

MINUTES OF A MEETING:

of the Board of Education of the Saskatchewan School Division No. 13 of Saskatchewan, held on Tuesday, October 10, 2023 at 6:30 p.m.

October 10, 2023

MEMBERS PRESENT:

Trustees Colleen MacPherson (Chair), Angela Arneson, Donna Banks, Charmaine Bellamy, Kathleen Brannen, Vernon Linklater, Kim Stranden, Ross Tait, Suzanne Zwarych

Chair MacPherson, called the meeting to order, read the roll call into the minutes, acknowledged that the meeting was being held on Treaty Six territory and traditional territory of the Cree, Dene, Nakoda, Lakota, Dakota and Saulteaux nations, and the homeland of the Métis and Michif people.

Agenda: Trustee Linklater moved approval of the agenda.

Agenda

CARRIED (9)

There were no conflicts of interest declared by any board members.

Celebrating Excellence – French Immersion: Jennifer Haywood, superintendent of education, introduced Lise Thériault, Grade 1 teacher at École Alvin Buckwold School, who shared how literacy is used in the classroom to develop successful student outcomes. The Mughees family shared how learning French has positively impacted their family.

Celebrating Excellence - French Immersion

Consent Items: Trustee Arneson moved that the following consent agenda items be approved as presented.

Consent Items

CARRIED (9)

Approval of Minutes: Trustee Arneson moved that the board approve the minutes of the committee of the whole and regular board meetings held September 19, 2023.

Approval of Minutes

CARRIED (9)

Board Annual Work Plan: Trustee Arneson moved that the board receive the 2023-2024 Board Annual Work Plan for information.

Board Annual Work Plan

CARRIED (9)

Secure Destruction of Records: Trustee Arneson moved that the board approve the secure destruction of 10 boxes of employee files from 2016 eligible for destruction as SSBA Records and Retention Disposal Guide (Sept. 2019).

Secure Destruction of Records

CARRIED (9)

Reports from Administrative Staff:

Strategic Plan Accountability Report – 2023-2024 Enrolment: Trustee Zwarych moved that the board approve the Strategic Plan Accountability Report: 2023-2024 Enrolment, to be included as part of the director of education's 2023-2024 evaluation.

Strategic Plan Accountability Report – 2023-2024 Enrolment

CARRIED (9)

Strategic Plan Accountability Report – Student Learning Results

Grades 1-8: Trustee Banks moved that the board approve the Strategic Plan Accountability Report: Grades 1-8 to be included as part of the director of education's 2023-2024 evaluation.

Strategic Plan
Accountability
Report – Student
Learning Results
Grades 1-8

CARRIED (9)

Strategic Plan Accountability Report – Student Learning Results

Grades 9-12: Trustee Brannen moved that the board approve the Strategic Plan Accountability Report: Student Learning Results Grades 9-12, to be included as part of the director of education's 2023-2024 evaluation.

Strategic Plan
Accountability
Report – Student
Learning Results
Grades 9-12

CARRIED (9)

Unfinished Business:

CUPE Agreement Ratification: Trustee Stranden moved that the

board ratify the contract settlement between the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan and the Canadian Union of Public Employees Local #8443.

CUPE Agreement
Ratification

CARRIED (9)

Draft Memorandum of Understanding between Saskatoon Public Schools

Foundation Corp. and the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan:

Trustee Banks moved that the board approve the Memorandum of Understanding between Saskatoon Public Schools Foundation Corp. and the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan.

Draft Memorandum
of Understanding
between Saskatoon
Public Schools
Foundation Corp.
and the Board of
Education of the
Saskatoon School
Division No. 13
of Saskatchewan

CARRIED (9)

Year End Transfers: Trustee MacPherson moved that the board approve

the following transfers:

Year End
Transfers

- a. The transfer of \$5,484,145 from PMR project allocations, to the unrestricted surplus for PMR operational projects, based on actual project amounts for the year ended August 31, 2023.
- b. The transfer of \$159,167 from capital reserves, to the unrestricted surplus for air purification projects, based on actual project amounts for the year ended August 31, 2023.
- c. The transfer of \$194,555 from the facility operating reserve allocation to the unrestricted surplus based on actual facility operating project amounts for the year ended August 31, 2023.
- d. The transfer of \$68,882 from the facilities capital reserve to the unrestricted surplus to cover emergency bridge repairs.
- e. The transfer of \$49,166 from the facility rental reserve to the operating surplus based on actual project costs of \$64,116 for the year ended August 31, 2023 net of \$15,000 to fund future projects.
- f. The transfer of \$120,537 from the unrestricted surplus to the capital surplus to fund vehicle purchases.
- g. The transfer of \$155,147 from the capital surplus for driver education to the unrestricted surplus.
- h. The transfer of \$765,322 from the technology replacement reserve to the unrestricted surplus and \$184,699 from the technology replacement reserve to the capital surplus. This will draw down the technology replacement reserve to reflect payments made for the student computer technology loan and for purchases of technology equipment.
- i. The transfer of \$165,444 from the capital reserve to an internally restricted reserve for facilities capital and \$1,488,998 from the capital reserve to an externally restricted capital reserve related to the sale of the Pleasant Hill School.
- j. The transfer of \$636,000 from the unrestricted surplus to the internally restricted reserve for Pleasant Hill School relocation costs.
- k. The transfer of \$1,200,000 from the learning supports reserve to unrestricted surplus based on budgeted program costs incurred for the year ended August 31, 2023.

- l. The transfer of \$10,048,000 from the pension asset reserve to the unrestricted surplus based on the year-end actuarial valuation adjustment.
- m. The transfer of \$2,960,000 from the unrestricted surplus to the technology replacement reserve. The transfer of \$150,000 from the unrestricted surplus to the capital surplus for vehicle replacements. The transfer of \$3,650,000 from the unrestricted surplus to the facilities operating reserve.

CARRIED (9)

Pension – Actuarial Valuation Report as at December 31, 2022: Trustee Zwarych moved that the board receive the Actuarial Valuation Report on the Pension Plan for the Non-Teaching Employees of the Saskatoon Board of Education.

Pension – Actuarial Valuation Report as at December 31, 2022

CARRIED (9)

Saskatchewan School Boards Association (SSBA) – 2023 Annual General Meeting and Voting Delegates: Trustee Bellamy moved that the board approve the following motions:

Saskatchewan School Boards Association (SSBA) 2023 Annual General Meeting and Voting Delegates

- 1) That the Saskatoon Board of Education is entitled to 51 votes.
- 2) That Trustee Stranden be the representative authorized by the board to act as voting delegate for the school division.

CARRIED (9)

Board Subcommittee Minutes: Trustee Tait moved that the board approve the minutes of the Board Governance Committee meeting of August 29, 2023.

Board Subcommittee Minutes

CARRIED (9)

Board Governance Committee – Revised Terms of Reference – Board Audit and Risk Committee: Trustee Stranden moved that the board approve the revised terms of reference for the Board Audit and Risk Committee.

Board Governance Committee – Revised Terms of Reference – Board Audit and Risk Committee

CARRIED (9)

Reports of Committees and Trustees:

- Trustee Linklater reported on his September 28 attendance at Orange Shirt Day events. He also participated in the Sisters in Spirit Walk on October 4.
- Trustee Banks reported on her attendance at Fairhaven School's pancake breakfast and Saskatoon Public Schools Foundation 'All in for Literacy' celebration. She also attended school community council meetings at Tommy Douglas Collegiate and wâhkôhtowin and Fairhaven schools, the Blairmore cup high school football game, and meetings of the Saskatchewan School Boards Association executive.
- Trustee Stranden reported on her attendance at school community council meetings in Ward 4, the Blairmore cup high school football game and Saskatoon Public Schools Foundation 'All in for Literacy' celebration.
- Trustee Zwarych reported on her attendance of the Every Child Matters flag raising, the virtual cyber risk presentation hosted by the Saskatchewan School Boards Association, meetings of the Board Governance Committee and the Saskatoon Tribal Council's Every Child Matters Pow Wow at Sasktel Centre. Trustee Zwarych also attended a thanksgiving meal with a Roland Michener family new to Canada.
- Board Chair MacPherson reported her attendance at the meeting of Saskatchewan School Board Association Board Chairs and highlighted the upcoming meeting of the School Community Council general assembly on October 18.

New Business

Board Governance – Board Policies: Trustee Tait moved that the board approve the housekeeping changes to Policy 2: Role of the Board Member, Policy 19: School Year and Policy 21: Student Awards.

Board Governance
Board Policies

CARRIED (9)

Notice of Motion:

No Notices of Motion were brought forward.

Questions by Trustees:

No questions by trustees were brought forward.

Delegation:

No delegations.

Comments and Questions from the Public:

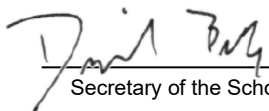
No comments or questions were submitted from the public.

Adjournment:

Trustee Brannen moved that the board adjourn to the call of the chair or the Inaugural board meeting of November 7, 2023.

CARRIED (9)

The meeting adjourned at 7:07 p.m.



Secretary of the School Division



Board Chair