



## Sutherland School Return to School Plan September, 2020



Dear Parents and Caregivers,

It is my pleasure to be writing this message welcoming everyone to Sutherland School and we are excited to have your family join us. The purpose of this letter is to share our school plans so you and your child(ren) have an idea of what to expect. Please go through each section and familiarize yourself with our school plan. We want to make this transition back as smooth as possible and we are here to support you throughout the process. Student safety is our top priority and we will continue to keep you updated as plans change. Please do not hesitate to email if you have any questions - morind@spsd.sk.ca or call 306-683-7460.

Students who need additional support for their well-being may receive support from the school counsellor. If you believe this support may be necessary, you can reach out to a teacher or administrator to discuss. We will work as a team to determine appropriate supports, which may include direct support and/or assisting students and families to access other services in the community.

We have been working hard to prepare for our staggered start days on Sept 8th - 11th. We are in the process of organizing classes and you will receive an email from your child(ren)'s teacher confirming your staggered start dates. Our plan is to ensure all children in your family will attend on the same staggered start date. Our goal is to email and confirm your child(ren)'s staggered start dates by Mon. Aug. 31st.

Knowing that decisions are still being made and that we take our direction from the Chief Medical Health Officer, you can expect updates and changes to occur as we move forward. I thank you in advance for your patience and understanding as we work to ensure safety in our schools. As well, please continue to reference the [Parent and Caregiver Handbook](#) to support you and your child(ren) in the coming weeks as they are updated regularly:

Derrick Morin  
Acting Principal

The following information represents our school specific plan for a safe return to school at Sutherland.

**Please note that the plan is subject to change at any time based on direction from Saskatchewan's Chief Medical Health Officer.**

### Arriving to School, Drop Off/Pick Up

To limit the number of students gathering outside before school, we ask that students arrive as close to the 9:05 bell as possible. (Supervision begins at 8:50).

Students are to go to the fenced in school yard and wait for the bell. Students are not to enter the school before the 9:05 bell. Students are expected to physically distance before school.

Teachers will meet students at a designated spot at 9:05 and they will walk their class into the school at their assigned door.

Teachers will walk students to the designated spot at 3:30 for dismissal. Parents, or older siblings, can do after school pick up from here at 3:30.

Parents and caregivers are encouraged to use Rita Ave. or Egbert Ave. when dropping off or picking up your child(ren).

Bus students will line up in the same spot as last year (on the path beside the staff parking lot).

### Late Arrival

Although we expect students to be on time, students will need to enter the front doors and check in at the office if they arrive after the bell.

Students MUST get a late slip from the office before going to class.

### Parent /Caregiver/Visitor Access to School

**At this time, parents and caregivers are to refrain from entering the school.**

**Parents/caregivers are encouraged to contact the main office (306-683-7460) to make an appointment if you need to come to the school. At this point, we request that this occur only if necessary.**

If parents or caregivers must enter, you will be required to enter through the front doors and fill out a health questionnaire. The QR code for the form is posted at the front entrance. If you require a paper copy of the form, please phone the office upon your arrival.

Hand sanitizing (bottles located at the front entrance) and a mask are required before entering the building.

In the school, parents and caregivers should maintain physical distance from staff and other students and should practice diligent hand hygiene.

Pre-Kindergarten and Kindergarten parents and caregivers, please refer to teacher emails for pick up and drop off procedures for your child.

### Entrances

Classes will be assigned an entrance and will use it at all times. Students should not enter through the front door (unless arriving late).

**Students will be taught and expected to follow proper hand hygiene. This includes washing hands with soap and water for at least 20 seconds and the frequent use of hand sanitizer.**

## Bells, Recess and Lunch

There is no change to our bell times.

<b>First Bell</b>	<b>9:05 a.m.</b>
<b>Recess:</b>	<b>10:55 a.m. - 11:10 a.m.</b>
<b>Lunch</b>	<b>12:00 p.m. - 12:45 p.m.</b>
<b>Recess</b>	<b>2:25 p.m. - 2:40 p.m.</b>
<b>Dismissal</b>	<b>3:30 p.m.</b>

We ask that students arrive to school as close to 9:05 as possible. In order to limit the number of students on the playground before the first bell.

Routines for recess and lunch have been altered to limit the number of students outside at any given time.

### Recess:

Students will have designated recess locations and will be expected to play in the assigned area only. Students will have the opportunity to access all recess locations during the week.

### Lunch:

We strongly encourage students to go home for lunch whenever possible.

In order to limit the number of students outside during the lunch recess we will follow the outlined lunch schedule.

Grade 1-3 will eat in their classroom, at their desk, from 12:00—12:20. They will go outside to play in their designated spot from 12:20-12:45

Grade 4-8 will go outside to their designated spot from 12:00-12:20 and then come inside to eat in their classroom, at their desk, from 12:20-12:45.

CHEP lunch will be delivered to each classroom for students requiring access to our nutrition program.

**Always cough/sneeze into the elbow and avoid touching the face.**

## Student Illness

If a student is experiencing cold or flu-like symptoms (fever, cough, headaches, aches and pains, sore throat, chills, runny nose, loss of taste or smell, shortness of breath or difficulty breathing), they must not attend school. Parents/caregivers should contact HealthLine 811 for direction.

Please call 1-833-284-2719 or go to <https://go.schoolmessenger.com> to report your child's absence for the day. If you would like to contact the school office please phone (306) 683-7460.

If your child displays symptoms at school they will be given a mask and isolated in the designated room next to our counselor's office and supervised until they are picked up.

## Bussing

Students will have assigned seating and are required to wear a mask. A staff member will meet and direct students when arriving in the morning. Students will maintain social distancing when lining up at the end of the day.

LP3 will be communicating more information with all

## Water Bottles

Fountains have been turned off. Students can fill reusable water bottles that they have brought from home at one of our 2 water filling stations.

## Washrooms

Students are expected to physically distance when using the washrooms. One student per class will be allowed to use the washroom at a time to limit the number of students. Teachers will make plans for washroom breaks as needed.

## Staggered Start Dates

We are in the process of confirming enrolment and creating class groupings. To properly teach routines and procedures, all students will come for a staggered start during the week of September 8-11. Your child's teacher will be emailing you by Monday, August 31st with your child's staggered start dates.

### Grade 1-8 Dates

Group A will attend all day Tues. Sept 8 and Thurs. Sept 10

Group B will attend all day Wed. Sept 9 and Fri. Sept 11

Regular classes begin Mon. Sept. 14.

### Pre-Kindergarten and Kindergarten

Your child will attend on half day the week of Sept. 8-11 and then regular schedules begin Mon. Sept 14.

## Traffic Flow and Social Distancing Markers

Students and staff will follow the directional arrows on the floors to ensure safe movement throughout the school. Teachers will set out markers for traffic flow in each learning space.

Social Distancing decals are located throughout the school at locations where line ups can form.

## Masks

Staff and grade 4-8 students are required to wear masks when appropriate physical distancing cannot be maintained. When physical distancing is achievable, mask breaks may occur.

Masks are recommended for Pre-K to Grade 3 students and at Sutherland we are encouraging students in these grades to wear them. More information can be found on the [CDC website](#).

All students are required to wear masks while riding the bus and all visitors must wear masks.

Saskatoon Public Schools will provide one reusable mask for each student. Additional disposable masks will be made available to students when needed and required. Students are welcome to bring their own masks. There are disposable masks available if needed. More information about the proper usage of masks or face coverings is available from the [Public Health Agency of Canada](#).

**Hand sanitizer is available throughout the school and students are encouraged to bring their own.**