

**MINUTES OF THE INAUGURAL MEETING:** of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, November 9, 2021 at 12:00 noon. November 9, 2021

**MEMBERS PRESENT:** Trustees Angela Arneson, Donna Banks, Charmaine Bellamy, Kathleen Brannen, Vernon Linklater, Colleen MacPherson, Michael Pidwerbeski, Kim Stranden, Ross Tait, Suzanne Zwarych

Daniel Burke, Chief Financial Officer and Secretary Treasurer of the School Division, called the meeting to order, read the roll call into the minutes, and acknowledged the meeting was being held on Treaty Six territory and traditional homeland of the Métis people. Call to Order and Land Acknowledgement

Election of Board Chair: Daniel Burke highlighted the procedure for Election of Board Chair in accordance with Part 4, Section 14.2 of *The School Division Administration Regulations* and Policy 6, Section 1.4 of *The Board Policy Handbook*. He then called for nominations for the office of Board Chair. Election of Board Chair

Trustee Bellamy nominated Trustee MacPherson to serve as Chair of the Board of Education.

Trustee Brannen moved nominations cease.

CARRIED (10)

Trustee MacPherson accepted the nomination and was declared Chair of the Board of Education. Chair MacPherson provided comments as the newly elected Chair.

Election of Vice Chairs: Trustee Brannen nominated Trustee Tait to serve as Vice Chair for the first six-month term. Election of Vice Chairs

Trustee Arneson nominated Trustee Stranden to serve as Vice Chair for the second six-month term.

Trustee Bellamy moved nominations cease.

CARRIED (10)

Trustees Stranden and Tait accepted the nominations and were declared Vice Chairs of the Board.

Minutes of the November 16, 2020, Inaugural Board Meeting: Minutes of the November 16, 2020 Inaugural Board Meeting will be presented to the Board for approval at the November 23, 2021 Regular Board meeting. Minutes of November 16, 2020 Inaugural Board Meeting

Confirmation of Professional Services:

Confirmation  
of Professional  
Services

Insurance Broker – Trustee Stranden moved that the Board appoint AON Reed Stenhouse to serve as its insurance broker for 2021.

Insurance Broker

CARRIED (10)

Banking Authority: Trustee Linklater moved that the requirements with regard to Banking Authority be approved as follows and that they be effective until the next Inaugural Meeting.

Banking  
Authority

- (a) Transfers of funds between bank accounts are primarily handled by electronic transmission. The Accounting Branch has been given the security access to enable transfer of funds. If transfers are affected by way of paper transmittals, that the chief financial officer be authorized on his signature alone to transfer funds, as may be necessary, between any and all bank accounts in the name of the Saskatoon School Division No. 13 of Saskatchewan.
- (b) That the form required by the bank for signing authorities and temporary borrowing power be duly completed; the chair or vice chair, together with the chief financial officer, act as signing authorities for the Board.
- (c) That payroll cheques be issued on the signature of the chief financial officer alone, provided that both the chair and chief financial officer signs the cheque and voucher each month for the total paid from General Account into Payroll Account.

CARRIED (10)

Borrowing Authority: Trustee Banks moved that the form required by the bank for borrowing be approved.

Borrowing  
Authority

SASKATCHEWAN  
SCHOOL DIVISION BORROWING RESOLUTION

Whereas pursuant to Section 319 of The Education Act, 1995 the Board of Education of a school division may by resolution authorize its Chair or Vice Chair and Chief Financial Officer to borrow:

- a) any sum of money that may be required for necessary expenditures of the board of education pending receipt of the proceeds of taxes and other revenue; and;
- b) any sum of money that the board of education considers necessary to provide for its current expenditures on the security of operating grants payable to the school division pursuant to Section 310, where borrowing pursuant to clause (a) is insufficient to do so.

Now, therefore, be it resolved by the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, (hereinafter referred to as "the Board") as follows:

1. That the Board Chair or vice chair and chief financial officer on behalf of the Board are hereby authorized to borrow from institutions approved under the laws of Canada, up to \$20,000,000 to meet the expenditures of the said School Division until the proceeds of taxes and operating grants payable to the said School Division are available and to pay or agree to pay interest on the monies borrowed either in advance or at maturity, at such rates as may be agreed upon at the time of borrowing
2. The said sum of \$20,000,000 and interest shall be repayable and shall be a first charge upon the uniform tax levy for the fiscal year in which the loan was made and in addition shall be secured by operating grants which may be payable to the School Division at any time.
3. That the said loan may be secured by the promissory note or an operating loan agreement of the said chair or vice chair and chief financial officer given on behalf of the said Board and the said chair or vice chair and treasurer are hereby authorized and empowered to execute and give such promissory note or an operating loan agreement on behalf of the said Board as may be required by the said Bank.
4. That this resolution shall take effect on January 1, 2022.

CARRIED (10)

Committees of the Board:

Committees  
of the Board

Board Audit and Risk Committee: Trustee Pidwerbeski moved that Trustees Arneson, Banks and Brannen be appointed to the Board Audit and Risk Committee.

Board Audit and  
Risk Committee

CARRIED (10)

Board Governance Committee: Trustee Tait moved that Trustees Arneson, Brannen, Stranden and Tait be appointed to the Board Governance Committee.

Board  
Governance  
Committee

CARRIED (10)

Board Human Resources Committee: Trustee Zwarych moved that Trustees Banks, Bellamy, Linklater and Pidwerbeski be appointed to the Board Human Resources Committee.

Board Human  
Resources  
Committee

CARRIED (10)

Board Pension Trustees Committee: Trustee Arneson moved that Trustee Stranden be appointed to the Pension Trustee Committee as an observer.

Board Pension  
Trustees  
Committee

CARRIED (10)

Board Representatives:

Board  
Representatives

Saskatchewan School Boards Association Public Section: Trustee Zwarych moved that Trustee MacPherson be appointed the member at large to the SSBA Public Section, and Trustee Brannen be appointed the second voting member to the SSBA Public Section.

Saskatchewan  
School Boards  
Association  
Public Section

CARRIED (10)

Saskatchewan High Schools Athletic Association: Trustee Arneson moved that Trustee Zwarych be appointed to be the representative to the Saskatchewan High School Athletics Association.

Saskatchewan  
High School  
Athletic  
Association

CARRIED (10)

Saskatoon Public Schools Foundation Inc.: Trustee Brannen moved that Trustees MacPherson and Tait be appointed to the Saskatoon Public Schools Foundation Inc.

Saskatoon  
Public Schools  
Foundation  
Inc.

CARRIED (10)

Inaugural Meeting.

Adjournment: Trustee Bellamy moved that the Board adjourn the

Adjournment

CARRIED (10)

The Inaugural Meeting adjourned at 12:10 p.m.

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Secretary of the School Division

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Board Chair