

At Saskatoon Public Schools every student is **Known • Valued • Believed In**



August 28, 2023

Dear Parents and Guardians,

At Saskatoon Public Schools, the safety of our students is our first priority. As part of this commitment, we believe in providing comprehensive means for communicating with families. It is our goal to provide you with important information promptly.

Saskatoon Public Schools uses the Everbridge mass notification system to notify families when an urgent situation is disrupting school operations. This may include severe weather, water main breaks, power outages and school lockdowns. This system is used sparingly - most of our schools have never required it. Everbridge is only for mass notification; if an incident occurred that directly impacted your child, you would receive a call from a school staff member.

Through the Everbridge system, our school division can send out information in an efficient and thorough manner by email, voicemail message to your home phone and cellphone, and text message to your cellphone. Families cannot opt-out of the Everbridge system; if an urgent situation occurs and we need to contact you, this system will be used.

For notification, we use the home phone number, cell number and email address you have provided for all parents, guardians and/or emergency contacts listed on your child's registration form. Phone numbers identified as a contact's workplace will not be used. See the attached information sheet to view what messages will look like and how you can confirm receipt.

If you have questions, please contact your school principal.

Sincerely,

A handwritten signature in black ink, appearing to read "Brent Hills".

Brent Hills, Deputy Director of Education

Saskatoon Public Schools



Shane Skjerven, Director of Education

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EVERBRIDGE Emergency Notification System

At Saskatoon Public Schools, the safety of our students and staff members is our first priority. As part of this commitment, it is our goal to provide you with important information promptly.

When there is an urgent situation that causes a disruption at your child's school (ex. severe weather, water main break, power outage or school lockdown), Saskatoon Public Schools will use the Everbridge emergency notification system. Through the Everbridge system, our school division can send out information simultaneously by text message to your cellphone, by email, and voicemail message to your home phone and cellphone.

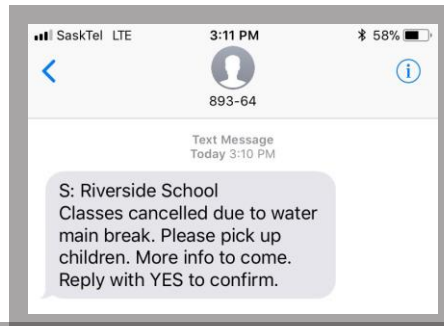
Through each of these methods, the person receiving the message will be asked to confirm it has been received. This helps the school keep track of who has been notified and who still needs to be reached.

Here's what the messages will look like:

TEXT MESSAGE

Subject line will identify the affected school.

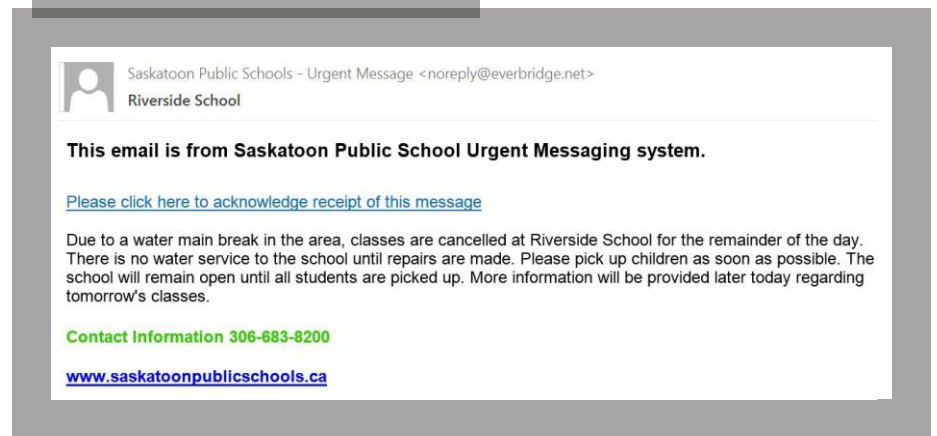
- Message is limited to 160 characters.
- Confirmation is requested by replying.



EMAIL

Subject line will identify the affected school.

- Can provide more detail about the situation.
- Confirmation is requested by clicking a link.



VOICEMAIL

A recorded message will provide the pertinent details.

- Message begins with "This is an important message from Saskatoon Public Schools"
- Confirmation will be requested by pushing button on your phone.

** IMPORTANT **

For notification, we will be using the home phone number, cell number and email address provided for all parents, guardians and emergency contacts listed for each student. Please ensure all contact information is up-to-date with the school.



Saskatoon Public Schools
Inspiring Learning