



## AP 321 – STUDENT AWARDS

### BACKGROUND

The Board encourages schools and communities to recognize student achievement by presentation of awards. In support of this policy, the Board shall provide cash awards to deserving students.

As highlighted in Board Policy 21: Student Awards, the following awards and criteria are sanctioned by the Board of Education.

### PROCEDURES

1. General Proficiency Awards
    - 1.1. The Board shall provide cash award to the students in each school with the highest average in Grades 9, 10, 11, and 12, as follows:
      - 1.1.1. Grade 9 \$500
      - 1.1.2. Grade 10 \$750
      - 1.1.3. Grade 11 \$1,000
      - 1.1.4. Grade 12 \$1,500
    - 1.2. Each school board scholarship shall be awarded to the student with the highest average in each grade, completed by including the compulsory subjects at that grade level plus such other electives taken at that grade level to a total of eight in Grades 9, 10, 11, and seven in Grade 12.
    - 1.3. When two students have identical averages, each shall receive the full award.
    - 1.4. Board scholarships shall be held in trust by the school division until the student graduates from Grade 12 or leaves the school system.
    - 1.5. Nutana Collegiate and Royal West Campus will be provided the same funding at the school level to reward academic excellence in a manner consistent with their programming.
    - 1.6. Calculation of Student Averages
      - 1.6.1. Grade 9
        - English 9A and 9B or Français 9A and 9B
        - Social Studies 9 or Humanities (French)
        - Science 9 or 10 or Science 9 (French)
        - Math 9 or 10 or Math 9 (French)\*Math 9 use cumulative mark calculated at end of June
        - Arts Education 9 or Arts Education 9 (French)
        - Two electives at any grade level
- Grade 9 Special Circumstance - In instances where students do not have the correct number of eligible subjects, no fewer than six classes can be used to calculate the average. For example, there are classes that do not receive numerical marks: Phys.Ed.09, Math9+, Resource Room, English as an Additional Language.



1.6.2. Grade 10

English 10A and 10B or Français 10 and one of English 10A or 10B

History 10 or Indigenous Studies 10 or History 10 (French)

Math 10 or 20 (In French or English)

Science 10 or 20 (In French or English)

Wellness 10

Two electives at 10 or 20 level

1.6.3. Grade 11

English 20 or Français 20

Math 20 or 30

One Science 20 or 30

Five credits 20 or 30 level

1.6.4. Grade 12

English 30A and 30B or Français 30 and one of English 30A or English 30B

History 30 or Indigenous Studies 30 or Social Studies (French)

One Math 30

One Science 30

Two electives at 30 level

1.6.5. Other

Online School marks can be used but correspondence marks cannot be used.

Students who transfer from one school to another (in the city or from out of the city): If the student is eligible for the honour roll in the first collegiate, then the new collegiate will place the student on the honour roll.

2. Saskatoon Board of Education Award of Excellence

2.1. The Board shall provide a cash award of \$5,000 to be presented annually to the most outstanding graduate from a Saskatoon Public Schools collegiate. As well, as part of the award, a wall plaque will be on display in the school division office to record the engraved name of the winner and a photograph of the recipient will be presented to the school, to the student, and to the Board.

2.2. The Board shall provide a cash award of \$500 to all other Award of Excellence nominees.



- 2.3. Eligibility Criteria – The criteria reflect the school division’s Strategic Plan modelling excellence in academic, character, engagement, and well-being.



The following criteria are weighted as follows:

- Academic Excellence       $\frac{1}{4}$
- Character                       $\frac{1}{4}$
- Engagement                  $\frac{1}{4}$
- Well-Being                     $\frac{1}{4}$

2.3.1. Academic Excellence

2.3.1.1. The student will achieve success in their learning goals.

2.3.1.2. The student will have an academic standing in the top 5% of the graduating class of the collegiate.

2.3.1.3. The average (to one decimal point) for the following subjects provides the basis for the academic standing:

- English A30
- English B30
- A Social Science 30
- A Mathematics 30
- A Science 30
- and two electives at the 30 level

these marks are based on the completed courses as of June 30 of the graduating year.

2.3.2. Character

2.3.2.1. The student will demonstrate respect, responsibility, and perseverance.

- Sense of Personal Worth and Dignity
- Moral, Ethical and Spiritual Values

2.3.3. Engagement

2.3.3.1. The student will actively participate in relevant and meaningful learning.

2.3.3.2. Leadership and participation in the school and community.



- 2.3.4. Well-Being
  - 2.3.4.1. The student will develop the skills to make healthy choices.
- 2.4. Nomination Process
  - 2.4.1. a letter of nomination from the principal;
  - 2.4.2. a letter of reference from the principal or a member of the teaching staff;
  - 2.4.3. a letter of reference from a member of the community;
  - 2.4.4. a personal resume of the student (including all school and community activities);
  - 2.4.5. a “separate” statement for marks on only the following subjects:  
English A30, English B30, a Social Science, a Mathematics 30, a Science 30, and two electives at the 30 level and the average (to one decimal point) of these subjects.
  - 2.4.6. a copy of the latest official academic record of the student (Department of Education transcript or certified school transcript);
  - 2.4.7. a photograph of the nominee (to be placed in the Star Phoenix and in a display case at Saskatoon Public Schools).

The nomination packages should be reviewed by the principal and/or designate for their accuracy.
- 2.5. Selection Process
  - 2.5.1. The nominees are chosen by the principal and staff of the school.
  - 2.5.2. The selection committee is established by the Director of Education prior to September 30<sup>th</sup> annually and consists of five members including the Director of Education or his/her designate, one member from Administrative Council, one Trustee, and two others named by the Director.
  - 2.5.3. The final selection is made after all final marks have been obtained.
- 2.6. Method of Payment
  - 2.6.1. The financial award is held in trust by the Saskatoon Board of Education until such time as the recipient provides proof of attendance at a post-secondary education institution (a copy of one of the following: letter of acceptance, signed confirmation of class schedule, payment of fees).
  - 2.6.2. In the event the student does not attend a post-secondary educational institution immediately following collegiate graduation, the financial award is held in trust by the Board for up to three academic years. If the award is not claimed after three years, the proceeds revert to the Board.
- 3. Saskatoon Board of Education First Nations, Inuit, and Métis Student Scholarship
  - 3.1. The Board shall provide annual \$1,500 scholarships for four Indigenous students who graduate from our collegiates. The scholarships will be named the Academic Achievement Award, the John Dewar Spirit and Resiliency Award, The First Nation Cultural Youth Award, and the Métis Cultural Youth Award. These scholarships shall be presented at the annual Saskatoon Indian and Métis Friendship Centre graduation ceremonies by a Saskatoon Board of Education trustee or delegate.



- 3.2. Eligibility Criteria – The criteria are as follows:
  - 3.2.1. Academic Achievement Award
    - 3.2.1.1. Graduating from a Saskatoon Public Schools' collegiate
    - 3.2.1.2. Must be of First Nation, Inuit or Métis ancestry
    - 3.2.1.3. Has highest overall average in Saskatoon Public Schools
    - 3.2.1.4. Is a positive role model for youth through the practice and promotion of a healthy lifestyle
    - 3.2.1.5. Contributes to community, school, and family
    - 3.2.1.6. Is accepted into a post-secondary program or considering post-secondary education.
  - 3.2.2. John Dewar Spirit and Resiliency Award
    - 3.2.2.1. Graduating from a Saskatoon Public Schools' collegiate
    - 3.2.2.2. Must be of First Nation, Inuit, or Métis ancestry
    - 3.2.2.3. Has shown strength in overcoming adversity during their education
    - 3.2.2.4. Is a positive role model for youth through the practice and promotion of a healthy lifestyle
    - 3.2.2.5. Contributes to community, school, and family
    - 3.2.2.6. Is accepted into a post-secondary program or considering post-secondary education.
  - 3.2.3. First Nation Cultural Youth Award
    - 3.2.3.1. Graduating from a Saskatoon Public Schools' collegiate
    - 3.2.3.2. Good academic standing
    - 3.2.3.3. Active participation in First Nations community
    - 3.2.3.4. Commitment to moral, ethical, and spiritual values
    - 3.2.3.5. Commitment to healthy lifestyle
    - 3.2.3.6. Commitment to lifelong learning
    - 3.2.3.7. Is accepted into a post-secondary program or considering post-secondary education
  - 3.2.4. Métis Cultural Youth Award
    - 3.2.4.1. Graduating from a Saskatoon Public Schools' collegiate
    - 3.2.4.2. Good academic standing
    - 3.2.4.3. Active participation in the Métis community (to be determined in consultation with Central Urban Métis Federation Inc.)
    - 3.2.4.4. Commitment to healthy lifestyle
    - 3.2.4.5. Commitment to lifelong learning
    - 3.2.4.6. Is accepted into a post-secondary program or considering a post-secondary education
4. Saskatoon Board of Education Perseverance Award
  - 4.1. The Board shall provide a cash award of \$1,000 to be presented annually to each high school for students who have shown perseverance in overcoming significant obstacles to completing their high school education. This is a cash award to offset any costs associated with the recipient's efforts to finish high school and access higher education, employment, or training. It could be used for tuition, books, transportation, examination preparation,



housing, or other expenses that support the student’s ongoing success.

The award selection committee will be determined by each high school’s administration. If a similar award already exists at the school, the cash amount from the Board may be used to support that award. Recognition of the student’s achievement will take place at the school in a format deemed most appropriate for that context. The local trustee should be invited to attend.

4.2. Eligibility Criteria – The criteria are as follows:

- 4.2.1. Students, under the age of 22 and including those seeking to graduate with adult status, will be eligible to graduate at the end of the current school year.
- 4.2.2. They will have overcome a significant obstacle to complete their high school education, have participated in the life of the school to the extent they are able, and served as good role models for other students.
- 4.2.3. Sharing of the recipient’s story for the purposes of inspiring others will occur after permission is granted in writing from the individual being recognized.

4.3. Application

- 4.3.1. Students will submit a letter of application to their school’s award selection committee that describes the obstacles they have overcome, what skills they have developed that helped them reach their goal of graduation and provides encouragement for others facing similar barriers.
- 4.3.2. A reference letter is required from an adult to describe why the student deserves the award.
- 4.3.3. Application deadlines are to be set by the schools, preferable before April 15, but the award should be made before June 30<sup>th</sup> each year.

## PROCESS

---

The process for payment of awards and information regarding awards to be held in trust are described in the document [“Accounting Proficiency and Other Awards Manual”](#) housed on the division portal. Additionally, completion of the form [“Supplier Payment Form”](#), should also accompany the request from schools.

Reference: Board Policy 21: Student Awards  
Date Last Revised: January 2022