Happy New Year! Welcome to the 2020-2021 school year! We are so happy that your family has chosen to be a part of the John Lake School community!

When students walk through the doors of John Lake School, we will warmly welcome them to an exciting new year of learning, discoveries and friendship. This school is a place where we strive to have everyone succeed in a safe and inviting environment.

We want each of our students to know that we think they are special, unique and full of wonder and great thinking; that they are known, valued and believed in.

We know that schools re-opening may feel overwhelming for some parents and children. We would like you to know that as a staff, we are doing everything possible to put safety at the forefront and to have specific safety plans in place for our students and staff.

The school will be contacting each family, starting on Tuesday, August 25th, to welcome you back, ease your concerns and inquire about your plans for returning to school.

As always, you are welcome to contact the school at 306-683-7300 or at johnlakeschool@spsd.sk.ca if you have any questions.

Mrs. Jaime Schroeder and Mr. Jim Klenz
Admin Team

SPS Parent and Caregiver Reopening Handbook

Please refer to the Parent and Caregiver Reopening Handbook, for general information on Saskatoon Public Schools reopening plan. This parent handbook provides detailed information on many important topics including:

- Safety Precautions
- Curriculum and Assessment
- Support Services
- Food and nutrition programs
- Facilities
- Students.

The guidelines of the Parent Handbook will be adhered to by our school along with elements specific to our school.

*Please also review the John Lake Student Handbook for 2020-2021 which can be found on the John Lake School public website at: https://www.spsd.sk.ca/school/johnlake/About/Registraton/Documents/Student%20Handbook.pdf
In Case of Student Illness:

- If a student has cold or flu-like symptoms (fever, cough, headaches, aches and pains, sore throat, chills, runny nose, loss of taste or smell, shortness of breath or difficulty breathing) they must not attend school.

- Parents should call 811 for medical directions. If a student is referred for testing, they must stay home and self-isolate until they have received their results and direction from the health authority.

- If your child is going to be absent from school or late for any reason, please contact the school before the beginning of the day at 306-683-7300 or use the School Messenger App.

- If a student becomes sick during the school day, they will be isolated in the gender-neutral washroom which is a single room with a place for the students to lay down if needed. It is located across from the main office. Students will wear a mask while in this space and will be supervised by a caring staff member wearing PPE.

- Parents/caregivers will be contacted and MUST pick the child up immediately. The staff will not be able to transport students. After the student has been picked up, the space will be disinfected.

- Please have a plan in place if you are unable to leave work. Please ensure you have emergency contacts updated at the office who will be available to pick up your child if you are not available.

- The school will contact public health to provide notification of the student being picked up due to illness. Public health will work with the school and provide direction.

- The student’s classroom will be cleaned and disinfected, with attention to the student’s desk and any other surfaces that may have been touched.

*PLEASE NOT THAT THE INFORMATION IN THIS PACKAGE IS SUBJECT TO CHANGE BASED ON SPS AND PROVINCIAL GUIDELINES. WE WILL COMMUNICATE ANY CHANGES**

School Visitors:

- Any visitor wanting to enter the school must have a valid reason and must contact the main office at 306-683-7300 for an appointment prior to entering the school.

- A health questionnaire will be filled out, using the QR code on the front school door (paper copies will also be available if needed) prior to entering the school.

- Visitors are required to wear masks while in the school and to sanitize their hands immediately when entering.

Parent/Caregiver access to school:

- Parents/caregivers are encouraged to contact the main office to make an appointment if they need to come to the school. At this point, we request that this occur only if necessary.

- A health questionnaire will be filled out, using the QR code on the front school door (paper copies will also be available if needed) prior to entering the school.

- Parents/Caregivers will enter through the front doors and are required to wear masks while in the school and to sanitize their hands immediately when entering.

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**John Lake School Day 2020 -2021**

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00</td>
<td><em>New</em> Warning Bell</td>
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<tr>
<td>9:05</td>
<td>Classes Begin</td>
</tr>
<tr>
<td>10:45</td>
<td>Morning Recess</td>
</tr>
<tr>
<td>11:50</td>
<td>Lunch Hour</td>
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<tr>
<td>2:20</td>
<td>Afternoon Recess</td>
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<tr>
<td>3:25</td>
<td>Dismissal</td>
</tr>
</tbody>
</table>
**Entering the school:**

- Supervisors will be on the playground as of 8:50 a.m. Students are asked to arrive between 8:50 and 9:00 a.m.

- This year we will have a new warning bell that rings at 9:00 a.m. so that students are ready to learn at 9:05 when school begins.

- Each classroom will have a classroom meeting spot outside of their assigned boot room. The meeting point will have a pylon and a sign with the teacher’s name.

- When the 9:00 bell rings, classroom teachers will be outside to assist students to line up at the classroom meeting spot and use social distancing.

- Teachers will take turns leading their classes inside their assigned boot room doors so only one class will be in the boot room at a time.

- Students who are not on time for school will have to enter through the main entrance (boot room doors will be locked) and ask for a late slip from the administrative assistant, Mrs. Fournier.

Johnny the Jaguar says, “Be cool like me! Wear a mask!”

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**Exiting the school:**

- Students will exit the school via their assigned boot room doors.

- Weather dependent (ie, no need to change shoes), Mrs. Shangraw’s students may use the north west exit and Mrs. Johnson’s class may use the north east exit to further reduce congestion. Students are asked not to exit out of the front doors.

- Students who are walking home for lunch with siblings are asked to exit via their regular boot room. Siblings from the senior grades (grades 4-8) will meet younger siblings at their class meeting spot. Students in primary grades will be assisted with this by a staff member until the routine is established.

- Parents are asked to share their child’s plan to go home with their child’s teacher (ie: walking, picked up, meeting a sibling or parent outside, meeting location).

- Parents are asked to arrange a meeting spot outside of the school, near their child’s boot room.

- Parents who are driving, plan to park in appropriately signed spots on Cascade Street and Wilson Crescent to decrease congestion in front of the school on Broadway Avenue.

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**Parking and student drop-off/pick-up:**

- Please see School Parking Map (next page) and carefully obey all posted parking signs.

- Parents are not to drop students off in the staff parking lots.

- Please observe social distancing during student drop off.

- As a reminder, U-Turns are illegal in school zones.
Recess Plans:

- We will have one morning recess break from 10:45 a.m. – 11:00 a.m. and one afternoon recess break from 2:20 – 2:35 p.m..
- We will be limiting the number of students who will be in an outdoor play area to a maximum of two classes.
- There will be a maximum of two classrooms entering or exiting any one boot room and playing in the same assigned play areas. (We have 8 classrooms and 4 boot rooms).
- Teachers will stagger dismissal times by a couple of minutes to allow one class to clear the boot room prior to the other class entering the boot room.
- Physical distancing will be encouraged while playing outdoors.

Primary students will use the playground and field on the south end of the school. They will be assigned play spaces with their cohort of students. (ie: one group of students at the playground/one group of students in the field and at the swings)

Senior students will use the playground and fields at the back of the school in the “courtyard”. Students will be assigned play spaces with their cohort of students. (ie: one group of students in the soccer field /one group of students at the playground and on the tarmac)

- Teachers will meet the students outside at their classroom meeting points at the end of recess and will walk the students in through their assigned boot room.
- Students will sanitize their hands on the way in from recess.
- Assigned play spaces will rotate. Student cohorts will always remain the same.
- Sanitization: Boot room door handles and high touch areas will be sanitized immediately after students have come in from the recess break.
- Playground Equipment: One bucket of playground equipment will be kept in each boot room that will be used by only the students who use that boot room. Equipment will be colour-coded for each boot room.

Water Bottle Filling Stations:

- All water fountains will be closed.

- Two new water bottle filling stations have been installed – one in the junior end next to the gym and one in the senior end in the boot room. Students are required to bring a filled reusable water bottle to school each day. The new fill stations can accommodate bottles up to 23 cm. (9 inches) not including the lids. Bottles will go home each day to be cleaned and refilled.
**Lunch Plans:**

- We request that all students go home for lunch unless it is unsafe for them to do so. (ie: young children with working parents, students who live out of area)
- A form requesting lunch supervision for your child will be sent home.
- Students who are walking home for lunch with siblings are asked to exit via their regular boot room. Siblings from the senior grades (grades 4-8) will meet younger siblings at their class meeting spot. Students in primary grades will be assisted with this by a staff member until the routine is established.
- Parents are asked to share their child’s plan to go home with their child’s teacher (ie: walking, picked up, meeting a sibling or parent outside, meeting location).
- Parents who plan to pick up children should choose a consistent meeting spot outside. Parents who are driving, plan to park in appropriately signed spots on Cascade Street and Wilson Crescent to decrease congestion in front of the school on Broadway Avenue. (Please see Parking Map)
- Students who go home for lunch are asked not to return to school until 12:35 p.m.
- Students who stay at school will eat in their classrooms. Staff supervisors will be assigned to classrooms. Students eat from 11:50 – 12:10 and then will go outside following the recess guidelines.
- Classroom teachers will be outside at 12:40 to assist students in lining up at the classroom meeting spot and using social distancing. Teachers will take turns leading their classes inside their assigned boot room doors so only one class will be in the boot room at a time.
- Students will sanitize their hands on their way in from lunch recess.
- If students are returning late after lunch, please call the school. Students who are late will enter through the front doors to receive a late slip (same procedure as mornings).

**Food and Nutrition Program:**

- John Lake School does not have a formal nutrition program. If you require support to provide lunch for your child(ren), please contact Mrs. Schroeder and we will work on an individual plan to ensure food safety and to maintain the dignity of your child.
- Zero waste lunches are encouraged.
- * Milk will not be sold at school this year
- Students are asked to only bring items that they are able to open unassisted.
- Students are to bring their own utensils. Utensils will not be available to borrow from the school.
- There will be no microwaves available for student use.
- Food is not to be shared with any other student. Students also must not share utensils, dishes, or water bottles.
Flow of traffic through the school:
- Students will be asked to walk on the right-hand side of the hallways. There will be directional arrows for students to follow.
- Social distancing decals will be installed on the floors where necessary.

Washrooms:
- We have three sets of student washrooms available for students to use. Staff will monitor the number of students using the washrooms at one time.
- Senior Washrooms will be used by: Mrs. Hrynchyshyn’s class / BALANCE / Mrs. Berkan’s class / Mrs. Shangraw’s class / Mrs. Johnson’s class
- Washrooms across from the office will be used by: Mrs. Nienaber’s class / Mrs. Amiotte’s class / Mrs. Welder’s class
- Primary washrooms located next to the Kindergarten room will be used by: Mrs. Derkachenko’s class / Pre K class
- Building operators will be sanitizing the washrooms frequently throughout the day.

Storage of student materials:
- Due to social distancing issues, we will not be able to use our shared student lockers to start this school year.
- Students are asked to bring the belongings that they will need for the day in a backpack and only to bring essential items.
- Backpacks will be kept on the back of, or under, chairs. Further communication about storage solutions will be sent home by classroom teachers.
- Younger students may require a larger backpack to store their belongings.
- This policy will be revisited once the weather gets colder.

Hygiene:
- Every teacher will teach explicit hygiene lessons at the start of the school year.
- Students will be expected to sanitize or wash hands frequently through the day.
- Visual instructions for proper hand washing will be displayed by every sink.
- Sanitization stations will be set up at each boot room and at the front of the school.
- Sanitizing Superstars! School wide incentive program will be put in place.

Mental Health and Social-Emotional Supports:
- Students who need additional support for their well-being may receive support from the school counsellor. Parents who believe this support may be necessary can reach out to their teacher or administrator. The counsellor will work with the team to determine appropriate supports, which may include direct support and/or assisting students and families to access other services in the community.
- Well-being is one of our four student goals in our school division strategic plan. Opportunities to learn about and practice well-being exist across multiple curricular areas being taught in the classroom.
Registration:

Starting the morning of Tuesday, August 25th staff will be calling all families who are currently registered at John Lake to confirm registration status. Your telephone confirmation will ensure your child’s registration. We will not be hosting a separate registration time.

John Lake teachers will be calling to welcome you back to school and to confirm: if you are attending school at John Lake, if you have registered for SPS online learning, or if you have moved or have chosen another format for your child’s schooling.

Staff will review your demographic information and make any necessary changes.

Staff will discuss your child(ren)’s return to school during the week of September 8th – 11th.

Parents who would like to tour the school prior to school opening, will have an opportunity to set up a time on Thursday, September 3rd or Friday, September 4th.

The school will be preparing a school opening virtual tour that will be shared with families during the week of September 31st – 4th.

Staggered Start Grades 1-8:

- Tuesday, Sept 8th to Friday, September 11th are staggered start days for students in grades 1-8
- Students will attend alternating days with half the class on T/Th and other half attending W/F, students will attend for full days on these days.
- Students with last names that start with A—L will attend Tuesday 8th and Thursday 10th
- Students with last names that start with M-Z will attend Wednesday 9th and Friday 11th
- Once we have contacted all families for confirmation of registration, we will work on making class lists. Your child’s classroom teacher will either call or email you with specific information for your child. They will remind you of what days your child will attend, what they need to bring for those days and where their classroom meeting spot is located.
- The staggered start will allow for students to see the space and learn routines alongside a smaller group of students
- Regular classes begin for all students on Monday, September 14th

Kindergarten specific information:

- Mrs. Derkachenko will be calling all kindergarten families to confirm staggered start dates and to share Open House information.
- Parents will be invited to sign up for a Kindergarten Open House prior to school start up.
- Staggered starts will be the week of September 8 to September 11.
- All Kindergarten students will attend ONE half day staggered start day.
- Kindergarten Monday/Wednesday/alt Friday full day programs will start September 14.
Face Masks for Students:
- Grade 4-12 students are required to wear masks when appropriate physical distancing cannot be maintained.
- Masks are recommended for prekindergarten to Grade 3 students.
- Staff are required to wear masks at all times when appropriate distancing cannot be maintained.
- When physical distancing is achievable, mask breaks may occur (i.e. outdoor learning).
- All students are required to wear masks while riding the bus.
- All visitors must wear masks.
- Saskatoon Public Schools will provide one reusable mask for each student. Additional disposable masks will be made available to students when needed and required.
- Students are welcome to bring their own masks.
- In some situations, wearing a mask may not be possible for a student. In these instances, school staff members will work with parents/caregivers to consider accommodations. More information can be found on the CDC website.
- Staff members will be provided with a reusable mask and face shield for use as needed. Staff members may also choose to use their own mask.
- More information about the proper usage of masks or face coverings is available from the Public Health Agency of Canada.

Please ensure your child brings:
- A filled labeled water bottle that comes to school each day.
- (K-3 recommended / gr 4-8 mandatory) either a reusable or disposable mask. Masks should be taken home and washed frequently.
- A colour coordinated facemask neck strap will provided to each student. We ask that students wear the school issued mask lanyard to help us identify cohort groupings.

Before and After School Program (Operated by the Boys and Girls Club)
- Drop-off: All Children will be signed in by our Staff. Parents will drop off at the front door and then text or call the Program Cell Phone to let staff know that their child(ren) will be entering the program site. The text message will need to include the child’s and parents name. You will receive a text back confirming that your child(ren) are signed in. The phone call or the text that is sent by the parent/guardian is equivalent to a signature on the sign in sheet.
- Pick up: Parents will text or call the Program Cell Phone with their name and their child(ren) name, letting the Staff know that they are outside of the site and ready for their child(ren) to be sent out. The phone call or text that is sent by the parent/guardian is equivalent to a signature on the sign out sheet. Once this text is received, Staff will release your child(ren). Then, when your child(ren) is with you outside of the program site, you must text or call the Program Cell Phone to let staff know that your child (ren) has been picked up.
- When the first bell rings students will go outside to meet their classroom teachers at the classroom meeting spot.
- Masks are required by both staff and students
- For contact tracing purposes, a daily log of students attending the program must be kept.
- Program staff and parents that need to enter the building must complete our SPS Health Questionnaire using the QR code found at each school entrance.

For detailed information from the Boys and Girl’s Club please visit: https://www.bgcsaskatoon.com/programs/before-after-school-programs/program-hours-registration-form-parent-handbook-contact-information

Families registered in the Before and After School Program will be sent emails with JLS specific information from the Boy’s and Girl’s Club.
SCHOOL REOPENING

JOHN LAKE SCHOOL SITE MAP: CLASSROOM MEETING SPOTS

Mrs. Berkan
Mrs. Shangraw
Mrs. Johnson
Mrs. Hrynchyshyn
Mrs. Welder
Mrs. Derkachenko
Mrs. Amiotte
Ms. Nienaber
SCHOOL REOPENING

JOHN LAKE SCHOOL JUNIOR OUTDOOR PLAY AREAS

Cohorts will take turns between the 2 playground areas on alternating days.

**COHORT A:**
Kindergarten (Derkachenko) 
&
Gr. 1 (Welder)

**COHORT B:**
Gr. 1/2 (Amiotte) 
&
Gr. 2/3 (Nienaber)

**PLAY STRUCTURES & HILL AREA**

**COHORT A:** Gr. 1 (Welder) & Kindergarten (Derkachenko)

**COHORT B:** Gr. 1/2 (Amiotte) & Gr. 2/3 (Nienaber)

Cohorts will take turns playing in the two areas on alternating days.

No students allowed at back of hill.
Sr. Playground Areas

Area One: TARMAC, SWINGS and HILL FIELD
Area Two: SOCCER FIELD and PLAY STRUCTURES

Cohort A: Grade 3/4 and 4/5
Cohort B: Grade 6/7 and 7/8

Cohorts will alternate between the two play areas on a daily basis.
NO U-TURNS
ANYWHERE SHOWN
ON THIS MAP

UNLIMITED FREE PARKING

DO NOT PARK!!
HANDICAP PARKING AND BUS PARKING

5 MINUTE LOADING AND UNLOADING
<table>
<thead>
<tr>
<th>Month</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>September</td>
<td>7</td>
<td>Labour Day – <strong>No School</strong></td>
</tr>
<tr>
<td></td>
<td>8-11</td>
<td>K—8 Staggered Start</td>
</tr>
<tr>
<td></td>
<td>22</td>
<td>Terry Fox Run *tentative</td>
</tr>
<tr>
<td></td>
<td>24</td>
<td>Meet the Teacher Event – Alternate format</td>
</tr>
<tr>
<td>October</td>
<td>5</td>
<td>School Photo Day *tentative</td>
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<tr>
<td></td>
<td>12</td>
<td>Thanksgiving Day Holiday – <strong>No School</strong></td>
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<tr>
<td></td>
<td>26</td>
<td>Professional Development &amp; Planning Day – <strong>No School for Students</strong></td>
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<td></td>
<td>TBD</td>
<td>School Photo Retakes</td>
</tr>
<tr>
<td>November</td>
<td>9</td>
<td>Professional Development &amp; Planning Day – <strong>No School for Students</strong></td>
</tr>
<tr>
<td></td>
<td>10</td>
<td>Remembrance Day Service *tentative</td>
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<tr>
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<td>11</td>
<td>Remembrance Day Holiday – <strong>No School</strong></td>
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<tr>
<td></td>
<td>20</td>
<td>Progress Reports Go Home</td>
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<tr>
<td></td>
<td>26</td>
<td>Three Way Conferences – 4:00 – 8:00 p.m.</td>
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<tr>
<td></td>
<td>27</td>
<td>Three Way Conferences – 9:00 – 11:30 a.m. – <strong>No School for Students</strong></td>
</tr>
<tr>
<td>December</td>
<td>15</td>
<td>Winter Family Event *tentative</td>
</tr>
<tr>
<td></td>
<td>18</td>
<td>Last Day of School Before Christmas Holidays</td>
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<td></td>
<td>21-Jan 3</td>
<td>Christmas Break—<strong>No School</strong></td>
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<tr>
<td>January</td>
<td>4</td>
<td>School Resumes</td>
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<tr>
<td></td>
<td>21</td>
<td>Kindergarten Open House</td>
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<tr>
<td>February</td>
<td>15</td>
<td>Family Day Holiday – <strong>No School</strong></td>
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<td>16—19</td>
<td>Mid-Term Break – <strong>No School</strong></td>
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<td>22</td>
<td>School Resumes</td>
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<tr>
<td>March</td>
<td>8</td>
<td>Professional Development &amp; Planning Day – <strong>No School for Students</strong></td>
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<tr>
<td></td>
<td>19</td>
<td>Progress Reports Go Home</td>
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<td></td>
<td>25</td>
<td>Three Way Conferences – 4:00 – 8:00 p.m.</td>
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<td></td>
<td>26</td>
<td>Three Way Conferences – 9:00 – 11:30 a.m. – <strong>No School for Students</strong></td>
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<tr>
<td>April</td>
<td>2</td>
<td>Good Friday – <strong>No School</strong></td>
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<td></td>
<td>5</td>
<td>Easter Monday – <strong>No School</strong></td>
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<td></td>
<td>6-9</td>
<td><strong>Easter Break</strong> – <strong>No School</strong></td>
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<tr>
<td>May</td>
<td>20</td>
<td>Kindergarten Sneak Peek</td>
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<tr>
<td></td>
<td>24</td>
<td>Victoria Day – <strong>No School</strong></td>
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<tr>
<td>June</td>
<td>18</td>
<td>Year End Family Barbecue</td>
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<tr>
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<td>21</td>
<td>Grade 8 Farewell</td>
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<tr>
<td></td>
<td>22</td>
<td>Farewell Assembly</td>
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<tr>
<td></td>
<td>24</td>
<td>Last Day of School for Students / Progress Reports go Home</td>
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