



AP 358 – EMERGENCY RESPONSE PLANNING: SCHOOL AND PERIMETER LOCKDOWNS

BACKGROUND

The division is committed to providing safe and caring learning and work environments for our students, staff, parents/guardians/caregivers, and members of our wider learning community who are guests in our facilities. This procedure outlines the expectations regarding implementation and practice of a perimeter lockdown, and a school lockdown.

PROCEDURES

1. Depending on the emergency situation two different lockdown levels may be used:

Perimeter Lockdown: A perimeter lockdown is used when an emergency happens near the school and requires an enhanced level of safety. In this instance the threat or potential threat is outside the school or facility. School exterior doors are locked to ensure that no individuals leave or enter the building. Individuals are only allowed to exit and enter via the front doors of the school with the approval of school administration.

School Lockdown: A school lockdown alerts students and staff that an imminent danger exists. It is implemented when the threat is inside, or thought to be inside, the school or facility. Staff members follow specific procedures as outlined in the school and perimeter lockdown guide on the Emergency Response & Continuity Management portal. On the advice of the Saskatoon Police Service, this guide is available as an internal document.
2. School Administrators are responsible for educating staff and students about the procedures to follow during perimeter and school lockdowns.
3. Each school year a school administrator collaborates with the School Resource Officer (Saskatoon Police Service) to practice both a perimeter lockdown and school lockdown with staff and students. If safe to do so, the school administrator is asked to display the lockdown signage that has been provided by the division whenever a perimeter lockdown is in effect

Reference: AP 176 Education Continuity Management and Emergency Response Planning
Working Together for Safe Schools (link – on public website)
Date Last Revised: May 24, 2022