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WELCOME BACK

We would like to welcome all students new to Fairhaven School and all students returning to the school following summer vacation. We take great pride in our goals for learning at our school. Great things are on the horizon in terms of reading, writing, and math. We are so excited to get going and to start learning together!

We enjoy a close partnership with the home, striving to ensure quality schooling in a caring climate. TEAM is the word that comes to mind:

Together...Everyone...Achieves...More!

It is our hope each of you take every opportunity to become involved in the academic and social life of Fairhaven School. We wish each of you success for 2019-2020. Do your best, and have fun.

Fairhaven School Inspires Learning!

Sincerely,

Ms. Shauna Hilsen          Ms. Michelle Shanks
Principal                  Vice Principal
Just Read!!

We continue to build on the goal of engaging students in their reading both within school and beyond. We will be celebrating success throughout the winter and spring as classes reach reading goals.

As parents, you can encourage reading by:

- Reading to your child
- Setting aside reading time each night
- Encouraging your child to bring books from school or the public library
- Reading for yourself at home to model the importance of reading
- Discussing what you or your child are reading with him/her.

We look forward to working with you in increasing your child’s enjoyment in reading this year.

Remember, just read!
Self-regulation is something our school continually works on, whether we are aware of it or not. We all encounter trying circumstances that test our limits from time to time. If we are able to recognize when we are becoming less regulated, we are able to do something about it to feel better and get ourselves to a better place. This comes naturally for some, but for others it is a skill that needs to be taught and practiced. This is the goal of 'The Zones' at Fairhaven School.

**What are The Zones of Regulation?**

The **Red Zone** is used to describe extremely heightened states of alertness and intense emotions. A person may be elated or experiencing anger, rage, explosive behaviour, devastation, or terror when in the Red Zone. A person is described as "out of control" if in the Red Zone.

The **Yellow Zone** is also used to describe a heightened state of alertness and elevated emotions; however, one has some control when they are in the Yellow Zone. A person may be experiencing stress, frustration, anxiety, excitement, silliness, the wiggles, or nervousness when in the Yellow Zone.

The **Green Zone** is used to describe a calm state of alertness. A person may be described as happy, focused, content, or ready to learn when in the Green Zone. This is the zone where optimal learning occurs.

The **Blue Zone** is used to describe low states of alertness, such as when one feels sad, tired, sick, or bored.

Students are learning how to control their emotions and impulses, manage their sensory needs, and improve in their ability to problem solve conflicts before behaviour impacts those around them. Fairhaven continues to *Inspire Responsibility*. 
## Getting Involved at Fairhaven School

### Saskatoon Public Schools

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School Community Council

We invite parents to join our School Community Council (SCC). The SCC is a school-level council that provides an opportunity for input into school improvement. Every school in the province has a similar council. The SCC is an advisory body. The primary purpose is to support student learning and well-being; and to encourage parent and community involvement in the school.

Volunteers

We encourage parents, grandparents and community members to offer their services as volunteers. Please let us know if you are interested in helping us along the road to providing quality education.

Criminal Record Checks are required when supervising students in isolated settings such as camps, field trips and volunteering in the school.

Forms are available at our office. Stop by the office or CALL NOW: 306-683-7210

Parent Council

Parent Council plays a vital role in our school. Responsibilities vary from year to year depending on council activities. Fundraising efforts will support:

- Technology Enhancements
- Field trips
- Class projects
- School wide projects
- Supporting Fairhaven School strategic planning goals
- And much more!

The Parent Council meets at the same time that the SCC meets.
PRESTON EARLY LEARNING CENTRE

We are delighted to have Preston Early Learning Centre in our school and enjoy working together with them as one of our partners in education. Preston Early Learning Centre is a licensed, subsidized provider of high quality early learning and child care services in the City of Saskatoon.

They are a Charitable Organization, and operate as a non-profit corporation, governed by a parent Board of Directors. Our services have grown from a single location, opened in 1981 to four locations throughout the City of Saskatoon. The Fairhaven location is licensed for 45 children ranging in ages from 18 months to 12 years of age.

The hours of operation are from 7:15 am - 6:00 pm Monday to Friday. For more information please call Jennifer @ (306)683-3439.

Preston Early Learning Centre offers daycare and before/after school care (based on enrolment numbers).

**Mission Statement:** Inspiring children and community.

**Vision:** All children, families and communities will be enriched by early learning through our innovation and leadership.

**Preston Early Learning Centre’s philosophy:**
Believes the child’s environment is safe, genuinely caring, respectful, nurturing, stimulating, individualized and cooperative.

Believes a child has the right to the following:
- Relief and protection in all circumstances,
- Social security to grow and develop in good health,
- Special protection to develop physically, mentally, socially and emotionally,
- Love and understanding in the care of his/her parents,
- Name and Nationality, and
- To be brought up in the spirit of friendship, among peoples, wherein he/she can develop his/her abilities to become the best person he/she can be
Believes that the best care daycare can offered to the children by cooperation between the board of directors, the centre management, staff, families and children.

**Philosophy actualized:**

a) Designing and furnishing the centres with home like accents.

b) A positive atmosphere is achieved by fostering open, honest relationships and developing the child’s understanding of tolerance, open-mindedness, and appreciation and respect for others without discrimination.

c) Though the programs and activities vary from each location all centres use the play and exploration model and take into account all aspects of the child’s development on an individual basis. Including social-emotional, physical, cognitive and spiritual development. We strive to meet or exceed the government license expectations.
Communication

Contacting Teachers
The best time to contact teachers personally is by telephone (306-683-7210) before and after school. A message can be left to have a teacher return your call. If there is an emergency before or after office hours, please call the school at 306-683-7210.

We are always open to hearing parental concerns, following up on suggestions, answering questions, or receiving a compliment. Problems that exist at the school level can normally be resolved at that level. The sooner we are aware of concerns or issues, the sooner we can respond.

If you have any questions or concerns, the following guidelines may be helpful:

Regarding Your Child (Progress/Problems)
1st Contact you Child’s Teacher - most of your concerns will be dealt with at the classroom level, but if not then
2nd Contact the Principal of the School - other appropriate staff might be involved at this level to deal with the issue, but if more needs to be done,

Regarding Your School
1st Contact your Principal - (activities, hours, playground...) - If you have any questions regarding school rules and expectations, call the principal at any time. If needed, the principal will pass concerns on to a superintendent.
2nd Contact/Discuss with Parent Organization - Discuss with a School Community Council member or Fundraising member

Regarding School or Board Policies and Programs
Contact your Principal
## Elementary School Year Calendar 2019-2020

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**Total Student Days:** 185

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## Parent-School Communication Process Regarding Your Child

1. **CONTACT YOUR CHILD’S TEACHER**
   
   Most of your concerns will be dealt with at the classroom level, but if not then

2. **CONTACT THE PRINCIPAL OF THE SCHOOL**
   
   Other appropriate staff might be involved at this level to deal with the issue, but if more needs to be done then

3. **CONTACT YOUR SCHOOL’S SUPERINTENDENT**
   
   The school’s superintendent is listed on the school’s website or can be provided by the principal if the issue is still unresolved,

4. **CONTACT THE DIRECTOR OF EDUCATION**
   
   *If you are still unsatisfied with the issue,*

5. **CONTACT THE BOARD OF EDUCATION**
   
   Either your school trustee or the board chair.

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*Saskatoon Public Schools*

*Inspiring Learning*

[saskatoonpublicschools.ca](http://saskatoonpublicschools.ca)
Assessment of student progress is continuous. Teachers assess students based on conversations with students, observations of the students, and products produced by students on an ongoing basis. The information gained by the teacher is used as a basis for decisions to assess student progress and to inform instruction.

It is our desire to establish two-way communication. Parents are encouraged to telephone the school if they wish to initiate additional conferences. Your support and your reports to us are of great benefit in our joint effort to provide your child with a sound education.

Over the course of the year, the school will endeavor to do the following:

**Three-Way Conference** - Parent(s), student, and teacher meet to update information and continue to identify one or two goals for the child. Pre-kindergarten & Kindergarten classes do home visits and activity conferences during the fall conferences.

**Second Three Way Conference** – Parent(s), student, and teacher meet to update information and continue to identify one or two goals for the child.

**In-depth Reports** – Student progress through a written report, is communicated to the parent (Grades 1-8: November, March, June; Pre Kindergarten and Kindergarten: March and June).

**Ongoing Dialogue** – Information is shared through classroom and school newsletters, telephone calls, informal visits, portfolios, etc.

The role of the School Resource Officer (SRO) in our school.

The Saskatoon Police Service School Resource Officer (SRO) Program is a community policing initiative with police officers serving as daily resources to staff, students, parents, guardians and the community within the school environment.

The goals of the school resource officer Program include:

- Developing positive attitudes and relationships between children, youth, and the police;
- Helping create a safe school environment;
- Serving as a resource in the school community in the areas of law, the police in the community, and legal consequences; and
- Liaising with other sections of the Saskatoon Police Service to share information and provide assistance when required.

School Resource Officers:

- Serve as a positive role model to school students and staff;
- Establish and maintain open lines of communication with student, Parents, guardians, and school staff;
- Provide education on safety, substance abuse, life skills, and the justice system to both elementary and high school students;
- Reduce crime through education, enforcement, and personal interaction with students and staff;
- Take reports and investigate incidents within the school. In some cases. Mediation, warnings and diversion from the criminal justice system may lead to the successful resolution to the complaint. In other cases, criminal charges may result.

School Resource Officers divide their time between all of the public and separate elementary and high schools in Saskatoon.
Bullying

Bullying is generally identified as a form of hurtful behaviour that is repeatedly directed at an individual or group from a position of power. It can be physical, verbal, social, or cyber in nature. It is important to differentiate between ‘bullying’ and ‘conflict’. Many distressing behaviours are not examples of bullying, even though they are unpleasant and often require teacher intervention and management. Examples of this include:

**Mutual conflict** - In mutual conflict situations, there is an argument or disagreement between students but not an imbalance of power. Both parties are upset and usually both want a resolution to the problem. However, unresolved mutual conflict sometimes develops into a bullying situation with one person becoming targeted repeatedly for ‘retaliation’ in a one-sided way.

**Single-episode** - acts of nastiness or meanness, or random acts of aggression - Single episodes of nastiness or physical aggression are not the same as bullying. If a student is verbally abused or pushed on one occasion they are not being bullied.

Conflicts are natural and, while they can be unpleasant, allow problem solving. Bullying, however, adversely affects the well-being of children, therefore is not tolerated in any form. Parents are asked to contact their child’s teacher if they believe a bullying situation is occurring. Teachers will work with school administration to investigate and apply appropriate and progressive disciplinary action to address bullying.

Attendance

Please phone the school (306-683-7210) if your child is going to be absent or late any given day.

You are welcome to leave a message on our “message manager” at any time. If we have not heard from you and your child is missing, we will call you. The care and safety of our students is very important to us.

Nut Sensitive School

Thank you for sending nut-free snacks and lunches with your child. We have children with allergic reactions to nuts in our school. We appreciate your cooperation!

Fragrance Free School

Perfumes, aftershaves, hair-care products, laundry products, and other synthetically scented products adversely affect the health of many people. Please refrain from wearing these products in our school.
**Fairhaven School New Bell Time**  
**2019-20**

- **8:40 am** | Warning Bell
- **8:45 am** | Classes Begin
- **10:25 am –**10:40 am | Recess
- **11:32 am - 12:12 pm** | Lunch
- **12:12 pm** | Warning Bell
- **12:17 pm** | Afternoon Classes Begin
- **2:00 pm—**2:15 pm | Recess
- **3:05 pm** | Dismissal

Staff members provide supervision from 8:30 – 8:45 a.m., during recesses, lunch hour, and for 15 minutes at the end of the day.

Students are requested to arrive at school no sooner than 15 minutes prior to bell time (this includes lunch hour for students going home).

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**Digital Citizenship**

**the Etiquette of Social Networking**

“It’s really important to act like you would in person.”
—Meghan Peters, community manager, Mashable

1. **Don’t Share Anything Remotely Private.**

   It may sound obvious, but don’t post photos or status updates that you wouldn’t want the world to read. Thankfully, social networking sites such as Facebook offer increasingly dynamic privacy controls. If there are some friends you don’t want seeing all of your information, consider adding them to a separate friends list with tighter restrictions.

2. **Don’t Think the Rules are Different Online and Off**

   Just because you’re not communicating with friends and followers face to face doesn’t mean you can be less polite or considerate. Meghan Peters, community manager for social media and news site Mashable, puts it this way: “It’s really important to act like you would in person.” Moreover, she refers back to that simplest of etiquette axioms: “If you don’t have something nice to say, don’t say anything at all... That’s not to say you shouldn’t share negative opinions, but there’s another person on the other end and they still have feelings.”
Internet and Digital Devices, continued...

7. Saskatoon Public Schools actively blocks access to inappropriate Internet sites. If a student deliberately seeks to access inappropriate material or uses the computer services provided in a malicious manner, the consequences are governed by the Saskatoon Public Schools’ Administrative Procedure 140 – “Computer/Online Services Acceptable Use” - which can be found on the Saskatoon Public Schools’ public website at www.spsd.sk.ca/files/board/AdministrativeProceduresManual.pdf. Consequences are outlined in Administrative Procedure 140 and appear in the student version of the procedure as follows:

What can happen to me if I break the rules?

a. I won’t be able to use the computers.
b. I might be disciplined.
c. I might have to pay for what I broke.
d. The police may be called.

8. If you do not want your son/daughter to access the Internet at school, please contact the school and request the Internet Use Denial Form. This form is then signed by the parent or guardian and returned to the school.

Lunch Hour Guidelines

We have a Nut Sensitive/Nutrition Positive School.

Please do not send:
- Peanut products
- Carbonated drinks
- Highly sugared food
- High processed foods
- Dry Noodles

Children are reminded to be respectful of other people’s food choices. Children will be provided with a reasonable length of time to eat their lunches.

Appropriate conduct is expected in designated lunch areas. So that students can enjoy the privilege of eating their lunch at school, we have the following guidelines:

- Students remain seated, visiting quietly while eating
- Students are expected to be in lunchrooms until dismissed by noon supervisors.
- Polite behaviour, and willingness to clean up after themselves is an ongoing expectation of those staying for lunch

Students who bring a lunch are expected to remain at school for the entire noon-hour. They are not to leave the school grounds without a note from parents indicating permission. This includes no trips to the 7-11 convenience store.

Please remind your child not to bring nuts or nut products to school and not to share his/her lunch as we have a number of students with life-threatening allergies.
Code of Conduct

At Fairhaven School we have developed a code of conduct based on a constructivist approach to help children manage their behaviour. We focus on strategies to foster children’s construction of convictions about relating to others in cooperative ways. It is our intention to provide students with opportunities to develop social problem solving skills. Knowledge of conflict resolution and social problem solving allows students greater ability to engage in non-confrontational peer interactions. This works best when students are encouraged to use these skills in resolving actual conflicts while at school.

To ensure that everyone has an understanding of its purpose, teachers review the code and discuss expectations with their classes the first week of school and throughout the year as part of teaching and learning. It is very important to all of us that communication is open and thoughtful about expectations. All members of our learning community share the responsibility of helping each student learn appropriate ways to behave.

The Fairhaven School Code of Conduct is based on the belief that:

♦ All students and staff have a right to work and learn in a physically safe and emotionally secure learning environment.
♦ Expectations are an essential aspect of a positive school climate and safe educational environment. Expectations also promote academic success, common values and socially appropriate skills that enable students to work co-operatively with each other.
♦ Cooperation is important in maintaining a positive learning environment.

Internet and Digital Devices, continued...

1. Access to the Internet and wireless services, either with school division or personal digital devices is an individual privilege enjoyed by students, not a right.
2. A student's conduct on the Internet and wireless services, either with school division or personal digital devices, is governed by the same expectations which guide his or her behaviour at school.
3. In elementary schools, access to the Internet with school division digital devices is provided only when students are supervised.
4. In collegiates, students may access the Internet with school division digital devices without supervision.
5. If students choose to bring personal digital devices to school (at both the elementary and secondary level) they can access the Internet (whose sites have been filtered as per point 7 below) without supervision during non-instructional time (e.g. lunch hour, before or after class). During instructional time they can access the Internet with their teacher’s permission.
6. Students who choose to bring personal digital devices to school should be aware of the following:
   • In the event the digital device is used in an appropriate manner, (or inappropriate use is suspected), the digital device itself can be confiscated and may be searched by a member of the school’s administrative team. If parents/students do not agree with this condition students should not bring the digital device to school.
   • Schools are not responsible for the theft or loss of personal digital devices that students may choose to bring to school.
Internet and Digital Devices

Saskatoon Public Schools believe that the use of the Internet and/or personal digital devices supports relevant and challenging life-long learning for our students. All activity conducted on hardware owned by Saskatoon Public Schools is logged. Activity logs may be viewed and used where necessary to ensure our Administrative Procedure 140 – “Computer/Online Services Acceptable Use” is followed.

To support additional learning opportunities, Saskatoon Public Schools has also provided Internet wireless access in all schools and initiated broad education efforts related to “Digital Citizenship in the 21st Century”. Students are provided with individualized computer accounts and passwords to access computers and online/wireless services to support their learning. Students who elect to bring personal digital devices to school have the ability to access the Internet with their account. This access is subject to the school’s overall rules regarding personal digital devices. Examples of personal digital devices include cell phones, smart phones, MP3 players, Ipods, Ipads, and notebook computers.

When using digital devices, students must adhere to the following principles:

- Digital devices are to be used to enhance the learning that takes place in schools. They are not to disrupt that learning.
- Digital devices are to be used in a manner that is respectful of all students and school staff. For example, students using digital devices to photograph or video any member of the school staff or students in the school without the permission of those staff or students is considered disrespectful.

Code of Conduct, continued...

Logical or natural consequences are utilized when an action demonstrates lack of respect or responsibility. In all discipline matters, dignity and respect of all individuals will be maintained.

Behaviour that endangers, or has the potential to endanger others will not be tolerated and may have immediate and multiple consequences/supports put in place. It should be noted that students are not allowed to possess potentially harmful or dangerous objects at school (pocket knives, weapons). We also request that they do not bring toy guns that can be misconstrued as weapons.

General Conduct Expectations

i. Playground Activities are not to endanger any other member of the school; fighting, “roughhousing”, “snowballing” or “facewashing” are not acceptable forms of behaviour.
ii. Language deemed profane or inappropriate is not acceptable.
iii. Students’ dress standards must be consistent with the values of Saskatoon Board of Education; for example, clothing must not be distracting, revealing, sexist, or racist in nature, nor may it advocate the use of alcohol, illegal drugs, profanity or violence. ‘Spaghetti’ straps, bikini tops, shorts and skirts shorter than finger tip length, and exposed midriff are inappropriate.
iv. Students are not to use skateboards, roller blades or “heely shoes” on school property.
v. Students are not to eat sunflower seeds or chew gum in school.
vi. Any bicycle brought to school must be locked in the designated area. For reasons of safety, students are not to ride bicycles on the paved play areas, school sidewalks, or staff parking lot. It should be noted, the school does not accept responsibility for bicycles which are stolen or vandalized.
vii. Students must obey all the rules, regulations and procedures of the school.
Emergency Procedures

- A number of staff members have taken first aid courses.
- If your child is injured at school we will contact you. Please make sure we have current contact information.

If an emergency occurs where the school must be evacuated, teachers will accompany children to St. Mark’s or Tommy Douglas Collegiate. Information for parents will be broadcast & parents will be telephoned. In the event of such an emergency, please listen to the radio or come to the school; do not telephone as our phone lines will be inaccessible. Children will not be sent home until we have contacted you for your instructions.

Out of School Education

A very important part of the education provided at Fairhaven is the opportunity for out of school learning experiences. At the beginning of the school year, parents are asked to sign a permission form that gives blanket approval for all in-city excursions. These are kept on file. Teachers will give written advance notice of all field trips prior to their occurrence.

Parking

- Students are NOT to walk through the staff parking lot.
- The parking lot is NOT a drop off zone.
- For safety reasons, parent vehicles are NOT to be in the staff parking lot.

Student Accident Insurance

All students subscribe to a basic accident insurance program that provides coverage for injury sustained during the school day or during participation in a school-approved activity. An extended insurance program is also available- which provides coverage 365 days per year, 24 hours per day.

For additional information, please contact: MARSH CANADA LTD., 301 PCS Tower – 122 1st Avenue South, Saskatoon SK S7K 7E5.
Lockers

Locks for lockers are optional and to be purchased by students if desired. If a lock is being used, a copy of the combination or an extra key must be left with the classroom teacher. Lockers are the property of the school and are subject to inspection at any time without student or parent permission.

Personal Property

School Board insurance does not cover items which are lost and which belong to staff or students. Lost & Found items are generally placed in the main hallway.

Bicycles, Rollerblades, Skateboards, Scooters

Students are welcome to ride bikes to school; however we request they walk their bikes once on school property as a safety measure around our young children. Bikes should be locked in one of the bike stands. Skateboards, roller blades, and scooters are to be stored in lockers throughout the school day.

Student Safety & Health

Please let us know if your child has any allergies or medical concerns. Medic Alert forms should be filled in each year as required for up to date information. Students should have a pair of outdoor and a pair of indoor shoes. Shoes are to be worn at all times.

Transportation

Riding the bus is a privilege. First Student will provide transportation for students that live 1.2 km from the school and in the Fairhaven area and who ride regularly to and from school. First Student is responsible for the bus stop locations and routes as per agreement with our school division. It is the responsibility of parents to notify both the driver and the school when a student is going to be absent or when the student has not been picked up. First Bus provides bus service to our school. BUS INFORMATION LINE 306-343-3300

Bus service is automatically cancelled when the wind chill temperature at 7:00 a.m. is −45°C or below.

Expectations:

• Students must be ready to board 5 minute in advance of scheduled time. If bus has not arrived 10 minutes of scheduled time the student should return home and return to the stop 1 hour after scheduled pick up time or parents may arrange transportation.
• If the drop off run is cancelled parents are to pick up their child from school.
• Inappropriate student behavior on the bus may result in the withdrawal of bus service

Generally, parents are responsible for the transportation of students to and from school.

Transportation for class trips is accommodated in one of the following ways:

• Students walk in a group under the supervision of the teacher, often with the assistance of parent volunteers.
• Buses are chartered.
• Private passenger vehicles are used. In this case, the number of passengers shall not exceed the seating capacity available, and seatbelts shall be utilized. Criminal record checks of drivers must also be completed.
• Students cycle in appropriate circumstances. This mode of transportation is generally restricted to use by senior grades and is supervised by school staff. Helmets are required.