

K-8 French Immersion Handbook



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Welcome

Welcome to the Elementary French Immersion Online Learning Centre!

We are a Kindergarten to Grade Eight elementary school with Saskatoon Public Schools. We are home to approximately 350 students and staff and our program is delivered exclusively online. We offer all areas of study and we meet curricular outcomes through a combination of synchronous and asynchronous programming.

If you are transitioning to our school it is important to note that students achieve their best when they have consistency in their learning environment and classroom relationships. We are asking students who enroll with us to please commit to the full year.

We are excited to have you join our school and we look forward to working with you and your child(ren). We are confident that you will find your experience at the OLC to be rewarding. As we work together you will see your children grow in their independence and self motivation as they gain new skills and move forward with their learning.

Please read through this handbook to find information to support you and your child(ren). Please do not hesitate to contact us if you have any questions. We can be reached at ulrichj@spsd.sk.ca or at 306-683-7550.

Jonelle Ulrich

Principal

Mark Peterson

Vice Principal

Program Overview

Synchronous Learning (Face to Face teaching via Zoom)

Our school day begins at 9:00. Breaks and dismissal times vary with each classroom schedule. Grade 1 to 8 students will participate in a minimum of 150 minutes of daily teacher led instruction via Zoom.

Synchronous instruction may be large group, small group or one to one lessons. Synchronous meetings are determined by each teacher and times can vary throughout the day and from week to week. Class schedules are posted to your child's Google Classroom. Attendance is required for all synchronous learning times and cameras are expected to be turned on. Teachers need to see students on camera to ensure understanding and participation.

Asynchronous Learning (Independent learning activities via Google Classroom)

Students will be assigned independent learning activities on their Google Classroom. Student are responsible for completing and submitting all learning activities and assignments. Teachers will support students with questions about the asynchronous learning activities.

Technology Requirements

Students will require internet access and a computer or laptop with a webcam, microphone and speakers. iPads and tablets are not recommended.

Areas of Study

Homeroom Instruction

Homeroom teachers deliver instruction and learning activities for French Language Arts, English Language Arts (Grades 3-8), Math, Science, Social Studies and Health. K-2 learn through an integrated approach, where subject areas are not taught in isolation from one another. This type of integrated learning also takes place in older grades. Senior grades will also study Career Ed and Practical and Applied Arts. All subjects have a synchronous and asynchronous components. Learning activities and assignments are to be completed and submitted via Google Classroom.

Evidence for progress reports is gathered from:

- teacher observations during Zoom lessons
- conversations during large group, small group and one to one Zoom sessions
- teacher assessment of products handed in via Google Classroom

Arts Education and Physical Education

Arts Ed and Phys Ed are both delivered asynchronously and are designed as independent weekly lessons. Learning activities are posted to a Google Site, separate from your child's Google Classroom. These lessons can be accessed during your child(ren)'s independent learning time and utilized as you see fit.

To access this independent work, please visit the links below.

Arts Education—<https://sites.google.com/spsd.sk.ca/olce-arts-ed-2020-21/>

Physical Education – <https://sites.google.com/spsd.sk.ca/olce-phys-ed-2020-21/>

Lessons are created by our Arts Ed and Phys Ed teachers and are posted by grade groupings. These are located at the top of the site and named by the week they are assigned. For example, to access a week's lessons, click on your child's grade grouping at the top, then the appropriate week in the drop down menu. In order to protect privacy and respect copyright rules, you will need to be signed into Chrome with your child's SPS username and password to access these sites.

For further explanation on how to do this, please watch this video:

<https://youtu.be/MGrzsrWEX-s>.

OLC staff will assign self-assessment activities for students to reflect on their growth and development in Arts Education and Physical Education. Marks will only be assigned in term three.

Additional Programming

Kindergarten

We offer a morning and afternoon program with 75 minutes of daily synchronous instruction. We also offer a Monday/Wednesday/alternating Friday program with 150 minutes of daily synchronous instruction. Class placement is dependent on class size and availability.

Attendance is required for all synchronous learning times and cameras are expected to be turned on. Teachers will need to see students on camera to ensure understanding and participation.

Students will also complete learning activities posted to Google Classroom and Seesaw.

English as an Additional Language (EAL)

In French Immersion, no EAL is available in K-2 as English is not a language of instruction.

Support for English language learners is determined by a student's language proficiency benchmark and may be available.

Intensive Support Students

Support for students with intensive needs will be based on students' individual plans. The implications and challenges of delivering an individualized program in an online format need to be carefully considered and discussed with the child's support team prior to enrollment.

Availability of resource support and academic interventions will be determined after the needs of all online learners have been assessed.

EA support is not available to online students and support from parents and caregivers may be required to ensure student success.

Building Community

At the OLC we endeavor to create a sense of community by organizing virtual assemblies, school spirit days and other activities. Families are always welcome to join in on the fun! Recording of assemblies is not allowed, but viewing and enjoying them is strongly encouraged!

Things to Know

Parent and Caregiver Support

At times students may require support from a parent or caregiver. Students may need support using and troubleshooting technology or accessing materials and learning activities. However, fostering independence and encouraging students to be self motivated is an important part of learning with the OLC.

Students will develop and grow as independent learners when they are supported appropriately by home and school. It is important that students are completing their own learning activities and that they are given the opportunity to make mistakes and learn from them. Asking your child questions that encourage thinking about a problem will go a long way in building confidence and moving them forward in their learning.

Teacher Daily Access

OLC teachers are teaching throughout the entire school day. If you send an email to your child(ren)'s teacher they may not be able to reply immediately. Please know that they will always do their best to respond in a timely manner. Please do not hesitate to email the OLC at anytime for support.

Teacher Absences

When a teacher is absent they will notify families and post asynchronous learning activities to the Google Classroom. Synchronous learning will be cancelled on the days that a teacher is away from work.

Disruptions in Internet Access

At times, due to circumstances out of our control, online teachers will lose their ability to stay connected during their synchronous teaching time. Power outages, internet issues and computer complications can cause interruptions in live lessons.

If a teacher is removed from a Zoom lesson, students are asked to continue to behave in a respectful and appropriate manner. They should leave the Zoom session if the teacher does not return within a few minutes. Teachers will post an announcement on the Google Classroom when the issue has been resolved and will indicate the plans for students to follow.

School Supplies

In addition to all children in the home requiring access to a computer or laptop, webcam, microphone and speakers some purchasing of school supplies will be required.

Each classroom teacher will provide a list of items needed to support your child's learning with as much advanced notice as possible. Most items needed are found readily in most homes.

Norms

Behavioral Expectations for Students

OLC students are actively engaging in daily online learning activities. As teaching and learning in a virtual setting continues to evolve, it is important to lay the groundwork for positive and productive learning for all. It is important that all students adhere to the following behavioral expectations.

During synchronous learning time students will:

- always be respectful and courteous to other students and teachers during online learning time.
- use their SPSD Google account when logging into their Google Classroom and login credentials must not be shared.
- join Zoom using their first name and last initial.
- follow classroom expectations and norms for behaviour, learning procedures and student participation.
- not video record, audio record, photograph, live stream, or transmit any part of the online learning time.
- not share links to Zoom meetings and class assignments with anyone outside of their class.

During asynchronous learning time students will:

- demonstrate responsibility by completing and submitting the assigned learning tasks.
- communicate with their teacher when support is required.
- continue to foster independence and the ability to problem solve.

Privacy Guidelines for Parents/Caregivers

To maintain a positive and productive learning environment and to assure confidentiality for students and teachers during online learning, all parents/caregivers are asked to adhere to the following privacy guidelines.

- Online teaching time is designed for students. To prevent disruptions to the learning environment, parents/caregivers should not actively participate in check-in sessions and should remain off screen during class time (although parents/caregivers may assist their child with technology and/or remain nearby).
- Do not video record, audio record, photograph, live stream, or transmit in any other way any part of online teaching time.
- Any confidential or personally identifiable information related to students participating during online teaching time should not be collected, discussed or shared.
- Parents/caregivers should not speak with students during online teaching time. If you need to speak with your child, first mute your child's microphone.
- If a parent/ caregiver has a question, please do not ask during the online learning and instead, email your child's teacher.

Tips for Online Learning

Supporting Your Child(ren)

Establish and Maintain Routines

Routines such as bedtime, nutrition, hygiene and physical activity are important. Establish these parameters from the beginning to build habits of success. At the end of the week, review which routines worked well and which may need to be adjusted moving forward.

Monitor Communication from the Teacher

Consider logging into Google Classroom regularly to see announcements and lessons/activities posted by your child(ren)'s teacher and continue to communicate with the teacher as needed. Students are to do their best to complete work on time and meet deadlines and are encouraged to connect with their teacher when they need support.

Start and End Each Day with a Learning Check-In

Regular check-ins with your child(ren) will help them to process instructions, organize their work and proceed with the learning for the day. Engaging with your child(ren)'s learning can help support learning skills and work habits needed for success.

Find a Physical Space for Learning

We encourage families to help their child(ren) find a space to work that supports sustained concentration, reading/listening/viewing and where you can check-in with them (consider using headphones where possible/appropriate). Remember that body breaks and physical activity are important and necessary.

Support Digital Citizenship

Keep your child(ren) connected online socially but be aware of their online interactions and the total amount of time they spend online. Monitor and set parameters for your child(ren)'s use of social media and the platforms they use. Remind your child(ren) that the rules of the classroom apply online too. They must be respectful and appropriate in their online communications.

K-8 French Immersion OLC Administrative Team

Mme Jonelle Ulrich

Mr. Mark Peterson

Mrs. Alisa Milchevska

Mrs. Colleen Norris

Principal

Vice Principal

Secretary

Superintendent

Elementary Calendar



Saskatoon Public Schools
Inspiring Learning

2020-2021 School Calendar Elementary (K-8)

August 2020						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2020						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2020						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2020						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2020						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2021						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2021						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2021						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2021						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2021						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- Stat Holidays
- No school for students or teachers
- All SPS facilities closed
- STA Convention
- PD/Operations (K-12 No students)
- PD/Operations (K-8 No students)
- PD/Operations (9-12 No students)
- Student First/Last Day