FROM THE ADMINISTRATORS

Life is a series of experiences, each one of which makes us bigger, even though sometimes it is hard to realize this. For the world was built to develop character, and we must learn that the setbacks and grieves which we endure help us in our marching onward.

Henry Ford

Welcome to Brevoort Park School.
With each new school year none of us can predict the road ahead of us. We are looking forward to growing with you over the next 10 months through the thousands of interactions with our students.
To the parents we say, “Remember, that as you take this journey with your son or daughter, you have never been your child’s parent at this age.” Our children change so quickly developing their own special traits that make them unique. Their personalities will grow a little, their independence will take them to places they have never been before, and their knowledge will blossom as will their skills. And you will do the best you can, as we will, at nurturing and teaching them some of the most important things they have to learn about growing up.
Brevoort Park is a great place to learn and grow. We have two very active parent groups that partner with us along the way: the School Community Council and The Friends of Brevoort Park. We could not do without them because they provide the link between learning in the classroom and our families.
One of the key attribute of a successful school is good communication. It is very important that parents keep in close contact with teachers. The better we know you and your family the better we can meet your child’s needs. Teachers in turn will do their best to provide parents with regular class newsletters, making necessary phone calls, texts or emails.
Please use this Handbook as another means to get to know about Brevoort Park, keep track of school events, important dates and student progress, as well as communicate with teachers. Please be sure to read or refresh your memory about school expectations around electronic/digital devices, clothing and lunchroom expectations. Should you ever need assistance or have a questions we are only a phone call away.

Respectfully,

Mr. Doug Boyd, Principal  Ms. G, Vice Principal

“I have not failed. I've just found 10,000 ways that won't work.”
— Thomas A. Edison
# TABLE OF CONTENTS

**School Staff Members** ................................................................................................................. 4

**School Calendar** .............................................................................................................................. 6

**School Map** ........................................................................................................................................ 9

**School Goals**
- Literacy for Life ................................................................................................................................. 10
- Wellness Focus ......................................................................................................................................... 10

**General Information**
- Accident Insurance ............................................................................................................................... 10
- Band ....................................................................................................................................................... 10
- Extra-Curricular ........................................................................................................................................ 10
- Fire Drills / Shelter in Place / Evacuation of School ........................................................................... 11
- Hansel and Gretel Preschool ................................................................................................................ 11
- Home Economics and Industrial Arts For Grade 8 Students ............................................................... 12
- House Leagues ........................................................................................................................................ 12
- Lost and Found ....................................................................................................................................... 12
- Medical Concerns ................................................................................................................................. 12
- Nurse ..................................................................................................................................................... 13
- Nut Alert School ................................................................................................................................. 13
- Parents’ Child Development Co-operative (P.C.D.C.) ................................................................. 13
- Reporting – Highlights ....................................................................................................................... 13
- School Community Council ............................................................................................................... 13
- School Newsletters ............................................................................................................................. 14
- Student Fees / School Supplies ......................................................................................................... 15
- Telephone Procedures ....................................................................................................................... 15
- Volunteers ............................................................................................................................................ 15

**...2**
School Procedures

Arrival at School ...................................................................................... 17
Attendance Check ................................................................................... 17
Busing ..................................................................................................... 18
Gideon Bibles .......................................................................................... 18
Helmets .................................................................................................. 18
Homework ............................................................................................... 18
Internet / Wireless Services Acceptable Use Procedures for Students ... 18
L.R.C. ...................................................................................................... 20
Lunch Room ............................................................................................ 20
Milk Program ........................................................................................... 22
Resource Room ...................................................................................... 22
Role of the School Resource Officer (SRO) in our School ...................... 22
School Day .............................................................................................. 23
Speech and Language Screening ........................................................... 24
Standardized Testing .............................................................................. 24

School Discipline

Appropriate Behaviour ............................................................................ 25
Consequences for Inappropriate Conduct ............................................... 25
Principles for Peaceful School Communities ........................................... 26
School Expectations ................................................................................ 26
Our Mission, Values, and Logos ............................................................... 28

Brevoort Park School

An Allergy-Alert School
SCHOOL STAFF MEMBERS

Teaching Staff
Kindergarten
Mrs. Angela Dogniez
Mrs. Dana Babey
Miss Natasha Warwaruk
Ms. Janice Fouhse & T.B.A.
Mrs. Merril Bulin
Mrs. Julie Hrynychshyn
Mr. Dan Houle
Ms. Gwyn Fournier
Mr. Shaun Willey
Mrs. Doris Paul
T.B.A.
Mrs. Christina Warrington
Mrs. Tanya Beattie
Mrs. Dawn Heck
Mrs. Nikita Chatman
Mrs. Diane Peru

Elementary

Middle Years

Resource Room

Arts Education (0.5)

Band (.2)

Teacher Librarian (0.5)

Phys.Ed. (0.5)

General Staff / Core French (1.0)

E.A.L. Teacher

Support Staff

Educational Assistants
Mrs. Rachel Desmarais
Ms. Arilee Herman
Miss Dolores Hilbig
Mrs. Jennifer Lavoie

Library Technician
Mrs. Gina Banadyga

Administrative Assistant
Mrs. Marilyn Forester

Building Operator
Mr. Alberto Tud

Assistant Caretaker
Mr. Abiodun (Abi) Ajayi

Administration

Principal
Mr. Doug Boyd

Vice Principal (0.1 release)
Ms. Gwyn Fournier

Area Superintendent
Mr. Withman Jaigobin
Hansel and Gretel Preschool
Parents’ Child Development Co-operative

Mrs. Ulrike (Uli) Hecker
Mrs. Debbie Ikert-Harrison, Director
Ms. Carol Swift, Centre Manager

Lunchroom Supervisors
Several Staff Members

Public Health Nurse
Mrs. Joan Kirkpatrick

Pupil Services Team
School Counsellor and Social Worker
Ms. Sharon Smith

Educational Psychologist
Mrs. Jennifer McCallister

Speech / Language Pathologist
Ms. Rebecca Flemming

Consultant – Exceptional Learning Needs
Ms. Candace Wilson

Brevoort Park Bobcats
Taylor, Grade 8
2015-2016
<table>
<thead>
<tr>
<th>Month</th>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>27-31</td>
<td>School Operations / Prof. Dev. / Planning &amp; School Operations</td>
</tr>
<tr>
<td>September</td>
<td>1</td>
<td>Grades 1 – 8 Student Registration / Classes are in progress from 9:05 -11:58 a.m.; Kindergarten students Elementary Students DO NOT ATTEND in p.m. School Opening / Enrolment Meeting</td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Kindergarten Staggered Start</td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>All Kindergarten Students Attend</td>
</tr>
<tr>
<td></td>
<td>7</td>
<td>Labour Day Holiday</td>
</tr>
<tr>
<td></td>
<td>15</td>
<td>Meet the Staff night – 6:30 p.m.</td>
</tr>
<tr>
<td></td>
<td>22</td>
<td>School Community Council A.G.M. - 6:30 p.m. until 8:00 p.m.</td>
</tr>
<tr>
<td></td>
<td>29</td>
<td>Cross Country – Practice Run at Diefenbaker Park</td>
</tr>
<tr>
<td></td>
<td>30</td>
<td>Terry Fox National School Walk Day</td>
</tr>
<tr>
<td>October</td>
<td>6</td>
<td>School Photo Day</td>
</tr>
<tr>
<td></td>
<td>6</td>
<td>Cross Country Championship Race at Diefenbaker Park</td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Elementary / Secondary Students DO NOT ATTEND Prof. Development / Planning Day</td>
</tr>
<tr>
<td></td>
<td>12</td>
<td>Thanksgiving Day Holiday</td>
</tr>
<tr>
<td></td>
<td>31</td>
<td>Halloween</td>
</tr>
<tr>
<td>November</td>
<td>5</td>
<td>School Photo Re-take Day – Lifetouch a.m.</td>
</tr>
<tr>
<td></td>
<td>10</td>
<td>Remembrance Day Program - 10:45 a.m.</td>
</tr>
<tr>
<td></td>
<td>11</td>
<td>Remembrance Day Holiday</td>
</tr>
<tr>
<td></td>
<td>12</td>
<td>Elementary Students DO NOT ATTEND Prof. Development / Planning Day</td>
</tr>
<tr>
<td></td>
<td>13</td>
<td>S.T.A. Convention / Students DO NOT ATTEND</td>
</tr>
<tr>
<td></td>
<td>16</td>
<td>Progress Reports Go Home</td>
</tr>
<tr>
<td></td>
<td>16-20</td>
<td>Scholastic Book Fair Week</td>
</tr>
<tr>
<td></td>
<td>19</td>
<td>Three-Way Conferences (4:00 to 8:00 p.m.)</td>
</tr>
<tr>
<td></td>
<td>20</td>
<td>Three-Way Conferences (8:00 a.m. to 12:00 noon) NO SCHOOL FOR STUDENTS</td>
</tr>
<tr>
<td>December</td>
<td>10</td>
<td>Christmas Concert and Bake Sale – 7:00 p.m.</td>
</tr>
<tr>
<td></td>
<td>18</td>
<td>Last Day of School before Christmas Vacation</td>
</tr>
<tr>
<td>Date</td>
<td>Event</td>
<td></td>
</tr>
<tr>
<td>------------</td>
<td>----------------------------------------------------------------------</td>
<td></td>
</tr>
</tbody>
</table>
| January 2016 | 4  School Resumes  
20 Kindergarten Information Evening - 7:00 p.m. |
| February   | 15 Family Day Holiday  
16-19 February Break  
22 School Resumes |
| March      | 4 Elementary Students DO NOT ATTEND  
14 Prof. Development / Planning Day  
17 Three-Way Conferences (4:00 to 8:00 p.m.)  
18 Three-Way Conferences (8:00 a.m. to 12:00 noon)  
25 Good Friday  
28-29 Spring Break |
| April      | 1 Spring Break  
4 Classes resume  
22 Earth Day |
| May        | 4 Grade 5’s to Beaver Creek  
20 No School for Students and Staff  
24 Victoria Day Holiday  
21 Kindergarten Sneak Peek - 1:00 to 3:00 p.m. |
| June       | 6 City Track and Field Meet at Griffith Stadium  
21 National Aboriginal Day  
23 Pike Lake Swim – Grades 1 to 8  
28 Grade 8 Farewell (Photo 6:30 p.m. / Program 7:00 p.m.)  
29 Last Day for Elementary Students  
Progress Reports Go Home  
30 Last Day of School for Staff |
SCHOOL GOALS

• Literacy For Life Focus
  ➢ Improve student reading and reading comprehension skills
  ➢ Support family literacy
  ➢ Increase independent reading by our students (fiction and non-fiction books)
  ➢ Improve students’ reading and writing skills
  ➢ Build a school-wide culture of readers
  ➢ Engage our community in literacy activities

• Math Focus
  ➢ Improve student computation skills
  ➢ Improve student mathematical literacy

GENERAL INFORMATION

▪ Accident Insurance
  All students in Saskatoon Public Schools subscribe to a basic accident insurance program which provides coverage for injury sustained during the school day or during participation in a school-approved activity. An extended insurance program is also available – which provides coverage 365 days per year, 24 hours a day.

▪ Band
  Our Band Program is open to students from Grades 6 to 8. Students learn to play their instruments in a group setting in which they work together towards their common goal to create music. Instruction is offered twice a week during school time. Performances will take place throughout the year in our school and community. Students who join the band are expected to honour this commitment for the full academic year. **In order to make progress, students are encouraged to practice on a daily basis.** Band fees are $25.00.

▪ Extra-Curricular
  Staff members provide a variety of activities for students beyond the regular school day. These activities vary depending on availability and interest of individual teachers. Last year these activities included: indoor track, cross-country, volleyball, basketball, badminton, track and field, choir, handbells, T.O.P.S. (Take On Projects Squad), Zoo Club, Global Citizenship Club and other similar kinds of activities. If parents would like to assist with coaching, please let us know.
Fire Drills / Lockdowns / Shelter in Place / Evacuation of School
The staff and students practice different types of drills throughout the year so students know what to do in case of an emergency.

St. Matthew School and Brevoort Park School have a mutual agreement to use each other’s gymnasiums in the event of an emergency.

We need to be aware of your emergency arrangements for your children. A situation may occur which necessitates sending a child home. In the event of an emergency, we will try to make contact with parents / guardians. It is important that family information be kept up-to-date. **If you have moved or changed your telephone number at home or your place of business, please let us know as soon as possible.** It is also important that we have an up-to-date emergency contact to call when parents / guardians are unavailable. If parents / guardians are not available, alternative arrangements are necessary. Children also need to know about your arrangements, and what your expectations are for them. Please take time to discuss emergency procedures with your children.

Should we have to evacuate the building for any reason during the school day, teachers will accompany students to St. Matthew School. Our out-of-area emergency location is Ecole Victoria, 639 Broadway Avenue (306-683-7470). Information regarding procedures for parents to follow will be broadcast on the radio. Parents / guardians will be advised as soon as all students are safely housed at the alternate location. In the event of such an emergency, parents are requested not to telephone the school, as the lines will be busy with outgoing calls. The school system also has arrangements with City Transit to immediately dispatch buses to a school, if there are no suitable shelters in the immediate area.

Hansel and Gretel Preschool – **“Bilingual learning experience for children”**
Hansel and Gretel Preschool offers: Monday, Wednesday, Friday (9:00–11:45 a.m.) or (12:30–3:15 p.m.) classes for 4 year old children, as well as a Tuesday, Thursday (9:00–11:45 a.m.) class for 3 year old children.

In addition to our English program, we playfully introduce our children to a second language (German) through songs, rhymes, and books. German is not a prerequisite to attend. The program runs from September to June. For additional information, please check our website: [http://hanselandgretelpreschool.blogspot.ca](http://hanselandgretelpreschool.blogspot.ca) or call Ulrike (Uli) Hecker at 306-651-0436 or e-mail Uli at coordinator.hanselandgretel@gmail.com.
Home Economics and Industrial Arts for Grade 8 Students
Home Economics is based on study in the areas of Foods, Clothing, and Money Management. Industrial Arts includes a study of Drafting, Woodwork, and Exploring Technology. Grade 8 students participate in a half-year course in either Home Economics or Industrial Arts. In each case, students travel by bus to another elementary school in order to study in a lab setting.

House Leagues
Our school offers a House League Program during the morning recess from November to April. Students in grades 6 to 8 are divided into teams and are invited to come and participate in a variety of activities to help build school spirit and sportsmanship. Student leaders help choose activities, look after equipment, and referee games.

Lost and Found
We collect an amazing number of “lost and found” articles over the course of a school year. Parents are asked to PLEASE LABEL ALL CLOTHING and SCHOOL SUPPLIES. This is our best insurance, so we can return found items to the rightful owners. Our lost and found is located in the main hallway outside the caretakers’ office. Parents are welcome to come and look for missing items. We pack up all lost and found items the last day of school prior to the Christmas, Spring, and Summer Breaks. These items are then donated to needy children.

Medical Concerns
Minor accidents are taken care of at school, but anything requiring additional medical attention is brought to the attention of parents who are asked to come to the school and take their child for treatment. Children who are running a fever or vomiting must go home where they can rest comfortably. Parents who work must make backup arrangements for such eventualities.

If students need emergency medication, such as an EpiPen, administered at school, parents need to fill out a form at the school office. This is absolutely essential on an annual basis. Students who require an EpiPen must have one which has not gone past the expiry date.
Nurse
Our School Nurse, Joan Kirkpatrick, is in the school a few times each month. She provides immunizations, occasional health assessments, and resources to staff members and parents on a number of topics. Please feel free to contact her at the Southeast Health Centre (306-655-4165).

Allergy Alert School
Brevoort Park School is an Allergy Alert School. As a caring community we are working together to make our school as safe as possible for children and staff who suffer from life-threatening allergies. We ask that all of our families:
- Do not send peanut / nut products to school.
- Teach their children to always wash their hands after they eat.
- Speak to their children about not sharing snacks or lunches with other children.
- Read all labels on food containers carefully.

Parents’ Child Development Co-operative (P.C.D.C.)
Parents' Child Development Co-operative provides licensed care and early learning for children 18 months to 5 years of age (including kindergarten care). P.C.D.C. also operates a school age program for before and after school, non-school or common dismissal days, Christmas break, Spring break and summer vacation. For information visit the daycare, call Carol @ 306-343-0730 or visit www.mypcdc.ca.

Reporting - Highlights
Reporting students’ progress to parents / guardians is a continuous year-long process. It is based on the belief that student assessment is naturally integrated with teaching and learning. Progress reports go home in November, March, and June for grades 1 to 8, and March and June for Kindergarten. Three-Way Conference times will be held in November and March.

School Community Council
On September 26, 2005, a government-appointed panel released its report to the government. The Provincial Government has mandated that School Community Councils (S.C.C.) replace all school parent / teacher associations, school councils, home and school associations, and local boards throughout the province. School Community Councils have become the school and community engagement model for Saskatchewan school divisions.
The primary purpose of S.C.C. is to support student learning, well-being, and encourage parent and community involvement in the school. During the 2007-2008 school year, the S.C.C. developed a constitution, as well as an awareness of the strategic plans of the Public School Division and the school. The S.C.C. provides input into the development of the school’s strategic plan. The role of our S.C.C. is evolving as we learn more about our role. The S.C.C. does not include fundraising in its constitution. Instead, the S.C.C.:

- acts as an advisory body for school initiatives based around student learning and well-being;
- develops shared responsibility for the learning success and well-being of all children;
- encourages and facilitates parent and community engagement in the school planning and improvement processes.

Since the mandate of the S.C.C. does not include the fiscal management of fundraising dollars, a new entity, independent of the S.C.C. was created in 2007, which exists to implement fundraising activities and social events. Parents / guardians are welcome to sit on ‘The Friends of Brevoort Park’ committee to help with fundraising efforts to complement school programs, resources, and activities.

Please note: volunteer classroom representatives are an important and essential part of any parent / school organization. Without the time and efforts of all volunteers, less would be accomplished! Come out and influence the course of change! Everyone is welcome to attend meetings for our School Community Council or The Friends of Brevoort Park parent group.

### School Newsletters

School newsletters are sent home regularly during the school year with the youngest child of your family attending Brevoort Park School. Newsletters are also available on the school parent portal. Please make it a habit to read the newsletter with your child(ren). This is one of the school’s main ways of communicating with parents. Another way to access our school newsletter is to visit [www.spsd.sk.ca](http://www.spsd.sk.ca); under “Our Schools” on the right-hand side of the web page, select “Brevoort Park” from the drop-down menu listing all of Saskatoon Public Schools. We have a newsletter link on our school’s website under “About Our School”. If you would like to access your copy of our school newsletter online, please let our front office know and we will not send a paper copy home.
Student Fees / School Supplies
As a result of the Board of Trustee’s approval of budget items on June 21, 2011, basic student fees are no longer charged at elementary schools. The School Board provides money to each elementary school, based on a per pupil allotment using September 30th enrolment data each school year. During the 2015-2016 school year, our classrooms may choose to charge students for specific special field trips. A band fee for each band student of $25.00 (grades 6 to 8) will be collected for needs specific to this program. A school supply list (available at the school office) was sent home with the June Progress Report. We are glad to make this list available to families that register during the school year. It is also available on our school’s website. Please visit [www.spsd.sk.ca](http://www.spsd.sk.ca); under “Our Schools” on the right hand side of the page, select “Brevoort Park” from the drop down listing of all Saskatoon Public Schools. You will see a link to the supply list under “About Our School”.

Telephone Procedures
We have a telephone in each homeroom classroom. Teachers may give their students permission to use the telephone for urgent matters. However, we ask that students’ social arrangements are made from their own home, prior to the beginning of the school day.

Volunteers
We encourage parents, grandparents, and community members to offer their services as volunteers. Please let us know if you are interested in helping us along the road to provide quality education. During the 2015-2016 we will continue to need volunteers who are willing to work with individuals or small groups. CALL NOW! 306-683-7110.

Parent volunteers provide invaluable assistance in our school. We have parents who assist in the library, work with children to support their math and reading programs, produce materials that are used in instruction, design bulletin boards, or help in other ways. If you have time to become engaged in the learning process as a volunteer in our school, please call your child’s teacher or the school administrators.
We continue to request that all of our school volunteers complete a criminal record check through Saskatoon Police Services. There is no cost for this service, providing you go through the paperwork ‘channel’ at our school’s front office first. This would indicate that you are a potential volunteer either in your child’s classroom, our L.R.C., on field trips, etc. Two pieces of government-issued I.D. (one which must be photo I.D.) are required when you come to our front office to complete your paperwork. If you do not readily have government-issued photo I.D., S.G.I. can issue you one for a nominal cost. These same pieces of I.D. must be shown at the Saskatoon Police Station (Criminal Records Department), when you present your paperwork. The safety and security of our students is of utmost importance at Brevoort Park School. Thank you for helping us work towards this. You are a valuable team member! It only takes a few minutes for the school principal, Mr. Doug Boyd, to sign the school letterhead paper, when you come by our front office.

In our school division, we consider the valid length of a clearance check to be one calendar year. We ask our volunteers to obtain a criminal record check on an annual basis. We will use the following process to make the application for clearance checks as easy as possible:

**Process**
1. The volunteer brings to the school, two pieces of government-issued identification – one of which is photo I.D. and one government-issued piece of identification that verifies the birth date.
2. At the school, the security check application form is completed or you can go to [http://www.police.saskatoon.sk.ca/pdf/pr_forms/SP402_Criminal_Occurrence_Security_Check.pdf](http://www.police.saskatoon.sk.ca/pdf/pr_forms/SP402_Criminal_Occurrence_Security_Check.pdf)
3. The two pieces of identification are photocopied. The Principal certifies that the identification indeed belongs to you.
4. The Principal delivers the applications to Saskatoon Police Services or you may choose to take them there yourself.
5. Please note: if a criminal record does exist for the applicant, the letter will not be given to the school, but will be sent directly to the applicant.

Thank you for thinking about being a volunteer in our school and for understanding why we are asking all volunteers to obtain a criminal record check. *Just like for you, student wellness and safety is certainly one of our biggest concerns!*
SCHOOL PROCEDURES

1. Arrival at School
   We ask students to arrive at school no sooner than **15 minutes prior to bell time** unless they are arriving for a teacher-supervised activity. If your child must be dropped off at school early, he / she should be registered in the **P.C.D.C. Before and After School Program**. Teachers provide playground supervision for students from 8:50 – 9:05 a.m.; 10:50 – 11:05 a.m.; 12:33 - 12:48 p.m. and 2:32 – 2:47 p.m. Students are encouraged to use the back doors to enter the school.

   During recesses, before school, and at noon hour, students are expected to be outside unless they have special permission or are involved in a supervised activity. Students with a note from parents requesting permission to stay indoors for legitimate reasons may sit on the bench in the boot room. Upon arrival, students may make use of the boot rooms during inclement weather. Boot room doors will be: locked at 9:15 a.m. - unlocked at 10:40 a.m.; locked at 11:15 a.m. - unlocked at 11:30 a.m.; locked at 1:10 p.m. - unlocked at 2:20 p.m. and locked at 4:00 p.m. and at 3:40 p.m. on Thursdays due to early dismissal.

2. Attendance Check
   Please phone the school and leave a message with the administrative assistant, if your child is going to be absent from school. **When you report an absence for your child, we ask that you provide a specific reason.** That reason will be recorded for the reference of teachers and school administrators.

   Recording attendance of students is a legal requirement that we take very seriously. **You can help by ensuring that you contact the school before the start of the school day with the reason your child will be absent.** We have a 24-hour answering machine.

   A child may become lost or distracted on the way to school which may result in neither parent nor teacher being aware of the situation. Therefore, if we do not hear from you, you will hear from us.
3. **Busing**

Busing will continue for the 2015-2016 school year in our school community. Hertz has a contract to bus students who are picked up at established stops along the bus route and transport them to Brevoort Park School. In order to ride the bus, students’ parents need to register for this service at our school office. Hertz will be providing you with information regarding locations for pickup and drop off spots.

Students must reside within the Brevoort Park School area. Students are to abide by the rules of the Hertz as outlined by the bus driver. Hertz will withdraw the privilege of having bus service when warranted. Safety of students is of utmost importance for Hertz employees.

4. **Gideon Bibles**

The Gideon Society distributes Gideon Bibles to grade 5 students. Should you wish your child not to receive a free copy of the Bible, please advise Doug Boyd, our school principal.

5. **Helmet Use During Supervised Non-Instructional Time**

Since the fall of 2007, Saskatoon Public Schools require the use of helmets for students who are on ice during supervised instructional and non-instructional times. That is, use will be required during those times of the school day when students are normally supervised out-of-doors by a staff member or noon-hour supervisor.

6. **Homework**

Students are sometimes assigned homework. In order to help parents/guardians know what is expected, teachers in grades 2 to 8 have students write homework down in their planners.

7. **Internet / Wireless Services Acceptable Use Procedures for Students**

Saskatoon Public Schools believe that the use of the Internet and/or personal digital devices supports relevant and challenging life-long learning for our students. All students are provided with individualized computer accounts and passwords to access computer and online/wireless services to support their learning. All activity conducted on hardware owned by Saskatoon Public Schools is logged and may be viewed to ensure our “Computer/ Online Service Acceptable Use” is followed.
Access to the Internet and wireless services is an individual privilege enjoyed by students, not a right. A student's conduct on the Internet and wireless services is governed by the same expectations which guide his or her behaviour at school. Digital devices and wireless services are to be used in a manner that is consistent with the Saskatchewan curriculum learning outcomes, and is respectful of all students and school staff.

In elementary schools, access to the Internet is provided only while a student is under the supervision of a teacher who is present in the room where the student is accessing the Internet.

Students may bring computers from home to be used exclusively for learning and only under a teacher’s direct instruction. Cell phones, iPods and other similar electronic/digital devices are not to be used during the school day including recesses and noon hours.

Saskatoon Public Schools actively blocks access to inappropriate Internet sites. If a student deliberately seeks to access inappropriate material or uses the computer services provided in a malicious manner, the consequences are governed by the Saskatoon Public Schools’ Administrative Procedure 140 – “Computer / Online Services Acceptable Use”.

Consequences are outlined in Administrative Procedure 140 and appear in the student version of the procedure as follows:

What can happen to me if I break the rules?

- I won’t be able to use the computers.
- I might be disciplined.
- I might have to pay for what I broke.
- The police may be called.

If you do not want your son/daughter to access the Internet at school, please contact the school and request the Internet Use Denial Form. This form is then signed by the parent or guardian and returned to the school.
8. **L.R.C.**
Our Learning Resource Centre, as a part of the total school program, is designed to assist our students to become independent, life-long learners. To achieve this, the teachers and teacher-librarian cooperate in the planning and teaching of units of study which will help students learn the skills necessary to find, assess, organize, and present information from a variety of sources. Our Teacher Librarian, Mrs. Beattie is also responsible for supporting the use of technology in the school. One of her proudest ongoing tasks is to maintain the Brevoort Park Libguides website accessible 365 days a year at [http://elementarylibguides.spsd.sk.ca/brevoortpark](http://elementarylibguides.spsd.sk.ca/brevoortpark)

Students may sign out books and magazines for two weeks. Parents will be billed for lost materials throughout the year. Students may not be able to continue borrowing, if they have outstanding books. The Learning Resource Centre operates through the combined efforts of the administration and staff, plus student and parent volunteers. **Volunteer involvement is welcome.**

9. **Lunch Room**
We are happy to have your child(ren) stay for lunch when you **need** this service. We request, however, that the lunchroom program be used only when necessary. We **strongly encourage** Grades 7 and 8 students to go home for lunch. We can only provide two adult lunchroom supervisors for the students who stay for lunch so you can understand how important it is for us to keep these numbers manageable. Students who go home for a break at lunch return rested and better prepared to learn during the afternoon. The staff supervisors will monitor behaviour, assist children, and dismiss them at 12:23 p.m. to play on the playground. **Kindergarten students do not stay for lunch.**

The children are expected to remain on the school grounds during the **entire** lunch period, unless parents have notified the classroom teacher, with a **written note, on the day** that the student has parental permission to leave the school grounds.
Criteria for staying for lunch are:

♦ no adult at home due to work or school (and child is not old enough to go home alone)
♦ children are asked to stay because of a program (i.e. team practice, clubs, choir, etc.)
♦ a family emergency
♦ the distance exceeds 1.6 kilometers (one way) to go home
♦ the distance exceeds 1.0 kilometres when wind chill factor is –27°C or more

Because of the potential for large numbers in the classrooms, the Lunchroom rules and expectations listed below are important for parents and students to know:

The lunchroom rules:

♦ Students are to remain seated in their own desks while eating between 11:58 a.m. and 12:20 p.m.; they are asked to raise their hand for assistance.
♦ Students are expected to clean their eating area prior to being dismissed, by placing items in garbage cans or recycle bins, as is appropriate for the items. Tables need wiped, as well.
♦ Students are asked to speak in a quiet voice
♦ NO throwing food or garbage
♦ Students must follow the directions of the supervisors at all times
♦ Upon dismissal students are asked to head outside promptly
♦ Show respect behaviour for self, others and the school property

At the discretion of the lunch supervisors; inappropriate choices of behaviour may mean that a child will be removed from lunchroom and will be required to go home for lunch for a period of time. Your child may or may not receive a warning depending upon the specifics of the situation. Parents will be called and a letter sent home if a student is removed from the lunchroom for a period of time. Please review these expectations with your child(ren). We look forward to safe and pleasant lunch times, maintained by parental support and cooperation.
10. Milk Program
Chocolate or white milk is available for purchase at lunch for $1.00. Bulk purchase cards may be purchased at the school office. Cards cost $20.00 for 20 cartons of milk. Cards are kept on file in the lunchroom.

11. Resource Room
The resource room is a place where children receive special assistance learning to read, spell, write, and do math. Children who attend the resource room may also require assistance in organizational skills, study skills, or using appropriate social behaviour.

Children who attend the resource room are normally those who are identified by classroom teachers and parents. Parents or guardians who have serious concerns regarding their child’s lack of academic progress, despite apparently normal intellectual functioning, may request further assessment be completed by the resource room teacher.

12. Role of the School Resource Officer (SRO) in our School
The Saskatoon Police Service School Resource Officer (SRO) Program is a community policing initiative with police officers serving as daily resources to staff members, students, parents, guardians, and the community within the school environment.

The goals of the School Resource Officer Program include:
- developing positive attitudes and relationships between children, youth, and the police;
- helping to create a safe school environment;
- serving as a resource for the school community in the areas of law, the role of police in the community, and legal consequences; and
- liaising with other sections of the Saskatoon Police Service to share information and provide assistance when required.
School Resource Officers:
• serve as a positive role model to students and school staff members;
• establish and maintain open lines of communication with students, parents, guardians, and school staff members;
• provide education on safety, substance abuse, life skills, and the justice system to both elementary and high school students;
• reduce crime through education, enforcement, and personal interaction with students and staff members;
• take reports and investigate incidents within the school. In some cases, mediation, warnings, and diversion from the criminal justice system may lead to a successful resolution to a complaint. In other cases, a criminal charge may result.

Eight School Resource Officers divide their time between all of the public and separate elementary and high schools in Saskatoon.

13. School Day
School begins 9:05 a.m.
Morning recess 10:50 a.m. – 11:05 a.m.
Noon (50-minute break) 11:58 a.m. – 12:48 p.m.
Afternoon recess 2:32 p.m. – 2:47 p.m.
Dismissal 3:40 p.m.

PLEASE NOTE: We have a Staff Meeting every Thursday afternoon. Therefore, students are dismissed at 3:25 p.m. each Thursday.
14. Speech and Language Screening (Kindergarten Assessment)
Research indicates that most reading difficulties can be prevented with early identification, excellent classroom instruction, and appropriate intervention. Consequently, we conduct a short assessment with each Kindergarten student near the beginning of his or her Kindergarten year.

While we have always conducted assessments with students at the start of their Kindergarten year, the assessments have been somewhat informal. Since the 2010-11 school year, we adopted a more formal assessment called “The Early Years Evaluation-Direct Assessment (EYE)” as our assessment tool. The EYE provides parents, teachers, school administration, and division administrators with more accurate and meaningful information on children’s early development skills. This information will help to support a positive transition to school for all children.

Classroom teachers will spend some time with each child in early September to go through the EYE. The EYE is a fun, hands-on, activity-based assessment. Children get to play with blocks, draw pictures, and tell stories to the assessors! They will enjoy themselves and, at the same time, teach us about their learning so that we can help them to build on their strengths and develop new skills. Team planning meetings will be conducted at each school once the EYE results are tabulated. Meetings among the various professionals will take place during the year, as necessary, to ensure adequate supports for all students.

15. Standardized Testing
Over the course of elementary school various standardized tests are administered. Parents should be aware that:

a) Students in Grades 4 and 8 write the CAT/4 (Canadian Achievement Test, 4th Edition). The CAT/4 is an achievement test which is given to create a profile of student strengths and weaknesses. This will be administered between September 15 and October 3.

b) Students in Grades 4 and 8 write the Insight Assessment (from the Canadian Test Centre). This is a scholastic ability test. This will also be administered between September 15 and October 3.
Three Fountas & Pinnell reading assessments are carried out in September, January and May to Kindergarten grade 1, 2 and 3. In addition, various standardized tests are administered by our Resource Teacher and Educational Psychologist to help us to assess how to best meet student needs. Parent signature will be required on our referral form before testing can take place by our Resource Teacher or Educational Psychologist.

SCHOOL DISCIPLINE

1. Appropriate Behaviour
At Brevoort Park School we expect each student to treat all members of the school with respect. Students are to treat others as they would want to be treated.

Every pupil shall be accountable: (Saskatchewan Education Act)
 a) to the teacher for his conduct on the school premises during school hours and during such hours as the teacher is in charge of the pupil in class or while engaged in authorized school activities conducted in out-of-school hours;
 b) to all school staff members at school-sanctioned activities;
 c) to the principal for his / her general deportment at any time that he / she is under the supervision of the school and members of the teaching staff, including the time spent in traveling between the school and place of residence;
 d) subject to the stated policies of the Board of Education, to the driver of the school bus and to any other person appointed by the Board for purposes of supervision during hours when pupils are in the personal charge of such employees of the Board, and those employees shall be responsible to and report to the principal in accordance with the procedures approved by the Board.

2. Consequences for Inappropriate Conduct (The following list is not meant as a continuum of responses to student behaviours. Each incident will be assessed individually and appropriate consequences will be applied.)
 a) verbal discussions between student(s) and teacher(s) and / or the administrator(s)
 b) parents will be contacted, if it is deemed appropriate
 c) elimination from activities
 d) loss of non-academic privileges
 e) suspension
 f) expulsion
3. **Principles for Peaceful School Communities**

Saskatoon Public Schools are committed to learning environments that foster respect, responsibility, excellence, and joy. Schools have always played an important part in our personal and community lives. We are all responsible for creating peaceful school communities where the emotional, spiritual, and physical safety of all students and staff is assured.

These principles guide our practice:
- schools are for teaching and learning;
- education is a shared responsibility among students, staff, parents, and community;
- we treat one another with dignity, respect, and fairness; and
- we work within a framework of rights and responsibilities.

On the basis of these principles, each school develops behavioral guidelines which reflect the needs and desires of each school community.

4. **General Behavioural Expectations**

   a) Playground activities are not to endanger any other member of the school. Fighting, “roughhousing”, “snowballing”, or “face washing” are not acceptable forms of behaviour. We operate with a “hands are for helping” expectation at our school.

   b) Appropriate language is to be used at all times. Verbal putdowns and harassment are not acceptable. Such behaviour often leads to bullying. When staff is informed of bullying behaviour they will investigate and provide help and support.

   c) Students’ dress standards must be consistent with the values of the Saskatoon Board of Education; for example, clothing must not be sexist or racist in nature, nor may it advocate the use of alcohol, illegal drugs, profanity, or violence. Brevoort Park students are expected to exercise good taste in clothing. Generally speaking, beach wear, short shorts, muscle shirts, tube tops, halter tops, and tops with spaghetti straps are considered inappropriate in fostering a positive learning environment, and are more appropriate for non-school activities. Students who choose to wear inappropriate clothing may be asked to return home to change or cover up.

   d) We encourage all students to help reduce litter at our school by putting wrappers directly in our garbage containers. We ask that students do not bring sunflower seeds or slurpees to school. Students are not to bring paper or plastic cups with sugary drinks into the school.
e) Any bicycle, scooter, roller blades or skate boards etc. brought to school must be locked to the designated fence post or bike racks. Bicycles are not to be ridden on the school grounds. It should be noted, the school does not accept responsibility for bicycles which are stolen or vandalized.

f) Students should not bring cell phones, iPods, Gameboys, or MP3 players etc. to school. Any such electronics if brought to school by accident are to be turned off and must be kept in backpacks. If students are found using the electronic/digital devices staff will confiscate them until the end of the school day.

h) Students must obey all the rules, regulations, and procedures regarding pedestrian safety.

j) Students are required to wear shoes at all times due to emergencies that may arise.

All students are asked to show respect for each other, for all adults in our school (staff, volunteers, guests), and for school or personal property.
Brevoort Park School

Our Mission

Brevoort Park

- a welcoming school
- a safe school
- a nurturing school
- a fun school
- a school where all people feel encouraged to learn and grow academically, socially, and personally everyday

We Value

empathy for all;
respect for self and others

- academic challenge, progress, and success
- fun and laughter
- diversity through inclusiveness
- intellectual curiosity and lifelong learning

- partnerships with parents and community
- a safe environment
- a caring, peaceful climate
- independence and responsibility