École Alvin Buckwold School
Student Handbook
2015 – 2016
715 East Drive, Saskatoon SK S7J 2X8
Phone: 306-683-7100       Fax: 306-657-3901

E-mail: alvinbuckwoldschool@spsd.sk.ca
Webpage: http://www.spsd.sk.ca/school/alvinbuckwold/Pages/default.aspx
Student’s Name _______________________________________________________

Grade ____       Teacher ________________________________

Home phone # ___________________ Babysitter’s phone # ______________ 

Mom’s work phone # _______________ Mom’s Cell _____________________

Dad’s work phone # ___________________ Dad’s Cell ________________ 

Other Contacts:

Name ___________________________________ Phone Number __________________

Name ___________________________________ Phone Number __________________

Name ___________________________________ Phone Number __________________

Friends:

Name ___________________________________ Phone Number __________________ E-mail address ______________

Name ___________________________________ Phone Number __________________ E-mail address ______________

Name ___________________________________ Phone Number __________________ E-mail address ______________

Name ___________________________________ Phone Number __________________ E-mail address ______________

Name ___________________________________ Phone Number __________________ E-mail address ______________

2 SASKATOON PUBLIC SCHOOLS
Principal’s Message

École Alvin Buckwold School is an exciting place for all students to develop and learn in an environment that welcomes and accepts all students. We celebrate our diversity! We want our students to gain an appreciation for the world around them. Our warm and caring staff continues to focus on academics while providing many fantastic extra-curricular opportunities for our students.

When you walk in the halls of École Alvin Buckwold School you hear laughter and you see students engaged in their academic programming. École Alvin Buckwold is a great place to be!

Mitch Kachur

A SCHOOL DAY

Schedule:

<table>
<thead>
<tr>
<th>Activity</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Warning Bell</td>
<td>8:35 a.m.</td>
</tr>
<tr>
<td>School Begins</td>
<td>8:40 a.m.</td>
</tr>
<tr>
<td>Jr. Recess: (K – Gr. 3)</td>
<td>10:10 – 10:25</td>
</tr>
<tr>
<td>Sr. Recess: (Gr. 4 – Gr. 8)</td>
<td>10:25 – 10:40</td>
</tr>
<tr>
<td>Noon Hour:</td>
<td>11:33 – 12:23</td>
</tr>
<tr>
<td>Jr. Recess: (K- Gr. 3)</td>
<td>1:52 – 2:07</td>
</tr>
<tr>
<td>Sr. Recess: (Gr. 4 – Gr. 8)</td>
<td>2:07 – 2:22</td>
</tr>
<tr>
<td>Dismissal:</td>
<td>3:15 p.m.</td>
</tr>
<tr>
<td>Thursday dismissal:</td>
<td>3:00 p.m.</td>
</tr>
</tbody>
</table>

Supervision on the school grounds is provided starting at 8:25 a.m. The Before and After School program is available to families who require additional care for their children.

Students are expected to remain outside before school and at recess times unless the weather is inclement.

• Students requested by a teacher to stay later than 3:30 p.m. will call home to inform parents of the delay and to get permission to do so.

• École Alvin Buckwold School students are dismissed early every Thursday afternoon at 3:00 p.m.
ATTENDANCE:  (306-683-7100)
Please call the school if your child is late or will be away from class. We are requiring a more specific reason for students’ absences so that we can differentiate between a parent/guardian approved absence/late or an absence/late that has no explanation. Recording student attendance is a legal requirement that we take very seriously. All schools have 24-hour answering machines. If leaving a message, please leave the student’s name, teacher name and specific reason for absence.

EXPECTATIONS FOR STUDENT BEHAVIOUR
Every child has the right to feel safe and happy at school. Therefore, every child has the responsibility to ensure that he/she does not violate the safety and happiness of others. Students should be treated with dignity and respect, and it is expected that they treat adults and other students with dignity and respect. Our expectations of students are based on this premise.

Student behaviour problems are dealt with on an individual basis: privileges may be withdrawn or an appropriate consequence may result. If inappropriate behaviour is continuous or severe, parents will be informed and consequences will increase in severity (progressive discipline).

At École Alvin Buckwold School we believe in:

1. **RESPECT**: we want all students to feel safe and comfortable at our school. Behaviours that are not respectful will be dealt with on an individual basis. We believe that positive citizenship is a learned behavior and that we need to help children mediate conflicts and learn appropriate behaviours.

   Creating a respectful environment includes **dressing in an appropriate manner** for our “work place". Clothing items that display inappropriate messages, symbols or language and clothing that is too revealing for a school environment are not acceptable. We ask that clothing cover shoulders, back, midriff and buttocks. Administrators and/or teachers will use their discretion in deciding the appropriateness of clothing. Students who are dressed inappropriately will be required to cover up or be sent home to change.

2. **RESPONSIBILITY**: we are all responsible for the cleanliness of our school and doing our part to create a positive and safe learning environment. Taking responsibility for our own mistakes is essential.

   The Saskatchewan Education Act outlines the Responsibilities of Students as:
   a) attend school regularly and punctually.
   b) provide self with such supplies and materials not furnished by the Board of Education.
c) observe standards approved by the Board of Education with respect to cleanliness and tidiness of person, general deportment, obedience, courtesy and respect of the rights of other persons.

d) be diligent in his/her studies.

Conform to the rules of the school approved by the Board of Education and submit to such discipline as would be exercised by a kind, firm, judicious parent.

Every pupil shall be accountable for his/her conduct on the school premises during school hours and during such hours as the teacher is in charge of pupils in class or while engaged in authorized school activities conducted in out-of-school hours.

3. **CO-OPERATION** is very important for maintaining a positive learning environment. Students are expected to:

   a) cooperate with other students and staff members so we can learn together.
   b) behave in a manner that supports the teaching-learning process.
   c) apply themselves academically to reach their full potential.
   d) contribute to our learning community by volunteering their time and talents when opportunities arise.
   e) use good judgment in situations where specific rules do not apply.

**Bikes, Skateboards, Longboards & Scooters** – We encourage our students to be active and maintain a healthy lifestyle. If students ride bicycles to school, we have the following expectations:

- The wearing of bicycle helmets is strongly recommended;
- Bicycles are to be walked across pedestrian crossings. They are not to be ridden on the school grounds or in the parking lot;
- Bicycles are to be locked in the bike rack or against the south fence.

**INTERNET AND/OR PERSONAL DIGITAL DEVICES**

Saskatoon Public Schools believe that the use of the Internet and/or personal digital devices supports relevant and challenging life-long learning for our students. All students are provided with individualized computer accounts and passwords to access computer and online/wireless services to support their learning. All activity conducted on hardware owned by Saskatoon Public Schools is logged and may be viewed to ensure our “Computer/ Online Service Acceptable Use Policy” is followed.
Access to the Internet and wireless services is an individual privilege enjoyed by students. A student's conduct on the Internet and wireless services is governed by the same expectations which guide his or her behaviour at school. Digital devices and wireless services are to be used in a manner that is respectful of all students and school staff. Internet access privileges can be suspended for inappropriate use.

CELLULAR PHONES AND ELECTRONICS
Cell phones, iPods and electronics are a part of our modern world. It is suggested that these items be left at home when possible, as the school is not responsible for the safety of these items. Cell phones are to be turned off during instructional hours unless used as an educational tool under the supervision of a staff member.

LOST ITEMS
School Board insurance does not cover items lost in school. Lost and found articles are put in the lost and found box. Articles that are not picked up at the end of the year will be donated to charity. Please label personal items such as indoor shoes and boots.

LUNCH ROOM PRIVILEGES
Noon lunch supervision is provided for students who require this service. Students who stay at school for lunch are the legal responsibility of the school and should not to leave the school grounds during any part of the noon hour. On days that a lunch student needs to leave the school grounds parents must inform the teacher. Please remember École Alvin Buckwold School is a nut alert School. Please help us in ensuring the safety of all our students.

Milk is available daily at noon: $1.00 per milk or a card of 11 milk for $10.00

LEARNING RESOURCE CENTRE (LRC)
Resource Based Learning:
The primary function of our Learning Resource Centre's (LRC) program is the promotion of resource-based learning and to promote independent reading. Skills involve accessing information through a variety of sources, the interpretation and critical evaluation of that information, and the ability to present what they have learned in a variety of ways. The teacher librarian works in collaboration with classroom teachers to integrate the teaching of these skills into the various units of study.
Borrowing Guidelines:
École Alvin Buckwold has daily book exchange from 8:40 a.m. – 9:15 a.m. Many teachers also have a weekly time scheduled to come to the library. The maximum number of items that may be borrowed is set by the individual teacher. Maximum loan period is two weeks. This helps us to monitor student choices and keep track of these valuable resources.

Lost Books:
Books are a valuable resource for learning and for fun. We appreciate the fact that students try to be very responsible with the materials they borrow. We will send a reminder home with students if the books they have borrowed are overdue. Payment will be requested to cover the replacement cost for lost or damaged books. Should the missing item later be found, a refund will be made for the amount paid.