

Saskatoon and Area Community Threat Assessment and Support Protocol



APRIL 2018

A Multi-Disciplinary Partnership Committed to:

- **Early intervention;**
- **Violence prevention;**
- **High-risk assessments;**
- **Interventions and supports; and**
- **Creating and maintaining internal processes and practices consistent to the model, in accordance with other CTASP partners.**

OUR SHARED GOAL IS SAFER COMMUNITIES.

This protocol reflects the work of J. Kevin Cameron, Executive Director of the Canadian Centre for Threat Assessment and Trauma Response, the Yukon Threat Assessment Program (Y - TAP), the Alberta Children and Youth Initiative, and the work of the Community Threat Assessment and Support Team (CTAST).

Appreciation is expressed to the following school boards for sharing their expertise and resources in the initial development of this document:

- Limestone District School Board;
- Hastings and Prince Edward District School Board;
- Kawartha Pine Ridge District School Board; and
- Peterborough Victoria Northumberland and Clarington Catholic School Board.

The original Community Threat Assessment and Support Protocol was signed on August 30, 2011.

CTASP partners have recommitted to the partnership by resigning on the following dates:

- November 20, 2012
- November 27, 2013
- January 13, 2016
- April 26, 2018

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Community Threat Assessment and Support Protocol: A Collaborative Response to Assessing and Responding to Violence Potential

RATIONALE

Saskatoon and Area Community Threat Assessment and Support Protocol (CTASP) partners (as listed on page 5) are committed to making our communities safer. Protocol partners will respond to behaviors that may pose a potential risk for violence to all community members. The term “partner” in this document is not intended to mean a legal partnership, but rather a collaborative arrangement.

The CTASP has been expanded to include the area experts that respond to our diverse community. The CTASP demonstrates our commitment to creating safe learning and work environments in our community.

This protocol supports collaborative planning among community partners to reduce violence and reflects safe, caring and restorative approaches. It fosters timely sharing of information about individuals who pose a risk for violence. The protocol promotes the development of supportive and preventive plans.

The strength of this community partnership lies in the multidisciplinary composition of the Community Threat Assessment and Support Team (CTAST). The CTAST will strive to share the details of the threatening situation or evidence promptly, to collaborate effectively, and to make use of a broad range of expertise to provide appropriate intervention for individuals who engage in threat-making behaviours.

This collaborative process will respect the individual’s rights to privacy and the safety of all, to the fullest extent possible.

COMMUNITY PARTNERS

Community partners include the following agencies and organizations:

Conseil des écoles fransaskoises

Government of Saskatchewan:

- Ministry of Corrections and Policing
 - Kilburn Hall Youth Centre
 - Community Corrections
- Ministry of Social Services, Child and Family Programs
 - Saskatoon, Centre Service Area
- Ministry of Education

Great Plains College*

Greater Saskatoon Catholic Schools

Medavie Health Services West

Prairie Spirit School Division

Restorative Action Program (RAP)

Royal Canadian Mounted Police (RCMP):

- Saskatoon Detachment
- Warman Detachment

Saskatchewan Indian Institute of Technologies*

Saskatchewan Polytechnic

Saskatoon Crisis Intervention Services Inc.

Saskatoon Fire Department

Saskatchewan Health Authority

- Mental Health and Addiction Services

Saskatoon Police Service

Saskatoon Public Schools

Saskatoon Open Door Society Inc.

University of Saskatchewan

Whitecap Dakota First Nation*

*New member of the Saskatoon and Area Community Threat Assessment and Support Protocol

Additional community partners will be invited to join as the need is identified. This will allow the protocol to expand and reflect a comprehensive community commitment to early intervention measures and responses to behaviour that pose a potential threat to community members.

VISION

Violence prevention is a community responsibility. All community partners work together to promote and maintain safety, and to strive to prevent violence.

STATEMENT OF PRINCIPLES

All partners will undertake to follow the protocol. We have a shared obligation to take active steps to reduce violence in our communities.

The partners agree to work together for the common goals of reducing violence, managing threats of violence, and promoting community safety. We will do so by proactively sharing information, utilizing best practice, and supporting interventions that reduce violence.

As partners, we will work together for the benefit of all community members by:

- Building working relationships based on mutual respect and trust;
- Working in ways that promote safe, caring and restorative environments and practices;
- Involving individuals and their support systems in planning for services and supports;
- Prioritizing promotion of violence prevention and intervention strategies. These demonstrate effectiveness in providing coordinated and integrated supports. Therefore services are appropriate for the person of concern and if applicable, their families;
- Recognizing that each individual has unique strengths and needs that should be considered when developing an appropriate support plan;
- Realizing that working together successfully requires persistence and is a process of learning, listening, and understanding one another;
- Being patient, trusting and working together to help individuals become happy, healthy, active, involved, and caring members of the community; and
- Ensuring the Fair Notice of policies and procedures regarding Violence Threat Risk Assessment is provided to all protocol partner staff and the student, patient, subject or client served.

The overriding goal of the CTASP is risk reduction and violence prevention. We are committed to promoting the safety of community members. We will work together to ensure community facilities associated with CTASP partners are safe places to learn, work and live.

This protocol is designed to facilitate communication so that when the Community Threat Assessment and Support Team (CTAST) is activated, appropriate community partners may communicate relevant information.

As part of the protocol design community partners will commit to ongoing staff development in violence threat risk assessment training and program review.

Threat Assessment Teams (TAT), as identified by each community partner will receive violence threat risk assessment (VTRA) training. Along with Level I and Level II VTRA training partners may provide additional training opportunities to support the work of the Community Threat Assessment and Support Protocol.

VIOLENCE THREAT RISK ASSESSMENT RESPONSE

When an individual engages in behaviours or makes threatening comments or gestures that may result in injury to others in the community or self, the Threat Assessment Team (TAT) or Community Threat Assessment and Support Team (CTAST) will respond.

This CTASP is based on The Canadian Centre for Threat Assessment and Trauma Response's (CCTATR) Model of Violence Threat Risk Assessment (VTRA). The VTRA follows a three-step process:

- Stage 1: Data collection and immediate risk reducing interventions;**
- Stage 2: Comprehensive multidisciplinary risk evaluation; and**
- Stage 3: Multidisciplinary interventions.**

Stage 1: Data collection and immediate risk reducing interventions are performed by the site-specific Threat Assessment Team (TAT). The initial data collection is completed in a timely and efficient manner. It focuses on gathering case specific data using the Stage I Violence Threat Risk Assessment Report Form, and implementing risk reducing interventions.

Stage 2: Comprehensive multidisciplinary risk evaluation is focused on further data collection beyond the initial data set obtained by the Stage I site-specific TAT. The Stage 2 Community Threat Assessment and Support Team (CTAST) may involve some or all of the following: additional law enforcement and/or protective services resources, psychology, psychiatry, mental health, child protection, young offender worker, human resources personnel, and others area experts. At Stage 2, the CTAST members work in collaboration with the Stage 1 TAT to conduct the formal risk assessment and evaluation. Stage 2 includes the use of formal, structured professional instruments, concepts, tests, and measures by the appropriate CTASP members.

Stage 3: Multidisciplinary intervention is the formal meeting of the Stage 1 site-specific TAT and Stage 2 CTAST members following a formal violence and/or threat risk assessment. The purpose of Stage 3 is to develop and implement a comprehensive, multidisciplinary intervention and management strategy.

Community partners are responsible to create and maintain internal processes and practices consistent to the model.

SHARING INFORMATION

Wherever possible and reasonable, consent to disclose personal information should be obtained.

The general intent of access to information and protection of privacy legislation is to regulate the collection, storage, use and disclosure of personal information. (Note: When the term “personal information” is used in this document, this may include personal health information.)

When consent is given, or it is not attainable and therefore Fair Notice is provided (the individual is aware of the information being shared, and with whom the reason) community partners are committed to the sharing of relevant information to the extent authorized by law.

The presumption is that all information shared by partners about the individual is personal and should be treated with a high level of confidentiality. Once sharing of information has occurred each partner who receives the information will be responsible for ensuring appropriate storage, use and disclosure of such information in accordance with the laws, regulations, policies and procedures applying to that partner. Each partner will be responsible for the education of personnel in this regard.

It is vital to note that legislation allows the release of personal information if there is imminent threat to health and safety. Each community partner is responsible to provide reasonable Fair Notice.

DOCUMENTATION

The Stage I site-specific Violence Threat Risk Assessment Report Form is completed by the Threat Assessment Team (TAT) and serves as the official written record of the site specific assessment and intervention. The written report and/or information from the meeting may be shared with community partners.

If the plan requires further action outside of the site-specific TAT, the appropriate organization may receive a copy of the original report. In such instances, it is essential that all organizations make reasonable efforts to ensure that their protocols for the sharing, storage and retention of this information and this report are consistent with the following principles:

- At the minimum, partner organizations should ensure their personnel follow all requirements of any privacy legislation which may pertain to their agency;
- Information written and reported must be kept confidential and is intended to be shared with others on a “need to know” basis only;
- Information is shared only for the purpose for which it was created; and
- The written report is stored securely and retained only for the length of time required for the purpose for which it was created.

Community partners must ensure that policies and/or procedures are in place to protect the confidentiality of all information received by the organization and its employees through the assessment process. Community partners should take steps to ensure that all employees involved in the assessment process have a clear understanding of the requirements for confidentiality and of the consequences for breaches of confidentiality. There should be appropriate enforcement by the community partners of their policies and procedures regarding confidentiality.

Requests to amend information or requests for access to information made by individuals such as parents, students, staff and third parties will be addressed in accordance with the legislation applying to the agency to whom the request is made.

This protocol will be reviewed on a regular basis by the Community Threat Assessment and Support Advisory Group.



Saskatoon and Area Community Threat Assessment and Support Protocol

COMMUNITY THREAT ASSESSMENT AND SUPPORT PROTOCOL SIGNING MEMBERS

We are committed to making our communities safer.

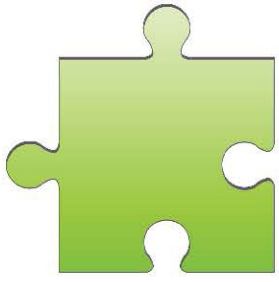
Signed on: April 26, 2018

RAY MORRISON
Board Chair
Saskatoon Public Schools

GREG CHATLAIN
Director of Education
Greater Saskatoon Catholic Schools

LARRY PAVLOFF
Board Chair
Prairie Spirit School Division

LORI JESCHKE
Director of Education
Prairie Spirit School Division



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We are committed to making our communities safer.

Signed on: April 26, 2018

A faint, light-colored signature of Bernard Roy, written in cursive, located above the horizontal line for his name.

BERNARD ROY
Directeur général à l'éducation
Conseil des écoles francophones

TRACY MUGGLI
Director
**Mental Health and Addiction Services
Saskatchewan Health Authority**

TRIKA MCDONALD
Director of Human Resources
University of Saskatchewan

GERRY SCHRIEMER
Chief Operating Officer and Chief of EMS
Medavie Health Services West



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FLO WOODS
Acting Executive Director
Student Achievement and Supports Branch
Ministry of Education

WARREN DAVIS
Director
Kilburn Hall Youth Centre
Ministry of Corrections and Policing

TRACY HOPKINS
Director of Operations
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Ministry of Corrections and Policing

HEATHER MILLER
Manager Service Delivery
Child and Family Programs, Saskatoon
Ministry of Social Services, Centre Service Area



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DEBORAH MEYERS
CFO and Vice President
Administrative Services
Saskatchewan Polytechnic

RITA FIELD
Director
Saskatoon Crisis Intervention Service Inc.

GEORGE RATHWELL
Board Chair
Saskatoon Open Door Society

ALI ABUKAR
Executive Director
Saskatoon Open Door Society



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TROY COOPER
Chief
Saskatoon Police Service

ROB EYRE
Staff Sergeant
Royal Canadian Mounted Police
Warman Detachment

KEVIN WILLIAMSON
Staff Sergeant
Royal Canadian Mounted Police (RCMP)
Saskatoon Detachment

MORGAN HACKL
Chief
Saskatoon Fire Department



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JACK BRODSKY
President, Board of Directors
Restorative Action Program

DAVID KEAST
President and CEO
Great Plains College

DWAYNE EAGLE
Councillor
Whitecap Dakota First Nation

RIEL BELLEGARDE
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