

At Saskatoon Public Schools every student is Known • Valued • Believed In



MMGCI Collegiate Plan

Please note this plan will be periodically updated upon direction from Saskatchewan's Chief Medical Health Officer and as our response to the COVID-19 pandemic evolves.

We Missed You - Welcome Back!!

We hope you and trust your family is doing well and thank you for your patience as we put together a back to school plan. Our staff has been working very hard preparing for students return on September 8th. This school year will look significantly different from those in the past, however, our spirit remains the same. We value your partnership and support as we walk through this pandemic together.

Parent and Caregiver Reopening Handbook

Please refer to the [Parent and Caregiver Reopening Handbook](#) for general information on Saskatoon Public Schools reopening plan. This parent handbook provides detailed information on many important topics including, but not limited to:

- Safety Precautions
- Curriculum and Assessment
- Support Services
- Food and nutrition programs
- Facilities
- Supporting Students.

The guidelines of the Parent Handbook will be adhered to by our school along with elements specific to our school.

The following information represents our school specific plan for a safe return to school at Marion M. Graham Collegiate. Please note that the plan is subject to change at any time based on direction from Saskatchewan's Chief Medical Health Officer. Changes will be communicated as they develop.

Safety & Hygiene:

- Hand sanitizer is available at each entrance to the school, in common areas, and in classrooms. We encourage students to wash their hands with soap and water for 20 seconds whenever possible.
- Our preferred communication with families will be by phone.
 - Main office line is 306-683-7750.

- Student services counsellors can be reached at 306-683-7756.
- If an in-person meeting is necessary, an appointment will be scheduled, and we ask all visitors to scan the QR code with your smart phone camera located on posters found at each entrance. A paper form is available at our main entrance.
- We are asking students and staff to monitor their health and **if you are experiencing any of these symptoms, even mildly, please stay at home.** Contact Healthline 811 for assistance and indicate you are a student to be prioritized.
- A student absence can be reported:
 - To our attendance line at 306-683-7755.
 - Using the School Messenger app or website.
 - Thank you in advance for contacting the school to let us know your student is okay and why they will be away from school.
- The Marion Graham Collegiate Isolation room is located inside the main office if symptoms occur while at school. We ask that parents or caregivers pick up the student immediately. It is very important that our records reflect accurate contact information, including emergency contacts in case parents or caregivers are unable to be reached. School staff will not transport the student home. After the student has been picked up, the isolation room will be cleaned and disinfected.



Mask Usage:

At Saskatoon Public schools the health and safety of our students and staff are our number one priority. As indicated in the Parent and Caregiver Reopening Handbook:

- Grade 4-12 students are required to wear masks when appropriate physical distancing cannot be maintained.
- Masks are recommended for prekindergarten to Grade 3 students.
- Staff are required to wear masks at all times when appropriate distancing cannot be maintained.
- When physical distancing is achievable, mask breaks may occur (i.e. outdoor learning).
- All students are required to wear masks while riding the bus.
- All visitors must wear masks.
- Saskatoon Public Schools will provide one reusable mask for each student. Additional disposable masks will be made available to students when needed and required.
- Students are welcome to bring their own masks as long as they are suitable and meet health guidelines.
- More information about the proper usage of masks or face coverings is available from the [Public Health Agency of Canada](https://www.canada.ca/en/public-health/services/masks.html).



- In some situations, wearing a mask may not be possible for a student. In these instances, school staff members will work with parents/caregivers to consider accommodations. More information can be found on the [CDC website](#).
- Staff members will be provided with a reusable mask and face shield for use as needed. Staff members may also choose to use their own mask.

Staggered Start:

At Saskatoon Public Schools students are our number one priority. We want our students to be safe, healthy and excited to return to school. Furthermore, we want parents, caregivers and community members to feel as comforted and supported with the reopening. In this current environment we need to practice new ways of being safe and joyful at school. Schools will be setting up a staggered start so that we all have an opportunity to practice and refine our new routines and procedures with the students.

All students should arrive on time on their assigned day – please see the schedule below. **Please proceed to the bike racks on your assigned day and time which located at the front of the school closest to Lenore Avenue.** We will socially distance students as they wait to enter the gymnasium to have their photo taken. Staff will provide student timetables, as well as the entrance students should use when they return for classes on September 10.

School Schedule for the first two days.

Tuesday, September 8 – Grade 9 students only – 8:45 – 11:30 am

8:45 – 9:15 am	School Photos
9:20 – 10:45 am	AM class and back to school orientation
10:50 – 11:30 am	PM class

Tuesday, September 8 – Grade 11 student only – 12:30 – 3:10 pm

12:30 – 1:00 pm	School Photos
1:05 – 2:30 pm	AM class and back to school orientation
2:30 – 3:10 pm	PM class

Wednesday, September 9 – Grade 10 students only - 8:45 – 11:30 am

8:45 – 9:15 am	School Photos
9:20 – 10:45 am	AM class and back to school orientation
10:50 – 11:30 am	PM class

Wednesday, September 9 – Grade 12 student only – 12:30 – 3:10 pm

12:30 – 1:00 pm	School Photos
1:05 – 2:30 pm	AM class and back to school orientation
2:30 – 3:10 pm	PM class

Regular classes begin on Thursday, September 10 which will be a full day for all students.

School Day Schedule:

To support the health and safety of students and staff, all collegiates will be adopting a block schedule for 2020-21. The school year will be divided into five learning terms called “quints.” A student will take two courses in each quint, one in the morning and one in the afternoon. The updated school year calendar can be found [here](#).

The school day is staggered to allow for proper traffic flow and movement of students in the school. Students will be provided with specific start time during the orientation in addition to the school entrance they will use.

	Quint 1 September 8 – October 28	Quint 2 October 30 – December 17	Quint 3 January 4 – March 2	Quint 4 March 4 – April 30	Quint 5 May 4 – June 23
9:00 – 11:40 AM OR 9:10 – 11:50 AM	Semester 1 Period 1	Semester 1 Period 2	Semester 1 Period 3	Semester 2 Period 1	Semester 2 Period 2
Lunch					
12:30 – 3:10 pm OR 12:40 – 3:20 pm	Semester 1 Period 4	Semester 1 Period 5	Semester 2 Period 4	Semester 2 Period 5	Semester 2 Period 3

Grade 9 Students and those in 20 Level Courses – Class Times

Morning 9:00 – 11:40 AM
Afternoon 12:30 – 3:10 PM

Grade 10 Students and those in 30 Level Courses – Class Times

Morning 9:10 – 11:50 AM
Afternoon 12:40 – 3:20 PM

Please note – combined classes will confirm start and end time with students during start up. Breaks will be staggered within each block and assigned based on location of the class. Students are required to maintain social distancing and wear a mask during this time.

Band 9/10 classes will be taught in the first quint, therefore students will need to have instruments for the start of the school year. Classes will be taught with appropriate social distancing and safety measures. An email will be sent to band members next week with more detail. **Band 20/30 and Choir 9/10/20/30** will pause for quint 1 in order to limit students to two cohorts. We will work to incorporate these courses into the quint structure as time progresses.

Teachers have been very diligent and eager to plan and provide engaging learning opportunities for all subject areas. Developing instruction and assessment plans for a quint will be part of our school opening professional development. Class activities will be planned to avoid physical contact or close gathering/clusters of students and maintain consistent cohorts.

Teachers will be making electronic contact with families at the beginning of each quint to introduce themselves and provide families with the electronic platform information that compliments the face to face instruction. Subsequent communication will take the place of student progress conferences.

Teachers value reconnecting and will work hard to reestablish relationships with students and families as we reengage in learning. All teachers will implement an online platform to support and strengthen the face to face content and partnership between school and home. Please note – providing learning supports using an online platform is not the same as online teaching and learning. These platforms are intended to support student learning, not replace in class instruction.

Lunch :

During the lunch break, students are encouraged to go home when possible. Students bringing their own food to school should use clean containers and bring their own utensils. Students who remain at school for lunch will eat in their morning classroom with their consistent cohort of students.

- We will not be able to accommodate friend groups for the lunch break.
- Please note – microwaves will not be available for use.
- When students finish their lunch, they are expected to go outside weather permitting.
- Assigned areas such as the commons, library, and gym will be used for those that are unable to go outside and when the weather turns cold. Students will be required, at all times, to wear masks and sanitize when moving from space to space.
- We are in the process of finalizing our school servery plans. We are aiming to provide some form of pre-ordering system and classroom delivery. More details to follow.
- Bagged lunches will be available for students in need. Please contact student services for further details.
- Classrooms will be cleaned and disinfected prior to the beginning of the afternoon class.

Entering/Exiting the School:

Students will be assigned specific doors to enter and in leaving the school. There will be appropriate door signage and reminders to ensure those entering the school have done a self-health check.

Students should arrive no sooner than 15 minutes before their first class and proceed directly to their class immediately on arriving. Teachers will open classroom doors 15 minutes prior to the beginning of classes.

- For the first quint, Marion Graham Collegiate will open at 8:00 am. This will allow sanitation to occur and proper supervision for those that may arrive early.

- **Students will enter the designated entrance point.**
 - **The main entrance will accommodate Grades 9 and 12 students**
 - **The Home Economics or the FLS entrance will accommodate Grades 10 and 11**
- For those families that require students to arrive earlier, students will be asked to wait in our commons area with masks on, physically distanced from each other.
- Students will not be permitted to wander around the school.

Bussing:

Information from City Transit will be coming soon.

Students who use transportation are required to wear a mask. The driver can provide a mask if the student needs. Students will sanitize their hands as they board the bus. The bus/taxi company is responsible for sanitizing the vehicles after each run. When students arrive at school, they must enter at their assigned door and follow sanitization process.

Lockers:

Lockers will only be available upon request - please speak to Mr. Earl or Mrs. Peterson. Our preference is for students to bring the items they need each day and keep them secured in their possession. Students are responsible for their own school supplies. A binder with a divider to create a section for AM and PM classes, loose leaf, pens, pencils, and calculator is recommended. Learning materials that are shared with students during class will be sanitized.

Flow of Traffic within the School:

Directional arrows to support safe movement in schools will be used through the use of social distancing decals installed on floors. Please adhere to these public health measures for movement,

- Hallways will be one-way traffic except for the two that are adjacent to the commons that lead to the washrooms.
- Arrows will direct students to the correct traffic flow similar to those used at most grocery stores.
- Hallways on the main floor move away from the office and commons.
- Students will use the back stairwells to enter the second-floor hallways where the traffic is moving back towards the center of the school.
- Social distancing decals have been installed on the floors in places where crowds or groups had previously tended to congregate.



Parent/Caregiver Access to School:

We value the partnership between home and school. Our school team wants to work with you to support your student(s). Parents/caregivers are encouraged to contact the main office with any questions and/or to make an appointment.

- Please contact 306-683-7750 to speak to an administrator, teacher, or ask general school questions.
- Attendance information should be reported to 306-683-7755.
- Student services can be contacted at 306-683-7756.
- Parents enter main front doors of the school.
- Posters with QR codes are found at all entrances that can be accessed with cell phone cameras. You will be asked some information in a few short questions to help us keep track of who has been in the building. Paper copies are only available at our main entrance.
- Thank you for hand sanitizing immediately when entering the building and in also wearing a mask.
- Please continue to participate in your students learning by emailing teachers, administrators and counsellors. Our phone lines are always open (306-683-7750) if that works better.



Extra-Curricular Activities:

Another important update to share is in regard to in-person extracurricular activities for the fall. The decisions regarding extracurricular activities were made to ensure the health and safety of students and staff members and to protect the class cohorts we are creating in collegiates by limiting student interactions.

Performing arts activities such as musicals, plays, and band concerts are postponed. With regards to sports, the Saskatoon Secondary Schools Athletic Directorate (SSSAD), in collaboration with Greater Saskatoon Catholic Schools and Saskatoon Public Schools, has decided that the following sports will not be offered in high schools this fall:

- Cross Country
- Football
- Soccer
- Volleyball

Due to similar circumstances, many clubs may not run at this time. As the situation evolves, the plans for extracurricular activities will be reviewed and updated. We will continue to provide updated information as it becomes available.

Learning Options:

Students best engage in their learning through connection with their teacher and with fellow students. However, in-person learning may not be the best option for every student in the fall. Students will have a choice between in-class learning or online learning.

As families choose between in-class and online learning, school staffing may be adapted, and classroom assignments may change early in the school year. We appreciate the patience and understanding of families as we work through these issues.

For the 2020-21 school year, Saskatoon Public Schools [Online Learning Centre](#) (OLC) is offering K-12 curriculum online.

Mental Health and Social-Emotional Supports:

In addition to the section in the Parent and Caregiver Reopening Handbook on supporting students we want to make sure that families are aware of that, as always, students who need additional support for their well-being may receive support from the school counsellor. Parents who believe this support may be necessary can reach out to their teacher or administrator to discuss the situation. The counsellor will work with the team to determine appropriate supports, which may include direct support and/or assisting students and families to access other services in the community.

To access services provided by our Student Services team, please contact Ms. Pellerin at 306-683-7756.

Ms. Stolar works with grades 9 and 11 students and can be emailed at stolarg@spsd.sk.ca

Mr. Hingley works with grade 10 and 12 students and can be emailed at hingelyi@spsd.sk.ca

Well-being is one of our four student goals in our school division strategic plan. Opportunities to learn about, and practice well-being, exist across multiple curricular areas.

Communications:

Marion Graham Collegiate will continue to provide regular communication through newsletters, email, school messenger, school and division websites, as well as our portal. Thank you for your continued support and communication with our school team.

Please feel free to contact the vice principal Mr. Earl or principal Karen Peterson at the school if you have any questions or concerns.