate potential areas where students would have learning gaps as they were welcomed back into classrooms.

Teaching in a Quint System

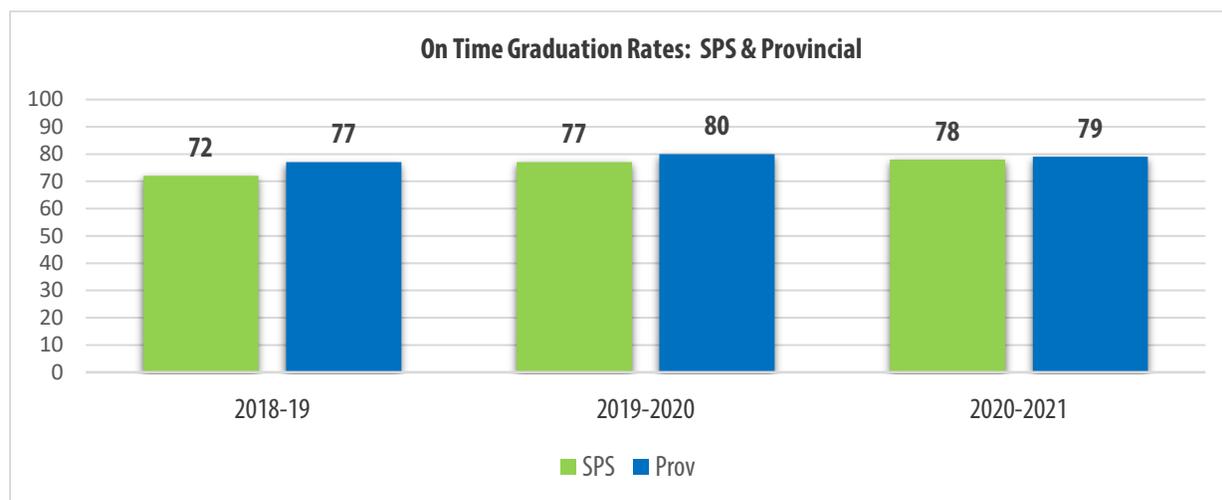
To support the health and safety of students and staff members, all collegiates adopted a block schedule for 2020-21. A block schedule meant students took two classes per day while maintaining the option to achieve 10 credits per school year. Nutana Collegiate, Royal West Campus, and City Park School continued to follow their unique block scheduling, which already supported physical distancing and student safety. This was a significant change for both students and teachers. Resources and support materials were provided for teachers to review their courses and investigate instructional strategies that were better suited to teaching in blocks.

Continuity of Learning

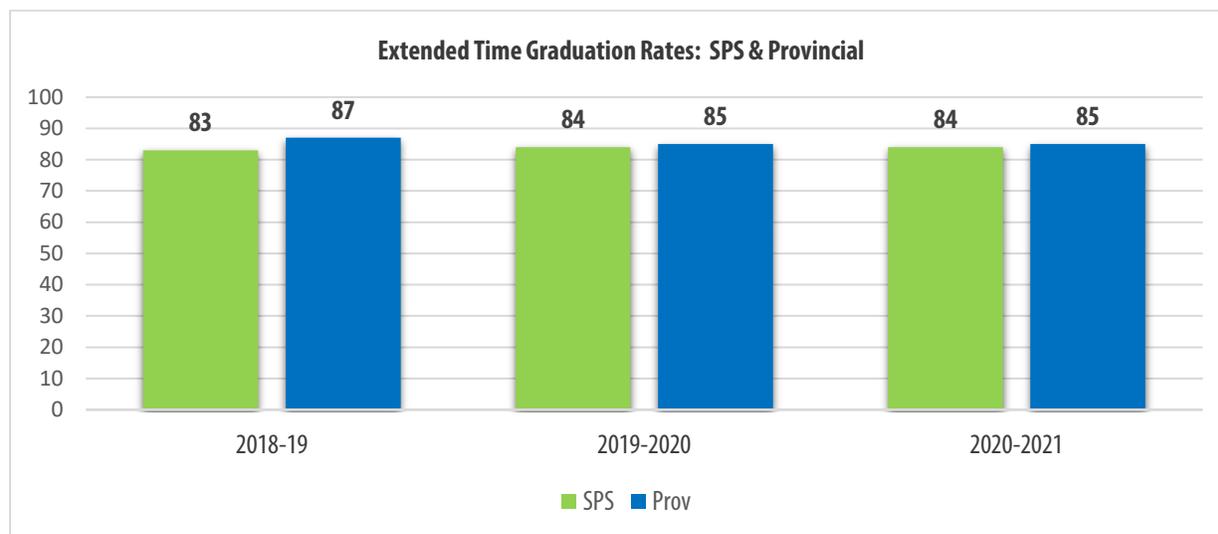
Resources and processes were developed to support teachers and leaders to maintain continuity of learning in the event of an interruption due to COVID-19. All teachers created a digital classroom, such as *Google Classroom*, to engage students and families and to prepare for the contingency of remote learning. Various central office departments provided support to schools and teachers transitioning to remote learning. This preparation and support became integral as collegiates moved to Level 3 on November 19, 2020. This meant students were essentially split into two groups and only attended school every other day. On the days they did not attend in-person learning they engaged in independent work at home. The staff development team pivoted to support this new delivery method and produced multiple materials to support teachers in yet another new learning environment and schedule. Blended learning environments and curriculum efficiency again become keys areas of professional development.

Data:

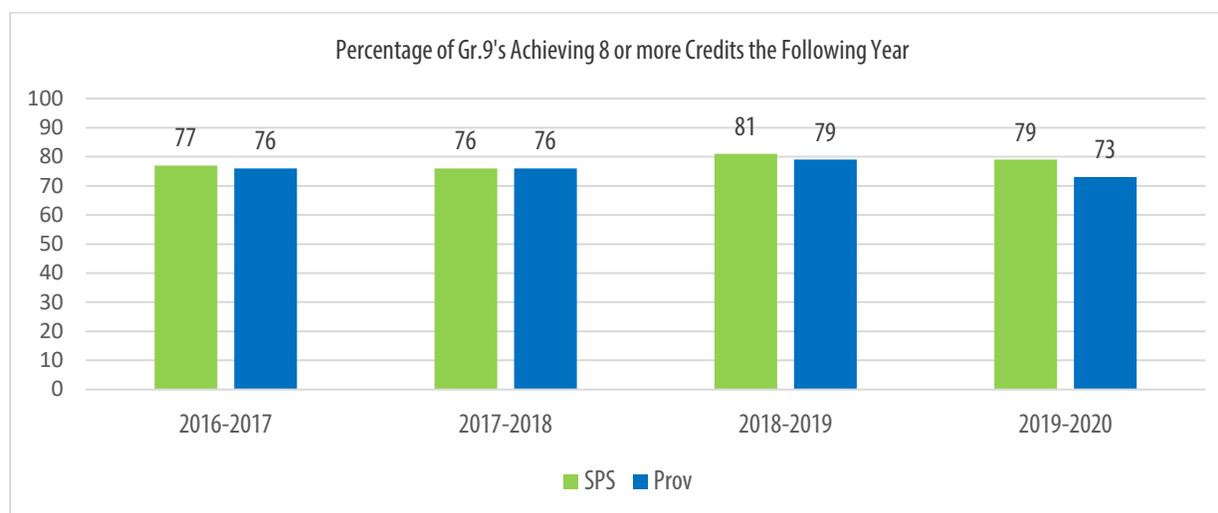
In the fall, the Ministry of Education provides Saskatoon Public Schools with data related to credit attainment, graduation rates and attendance.



For ministry purposes a student who attempts their first two credits at a school will become part of that grade cohort and counts towards that school’s graduation rate. The three-year or “on-time” graduation rate for Saskatoon Public Schools increased by 5% in 2019-2020. With school closures announced on March 20, 2020 students were given a choice to either take their current mark as of that date or get a 50% in the courses they were currently enrolled in. Students were invited to continue with supplemental learning, however, could not earn less than their current mark or the 50% granted by the Ministry of Education. This increase, both in the division and provincial levels, may be attributed to this significant increase in credit attainment. Last year, the on-time graduation rate was 78%, 1% higher than in the 2019-2020 school year. The 78% for 2020-2021 is significantly higher than the 72% that was obtained in 2018-19, prior to the COVID-19 pandemic.

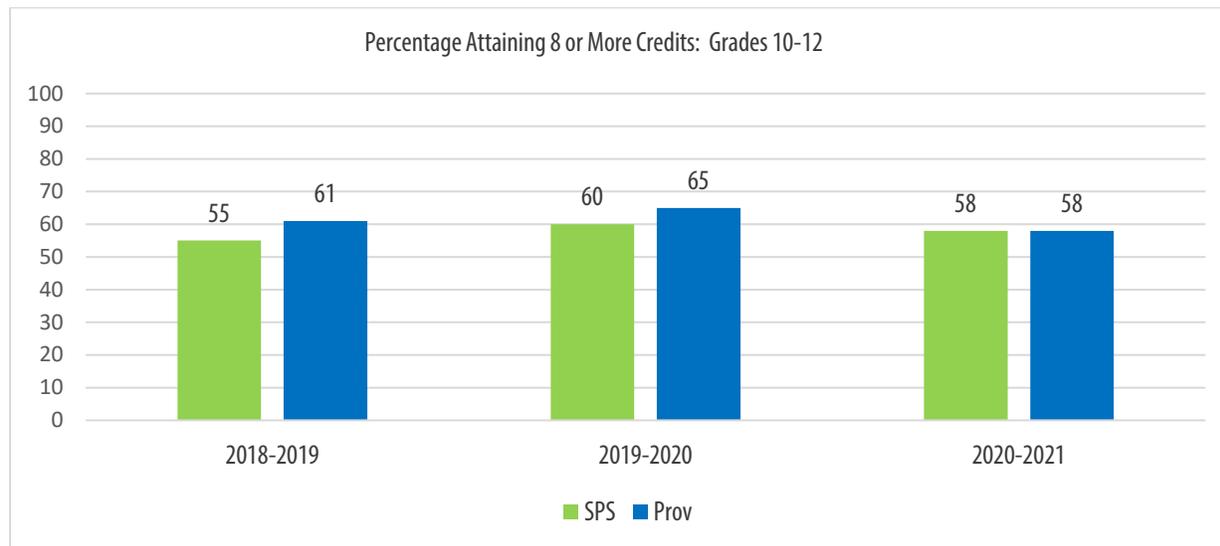


The five-year or “extended time” graduation rate for Saskatoon Public Schools has remained at 84% over the last two years.

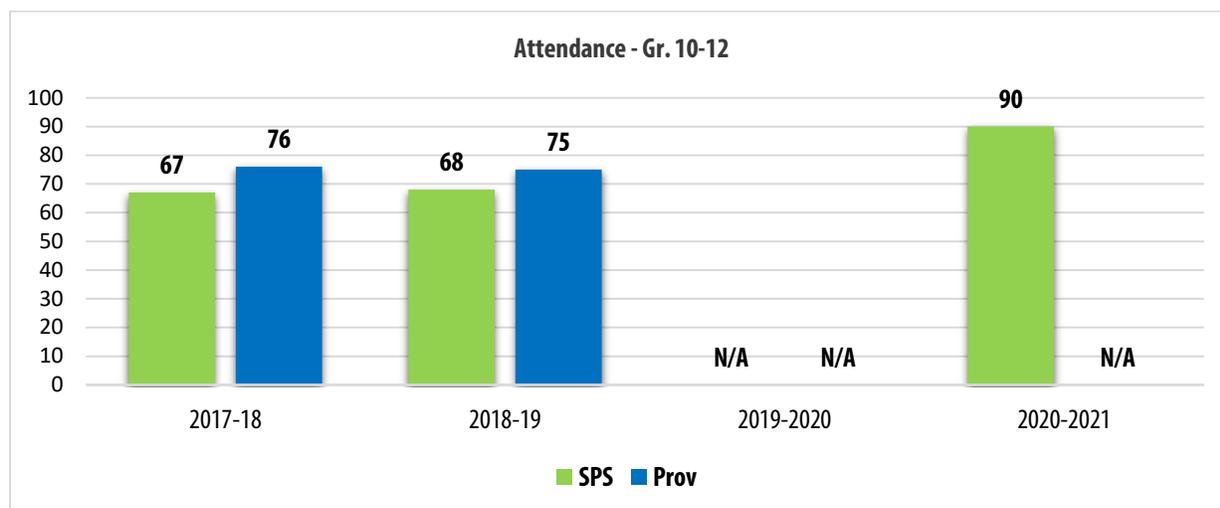


This graph represents the 2019-2020 cohort of grade 9 students and indicates the percentage of those in that cohort that earned eight or more credits in their grade 10 year (2020-2021). This is an important data point as achieving eight or more credits in grade 10 is important for steady progress towards

graduating with three years. The data indicates that last year’s grade 10 students continued to achieve despite the new collegiate quint system and every other day in-person learning. The drop in percentage for Saskatoon Public Schools’ students was not as significant as the provincial percentage.



Students can take up to 10 credits in a school year. Typically grade 11 and 12 students have the option to not take a full complement of courses which may impact the data represented in the above graph. For example, if a student earns 10 credits in their first two years, they only need four more credits to graduate and therefore may not take a full complement of courses in their final year. Last year, the percentage of grades 10-12 students who attained eight or more credits was 3% higher than prior to the COVID pandemic.

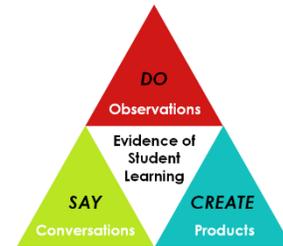


Ministry attendance data is typically provided every fall, however, data was not collected or reported on for the 2019-2020 and 2020-2021 school years due to the COVID-19 pandemic. Saskatoon Public Schools did collect attendance data for the 2020-2021 school year. As the graph indicates, the percentage of students who attended 80% of the time or more in 2020-2021 was significantly higher than prior to the COVID-19 pandemic. This may be attributed to several factors including only having to attend in person every other day and the quint system.

Future Initiatives:

As collegiates prepared for this year, a strategic focus was placed on the following:

- Reconnecting and reengaging with our students, parent/caregivers, and school communities.
- Embarking on another version of a block schedule, a quarter system and are applying lessons learned from the previous year in the quint system.
- Collecting quality evidence of learning and providing clear communication of that learning for students and parent/caregivers.
- Enhancing current assessment practices to include flexible and responsive assessment to triangulate the evidence of learning using conversations, observations, and products.



Risk Assessment:

Stagnant or decreased credit attainment and graduation rates for our students will mean students take longer to graduate and therefore be unable to join the workforce or post-secondary with their cohort. Creating welcoming and inviting spaces for learning impacts student engagement and wellbeing. The collection of quality evidence of learning and clearly communicating with students where they are at in meeting the outcomes of the curricula directly impacts student achievement. Credit attainment directly impacts graduation rates. It is essential that we continue to provide learning experiences for all students as they strive to reach their potential.

Summary Comments:

Saskatoon Public Schools' strategic plan states that all students are known, valued and believed in. The impact and disruption of the COVID-19 pandemic on student learning must be acknowledged, however, Saskatoon Public Schools is well positioned in research, practice, and programming to strategically move forward to address continued growth in credit attainment and graduation rates.



MEETING DATE: **OCTOBER 12, 2021**

TOPIC: **COVID-19 UPDATE**

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Information

BACKGROUND

Saskatoon Public Schools continues to focus on the response to the COVID-19 pandemic. Student and staff safety is our number one priority, and the division is focused on maintaining our efforts on the four student goals in the strategic plan. Timely and effective communication with staff, parents, and the community is a priority, and the division’s administrative team will continue to ensure that all stakeholders are well informed on the response to the COVID-19 pandemic.

CURRENT STATUS

As of October 5, 2021, Saskatoon Public Schools had been notified of 171 COVID cases this school year. As of that same date, five classes moved to online learning during an isolation period and eight schools had been identified as having an outbreak. A school outbreak is identified when Saskatoon Health Authority recognizes that there has been in-school transmission for two or more cases.

Additional measures have also been developed for schools where outbreaks have been identified. These additional measures include:

- Canceling in-person events involving whole school (such as a school wide assembly).
- Cohorting elementary classrooms that are impacted by a positive case until the end of the class isolation period.
- Under the current public health order, fully vaccinated students who are symptom free, and unvaccinated students who are not considered a close contact, can continue to participate in extracurricular activities. At this time, schools will not be asking students if they are vaccinated, but trust that parents/guardians are following the extra-curricular outbreak measures.

The September 30, 2021 Public Health Order includes one significant change for schools. Prior to September 30, a student who was deemed a close contact, regardless of where they became exposed, was exempt from self-isolation for the purpose of attending school for education or daycare. These students could also continue to utilize the bus or other shared transportation to get to and from school. As of September 30, 2021, this exemption does not apply to unvaccinated students who are or who become a close contact of an individual with COVID-19 due to an exposure in the household. Unvaccinated students exposed to a case within their household must remain in isolation for 14 days from the last exposure and are not allowed to attend school until their isolation period is complete.

The Test to Protect program was initiated through a partnership between the Saskatchewan Health Authority and the Government of Saskatchewan. This program offers families who have children 11 years old and younger access to at home testing kits. All elementary schools have received kits to be distributed to families on a voluntary and first come basis. Families quickly picked up the available kits but unfortunately the number of kits available did not meet the demand. The government and health authority have directed schools to request more kits as needed.

Lastly, a proof of vaccination consent form for curricular excursions has been developed (see attached). Curricular excursions are vital to many programs and as of October 1, 2021 many organizations and businesses that are accessed by schools will require proof of vaccine from students. Parents and caregivers will have the opportunity to provide consent for school staff to share the vaccination status of students as required for entry.

Director Skjerven, Deputy Director Hills, and Deputy Director Scrimshaw will provide a verbal update on the ongoing response to the COVID-19 pandemic.

PREPARED BY	DATE	ATTACHMENTS
Shane Skjerven, Director of Education	October 5, 2021	Consent Form

RECOMMENDATION

Proposed Board Motion:

That the Board receive the COVID-19 Update for information.



School/Collegiate Name		
Student Last Name	Student First Name	Grade

Students will be required to provide proof of vaccination to certain businesses or organizations in order to attend curricular programming in our community. In order to simplify the process for students, Saskatoon Public Schools would like to collect the following information:

- confirmation that your child is fully vaccinated; and
- a copy of your child’s government identification.

Giving consent means approval for us to share your child’s proof of identification and their vaccination status with businesses or organizations that require proof of vaccination. It will not be used for any other purpose. We will dispose of the information at the end of the school year, or sooner if proof of vaccination is no longer required. If you require any further information, please contact the principal.

Options for Proof of Vaccination Credentials:

- A QR code/MySaskHealthRecord vaccine certificate either printed or on the student's mobile device as a screenshot or in SK Vax Wallet;
- A printed hard copy of MySaskHealthRecord vaccine certificate with or without a QR code;
- Wallet cards issued at the time of vaccinations; and
- A COVID-19 vaccination printout from the Saskatchewan Health Authority.

Options for Proof of Identification:

- Government-issued identification that includes a photograph, full name, and date of birth: SK Driver's license, passport, etc.
- Government-issued identification that includes full name and date of birth: health services card, birth certificate, etc.

I/we understand this consent is valid for one year and may be withdrawn by me/us at any time, upon written notice. I/we have given this consent voluntarily.

- For students under the age of 16 years, we require consent of the parent/guardian.
- For students who are 16 or 17 years of age, we request the signature of **both the student and the parent/guardian**.
- For students 18 years of age and older, we require the consent of the student.

I give consent for my child’s proof of vaccination and identification to be shared with businesses and organizations for the purposes of curricular excursions. Please attach proof of vaccination and proof of identification.

AUTHORIZATION

Parent/Guardian Signature	Date (MM/DD/YY)
Student Signature (only for students 16 and older)	Date (MM/DD/YY)



MEETING DATE: OCTOBER 12, 2021

TOPIC: CITY CENTRE SCHOOL PROJECT UPDATE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Information

BACKGROUND

Administration continues to provide the Board with regular updates on the City Centre School Project and opportunities for discussion on key project developments and aspects.

CURRENT STATUS

Please see the attached City Centre School Project Update dated September 30, 2021.

PREPARED BY	DATE	ATTACHMENTS
Stan Laba, Superintendent of Facilities	September 30, 2021	City Centre School Project Update

RECOMMENDATION

Proposed Board Motion:

That the Board receive the City Centre School Project Update for information.

September 30, 2021

City Centre School Project Update:

1. Preliminary Program and Site Configuration Options

The functional program and two site configuration options are being further refined, based on input from internal and external stakeholders. It is expected that a decision regarding the preferred site configuration option will be made after public sharing in late October 2021.

2. Approval of Princess Alexandra Site and Demolition of Maintenance Facility

The Ministry of Education has confirmed that the Princess Alexandra School site can be the location for this project, conditional on the existing Saskatoon Public Schools maintenance facility being demolished and the land incorporated into the new building site and footprint. The Board has requested further clarification from the Ministry on this matter, to ensure mutual agreement on next steps.

3. Potential Options for New Saskatoon Public Schools Maintenance Facility

Administration has identified several potential options regarding a new Saskatoon Public Schools maintenance facility. These options are currently being analyzed with regular updates provided to the Board. A decision regarding the preferred option is expected before the end of December 2021.

4. Appraisals of Saskatoon Public Schools Properties

Formal appraisals of potentially surplus properties are being undertaken with reporting back to the Board expected soon.

5. Partnership Development

Administration continues to meet periodically with representatives of the Saskatoon Tribal Council, the City of Saskatoon, Saskatchewan Health Authority, and other potential partners.